

MINUTES OF MEETING OF THE BOARD OF TRUSTEES

of

THE YOUNGSTOWN COLLEGE

October 21, 1946

Pursuant to the foregoing notice, the Board of Trustees of The Youngstown College met at Noon on Monday, October 21, 1946, at the Youngstown Club. The following were present:

J. C. Argetsinger	Roy L. Leventry
J. C. Barrett	J. Russell McKay
J. Eugene Bennett	William F. Maag, Jr.
W. H. Bunn	Franklin B. Powers
Joseph G. Butler III	Frank Purnell
John R. T. Clingan	Clarence J. Strouss
Sidney J. Collins	Msgr. Joseph N. Trainor
Paul B. Davies	James L. Wick, Jr.
Oscar F. Gayton	Verne J. Wilson

Also present were Dr. Howard W. Jones, Carl W. Ullman, and Hugh W. Manchester.

Mr. Wick presided.

The minutes of the Trustees' meeting held May 28 were read and duly approved and the minutes of the meeting of the Executive Committee held June 18 were read and upon motion made by Mr. Gayton, seconded by Mr. Leventry and duly carried, the action taken thereat was ratified and approved.

Dr. Jones presented the following enrollment figures:

	Total Student Body		Veterans (Incl. in Total)	
	<u>Full-time</u>	<u>*Part-time</u>	<u>Full-time</u>	<u>*Part-time</u>
Business Admin.	506	301	427	202
Secr. Science	149	168	45	17
Engineering	499	233	429	145
Law		71		36
Liberal Arts	975	275	564	62
Music	<u>112</u>	<u>19</u>	<u>62</u>	<u>8</u>
Total	2241	1067	1527	470
Grand Total		3308		1997

He also pointed out that it was necessary to refuse admission to more than 1500 applicants of whom over 1000 were from Youngstown.

Dr. Jones pointed out that 16 new full-time faculty members had been added to the teaching staff and that 50 part-time instructors had been added. A list of the new teachers is attached to these minutes. The full time faculty now totals 171 members.

Dr. Jones reported that it had been proposed that the Youngstown Public Schools and the College together employ a well qualified psychologist and that the woman to be chosen would have experience and adequate training in the fields of psychology and family relations. Half of her time would be spent at the College teaching two classes in psychology and counseling women students and half of her salary would be borne by the College.

It was reported that the College faculty at a recent meeting passed a motion to change the faculty tenure requirement from seven years to five years. Upon motion made by Mr. Argetsinger, seconded by Mr. Maag and duly carried, such reduction in faculty tenure requirement was approved.

Dr. Jones recommended salary adjustments in the total amount of \$11,000.00 to become effective as of January 1, 1947, subject to the approval of the salary committee and he also recommended that a revised schedule of salaries by rank be approved as follows:

Instructor	\$1,500	to	\$2,600
Assistant Professor	2,100	to	3,200
Associate Professor	2,800	to	4,000
Professor	3,200	to	5,500

It was reported further that the qualifications for each of these ranks are as follows:

Instructor: Character, personality, and scholarship of a quality indicative of good teaching. An instructor should have a bachelor's degree and a year of graduate study in the subject to be taught. He should have satisfactory initial teaching ability and a promise that development will occur in both scholarship and teaching.

Assistant Professor, Associate Professor: Qualifications for the intermediate ranks of Assistant Professor and Associate Professor become increasingly higher until the the following requirements for the full professorship are attained:

Professor: Formal training indicated by the doctor's degree or its equivalent in study and experience. He shall have demonstrated his effectiveness as a superior type of teacher, shall have attained a high degree of mastery and proficiency in his field of instruction, shall have demonstrated his concern for and his ability to deal with the attitudes, social viewpoints and vocational and personal problems of students. In addition he shall have the capacity to contribute to the development and improvement of instruction, not only within his field of knowledge but within the institution as a whole. In fields of instruction which primarily apply technical theory to industrial and business practice, he shall have had experience in performing the activities, the theory of which he is teaching, and shall have demonstrated his continuing growth in scholarly attainments.

Upon motion made by Mr. McKay, seconded by Mr. Haag and duly carried, Dr. Jones' recommendations as to increase in salaries and as to such revised schedule of faculty salaries was approved.

Dr. Jones reported that to accommodate the greatly increased enrollment, it was necessary to find class room space outside the regular college buildings and that The Reuban McMillan Free Library Association, Butler Art Institute, and St. John's Episcopal Church had each made rooms available for the teaching of students. On motion duly carried, the secretary was directed to extend the appreciation of the Board of Trustees to each of said three institutions.

Dr. Jones reported with reference to properties of the College, as follows:

- (a) The Stuhldreher house has been repaired and the two apartments in it are now occupied by two new faculty members.
- (b) The Reebie property adjacent to the Stuhldreher property on Bryson Street has been offered for sale.
- (c) Additional improvements have been made to The William Rayen School of Engineering building costing \$7,800.00.
- (d) It is proposed that the College make application for library and general classroom construction of a temporary nature under Federal Legislation which permits the construction of such facilities at Government expense.

With reference to the Reebie property, on motion by Mr. Powers, seconded by Mr. Argetsinger and duly carried, the proper officers were authorized to complete the purchase of the Reibel property at the best price obtainable but not in excess of \$9,500.00.

With reference to the application for temporary Non-housing Facilities to be financed by the Government, the following resolution was made by Mr. Butler, seconded by Mr. Wilson, and duly carried:

RESOLUTION FOR VETERANS' EDUCATION FACILITIES PROGRAM

"WHEREAS, The Youngstown College (herein called the 'Applicant'), acting by and through its governing body, upon the basis of available data, has found that there exists or impends an acute shortage of educational facilities required for persons engaged in the pursuit of courses of training or education under Title II of the Servicemen's Readjustment Act of 1944, as amended, and to relieve such shortage proposes to request the United States of America through the Bureau of Community Facilities, Federal Works Agency, (herein called the 'Government'), to provide educational facilities, pursuant to Public Law 697, 79th Congress, (Section 504 of the Lanham Act, as amended), and in connection therewith, has examined and considered such law, the Regulations, the Information for applicants, the form of application and the form of proposed agreement;

"NOW, THEREFORE, be it resolved by the Board of Trustees of the Applicant (herein called the 'Governing Body') that a justification of need and that an application or applications be filed, in such form as may be required by the Government, to provide such educational facilities as are required to alleviate such acute shortage, and that the applicant will

comply with the various requirements and conditions necessary to enable the Government to provide such facilities; and

"BE IT FURTHER RESOLVED THAT Howard W. Jones is hereby designated as the Applicant's Representative and is authorized in his capacity as such Representative to file with the Government a justification of need and an application or applications to negotiate, execute, and enter into an agreement or agreements with the Government in substantially the form of agreement considered by the Governing Body, to negotiate, execute and enter into such other agreements and instruments and to perform and do any and all acts as may be necessary to provide a suitable site and site preparation, streets or roadways, sidewalks, landscaping, utility mains, technical or engineering data, architectural or engineering data, architectural or engineering services, necessary rights of entry and rights of way for Government operations, to accept on behalf of the Applicant ownership and possession of such facilities, to assure the Government that such facilities will be utilized by the Applicant to carry out the purposes of such law, and to do or perform any and all other acts that are necessary to accomplish the purposes of the Applicant's application, to perform the Applicant's obligations under its agreement with the Government, and to obtain the provision of such facilities."

Dr. Jones reported that new equipment and library facilities are still being contributed to the engineering school and that recent contributions have been made by Republic Steel Corporation, The Youngstown Welding and Engineering Company and The Western Electric Company.

The following financial statements and reports were submitted and were fully discussed:

(COPY FINANCIAL STATEMENTS)

There being no further business, the meeting was duly adjourned.

HUGH W. MANCHESTER, SECRETARY

JAMES L. WICK, JR., CHAIRMAN OF THE BOARD