

Meeting of
BOARD OF GOVERNORS
of Youngstown College

Friday noon, March 19, 1943, at the Youngstown Club

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MAR 1943



THE FALCON BRONZE CO.
Youngstown, Ohio

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 of Youngstown College
 Friday noon, March 19, 1943, at the Youngstown Club

I Enrollment Figures

	April 1, <u>1942</u>	March 19, <u>1943</u>
Day Liberal Arts	554	457
Evening Liberal Arts	337	311
Business Administration	124	57
Law	20	22
	<u>1,035</u>	<u>847</u>
Business, Day	192	142
Business, Evening	230	180
	<u>1,457</u>	<u>1,169</u>

500 -
 110 aviation

II Aviation Program

We are training at the present time thirty naval cadets who are divided into two groups - 20 are taking the primary training course, and 10 the secondary. We have been promised by the War Training Program officials that this program will be increased. The tendency seems to be to concentrate the program so that there will be more trainees in a smaller number of schools. Our program is handicapped by the fact that Bernard Airport does not have hard surfaced runways.

The War Training Program inspectors were in Youngstown yesterday and took two of our best Waco airplanes for a program which is being conducted at Purdue University.

On the fifth of March we started a new Army training program. Twenty-eight students were sent to Youngstown to be trained for blind flying, and Youngstown College is responsible for the ground school work. Our quota for this program is 35 students, and we have been informed that 35 additional students will report here for duty on April 15th.

The Board members will be interested in the Link trainers which are housed at the College. They are owned by the Wolverine Aviation Company and cost \$9,800 each. The instrument course will be operated at the Municipal Airport, because night flying is included as a part of the training. It has taken a little time for the Wolverine Aviation Company to secure proper arrangements for the use of the Municipal Airport, but a satisfactory arrangement seems to have been worked out.

III Housing of Aviators

It has been necessary to house and feed the Army and Navy aviation cadets. The College receives \$12.50 per week for housing and feeding these trainees. In addition to the Newsboys' Club, we are using the third floor of the Music School, and when the 35 additional trainees arrive, it will be necessary to use the second floor, as well as two classrooms on the first floor. The housing of these students has necessitated putting in the proper plumbing, borrowing bunks, buying blankets and mattresses, erecting a fire escape, etc.

IV Navy Program Possibility

Youngstown College has been under consideration by the U. S. Navy as a training center. Inspectors were sent to inspect the College and determine if it would be possible to train in Youngstown 400 men in the field of engineering. Providing this program is sent here, these naval trainees would begin their work about July 1st. They would be housed and fed at the Y.M.C.A.

V Library Fund

Mr. Maag, as Chairman of the Friends of Youngstown College Library, will report on the progress of our campaign.

VI Addition to Staff

Mr. Louis Deesz, who has his B.S. and E.E. degrees from Carnegie Institute of Technology, has been added to the full-time college staff. He has been Dean of Engineering for a number of years and will continue in this capacity. He is now teaching in our aviation program. Providing the 400 naval trainees are sent to Youngstown, he will have charge of this division of the school.

VII North Central Report

The North Central Association sent two examiners, Dr. Russell of University of Chicago and Dr. Neale of University of Minnesota, to inspect Youngstown College on February 4th and 5th. The following is a summary of their findings:

POINTS OF STRENGTH

The following are noted by the examiners as being points of strength in the program of Youngstown College:

1. The College has unusually good contacts with the large industrial community in which it is located. The important industries of this region have been especially co-operative in their attitude toward the College, giving generously of the time of their major officials, making many gifts of equipment, and contributing liberally to the financial support of institutional projects. The College, through its Board of Trustees, has a sort of interlocking directorate with most of the important business and civic agencies in the community, including not only the major industrial and business firms, but also the public library, the Butler Art Institute, and the city park.

2. The College has succeeded in attracting to its Board of Trustees men who are recognized as outstanding leaders in the life of this metropolitan region.
3. There is an excellent administrative relationship between the Board and the President of the College. The Board properly limits its attention to matters of policy formation and leaves to the President, as the single chief executive officer, all matters of detail in administrative affairs. The Board is fully informed as to the program and progress of the College.
4. The College has had rapid development and seems to be enthusiastically accepted by the people of its community. Although it has been offering a degree program for only a decade, the College has attracted substantial and increasing enrollments.
5. The College is doing especially effective work in the placing of its students and graduates.
6. The College has one relatively new and substantial building as a start towards its physical plant.
7. The esprit de corps and morale of the faculty seems to be very good.
8. The book collection of the library has been strengthened greatly in the past five years by extensive purchases of new books.
9. The College operates on a pay-as-you-go policy. It has no indebtedness, and it has operated each year on a balanced budget.
10. There is commendable interest on the part of both the Board of Trustees and the administrative staff in planning for the future.

POINTS OF WEAKNESS

The following are noted by the examiners as points of weakness in the program of Youngstown College:

1. The faculty as a whole makes a poor showing on advanced training and rates relatively low on scholarly activity.
2. For the ambitious program of development which the College has undertaken the faculty salaries are low.
3. Relatively little is done to aid faculty members in their professional development and research.
4. The program of general education in the curriculum of the College is relatively undeveloped.

5. The maintenance of the Business School on a subcollegiate level is difficult to reconcile with the purposes of the College, and the instructional connection of this subcollegiate phase of the program with the College itself appears to be academically indefensible.
6. The Law School is maintained with only part-time faculty members, and it is not accredited by the American Bar Association.
7. The physical facilities for the library are unsatisfactory. Plans have been considered for a new library building and a substantial amount of funds accumulated for the financing of this project, but the program at present suffers seriously because of inadequate housing of the library.
8. Relatively limited use is made of the College library by students.
9. The student personnel service lacks coordination, both from the point of view of staff and physical facilities.
10. The health service for students is inadequate.
11. Provisions for financial assistance to students are entirely too limited.
12. The administrative relationships and procedures within the College lack clarification and definition.
13. The College has still a semi-dependent relationship with the Youngstown Y.M.C.A. The weaning process has been carried a long way in the last few years, but it is not yet complete. Although the College Board of Trustees at present seems to dominate the board of the Y.M.C.A. through its overlapping membership, the legal authority over too many matters still resides in the board of the Y.M.C.A. For example, the College itself has no assets whatever except the current funds and the equipment in the College buildings.
14. The financial records of the College are mingled with those of the Y.M.C.A. in a most confusing manner.
15. The financial accounting system is not in accordance with standard practice for colleges and universities, but is instead built upon the record of the system of the Y.M.C.A. This shortcoming of the accounting system deprives the administration of the College of information that is essential for effective management.
16. The budgetary procedure of the College is rudimentary and is not effectively controlled through the accounting system.
17. The College is almost completely dependent upon student fees as a source of income.
18. An unusually high percentage of the income of the College is expended for administrative purposes and the percentage for instruction is correspondingly low.

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19. Except for the one relatively new and substantial building, which is used to its capacity, the College is forced to utilize makeshift facilities, in particular, old residences and stables that have been converted to serve the pressing needs for space.

20. The campus of the College is relatively limited, and the possibility of expansion in the present location in such a way as to provide a typical college campus is practically nil.

21. The staff of the institution is doing relatively little to study the problems by research methods.

22. The standards of eligibility for participation in athletics are low.

YOUNGSTOWN COLLEGE

Comparative Statement of Income and Expense with Budget

July 1, 1942 to Mar. 1, 1943

	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget Sur.</u>	<u>Actual Sur.</u>
	<u>Income</u>	<u>Income</u>	<u>Expense</u>	<u>Expense</u>	<u>or Deficit</u>	<u>or Deficit</u>
College Administration	\$ 8,975.00	8,690.14	45,305.00	45,789.92	36,330.00	37,099.78
Law School	2,325.00	2,375.30	1,735.00	1,495.32	590.00	879.98
Business Adminis.	3,115.00	3,064.55	2,825.00	2,625.90	290.00	438.65
Liberal Arts	94,400.00	99,119.05	61,429.00	63,605.31	32,971.00	35,513.71
Music School	11,300.00	10,992.83	7,478.00	8,403.77	3,822.00	2,589.06
Business School	30,500.00	30,533.55	14,235.00	14,156.50	16,265.00	16,377.05
	150,615.00	154,775.39	133,007.00	136,076.72	17,608.00	18,698.67

Comparative Statement of Last Year's Income and Expense with
this year's Income and Expense.

July 1 - March 1

	<u>1942</u>	<u>1943</u>	<u>1942</u>	<u>1943</u>	<u>1942 Sur.</u>	<u>1943 Sur.</u>
	<u>Income</u>	<u>Income</u>	<u>Expense</u>	<u>Expense</u>	<u>or Deficit</u>	<u>or Deficit</u>
College Administration	7,441.68	8,690.14	40,089.86	45,789.92	32,648.18	37,099.78
Law School	3,464.75	2,375.30	2,084.12	1,495.32	1,380.63	879.98
Business Adminis.	9,125.33	3,064.55	3,449.48	2,625.90	5,675.85	438.65
Liberal Arts	106,299.20	99,119.02	59,916.46	63,605.31	46,382.74	35,513.71
School of Music	10,016.82	10,992.83	6,753.85	8,403.77	3,262.97	2,589.06
Business	29,414.40	30,533.55	14,024.59	14,156.50	15,389.81	16,377.05
	165,762.18	154,775.39	126,318.36	136,076.72	39,443.82	18,698.67

NOTE: NO AVIATION INCOME IS INCLUDED IN THE ABOVE STATEMENT.

Charlotte E. Getchey
Auditor