

**TO: FULL SERVICE FACULTY, ADMINISTRATION, AND
STUDENT GOVERNMENT**

FROM: VIRGINIA PHILLIPS, SECRETARY, ACADEMIC SENATE

**RE: MEETING OF THE ACADEMIC SENATE
WEDNESDAY, JANUARY 11, 1989
ARTS AND SCIENCES AUDITORIUM, ROOM 132,
DEBARTOLO HALL**

AGENDA

1. Call to Order.
2. Approval of the Minutes for November 30, 1988.
3. Charter and ByLaws Committee Report
Proposed ByLaws Change (see attached).
4. Senate Executive Committee Report.
5. Elections and Balloting Committee Report.
6. Report of Other Senate Committees.
889-3 Report of Academic Programs Division,
Academic Programs and Curriculum Committee.
889-4 Report of Academic Curriculum Division,
Academic Programs and Curriculum Committee.
7. Unfinished Business.
8. New Business.
9. Adjournment.

PROPOSED BYLAWS CHANGES

BYLAW 6 APPOINTED CHARTERED COMMITTEES

Section 1. Appointed Chartered Committees and Subcommittees, General Provisions:

- (a) The membership of each committee and subcommittee shall include faculty members, administrative members, and student members. In addition to non-voting ex officio members, (as stipulated below in Section 2), all administrative members, **except for the Student Academic Grievances Subcommittee**, shall be non-voting members. Quorum shall consist of a simple majority of the voting and non-voting membership.
- (d) **Except for the Student Academic Grievances Subcommittee**, the committee (subcommittee) **chairperson** shall be elected annually by the membership at the organizational meeting from among the faculty and student voting membership. Members may not be elected as **chairpersons** of committees to which they are assigned, ex officio, as liaison members. Responsibility for the call of the annual organizational meeting will be assigned by the Senate Executive Committee.

Section 2. Appointed Chartered Committees and Standing Subcommittees, Composition of and Charges to:

(g-i) Student Academic Grievances Subcommittee

- (1) The subcommittee shall be composed of six faculty members, with representation from each undergraduate college/school of the University; six undergraduate students, with representation from each college/school of the University; and the Vice-President of Student Services or designee. The Vice-President of Student Services or designee will chair the subcommittee, maintain all records, only vote in case of a tie, and serve as liaison member to the parent Student Academic Affairs Committee.

✓ STUD.

(2) The subcommittee shall hear and determine cases involving academic dishonesty as well as student academic grievances. The subcommittee shall hold hearings that follow due process procedures that will be developed by the Vice President of Student Services and approved by the Academic Senate; and shall have the power to issue disciplinary sanctions. The subcommittee shall have the power to mandate a grade change only in the cases of academic dishonesty or when the instructor materially deviates from the grading scale or weight distribution indicated on the course syllabus to the detriment of an individual student or the entire class. The subcommittee shall have the power to mandate a grade change after holding a due process hearing and after consulting with the affected department.

a. No members of the subcommittee will hear a case directly affecting them. The appropriate body will appoint a temporary substitute for that case.

b. ^{STUD. OR AN} An instructor may be accompanied by a representative of his or her choice in any hearing.

c. If an instructor refuses to or cannot participate in the formal grievance or discipline procedure, the appropriate department will provide a substitute who will exercise all the rights and responsibilities of the instructor.

d. The student must file a grievance prior to the last day of the final examinations during the subsequent quarter.

e. Except for cases in which the subcommittee has the power to mandate a grade change, the teacher of record shall have the power to assign a final grade.

f. The term "cheating" shall mean using or attempting to use, providing or attempting to provide unauthorized materials or information in or for any class assignment or examination.

g. The subcommittee may consider intent in making its determinations.

h. In any disciplinary case exonerating the student, the record will be removed from the student's discipline file.

(3) The subcommittee shall be responsible for making recommendations to the parent committee, and to the Academic Senate, as to policy related to student academic grievances. This responsibility shall include the development and adoption, subject to approval by the Academic Senate, of rules and procedures for the processing of student academic grievances.

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date _____ Report Number (For Senate Use Only) 889-3

Name of Committee Submitting Report Academic Programs Division

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____

Appointed, Chartered

Names of Committee members: M. Beaubien, I. Heal, S. Herman, R. Hoover,
H. Mehri, A. Owens (Chair), D. Ruggles, R. Tabak

Please write a brief summary of the report which the Committee is submitting to the
Senate: (attach complete report) Report of changes in Bachelor of
Science in Nursing

Do you anticipate making a formal motion relative to the report? No

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation,
would the committee prefer that the matter be sent back to committee for further
consideration? _____

Other relevant data: _____

A. Owens / DR
Chair

Youngstown State University
Academic Programs Division

PD#

Date Rec'd

Addition of a new program _____ (Complete B,C)

Deletion of an existing program _____ (Complete A,C)

Change in an existing program ✓ (Complete A,B,C)

Program title Bachelor of Science in Nursing Department Nursing

A. Describe the requirements of the program as it currently exists.
(Attach additional sheets if necessary.)

See attached curriculum sheet for third year, second quarter.

"BET 513 Business Computer Systems or
CPT 500 Data Process Concepts"

B. Describe the requirements of the proposed program. (Attach additional sheets if necessary.)

Faculty wish to substitute BET 613 Microcomputer Applications for
BET 513 Business Computer Systems

C. Using as many additional sheets as are necessary, provide a rationale and estimate how this addition/deletion/change of program will impact upon the resources of departments other than the one originating the form (e.g. enrollments, frequency of support-course offerings, staffing, budgets, equipment, duplicate courses, etc.).

BET 613 was developed in 1987-88 to meet the needs of programs like ours.
The Chair of BET supports this substitution.

Signatures

Department Chairperson Patricia A. McArthur

Dean W. A. Bickley 11-1-88 Prog. Div. _____

ccc - JK
10/31/88

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

889-4

Date _____

Report Number (For Senate Use Only)

Name of Committee Submitting Report Academic Programs and Curriculum Committee--
Curriculum Division

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) _____
Appointed Chartered

Names of Committee members: K. Kougl (Chair), J. Beary, G. Claypool, K. Harrington,
H. Kim, D. Milley, J. Mistovich, and H. Yiannaki

Please write a brief summary of the report which the Committee is submitting to the
Senate: (attach complete report) The attached curriculum proposals have been approved
by the UCD, circulated to the various deans and departments, and are being presented to
the University Senate: 89-1, 89-2, 89-3, 89-4, 89-5, 89-6, 89-7, 89-8, 89-9, 89-10,
89-11, 89-22, 89-24, 89-25

Do you anticipate making a formal motion relative to the report? NO

If so, state the motion: _____

If there are substantive changes made from the floor in your committee recommendation,
would the committee prefer that the matter be sent back to committee for further
consideration? _____

Other relevant data: _____

K.K. WPK
Chair (please initial)

LIST PREPARED BY CURRICULUM COMMITTEE

89-1 Civil Engineering (Change)
881. Soil Mechanics.
Properties of soil, classification, capillarity, permeability, stress and strain, consolidation and compressibility, seepage. Prereq: Geol 611, Math 674, CE 749 and an unrecalculated GPA of 2.0 or better for all CE (major) courses. (F)

3 q.h.

89-2 Music (Add)
880. Vocal Pedagogy.
A comparative study of physiological and psychological approaches to voice instruction and their application to private and class instruction.
Prereq: Music 603, 606, or 609.

2 q.h.

89-3 Engineering Technology (Civil) (Change)
611. Specifications and Estimating.
The fundamentals of specifications writing, quantity takeoffs, pricing and bidding.
Prereq: CET 617 or consent of instructor.

4 q.h.

89-4 Electrical Engineering (Add)
823L. Microprocessor Design and Applications Laboratory.
Laboratory exercises to provide the students with hands-on-experience in the area of microprocessor programming and interfacing. Must be taken concurrently with EE 823. Three hours laboratory.

1 q.h.

89-5 Electrical Engineering (Change)
823. Microprocessor Design and Applications.
Analysis of modern storage devices, microprocessor architecture, potential applications and limitations, implementation, peripheral devices, interfacing, and typical microcomputer applications. Must be taken concurrently with EE 823L.
Prereq: EE 826, 826L.

3 q.h.

89-6 History

(Add)

749. History of African-United States Relations.

Survey of African-U.S. relations from the transatlantic slave trade to the present with emphasis on the 20th century. Prereq: Hist. 663 or consent of instructor.

4 q.h.

89-7 History

(Change)

750. History of Modern Africa South of the Sahara.

The impact of colonialism on the people of Africa south of the Sahara, especially in the 20th century: colonial administration, rise of nationalism, Pan-Africanism, decolonization, and problems of modern Africa. Prereq: Hist. 663 or consent of instructor.

4 q.h.

89-8 History

(Delete)

821. History of West Africa II.

The significance of West Africa since 1800, with emphasis on the 19th century and on such topics as slave trade, commercial revolution, religious and imperialistic rivalry, and the reaction of West Africans. Prereq: Hist. 663.

4 q.h.

89-9 History

(Delete)

820. History of West Africa I.

West Africa to 1800, focusing on the people, cultural traditions, economic and political developments, state-building, and early contacts with the West. Prereq: Hist. 663.

4 q.h.

89-10 Political Science and Social Science

(Change)

640. Elements of Comparative Government.

An inquiry into comparative politics, using as case studies the British and Soviet political systems. Prereq: Political Science 550 or 601 or Social Science 511.

4 q.h.

89-11 Political Science and Social Science (Change)

660. Elements of International Relations.

An introduction to basic principles of international politics, law, and organization. Prereq: Political Science 550 or 601 or Social Science 511.

4 q.h.

89-22 Biological Sciences (Add)

820. Techniques in Animal Tissue Culture.

Procedures for in vitro culture of cells from tissues and organs including preparation of culture media and maintenance of primary and secondary cultures. Two hours lecture and four hours laboratory per week. Prereq: Biology 702 or equivalent.

4 q.h.

89-24 Art (Add)

748. Still Photography 1925 to Present.

A lecture course in the history of still photography from 1925 to the present. Emphasis is placed on the evolution of photography as a fine art. Three hours of lecture and one hour of group museum experience per week. Prereq: Art 514.

4 q.h.

89-25 Art (Change)

747. The History of Still Photography to 1925.

A lecture course in the history of still photography from its beginning to 1925, with emphasis on the evolution of photography as a fine art. Three hours of lecture and one hour of group museum experience per week. Prereq: Art 514.

4 q.h.