

Finding Aid for the School of Graduate Studies and  
Research Records, 1969-2008



Collection Number: RG 12

Archives & Special Collections

William F. Maag, Jr. Library  
Youngstown State University  
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## Descriptive Summary

<b>Title:</b>	School of Graduate Studies and Research Records, 1969-2008
<b>Record No.:</b>	RG 12
<b>Accession No.:</b>	UA 2004.19, UA 2004.21
<b>Creator:</b>	The School of Graduate Studies and Research
<b>Extent:</b>	3 boxes, 4.5 linear feet
<b>Abstract:</b>	The School of Graduate Studies and Research offer's master level classes to students who wish to continue their studies. The School of Graduate Studies and Research held its first classes in fall of 1968.

## Administrative Information

<b>Provenance:</b>	The YSU School of Graduate Studies and Research
<b>Preferred Citation:</b>	School of Graduate Studies and Research Records, 1969-2008, RG 12, Archives & Special Collections, William F. Maag, Jr. Library, Youngstown State University, Youngstown, Ohio.
<b>Restrictions:</b>	None
<b>Processing Information:</b>	Processed by Lisa Marie Garofali, December 2007

## Historical Sketch

On March 28, 1967, the Trustees of The Youngstown University authorized the president and faculty of the University to begin developing graduate programs at the master's level, starting in the fall of 1968. In May 1967, the Faculty Senate of The Youngstown University authorized the development of master's degree programs in various academic departments of the University. At its first meeting on August 15, 1967, the Youngstown State University Board of Trustees established the office of the dean of Graduate School and the general regulations governing the appointment of a graduate faculty. It also identified and authorized the initial graduate degree programs that were to be offered. These programs gained approval from the Ohio Board of Regents on December 15, 1967. Preliminary accreditation was given by the Commission on Colleges and Universities of the North Central Association of Colleges and Secondary Schools in July 1968; continued accreditation was awarded in 1974, 1978, 1988, and 1999. The School of Graduate Studies and Research is a member of the Council of Graduate Schools in the

United States and the Midwestern Association of Graduate Schools<sup>1</sup>. The School of Graduate Studies and Research has a website which can be accessed at <http://www.ysu.edu/GradSchool/>

### **Scope and Content Note**

The records for the collection came in to accessions. The first accession contains the publications and records found within the collection. The second accession contains the Graduate Bulletins within the collection. Both of the material in the accessions were created by the School of Graduate Studies and Research and were transferred to the Archives and Special Collections in Maag Library in 2003.

The Series in the collection is arranged by type of material chronologically and maintains much of the original order. Series I contains the Annual Reports from 1997-2001. Series II details a Graduate Handbook from the 1997-1998 academic year. Series III involves materials from the Office of Grants and Sponsored Programs, which off funding and aid for research. Series IV hold the various committees found within the Graduate School, such as the Graduate Curriculum Committee, Graduate Faculty Committee and the Graduate Policy Committee covering the years 1975-2001. Series V contains the Graduate Records from 1969-1988. The Graduate Record is used to announce the agenda and dates of the meetings of the graduate faculty, distribute minutes of the faculty meetings, and provide the faculty with information about the operations of the Graduate School<sup>2</sup>. Series VI covers the *Frontiers* from its first edition printed in 1981 to present. *Frontiers* is published three times a year and is used to “tell the University community more about the research, scholarly and professional activities of its members<sup>3</sup>.” Series VII contains the subject files of the collection which covers various material from 1989-2003. The final series contains the Graduate Bulletins from 1968-present.

### **Series Description**

Series I:	Annual Reports
Series II:	Graduate Student Handbook
Series III:	Office of Grants and Sponsored Programs
Series IV:	Committees
Series V:	Graduate Records
Series VI:	Frontiers
Series VII:	Subject Files
Series VIII:	Graduate Bulletin

### **Related Materials**

Bound Volumes of the Graduate Bulletin from 1979-present located in Archives and Special Collections, LB 2361.6 .O3 Y562x  
The Office of the Provost Records, 1966-2007, RG 07  
Academic Senate Records, 1959-2003, RG 68  
School of Graduate Studies & Research- Dean RG 12/1

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<sup>1</sup> Quoted from “Youngstown State University School of Graduate Studies and Research, Graduate Bulletin 2006-2008” pg. 31.

<sup>2</sup> Quoted from the first edition of the Graduate Records published by the Graduate School of Youngstown State University, Feb 1969.

<sup>3</sup> Quoted from *Frontiers* volume 1, issue 1 Spring 1981, pg 3.

School of Graduate Studies & Research- Graduate Administrative Affairs, RG 12/2  
 School of Graduate Studies & Research- Graduate Admissions/Scholarships, RG 12/3  
 School of Graduate Studies & Research- Graduate Programs, RG 12/4  
 School of Graduate Studies & Research- Graduate Council, RG 12/5  
 School of Graduate Studies & Research- Office of Grants & Sponsored Programs,  
 RG12/6  
 School of Graduate Studies & Research- University Research Council, RG 12/7

**Index Terms**

*Frontiers*

Accreditation  
 Commission on Colleges and Universities of the North Central Association of Colleges  
 and Secondary Schools  
 Office of Grants and Sponsored Programs  
 Graduate Faculty Committee  
 Graduate Curriculum Committee  
 Graduate Policy Committee  
 Graduate Bulletin  
 PACER (Presidential Academic Centers for Excellence in Research)

**BOX 1**

**SERIES I: ANNUAL REPORTS**

<b>Folder</b>	<b>Content</b>
1	1997-2001

**SERIES II: GRADUATE STUDENT HANDBOOKS**

<b>Folder</b>	<b>Content</b>
2	1997-1998

**SERIES III: OFFICE OF GRANTS AND SPONSORED PROGRAMS**

<b>Folder</b>	<b>Content</b>
3	1994-2000, 2004, undated

**SERIES IV: COMMITTEES**

<b>Folder</b>	<b>Content</b>
4	Graduate Curriculum Committee-Minutes, 1975-1977
5	Graduate Curriculum Committee-Correspondence, 1986-1991
6	Graduate Curriculum Committee-Correspondence, 1992-1997
7	Graduate Curriculum Committee-Correspondence, 1998-2001
8	Graduate Faculty Committee, 1975-1976, 1986, 1989-1990, 1992-1993, 1997-1999
9	Graduate Policy Committee, 1975-1976, 1994

## **SERIES V: GRADUATE RECORDS**

<b>Folder</b>	<b>Content</b>
10	1969-1988, Pt. 1 of 3
11	1969-1988, Pt. 2 of 3
12	1969-1988, Pt. 3 of 3

## **SERIES VI: FRONTIERS**

<b>Folder</b>	<b>Content</b>
13	1981-1985
14	1986-1990
15	1991-1995
16	1996-2000
17	2001-2005
18	2006-

## **SERIES VII: SUBJECT FILES**

<b>Folder</b>	<b>Content</b>
19	YSU Graduate Studies: Mathematics and Statistics, undated
20	Retirement Invitation, 1992
21	PACER, 2002
22	Information Brochures, 2001-2003, undated
23	Non-Degree Admissions, 1999
24	Human Subjects Research Committee, undated
25	OBOR Investment Fund Proposal, 1996
26	Research Recognition Luncheon, 2001
27	School of Graduate Studies Application, 1997-1998
28	Guidelines for Research and Grant Activity, May 1989

## **BOX 2**

## **SERIES VIII: GRADUATE BULLETINS**

<b>Folder</b>	<b>Content</b>
1	1968-1969
2	1969-1970
3	1970-1971
4	1971-1972
5	1972-1973
6	1973-1974
7	1974-1975
8	1975-1976
9	1976-1977
10	1977-1978
11	1978-1979
12	1979-1980
13	1980-1981
14	1981-1982

15	1982-1983
16	1983-1984
17	1984-1985
18	1985-1986
19	1986-1987
20	1987-1988

**BOX 3**

<b>Folder</b>	<b>Content</b>
1	1988-1989
2	1989-1990
3	1990-1991
4	1991-1992
5	1992-1993
6	1993-1994
7	1994-1995
8	1995-1996
9	1996-1997
10	1997-1998
11	1998-1999
12	Supplement, 1999-2000
13	Supplement, 2001-2002
14	2000-2002
15	2002-2004
16	Supplement, 2003-2004
17	2004-2006
18	Supplement 2005-2006
19	2006-2008