



Board of Trustees Committee Meetings - WEDNESDAY, JUNE 21, 2023 - MEETINGS BEGIN AT 10:00 AM Minutes

Youngstown State University - Board of Trustees

Jun 21, 2023 at 10:00 AM EDT

@ Board Meeting Room, 1st Floor, Tod Hall

Attendance

Present:

Members: Julie Centofanti, Sergul Erzurum, Richard Fryda, Charles T. George, Allen L. Ryan, Jr., J.D., Joseph J. Kerola, Helen Lafferty, Jocelyne Linsalata, Laura Lyden, Anita A. Hackstedde, M.D., Michael A. Peterson, Molly S. Seals

Guests: Ron Strollo, Director of Athletics, Michelle DiLullo, Staff Auditor, John Cola, Clearstead, Rich White, Director of Planning and Construction, Katrina Davidson, Associate Vice President for Finance and Controller, Ross Miltner, Associate General Counsel, Greg Morgione, Associate General Counsel, Sal Sanders, Dean of Graduate Studies and Assistant Provost for the Department of Cyberlearning, Jaysen Spencer, Director of Athletic Academic Services/Athletics Diversity and Inclusion Designee, Rebecca Fink, Senior Associate Athletics Director, Jeanne Herman, Associate Vice President for Institutional Effectiveness, Heather Belgin, Director of Alumni Engagement, Joy Polkabra Byers, Associate Vice President for Student Experience, Paul McFadden, President, YSU Foundation, Jennifer Oddo, Vice President for Workforce Education and Innovation, Kelli Miller, Director of Finance and Operations, Workforce Education and Innovation, David Janofa, Associate Vice President, Workforce Education and Innovation, Jim Yukech, Associate Vice President and Chief Information Officer, Justin Bettura, Deputy Chief Information Security Officer, Jennifer Lewis-Aey, Executive Director and Chief Human Resources Officer, Nicole Kent-Strollo, Dean of Students and Ombudsperson, Kelli Miller, Director of Finance and Operations, Neal McNally, Vice President for Finance and Business Operations, Kevin Ball, Associate Provost for Academic Programs and Planning, Mike Sherman, Vice President for Student Affairs, Institutional Effectiveness, and Board Professional, Brien Smith, Vice President for Academic Affairs and Provost, Jennifer Pintar, Vice Provost, Shannon Tirone, Associate Vice President for University Relations, Chet Cooper, Faculty Athletics Representative, Dana Lantz, Executive Director of Human Resources, Holly Jacobs, Vice President for Legal Affairs and Human Resources, Martha Pallante, Chairperson, Academic Senate, John Hyden, Associate Vice President for Facilities and Support Services, Elaine Ruse, Associate Vice

President for Student Enrollment and Business Services, Claire Berardini, Associate Provost for Student Success, David Janofa, Associate Vice President

Absent:

Members: Eric Spiegel

I. Meeting Schedule

 [BOT Meeting Schedule June 2023.pdf](#)

II. INTERCOLLEGIATE ATHLETICS COMMITTEE

Joseph J. Kerola, Chair
Michael A. Peterson, Vice Chair
All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.

B. Old Business

None.

C. Committee Items

1. Intercollegiate Athletics Discussion Items

a. Overview of Athletics Personnel Actions (Presenters: Ron Stollo, Director of Athletics)

Ron Stollo, executive director of Intercollegiate Athletics, reviewed personnel actions in his area, including four separations, six appointments, two reclassifications and nine salary adjustments.

 [Athletics Summary of Personnel Actions 4-15-2023.pdf](#)

 [Athletics Report of Personnel Actions 4-15-23.pdf](#)

b. Report on Multi-year Head Coach Appointments (Presenters: Ross Miltner, Associate General Counsel)


Ross Miltner, associate general counsel, reported multi-year Olympic sports contracts. He explained that currently, coaches of Olympic sports are on a year-to-year appointment and that carefully moving towards offering multi-year contracts will aid in retention of talent, bolster recruiting efforts and support stability of the programs.

 [Mulit-year Head Coach Appointments.undefined](#)

c. Report on DEI Strategic Plan Upate (Presenters: Jaysen Spencer, Director of Athletic Academic Services/Athletics Diversity and Inclusion Designee)


Jaysen Spencer, director of athletic academic services/athletics diversity and inclusion designee, reported on the Diversity Equity and Inclusion Strategic

Plan Update. Spencer shared accomplishments from the last year and goals for 2023-24 to continue building on the intent of the NCAA Presidential Pledge and Commitment to Promoting Diversity and Gender Equity in Intercollegiate Athletics.

 [Diversity, Equity and Inclusion Update - Athletics - June 2023.pdf](#)

- d. Report on NCAA Compliance Audit (Presenters: Rebecca Fink, Senior Associate Athletics Director)

Rebecca Fink, senior associate athletics director, reported on the NCAA Compliance Audit. She reported that there were 21 total recommendations made from an external audit of NCAA compliance policies and operations, commissioned by YSU athletics. Fink shared that policy documents were analyzed, and staff (including coaches) were interviewed for qualitative feedback.

 [Summary of YSU 2023 NCAA Compliance Audit by the Brooks Element.pdf](#)


- e. Introduction of newly appointed Faculty Athletic Representative (Presenters: Chet Cooper, Faculty Athletic Representative)


Chet Cooper, professor in Chemical and Biological Sciences and faculty athletics representative introduced Barbara Flinn, lecturer in English and World Languages as the newly appointed faculty athletics representative.

 [Faculty Athletic Representative position description Spring 2023.pdf](#)

2. Intercollegiate Athletics Action Items

- a. Resolution to Approve Student Organization University Logo Use Policy, 3356-6-04 (Presenters: Dana Lantz, Executive Director of Human Resources)

 [Explanation to Approve - Student Organization University Logo Use policy.pdf](#)

 [Resolution to Approve - Student Organization University Logo Use policy.pdf](#)

Motion:

Motion moved by Joe Kerola and motion seconded by Michael Peterson. Passed unanimously.

- b. Resolution Recognizing the Department of Intercollegiate Athletics for Receipt of the Horizon League McCafferty Trophy

Ron Strollo reported that YSU earned the Horizon League McCafferty Trophy for its excellence in the conference's 19 championship sports. This is the

second time in the last three academic years that Youngstown State has earned the league's all-sports trophy, and it is the first time that the university has won the prestigious award outright. The Penguins shared the McCafferty Trophy with Oakland in 2020-21, which was the first award for YSU since it joined the Horizon League in 2001-02

 [Resolution Recognizing The McCafferty Trophy.pdf](#)


 [YSU wins 2022-2023 McCafferty Trophy.pdf](#)


Motion:

Motion moved by Joe Kerola and motion seconded by Anita Hackstedde. Passed unanimously

3. Background Materials


a. DEI Strategic Plan additional material

 [DEI additional material 1 - Culture and Climate Report - June 2023.undefined](#)

 [DEI additional material 2 - YSU Diversity Equity Inclusion Access Belonging \(DEIAB\) Strategic Action Plan.undefined](#)

 [DEI additional material 3 - 2022-23 Athletics DEIAB.undefined](#)

b. NCAA Compliance Audit additional material

 [NCAA Athletics Compliance Audit Report additional material - June 2023.pdf](#)

D. New Business

None

E. Adjournment

III. INVESTMENT COMMITTEE

Allen L. Ryan, Jr., Chair
Charles T. George, Vice Chair
All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.


B. Old Business

None

C. Committee Items

1. Investment Discussion Item

- a. June 21, 2023 Quarterly Portfolio Asset Allocation and Investment Performance Review (Presenters: John Colla, Clearstead)

 [Clearstead performance report - June 2023 BOT meeting final.pdf](#)

2. Investment Action Items

- a. Resolution to Amend the Youngstown State University Non-Endowment Asset Allocation Guidelines (Presenters: John Colla, Clearstead)

 [Resolution to Amend - YSU Non-Endowment Asset Allocation Guidelines.pdf](#)

Motion:

Motion moved by Molly Seals and motion seconded by Joe Kerola.
Passed unanimously

- b. Resolution to Modify Investment of the University's Non-Endowment and Endowment Funds Policy, 3356-3-10 (Presenters: Neal McNally, Vice President for Finance and Business Operations)

 [Explanation of modification - Investment of the University's Non-Endowment an Endowment Funds policy.pdf](#)

 [Resolution to Modify - Investment of the University's Non-Endowment & Endowment Funds policy.pdf](#)

Motion:

Motion moved by Molly Seals and motion seconded by Joe Kerola.
Passed unanimously

3. Background Materials

- a. None this quarter.




D. New Business

None




E. Adjournment

IV. AUDIT SUBCOMMITTEE

Michael A. Peterson, Chair
Molly S. Seals, Vice Chair
Laura A. Lyden
Anita A. Hackstedde
Joseph J. Kerola

- A. Disposition of the Minutes for the Previous Meeting
- B. Old Business
 - None
- C. Committee Items
 - 1. Audit Discussion Items
 - a. Anonymous Reporting Hotline Stats Update (Presenters: Michelle DiLullo, Staff Auditor)
 [Hotline Stats Report FY23 Q3.pdf](#)
 - b. FY23 Third Quarter Internal Audit Plan Update (Presenters: Michelle DiLullo, Staff Auditor)
 [Quarterly Audit Plan Update FY23 Q3.pdf](#)
 - c. Audit Matrix Open Audit Recommendations Update (Presenters: Michelle DiLullo, Staff Auditor)
 [Audit Recommendations Status FY2023 Q3.pdf](#)
 - d. Update on Enterprise Risk Management (Presenters: Neal McNally, Vice President for Finance and Business Operations)

Neal McNally shared that members of the administration participated in two training exercises this past quarter, one a table-top exercise on cybersecurity and the other a two-hour course delivered on campus from the Ohio Emergency Management Agency geared specifically for campus executives.

 [ERM update 6.21.23.pdf](#)
 - e. Ohio Auditor of State Census Data Examination (Presenters: Katrena Davidson, Associate Vice President for Finance and Controller)
 [Ohio Auditor of State Census Data Examination - OPERS.pdf](#)
 - 2. Action Item
 - a. Resolution to Approve the FY24 Annual Internal Audit Plan (Presenters: Michelle DiLullo, Staff Auditor)
 [Resolution to Approve FY24 Annual Internal Audit Plan.pdf](#)

Motion:
Motion moved by Joe Kerola and motion seconded by Chuck George. Passed unanimously
 - 3. Background Materials
 - a. None this quarter.

D. New Business

None

E. Adjournment

V. FINANCE AND FACILITIES COMMITTEE

Michael A. Peterson, Chair
Allen L. Ryan, Jr., Vice Chair
All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.

B. Old Business

None

C. Committee Items

1. Finance and Facilities Consent Items

Items listed under Consent Agenda require Board approval; however, they may be presented without discussion as these items include only non-substantive changes.

a. Resolution to Modify Budget Transfers Policy, 3356-3-11.1

 [Resolution to Modify - Budget Transfers policy.pdf](#)

b. Resolution to Modify Acceptable Use of University Technology Resources Policy, 3356-4-09

 [Resolution to Modify - Acceptable Use of University Technology Resources policy.pdf](#)

c. Resolution to Modify Storage of Electronic Data Policy, 3356-4-09.2

 [Resolution to Modify - Storage of Electronic Data policy.pdf](#)

d. Resolution to Modify Use of University Vehicles Policy, 3356-4-18

 [Resolution to Modify - Use of University Vehicles policy.pdf](#)

2. Finance and Facilities Action Items

a. Resolution to Approve Changes to Tuition and Fees for the 2023-24 Academic and Fiscal Year (Presenters: Neal McNally, Vice President for Finance and Business Operations)

 [Resolution to Approve Changes to Tuition and Fees for the 2023-24 Academic and Fiscal Year.pdf](#)

Motion:

Motion moved by Charles George and motion seconded by Joe Kerola. Passed unanimously.

- b. Resolution to Approve the Annual Operating Budget for FY 2024 (Presenters: Neal McNally, Vice President for Finance and Business Operations)

McNally presented the \$174.5 million operating budget for Fiscal Year 2024. The budget is up 0.2 percent from the \$174.1 million operating budget in FY 2022. The budget, he said, includes \$153.8 million in general funds supported mainly by income from student tuition and state funding appropriations. He noted that revenues associated with tuition are based on a projection of next year's enrollment levels that are forecasted to decrease by 4% relative to the last year. "That might seem overly conservative but not at all unreasonable given the fact that our actual enrollment experience over the past two years has been a 4% decrease in each year," he said. "That, of course, is not a surprise, as we continue to navigate regional demographic trends marked by an ongoing and projected decrease in the number of college-aged persons in Ohio, Pennsylvania and the Midwest in general." In addition, using a 4% enrollment decline for planning purposes is consistent with the resolution adopted by the Board of Trustees at their special meeting last month.

McNally shared that there is potentially some good news having to do with State Share of Instruction funding. The Ohio Department of Higher Education is projecting YSU's state funding to increase by 4.5% to \$48.5M in FY 2024. This is notable because the average rate of change in SSI funding among all Ohio state universities next year is projected to be just 1% on average. "YSU's projected increase is nearly 5 times greater than the state average, which means we outperformed most other universities, notably because we have made significant improvements with regard to student success outcomes, which are the main drivers of state funding," explained McNally. He also noted that any revenue that is greater than projected is, as per Board directive, to support balancing the institution's base budget.

McNally also reported that on the expense side, personnel costs are expected to decrease by about 1.6%, as the University continues to make some progress at right-sizing faculty and staffing levels. He noted, however, that YSU faces inflationary cost pressures on just about every category of expense, including employee healthcare costs that are projected to increase by 8% next year; janitorial service contract costs that will increase by \$1 million next year; and a 36% price hike for trash collection services, just to name a few.

 [Resolution to Approve Annual Operating Budget for FY24.pdf](#)

Motion:

Motion moved by Joe Kerola and motion seconded by Anita Hackstedde. Passed unanimously.

- c. Resolution to Approve Interfund Transfers (Presenters: Katrena Davidson, Associate Vice President for Finance and Controller)

 [Resolution to Approve Interfund Transfers.pdf](#)

Motion:

Motion moved by Anita Hackstedde and motion seconded by Charles George.

3. Finance and Facilities Discussion Items

- a. Quarterly Update on the FY 2023 Operating Budget (Presenters: Neal McNally, Vice President for Finance and Business Operations)

Neal McNally presented an update on the FY23 operating budget. Overall, the FY23 budget plan is working as designed. Even though revenues are down this year, expenses are also down. However, the report presented also suggests an uncertain future, beyond FY23, that will likely be characterized by further deterioration in university revenue and enrollment levels.

 [Budget to Actual Summary 3.31.23.pdf](#)

- b. Planning and Construction Projects Update (Presenters: John Hyden, Associate Vice President for Facilities and Support Services, Rich White, Director of Planning and Construction)

Rich White, director of Planning and Construction, updated the board on construction projects across campus, including an elevator safety replacement project in Silvestri Hall; phase two of the Moser Hall renovations which focuses on Schwebel Auditorium, classrooms and some staff offices; the Arlington Parking Facility; restroom facility upgrades in Lyden House dorm; campus roof replacements, replacing sections of roofs on Cushwa Hall and the E.J. Salata Complex; and a lab renovation project that will renovate the STEM labs on the 5th and 6th floors of Ward Beecher. Dr. Lafferty observed that having visited faculty in laboratories in Ward Beecher that she is very pleased that those renovations will be underway.

 [Projects Update as of May 31, 2023.pdf](#)

- c. IT Security Update (Presenters: Jim Yukech, Associate Vice President and Chief Information Officer, Justin Bettura, Deputy Chief Information Security Officer)

 [IT Security Update - June 2023.pdf](#)

- d. Report of Audit Subcommittee (Presenters: Michael A. Peterson)

A verbal report of the Audit Subcommittee will be presented.

4. Background Materials

- a. Reportable Budget and Interfund Transfers for the Quarter Ending March 31, 2023

 [Reportable Budget and Interfund Transfers 3rd QTR FY23.pdf](#)

- b. Third Quarter Diversity and EDGE Spend Report

 [Diversity EDGE Report FY2023 Third Quarter.pdf](#)

D. New Business

None

E. Adjournment

VI. Break for Lunch

VII. GOVERNANCE COMMITTEE

Michael A. Peterson, Chair
Charles T. George, Vice Chair
All Trustees Are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.

B. Old Business

None

C. Committee Items

1. Governance Action Items

2. Governance Discussion Items

- a. Updating the Plan for Strategic Actions to Take Charge of Our Future (Presenters: Mike Sherman)

 [Refreshing the Plan Update June 2023.pdf](#)

- b. Follow-up to YSU Future State Conversation #5 (Presenters: Mike Sherman)

Related to documents located at: <https://ysu.edu/board-of-trustees/ysu-future-state-conversations>


 [EAB State of Sector - YSU Final.pdf](#)

- c. Compilation of Communications to Campus (2020 through 2023) (Presenters: Mike Sherman)

Compiled at the request of Chair Peterson and Vice Chair George to illustrate the consistent pattern of communications to campus that will be an illustration for the Presidential Search and continuing accreditation.

 [Listing and Compilation of Campus Messages 2020 through 2023.pdf](#)

- d. Inter-University Council Day at the Statehouse, April, 2023 (Presenters: Mike Sherman)

 [IUC Day at Statehouse, April 2023: Leave Behind Materials Related to Ohio Higher Education Value and Importance.pdf](#)

 [YSU Talking Points for IUC Day at Statehouse April 2023.pdf](#)

D. New Business

None

1. Committee Membership for the 2023-2024 Academic Year (Presenters: Michael A. Peterson, Chairperson, Board of Trustees)

 [Governance Agenda 6-21-23 Tab 4 New.pdf](#)

E. Background Materials

F. Adjournment

VIII. ACADEMIC EXCELLENCE AND STUDENT SUCCESS COMMITTEE

Molly S. Seals, Chair

Joseph J. Kerola, Vice Chair

All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented

B. Old Business

None

C. Committee Items

1. Academic Excellence and Student Success Consent Items

Items listed under Consent Agenda require Board approval; however, they may be presented without discussion as these items include only non-substantive changes.

- a. Resolution to Modify "The Student Code of Conduct" Policy, 3356-8-01.1 (Presenters: Nicole Kent-Strollo, Dean of Students and Ombudsperson)

 [Resolution to Modify - The Student Code of Conduct Policy.pdf](#)


- b. Resolution to Modify Student Travel Policy, 3356-8-07 (Presenters: Brien N. Smith, Provost and Vice President for Academic Affairs, Joy Polkabila Byers, Associate Vice President for Student Experience)

 [Resolution to Modify - Student Travel Policy.pdf](#)

2. Academic Excellence and Student Success Action Items

- a. Resolution to Modify Hiring and Selection for Full and Part-Time Faculty Policy, 3356-10-01 (Presenters: Brien N. Smith, Provost and Vice President for Academic Affairs)

 [Explanation of Modification - Hiring and Selection Process for Full and Part-Time Faculty.pdf](#)

 [Resolution to Modify - Hiring and Selection Process for Full and Part-Time Faculty Policy.pdf](#)

Motion:

Motion moved by Charles George and motion seconded by Anita Hackstedde. Passed unanimously.

- b. Resolution Regarding Exceptional Student Government Association Leadership (Presenters: Helen K. Lafferty, Interim President)


 [RESOLUTION of APPRECIATION - SGA Leadership.undefi](#)


Motion:

Motion moved by Anita Hackstedde and motion seconded by Charles George. Passed unanimously.

- c. Resolution to Authorize Recommendation of Candidates for Honorary Degrees (Presenters: Brien N. Smith, Provost and Vice President for Academic Affairs, Martha Pallante, Chairperson, Academic Senate)

Policy Number 3356-10-05, Honorary degrees and commencement speakers, is attached for your information.

 [Resolution to Authorize - Recommendation of Candidates for Honorary Degrees.undefi](#)

 [3356-10-05 Honorary degrees and commencement speakers.pdf](#)


Motion:

Motion moved by Laura Lyden and motion seconded by Charles George. Passed unanimously.

- d. Resolution to Approve Master of Science in Data Science and Statistics Program (Presenters: Brien N. Smith, Provost and Vice President for Academic Affairs, Sal Sanders, Dean of Graduate Studies and Assistant Provost for the Department of Cyberlearning)

The proposed graduate program will take advantage of the collaborative relationship between Youngstown State University faculty members and those involved with the Purdue University Data Mine, instigated via the Division of Workforce Education and Innovation, which will provide YSU

students with a unique educational opportunity and provide YSU with a marketable advantage, which will help YSU compete for market share in a highly competitive environment for programs of this type. It will also engage more businesses with the talents and expertise of faculty and students in this area. The new degree program will leverage an existing graduate certificate in data analytics allowing a path for students to continue their graduate education; and will meet an institutional objective at YSU to increase graduate student enrollment.

 [Resolution to Approve - M.S. in Data Science and Statistics Program.pdf](#)

Motion:

Motion moved by Anita Hackstedde and motion seconded by Charles George. Passed unanimously

3. Academic Excellence and Student Success Discussion Items

- a. Career Placement Rate and Student Success Progress Update (Presenters: Claire Berardini, Associate Provost for Student Success)

Claire Berardini, associate provost for Student Success, provided an update of YSU's Career Placement Rate and Student Success Progress for undergraduate students in the 2021 and 2022 graduating classes. The discussion focused on current and future strategies for collecting career outcome data at both 6 months and 12 months following graduation, as well as possible forthcoming changes to the U.S Department of Education rules regarding gainful employment of college graduates.

Mike Sherman pointed out that the College Scorecard, the federal report-card for university performance already reports such information and Ohio is a member of the US Census Bureau's pilot reporting such information at the program level: collecting information on students who received federal financial aid. He also indicated that legislation is pending in the state legislature related to a total cost of attendance report that will likely require reporting such information.

 [Career Placement Rate Progress Update - June 2023 BOT.pdf](#)

- b. General Education Transformation (Presenters: Brien N. Smith, Provost and Vice President for Academic Affairs, Jennifer Pintar, Vice Provost)

Jennifer Pintar discussed a proposed new framework which would provide students with the potential for micro-credentials which provides students with the opportunity to develop valuable skills in and outside of the classroom.

 [General Education Transformation: The Framework.undefined](#)

- c. Academic Program Enhancement and Effectiveness (Presenters: Jeanne Herman, Associate Vice President for Institutional

Effectiveness, Kevin Ball, Associate Provost for Academic Programs and Planning)

 [Majors and Concentrations Project Overview.pdf](#)

 [APEEI Continuous Improvement Circles Illustration.pdf](#)

- d. Academic Senate Update (Presenters: Martha Pallante, Chairperson, Academic Senate)

Martha Pallante reported on a variety of Senate activities such as renewing their involvement with the Ohio Faculty Council, engaging the Student Government Association to increase understanding of expectations between faculty and students and continuing conversations regarding updating General Education.

4. Background Materials

- a. Office of Research Services Quarterly Report

The Quarterly Report from the Office of Research Services is presented for the Board of Trustees' information.

 [Q3 FY23 ORS Quarterly Report.pdf](#)

- b. Current Accreditation Activity

The report on accreditation activity shows recent accreditations and upcoming site visits and documents submitted.

 [June 2023 Current Accreditation Activity.pdf](#)

- c. Academic Programs Update

The report outlines new program development.

 [Program Updates June 2023.pdf](#)

- d. Academic Affairs Awards

The list of faculty members who were awarded Distinguished Professorship Awards; the chairpersons who were awarded the Watson Merit Award and the Excellence in Teaching Award; and the part-time faculty members who were awarded the Excellence in Teaching Awards for the 2022-2023 academic year is attached.

 [OAA Award Recipients 2022-2023.pdf](#)

D. New Business

None

E. Adjournment

IX. INSTITUTIONAL ENGAGEMENT COMMITTEE

Allen L. Ryan, Jr., Chair

Anita A. Hackstedde, Vice Chair

All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.


B. Old Business


None


C. Committee Items

1. Institutional Engagement Action Items

- a. Resolution to Modify Naming of University Facilities, Colleges and Programs, Policy 3356-5-15 (Presenters: Shannon Tirone)

 [Resolution Naming of University Facilities Colleges and Programs.pdf](#)

 [CLEAN 3356-5-15 Naming of university facilities colleges and programs .pdf](#)

 [REDLINE 3356-5-15 Naming of university facilities colleges and programs.pdf](#)

Motion:

Motion moved by Charles George and motion seconded by Anita Hackstedde. Passed unanimously.

- b. Resolution to Move Naming Recognition of the Larry E. Esterly Room (Presenters: Paul McFadden, President YSU Foundation)

 [Resolution to Move Naming Recognition of the Larry E Esterly Room.pdf](#)

Motion:

Motion moved by Molly Seals and motion seconded by Michael Petersen. Passed unanimously.

- c. Resolution to Accept Gift of Real Estate (Presenters: Greg Morgione, Associate General Counsel)

 [Resolution to Accept Gift of Real Estate for IE agenda June 2023.pdf](#)

 [Layout YSUF Gift Declaration Arlington.pdf](#)


Motion:

Motion moved by Molly Seals and motion seconded by Anita Hackstedde. Passed unanimously.

2. Institutional Engagement Discussion Items

- a. YSU Foundation Quarterly Gift Report (Presenters: Paul McFadden, President YSU Foundation)

Paul McFadden reported \$8.31 million in new gifts and pledges for the first three months of 2023, more than double the amount raised in the same period in 2022.

 [Jan, 2023 - Mar, 2023 YSUF Quarterly Summary Gift Processing.pdf](#)


- b. Update on YSU Initiatives for Strategic Alumni Engagement (Presenters: Heather Belgin, Director of Alumni Engagement)

Heather Belgin reported on the initiatives and goals of the Office of Alumni Engagement. Belgin spoke about the expansion of the nationwide alumni chapter program which has grown from 3 chapters with 3,314 alumni involved in 2017 to currently, more than 20 active chapters with 29, 439 alumni involved. She spoke about facilitating alumni relationships with YSU faculty and students both on- and off-campus. She highlighted there is intention to bridge alumni engagement with an enrollment strategy by considering them from the perspective of national geo-markets.

 [Alumni Engagement Update June 2023.pptx](#)

- c. Enrollment Optimization Update (Presenters: Elaine Ruse, Associate Vice President Enrollment Planning and Management)

Elaine Ruse provided an Enrollment Optimization update, sharing that progress is being made to influence prospective student enrollment and continued enrollment of current YSU students. Ruse spoke about the enhanced communications plan to students, parents and school counselors which were designed to help increase the number of applicants, completed applications and registrants for orientation. She concluded by sharing that the enrollment optimization committee members, and their respective departments are collaborating to both recruit and retain students. Keeping the focus on the value of a YSU degree. Each area provided a data-informed update on efforts in respective areas to optimize enrollment.

 [Enrollment Optimization Impact Statements June 2023.undefined](#)

3. Background Materials

- D. New Business

None

- E. Adjournment

- X. Workforce Education and Innovation Committee

Chuck T. George, Chair
Laura A. Lyden, Vice Chair

All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented

B. Old Business

None

C. Committee Items

1. Workforce Education and Innovation Discussion Items

- a. Financial Overview (Presenters: Jennifer Oddo, Vice President, Guests: Kelli Miller, Director of Finance and Operations)

 [BOT Report 6 20 2023 \(Financial Overview C1a\).pptx](#)

- b. Workforce Education and Innovation KPI's (Presenters: Jennifer Oddo, Vice President, Guests: David Janofa, Associate Vice President, Kelli Miller, Director of Finance and Operations)

 [BOT Report 6 20 2023 \(KPI's C1b\).pptx](#)

- c. Workforce Education and Innovation Key Departmental Updates (Presenters: Jennifer Oddo, Vice President, Guests: David Janofa, Associate Vice President)

Jennifer Oddo, Kelli Miller, and David Janofa, associate vice president reported on the key performance indicators for the division, indicating that there are enrollment system enhancements underway for FY24 to provide more robust departmental reporting.

Oddo and Janofa, provided key divisional updates which included the division's move to Silvestri hall which is scheduled for August 2023, a \$1.5M state operating request to fund last mile operating and technology needs for the IT Workforce Accelerator and expansion of the Tressel Institute for Leadership and Teamwork into Mahoning and Trumbull county high school programs as well as a \$500K state operating request for continuation of funding for ETC operating needs.

Hazel Marie, professor of Mechanical, Industrial and Manufacturing Engineering, was presented as the program director for the Williamson Innovation Park as well as a STEM Champion. In addition to the WIP, it is expected that the Watson Team Center and Excellence Training Center will be used to provide experiential experiences for YSU and K-12 students. The objective is to enhance the quality of the YSU educational experience as well as introduce K-12 students to various career pathways including YSU degrees or micro- and other types of credentials.

 [BOT Report 6 20 23 \(Key Departmental Updates C1c\).pptx](#)

2. Background Materials

- a. No material this quarter.

D. New Business

None

E. Adjournment

XI. UNIVERSITY AFFAIRS COMMITTEE

Anita A. Hackstedde, Chair
Charles T. George, Vice Chair
All Trustees are Members

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.

B. Old Business


None

C. Committee Items

1. University Affairs Consent Item

Items listed under Consent Agenda require Board approval; however, they may be presented without discussion as these items include only non-substantive changes.

- a. Resolution to Modify Vacation Leave, Professional/Administrative Staff and Department Chairpersons Not Covered by a Collective Bargaining Agreement Policy, 3356-7-09

 [Resolution to Modify - Vacation Leave, PA Staff & Dept. Chairpersons Not Covered by a Collective Barg. Agreement policy.pdf](#)

2. University Affairs Action Items

- a. Resolution to Modify and Retitle Emeritus Status Policy, 3356-7-17 (Presenters: Jennifer Lewis-Aey, Executive Director and Chief Human Resources Officer)

 [Explanation of Modified - Emeritus Status policy.pdf](#)

 [Resolution to Modify & Retitle - Emeritus Status policy.pdf](#)

Motion:

Motion moved by Anita Hackstedde and motion seconded by Chuck George. Passed unanimously

- b. Resolution to Authorize Conferral of Emeritus Status for Faculty and Administrators (Presenters: Jennifer Lewis-Aey, Executive Director and Chief Human Resources Officer)

This resolution nominates nine (9) recently-retired faculty members for Faculty Emeritus Status, and nominates zero (0) recently-retired

administrators for Administrator Emeritus Status in accordance with the University policy for Emeritus Status, Policy 3356-7-17.

 [Resolution to Authorize Emeritus Status for Faculty & Administrators.pdf](#)

 [2023 BOT EMERITUS SHEET - FACULTY.undefined](#)

 [2023 BOT EMERITUS SHEET - ADMINISTRATOR.undefined](#)

 [3356-7-17 Emeritus status.pdf](#)

Motion:

Motion moved by Charles George and motion seconded by Molly Seals. Passed unanimously

- c. Resolution to Ratify Personnel Actions (Presenters: Jennifer Lewis-Aey, Executive Director and Chief Human Resources Officer)

University policies require that the Chief Human Resources Officer provide a summary of appointments, promotions, and other personnel actions for faculty and professional/administrative staff, including intercollegiate athletics coaching positions for January 16, 2023, through April 15, 2023. Personnel actions for faculty and professional/administrative staff are contingent upon approval of the Board of Trustees.

 [Resolution to Ratify Personnel Actions - Faculty & PA Staff including Athletics.pdf](#)

 [Faculty summary 4-15-2023.pdf](#)

 [Faculty report 4-15-23.pdf](#)

 [Professional Administrative summary 4-15-2023.pdf](#)

 [Professional Administrative report 4-15-23.pdf](#)

 [Athletics summary 4-15-2023.pdf](#)

 [Athletics report 4-15-23.pdf](#)

Motion:

Motion moved by Charles George and motion seconded by Anita Hackstedde. Passes unanimously

3. University Affairs Discussion Items

- a. Title IX Update (Presenters: Dana Lantz, Executive Director of Human Resources)

Dana Lantz shared that YSU again participated in the Ohio Department of Higher Education's Changing Campus Culture Initiative and for the second straight year, received a 5 out of 5 rating. Lantz also presented the 2023 Title IX, Equal Opportunity and Policy Violations report, which includes 13 EEO

complaints, six policy violations and under Title IX, one formal complaint, five pregnancy accommodations and 46 harassment complaints.

 [Title IX report - June 2023.pdf](#)

- b. Support Area Assessment: Office of Academic Affairs (Presenters: Brien Smith, Provost and Vice President for Academic Affairs)

 [Support Area Assessment - Academic Affairs June 2023.pdf](#)

- c. Support Area Assessment: Division of University Relations (Presenters: Shannon Tirone, Associate Vice President for University Relations)

 [Support Area Assessment - University Relations - June 2023.pdf](#)

- d. Support Area Assessment: Institutional Research & Analytics (Presenters: Jeanne Herman, Associate Vice President for Institutional Effectiveness)

 [Support Area Assessment - IRA - June 2023.pdf](#)

- e. Institutional Expenditures on Instruction and other Categories of Expenditures


Presenter: Mike Sherman, Vice President for Student Affairs, Institutional Effectiveness, and Board Professional

Sherman indicated these were the final presentations of a roughly 18-month process that was similar to and ran concurrently with the Academic Program Enhancement and Effectiveness Initiative (APEEI). He provided information from that reported at the federal level via IPEDS and that summarized at the How Colleges Spend their Money website.

He indicated that the data indicates that YSU invests a significant proportion of its resources in instruction and a much lower proportion of resources in institutional support that includes management and foundational operating expenditures. He indicated that over five years the proportion of expenditure increased 7% for instruction and 1% for institutional support.

The support area reports will be posted on the Strategic Planning website in a fashion similar to that for APEEI.

 [IPEDS Expenditures for Instruction and Institutional Support \(2016 to 2021\).undefined](#)

 [American Council on Trustees and Alumni: How Colleges Spend Their Money \(2020 2021\): YSU and NEO Main Campuses.undefined](#)

- f. Human Resources Organizational Structure (Presenters: Holly Jacobs, Vice President for Legal Affairs and Human Resources)

 [Human Resources org chart as of June 5, 2023.pdf](#)

4. University Affairs Executive Session

a. Litigation, Personnel and Collective Bargaining Update (Presenters: Holly Jacobs, Vice President for Legal Affairs and Human Resources)

A summary of current litigation and personnel matters, as well as a collective bargaining update.

Trustee Peterson: I move that the Board enter Executive Session for the purposes of, " consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of one or more public employees or officials (O.R.C. 121.22(G) (1)) and/or preparing for, conducting, and/or reviewing negotiations or bargaining sessions with public employees concerning their compensation, or other terms and conditions of their employment (O.R.C. 121.11 (G) (4)) and/or consideration of specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for, a violation of the law (O.R.C. 121.11.(G) (6))."

Trustee Hackstedde please conduct a roll-call vote and record the time-of-day entered into and exited from Executive Session.

- Trustee Erzurum - Yes
- Trustee Fryda - Yes
- Trustee George - Yes
- Trustee Hackstedde-I am recording myself as yes
- Trustee Kerola - Yes
- Trustee Linsalata - Yes
- Trustee Lyden - Yes
- Trustee Peterson - Yes
- Trustee Ryan - Yes
- Trustee Spiegel - absent
- Trustee Centofanti - Yes
- Trustee Seals - Yes

Trustee Peterson: Vice President Sherman, please assure the appropriate steps are taken for Executive Session.

Time entered Executive Session: 4:25 pm

Time exited Executive Session: 5:35 pm

5. Background Materials

a. Human Resources Update

This report will provide an update on current accomplishments and priorities for moving forward with Human Resources Department operations; and provide the status of all Unfair Labor Practices, Grievances and Arbitrations.

 [Human Resources Update - June 2023.pdf](#)

 [SNAPSHOT BOT 2023 June.pdf](#)

b. Human Resources Update on Position Searches

This report will provide a list of all searches in progress.

 [Current Postings - June 2023.pdf](#)

c. Classified Civil Service Personnel Actions

This is a summary of all personnel actions approved by the Chief Human Resources Officer serving as the appointing authority for classified staff.

 [Classified summary 4-15-2023.pdf](#)

 [Classified report 4-15-23.pdf](#)

d. Report on Search Waivers

 [EOPDTIX Search Waiver Report - June 2023.pdf](#)

e. Report on Staff Development Leave

This report will provide a list of employees who were granted Staff Development Leave for academic year 2023-2024.

 [2023 BOT Staff Development Leave.pdf](#)

f. Service Awards

This list recognizes awards given during FY23 for Staff distinguished service.

 [Distinguished Service Award Recipients 2023.pdf](#)

D. New Business

None

E. Adjournment

XII. EXECUTIVE COMMITTEE

Michael A. Peterson, Chair
Charles T. George, Vice Chair
Joseph J. Kerola
Anita A. Hackstedde
Molly S. Seals
Allen L. Ryan, Jr.

A. Disposition of the Minutes for the Previous Meeting

Approved as presented.

B. Old Business

None

C. Committee Item

1. Executive Committee Discussion Item

Presenter: Interim President Dr. Helen Lafferty

Trustee Peterson: I move that the Board enter Executive Session for the purposes of, "consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of one or more public employees or officials (O.R.C. 121.22(G) (1)).

Trustee Hackstedde please conduct a roll-call vote and record the time-of-day entered into and exited from Executive Session.

- Trustee Erzurum - Yes

- Trustee Fryda - Yes
- Trustee George - Yes
- Trustee Hackstedde-I am recording myself as yes
- Trustee Kerola - Yes
- Trustee Linsalata - Yes
- Trustee Lyden - Yes
- Trustee Peterson - Yes
- Trustee Ryan - Yes
- Trustee Spiegel - absent
- Trustee Centofanti - Yes
- Trustee Seals - Yes

Trustee Peterson: Vice President Sherman, please assure the appropriate steps are taken for Executive Session.

Time entered Executive Session: 5:35 pm

Time exited Executive Session: 6:00 pm

2. Executive Committee Action Item

D. New Business

None

E. Adjournment