

Date: February 4, 1994
To: Virginia Phillips
From: Julia Gergits *JG*
Subject: Attachments

I have enclosed several items:

- Minutes from fall quarter (notifying you of my "election")
- Minutes from the January 28 meeting
- Mathematics proposal for increasing major by two credits

I am enclosing the original, with the signatures in place. I have kept copies. Have I forgotten anything?

Date: January 21, 1994
To: Members of the Academic Programs Committee
From: Julia Gergits, English Department *JMG*
Subject: Meeting

Our first meeting for winter quarter will be Friday, January 28, at 10:00 a.m. (Kilcawley 2067).

We have a full agenda:

- Confirming the flow chart that clarifies our relationship to the Senate (our xerox machine is broken; I'll route copies ASAP).
- Tracking down the College of Engineering and Technology's proposal for a new Drafting and Design Curriculum that was to have been discussed last year.
- Beginning discussion of the College of Health and Human Sciences proposals for a new program (Physical Therapy) and a modification (Respiratory Care).
- Beginning discussion of the interdisciplinary environmental program.

Much of our first meeting will be procedural, devoted to determining how best to proceed. Several anxious proposal advocates have called to remind me that we must clear their proposals by mid-February (HHS) or early March.



Youngstown State University / Youngstown, Ohio 44555-3415
Department of English
(216) 742-3415

Date: February 4, 1994
To: Virginia Phillips
From: Julia Gergits *JMG*
Subject: Fall meeting minutes

November 1, 1994, the Academic Programs Committee convened and elected Julia Gergits, English, to serve as chair.

Date: February 2, 1994
To: Academic Programs Committee Members
From: Julia Gergits, Chair
Subject: Minutes of January 28, 1994 meeting

Present: Yemma, Owens, Jones, Delost, Gergits, Foulkes, and Gill-Wigal.

This meeting was organizational. Gergits said that the committee will be reviewing two proposals from the College of Health and Human Services: Physical Therapy and Respiratory Care.

- Yemma and Delost spoke about both programs, indicating that the administration strongly supports the proposals. The Respiratory Care program is moving from a 2-year associates to a 4-year bachelors degree. Yemma does not anticipate any problems with other university departments. Committee members agreed to read the documents in preparation for the February 3 meeting.

- The committee had been contacted about an upcoming proposal for an Environmental Sciences program, but problems with the "health track" are apparently holding it up.

- Graphics Arts has also contacted us. Program changes will be coming through in the next few weeks.

- Engineering Technology has asked the committee to track down a proposal that apparently came up for consideration last year. None of last year's members recalled discussing the proposal, so the committee will review it in the next week or so. The proposal is straight-forward, according to Jones.

- At Virginia Phillips' request, the committee considered the Academic Programs Division flowchart. Last year, some confusion arose about the protocol regarding this committee's decisions and their presentation to Senate "for information purposes." The committee suggested that another option be added at the "Objectives overruled" stage that clarifies where a department may go for an additional hearing if it disagrees with the committee's decision. The committee balked at suggesting a procedure that would dictate how the Senate should regard our recommendations because we exist for and because of the Senate.

- Owens noted that he has another piece of business for the committee: a review of a name change and credit changes for the BFA degree. We will consider this at the next meeting.