

Annual Meeting of Members
of
Youngstown College

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Monday Noon, March 19, 1945
~~THE FALCON PRINTING CO.~~
Youngstown, Ohio

Pursuant to the foregoing notice, the annual meeting of members of Youngstown College was held at the Youngstown Club at Noon on Monday, March 19, 1945.

The following members were present:

J. C. Argetsinger
Walter Bender
Sidney J. Collins
A. C. Cummins
Paul B. Davies
Oscar F. Gayton
Roy L. Leventry
Donald Lynn

J. Russell McKay
William F. Maag
Hugh W. Manchester
Franklin B. Powers ✓
C. S. Robinson
Clarence J. Strouss ✓
James L. Wick, Jr.
Verne J. Wilson

Dr. Jones and Carl W. Ullman were also present.

Mr. Wick presided.

The minutes of the meeting of the Board of Trustees held October 16, 1944, were read and upon motion by Mr. Wilson, seconded by Mr. Collins and duly carried, were approved.

It was reported that the College had been inspected by representatives of The North Central Association of Colleges and Universities on March 5 and 6, the representatives being President Seaton of Albion College and Professor Neale of the University of Minnesota. Following the inspection made in February, 1943, the examiners' report contained ten points of strength and 22 points of weakness and the college was refused admission to the North Central Association. A copy of the examiners' report made this year indicates fourteen points of strength and twelve points of weakness, the summary of said report being as follows:

"Points of Strength

The examiners found the following elements of strength in the work of Youngstown College:

1. During the two years that have elapsed since the last examination a separate Board of Trustees has been established for the control of the College. Although a majority of the members of this board must be chosen from the Trustees of the Y.M.C.A. of Youngstown, the examiners believe that this action represents a decided improvement in the administrative status of the institution.

2. All of the property of the College has been deeded to the newly established College Board of Trustees. Although the approval of the Y.M.C.A. board and court action will be required in connection with the sale or other disposition of any of the college property, the examiners believe that it gives the College Board of Trustees sufficient control of the College property to make possible any desirable future developments of the school plant and campus of Youngstown College.

3. The system of accounting and the general business administration of the College have been separated from that of the Youngstown Y.M.C.A. The Business Manager of the College under the direction of the President is now in full control of the accounting and business operations of the institution.

4. A modernized system of accounting has been installed which seems to be well adapted to the needs of the institution. The systems of budget making and budget administration have been greatly improved.

5. The business college which was operated two years ago on a non-collegiate basis has been reorganized to make it a definite part of the College program. Although much remains to be done in the working out of the curriculum for the two year terminal course in secretarial work and business administration, the change appears to have materially strengthened the educational status of the College.

6. The College has unusually good contracts with the large industrial community in which it is located. The important industries of this region have been especially cooperative in their attitude toward the College, giving generously of the time of their major officials, making many gifts of equipment, and contributing liberally to the financial support of institutional projects. The College, through its Board of Trustees, has a sort of interlocking directorate with most of the important business and civic agencies in the community, including not only the major industrial and business firms, but also the public library, the Butler Art Institute, and the city park.

7. The College has succeeded in attracting to its Board of Trustees men who are recognized as outstanding leaders in the life of the metropolitan region.

8. There is an excellent administrative relationship between the Board and the President of the College. The Board properly limits its attention to matters of policy formation and leaves to the President, as the single chief executive officer, all matters of detail in administrative affairs. The Board is fully informed as to the program and progress of the College.

9. The College has had rapid development and seems to be enthusiastically accepted by the people of its community. In comparison with other institutions of collegiate grade its enrollment has held up well during the war period.

10. The College is doing especially effective work in the placing of its students and graduates.

11. The College has one relatively new and substantial building as a start toward an adequate physical plant.

12. The esprit de corps and morale of the faculty seem to be very good.

13. The College operates on a pay-as-you-go policy. It has no indebtedness, and it operates each year on a balanced budget.

14. There is commendable interest on the part of both the Board of Trustees and the Administrative Staff in planning for the future.

Points of Weakness

The examiners find that the following points of weakness which were noted in the 1943 examination still remain as problems for the institution:

1. The faculty as a whole makes a poor showing on advanced training and rates relatively low on scholarly activities.
2. For the ambitious program of development which the College has undertaken, the faculty salaries are low.
3. Relatively little is done to aid faculty members in their professional development and research although some improvement is noted in this field over conditions which existed in 1943.
4. The program of general education in the curriculum of the College remains relatively undeveloped.
5. The law school is maintained with only part-time faculty members and is not accredited by the American Bar Association.
6. The physical facilities for the library are unsatisfactory and will remain so until a new library building is secured or until additional space is secured in some other building. The College is to be commended for still further adding to the substantial funds which have been collected for the construction of a new library building. However the examiners wish to make it clear that the library program now suffers seriously because of inadequate housing. It appears that relatively limited use is made of the College library by students, although some improvement appears to have been made over the situation found in 1943.
7. The student personnel service continues to lack coordination, both from the point of view of staff and physical facilities.
8. Looking to the future, the provisions for financial assistance to students are very limited. At the present time there appears to be little or no demand for such assistance, but the examiners believe that this need will be a serious one in the postwar period.
9. The College is almost completely dependent upon student fees as a source of income.
10. Except for the one relatively new and substantial building which is used to its capacity, the College is forced to utilize make-shift facilities, in particular, old residences and stables that have been converted to serve the pressing needs for space.
11. The campus of the College is relatively limited, and the possibility of expansion in the present location in such a way as to provide a typical

Mr. Maag reported that the 8th Annual Campaign of the Friends of the Youngstown College Library Association had raised \$4,369.00 in cash to date and that there were sufficient pledges to put the annual subscription above \$5,000.00. Between \$41,000.00 and \$42,000.00 have been raised by this Association to date.

Dr. Jones reported that Youngstown College has been chosen by the Veterans Administration as a testing center and that the testing of returning veterans has commenced. At the present time 78 medically discharged veterans are students at Youngstown College, 48 being full time students and 30 being part time students.

Dr. Jones reported that provision should be made for the granting of sabbatical leave to faculty members. After full discussion, Mr. Argetsinger moved the adoption of the following resolution:

"Authority is hereby given to the President of Youngstown College to grant sabbatical leaves with salary to members of the faculty after each seven years of service to the College. Members of the faculty and staff who have not served seven years may also be sent on leave for graduate study while continuing to draw salary. The Committee on Appointments, Tenure, and Sabbatical Leaves will recommend candidates to the President."

Motion was seconded by Mr. Maag and was duly carried.

Dr. Jones reported that the faculty had unanimously voted to recommend that the honorary degree of Doctor of Laws be conferred upon Judge James E. Bennett at the commencement to be held on May 31 of this year. Upon motion of Mr. Argetsinger, seconded by Mr. Maag and unanimously carried, it was resolved that upon recommendation of the faculty, the honorary degree of Doctor of Laws be conferred upon Judge James E. Bennett at the commencement in May.

Dr. Jones reported that the faculty had recommended candidates for the degree of Bachelor of Laws and upon motion by Mr. Collins, seconded by Mr. McKay and duly carried, it was resolved that the degree of Bachelor of Laws be conferred upon the following candidates as recommended by the faculty and President:

Pauline E. Botty
Howard M. Cole
Johanna M. D'Amico

Mr. Powers, Chairman of the Nominating Committee which included Dr. Bunn, Mr. Davies, Mr. Maag, and Mr. McKay, reported that his committee wished to nominate the following candidates for the Board of Trustees in accordance with Article III of the Regulations of the College:

For terms of five years, ending in 1950:

J. L. Mauthe
Thomas H. Murray
Hugh W. Manchester
Henry A. Roemer

For terms of four years, ending in 1949:

Rt. Rev. Magr. Joseph W. Trainer
✓ C. S. Robinson
Franklin B. Powers
William F. Maag, Jr.

Upon motion made by Mr. Wilson, seconded by Mr. Leventry and duly carried, the report of the Nominating Committee was accepted and the nominations were closed. Upon motion made by Mr. Leventry, seconded by Mr. Cummins and carried unanimously, the above candidates for the Board of Trustees were elected for the terms aforementioned.

There being no further business to come before the meeting of Members, the same was duly adjourned.

Hugh W. Manchester, Secretary

James L. Wick, Jr., Chairman of the Board

Annual Meeting of Board of Trustees
of
Youngstown College

Monday Noon, March 19, 1945.

Immediately following the adjournment of the Annual Meeting of Members of the Youngstown College held on Monday Noon, March 19, 1945, the regular annual meeting of the Board of Trustees of the Youngstown College was convened, the same persons being present who were present at the annual meeting of members.

Mr. Wick, Chairman of the Board, presided and asked for a report from the Nominating Committee as to nominations of officers of the College for the ensuing year.

Mr. Powers, Chairman of the Nominating Committee, reported that the Nominating Committee wished to place the following candidates in nomination:

Chairman.....James L. Wick, Jr.
Vice Chairmen.....J. C. Argetsinger and W. E. Bliss
President.....Dr. Howard W. Jones
Treasurer.....Carl W. Ullman
Secretary.....Hugh W. Manchester

Upon motion made by Mr. Collins, seconded by Mr. McKay and duly carried, the report of the Nominating Committee was accepted and the candidates nominated by the committee were duly elected, to serve for the ensuing year.

Mr. Wick announced that the Building Committee would include the following:

William F. Maag, Chairman
Frank Purnell
Clarence J. Strouss
Dr. William H. Bunn
Franklin B. Powers

and that Hugh W. Manchester was to act as secretary of that committee.

There being no further business, the meeting was duly adjourned.

Hugh W. Manchester, Secretary

James L. Wick, Jr., Chairman of the Board