

To: Academic Planning Committee: J. Alam, D. Brown, E. Cobett, R. Churn  
I. Khawaja, C. Psenicka, D. Robinson, T. Slawewski, G. Sutton,  
B. Yozwiak, B. Gillis, Greg Ball (c/o Student Government)

From: D. Brown *DB*

Date: December 10, 1984

*Fourth* MINUTES  
~~Third~~ 1984-85 Meeting  
December 3, 1984

Present: Brown, Khawaja, Psenicka, Robinson, Slawewski, Sutton

Absent: Alam, Cobett, Yozwiak, Gillis, Ball

(Quorum is 7,  
Membership  
is 12)

A quorum was present.

1. The second draft goal setting proposal dated November 21, 1984. was discussed. The major question was what should be the role of the Senate in this goal setting process. The trend of the discussion was toward the following:

a. On an annual basis, the lists of set goals and unapproved goals as they have completed the procedure on the second draft proposal would come from the Provost to the Academic Planning Committee.

b. This committee would recommend priorities for goals and might make recommendations where there have been conflict.

c. This committee would report its recommendations to the Senate for approval or other action.

d. Timetable: Lists of goals from Provost to Academic Planning Committee in March. Recommendations for Academic Planning Committee to Senate in June. First due in March and June 1986.

The above was not formally approved and must be regarded as tentative.

2. Dr. Khawaja presented some preliminary notes to assist departments in their first stage goals proposals.

3. Dr. Brown will prepare a third draft of the proposal incorporating the provisions of 1 above.

- 4. Next meeting: Dr. Brown will get from the members times not available and call the next meeting.
- 5. Added note: (not part of the meeting) Senate deadlines

<u>Meeting Date</u>	<u>Agenda Item Deadline Date</u>
February 6, 1985	January 25, 1985
March 6, 1985	February 22, 1985
April 3, 1985	March 15, 1985
May 1, 1985	April 19, 1985
June 5, 1985	May 24, 1985

Perhaps we can work toward the March 15 deadline.