

YOUNGSTOWN STATE UNIVERSITY

Board of Trustees Meeting

Pollock House, 10:30 a.m.

Friday, November 1, 1968

AGENDA

- a) Roll Call
- b) Proof of Notice of Meeting
- ITEM: Remarks by Chairman Concerning the Denver Meeting of the Association of Governing Boards
- c) Disposition of Minutes for Meeting of July 2, 1968
(For Meeting of August 1, 1968 see Item f)
- d) Recommendations of the President of the University
 - 1. Resolution for Noncommercial Educational Television Channel Application
 - 2. Resolution for Noncommercial Educational F.M. Stereo Radio Channel Application and Funding Station
 - 3. Resolution Complying with Mandates of Revised Ohio Code Section 3345.21
 - 4. Resolution Authorizing Transfer of Certain Parcels of Land to the Ohio Department of Highways
 - 5. Faculty Salary Changes Due to Advanced Degree Acquisitions
- e) Report of the President of the University
 - 1. Enrollments
 - 2. The Warren King and Associates Visit
 - 3. Student Parking
 - 4. Organization of Maintenance Workers by Local 47, Building Service and Maintenance Service and Maintenance Union
 - 5. Report from the Vice President for Academic Affairs
 - 6. Report from the Business Manager
(Final Report of Items Required by Article IV of Bylaws for which Preliminary Report Was Given at July 2 Meeting)
 - 7. Civil Service Regulations
(A Copy of the November 4, 1968 Directive is Attached)
 - 8. Supplementary Budget Request to Ohio Regents
- f) Report of Committees of the Board
- g) Communications, Petitions and Memorials
 - 1. Letter from Mr. Tom Crow, O.D. About Books Used in the English Honors Course, and Report from G. Murphy
- h) Unfinished Business
- i) New Business
 - 1. Appointment of Board Members to Goal's Committee
- j) Time of Next Meeting - Proposed for Thursday, January 23, 1969 at 10:30 a.m. at Pollock House.

November 1, 1968, Agenda Item d) 1

NONCOMMERCIAL EDUCATIONAL TELEVISION STATION

Acting upon oral instructions from the Board of Trustees, the University has made application for commercial Channel 45 in Youngstown to be reassigned to the University for noncommercial educational television use. Although the Ohio Board of Regents has authorized the employment of a consultant to make recommendations reconciling applications from other institutions of the area, the resolution proposed herewith should be formally enacted in order to strengthen our position.

"WHEREAS, The Federal Communications Commission has, through its table to assignments, provided for the establishment of a non-commercial educational television station for the Youngstown, Ohio area; and YR 1969-13

"WHEREAS, scientific research has demonstrated that television offers an unprecedented opportunity to raise the levels of knowledge, skills and cultural appreciation of the people; and

"WHEREAS, the Board of Trustees, administration, and faculty of Youngstown State University believe it to be a moral and civic responsibility to establish an educational television station for the community; and

"WHEREAS, the establishment of a television facility will provide a much needed supplement to the work of all social, civic and cultural agencies in the area; and

"WHEREAS, the public and parochial school systems of the area have given their endorsement to the creation of an ETV station in Youngstown; and

"WHEREAS, a Youngstown station would present programs geared to the curriculum of local schools, bring constructive after-school TV programs to children, bring more and better cultural programs to the community, bring college courses into the homes for adults, bring increased know-how to workers, housewives, and businessmen; and

"WHEREAS, qualified personnel are available to staff a television facility at Youngstown State University, therefore

"BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby authorize the filing of an application for a construction permit for a noncommercial educational television station of no less than 200 thousand watts, and that the President is authorized to take those steps necessary for the preparation and execution of such application with the Federal Communications Commission in anticipation of the assignment of an educational channel to Youngstown State University."

November 1, 1968, Agenda Item d) 2

NONCOMMERCIAL EDUCATIONAL FM RADIO STATION

"WHEREAS, the Board of Trustees of Youngstown State University deems it necessary to establish special vocational and academic instruction in radio broadcasting techniques in the University curriculum, and

YR 1969-14

"WHEREAS, in order to promote the welfare of the University to advance the instructional programs of schools and departments within the University, to provide an educational noncommercial broadcast service to University students and faculty and to make cultural programs available to the residents of the Youngstown, Ohio area, at the earliest possible time now therefore

"BE IT RESOLVED:

Section 1. That this Board of Trustees hereby authorizes the establishment of an FM Noncommercial Educational Radio Station on the University Campus with an effective radiated power rating not to exceed twenty-five thousand (25,000) watts;

Section 2. That the President of Youngstown State University is hereby designated as agent of the Board of Trustees to execute the proper application with the Federal Communications Commission for the establishment of such radio station;

Section 3. That upon approval of such application by the Federal Communications Commission this Board will proceed to furnish the facilities, personnel, and annual appropriations for the operation of such station within a period of eight months;

Section 4. That the Business Manager of Youngstown State University is hereby directed to make available the sum of \$57,000 from the Contingency Reserve for initial costs of remodeling facilities and purchasing equipment for the FM radio station; and

Section 5. That operating costs be provided from the Contingency Reserve based upon an annual operating budget of \$60,000 for the first 12 months of operation."

November 1, 1968, Agenda Item d) 5

FACULTY SALARY CHANGES DUE TO ADVANCED DEGREE ACQUISITIONS

A review of academic attainment of faculty members since the approval of the 1968-69 budget reveals that two members of the faculty of the College of Arts and Sciences have earned the degree of Doctor of Philosophy. It seems appropriate that recognition be given in the form of salary adjustment for the attainment. The following resolution is recommended.

"BE IT RESOLVED that the 1968-69 salary of Jagdish Chad Mehra, YR 1969-16 Assistant Professor in the Department of Economics, be established at \$10,000 and the 1968-69 salary of Kenneth Ralph Wallace, Assistant Professor of the Department of Psychology be established at \$10,000. In each instance a \$1,000 increase is recommended."



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

October 22, 1968

TO: ALL UNIVERSITY PERSONNEL

Dear Colleagues:

The University's attention has been called to certain irregularities in its current operation involving the length of the work week, office hours, holidays and leave policies for full-time University employees in the classified civil service. As a state university, we are obligated to observe scrupulously the state laws and regulations governing such matters. The policies which follow conform to state requirements and are effective Monday, November 4, 1968.

We are sending a copy of this letter to all University personnel because of its general interest.

Cordially,

A. L. Pugsley

Civil Service Regulations Governing
Full-Time University Civil Service Staff

Work Week

Ohio Civil Service Regulations prescribe a 40-hour work week for all persons in the classified civil service. As an individual, your careful observance of office hours and the work week will be appreciated. The department head or supervisor of each department also is held responsible for seeing that each employee under his or her supervision is on duty for the scheduled hours each week. For the purpose of computing hours, the work week begins at 12:01 a.m. on Sunday and ends at 12 midnight on the following Saturday.

TO: ALL UNIVERSITY PERSONNEL
Page Two
October 22, 1968

Office Hours

The hours that different administrative offices should be open and available to students and to the public vary considerably within the University. The same hours will not serve in every case, although all employees are required to work 40 hours, as noted above.

Unless otherwise noted in this letter, all University offices will be open from 8:00 a.m. to 5:00 p.m. Monday through Friday including the lunch period. Those offices with two or more classified employees will arrange for the office to be open from 12:00 to 1:00 by having some employees take their lunch period from 11:30 a.m. to 12:30 p.m. and others from 12:30 p.m. to 1:30 p.m. Offices with only one classified employee will be closed during the noon hour.

The Bookstore, Financial Aids Office, Mail Room, Registrar's Office, and the Cashier and Billing Sections of Student Accounts will be open from 8:30 a.m. to 8:00 p.m. on Monday through Thursday, from 8:30 a.m. to 5:00 p.m. on Friday and from 9:00 a.m. to 12:00 p.m. on Saturday. Offices of the academic deans will be open from 8:00 a.m. to 7:00 p.m. Monday through Thursday, from 8:00 a.m. to 5:00 p.m. on Friday, and from 9:00 a.m. to 12:00 noon on Saturday. The supervisor or department head of each office will arrange the individual working hours of personnel to accommodate this schedule including the lunch and dinner hours.

In order to serve properly the student body, some offices will, on occasion, schedule hours additional to those given above. Employees who are asked to work during these irregular hours either will be given a corresponding reduction in hours during the regularly scheduled work week or will be paid additionally for the time worked beyond 40 hours.

Records

Department heads and supervisors will notify each employee of his or her office hours with a copy to the Director of Personnel. They also are required to maintain for each employee, on appropriate forms provided by the University, a daily record of vacations, sick leave, leave without pay, and overtime. Record forms may be obtained from the Personnel Office, Room 101, Jones Hall.

TO: ALL UNIVERSITY PERSONNEL
 Page Three
 October 22, 1968

Holidays

The schedule of holidays specified by law for classified civil service employees is as follows.

January 1	*New Year's Day
February 12	Lincoln's Birthday
February 22	Washington's Birthday
May 30	*Memorial Day
July 4	*Independence Day
First Monday in September	*Labor Day
November 11	Veterans' Day
To be designated	*Thanksgiving Day
December 25	*Christmas Day

Those holidays that are recognized in the academic calendar and are University-wide holidays are noted with an asterisk. Those not so noted apply only to the classified civil service employees. The University is closed on University-wide holidays.

If a holiday observed by the classified civil service employees falls on Saturday, the Friday immediately preceding shall be granted to them as the holiday. If the holiday falls on a Sunday, the Monday immediately succeeding shall be observed as the holiday.

University-wide holidays for personnel other than the classified civil service employees will be observed only on the day of the week they fall except that such holidays falling on Sunday shall be observed the following Monday.

Holiday Pay

Classified civil service employees are paid for the normal hours they would have worked had the particular day not been a holiday. When classified civil service employees are required to work on one of the above days they shall be given the option of 1) receiving compensatory time off equal to the hours they normally work on the holiday within 180 days thereafter, or 2) being paid for each holiday worked at their regular rate of pay.

TO: ALL UNIVERSITY PERSONNEL

Page Four

October 22, 1968

Vacation Leave

Full-time classified civil service employees, including full-time hourly rate employees, after one year's service to the state university, shall have earned and will be due upon the attainment of the first year of full employment, and annually thereafter, eighty hours of vacation leave with full pay. A full-time employee with ten or more years of service is entitled to one-hundred-twenty hours of vacation leave; and a full-time employee with twenty-five or more years of service is entitled to one-hundred-sixty hours of vacation leave.

It is the general expectation that unless special permission is given, leave earned during the fiscal year of July 1 through June 30 will be used during that fiscal year or within the first six months following it.

For a year of service to count the year must have been complete as a full-time employee. The maximum amount of vacation that an employee may accumulate is that credited to him for two years of full-time service. Upon separation of service, except for cause, the employee is entitled to compensation for earned unused vacation leave as terminal leave. No employee is entitled to vacation leave with pay until after the completion of one full year of full-time service.

Vacation leave may be taken only at the convenience of the University. However, the University will seek to accommodate the wishes of employees in scheduling vacations, but of necessity must reserve the right to require that vacations be taken at periods when the need for services is lightest. This will vary with different offices and departments.

Sick Leave

For each eighty hours of completed service, full-time employees are entitled to four and six-tenths (4.6) hours of sick leave with pay. Upon approval of the department head, accumulated sick leave may be used for absences due to illness, injury, illness or death in the immediate family, or exposure to contagious disease which can be communicated to other employees. Pregnancy is not an illness, and sick leave is not allowed for such absences.

TO: ALL UNIVERSITY PERSONNEL

Page Five

October 22, 1968

Notification of absences to be charged to sick leave shall be made by or for the employee to his department head as soon as possible on the first day of absence. The employee may be required to furnish proof of illness. A certification of the attending physician or other written proof is required for absences of three days or more. Any application for sick leave with intent to defraud will result in dismissal and refund of salary or wages paid for the period of time in question. Unused sick leave may be cumulative up to ninety work days. Employees will not be paid for unused sick leave upon termination of employment.

Leave of Absence

An employee may request leave of absence without salary for any period of time not to exceed three months. Such request must be submitted in writing at least two calendar weeks prior to the date of leave. The request requires approval by the department head, the Director of Personnel, and the department chairman or dean, in advance of the leave. If the University is unable to obtain suitable temporary replacement or if the work of the University will be impeded, the request may be denied. Credit for sick leave or vacation leave does not accrue while an employee is on leave of absence without pay, nor may an employee on leave of absence without pay return to a sick leave pay status during such period.

Jury Duty

The employee is entitled to full pay when subpoenaed for court or jury duty by the United States, the State of Ohio, or any political subdivision. All compensation received for court or jury duty shall be remitted by the employee to the Cashier's Office of the University.

Military Leave

An employee who is a member of the Ohio National Guard or any other reserve component of the U.S. Armed Forces is entitled to a leave with pay prorated between military pay and regular University pay for a period or periods not to exceed two weeks per calendar year, provided he is called

TO: ALL UNIVERSITY PERSONNEL

Page Six

October 22, 1968

for field training or active duty. This leave is in addition to regular vacation time. For additional details, eligible employees should contact the Director of Personnel.

An employee who is a member of the Ohio National Guard shall be granted emergency leave without pay for mob, riot, flood, civil defense, or other such duties when so ordered by the Governor to assist civil authorities, when such duty exceeds military leave authorized for the year. A copy of the authorized orders must be submitted to the employee's appropriate superior in advance in order that suitable arrangements may be made.

SUPPLEMENTARY BUDGET REQUEST

Student Development

Recognition has previously been given by Youngstown State University of the mission of an urban institution and the responsibility of the University to the total community, especially that segment of the community that might be classified as disadvantaged. The University has conducted an Upward Bound project for the past three summers and the information available at this time indicates a marked degree of success.

The University has established remedial sections designed to develop study skills. Enrollment in these classes is required of all students in the Associate in Arts program. In the fall of 1968, enrollment was opened to other students within the University having special need for remedial instruction.

The University Counseling Center has been established and a black professional counselor will be appointed to that staff. A faculty committee on student development was established by the University Senate in April of 1968. This committee has been quite active and has developed several recommendations for special programs for the disadvantaged. A tutorial program has been organized under the direction of the University Counseling Center involving the Student Council, the Director of the Upward Bound project, leaders of black student organizations and interested faculty members. The Youngstown Educational Foundation has provided ten scholarships for black students. A textbook loan plan has been initiated for the students from the Upward Bound project. It is recognized that the activities cited above can, at best, be considered a token approach to the problem of providing higher education opportunities to the disadvantaged. The University welcomes the opportunity for development of special programs in this area and endorses the concept of a state-wide approach to the problem.

Because of the industrial nature of the Youngstown area and the stage of development of the Institution, special financial assistance is absolutely essential if significant progress is to be made in the solution of this problem. Since the meeting in Columbus on September 23, conferences have been held with several faculty groups and with representatives of the Urban League and the Mahoning County Community Action program. The proposal presented below represents the thinking of these groups.

Talent Identification and Recruitment

Identification and recruitment of students from the disadvantaged segment of the community presents several problems.

1. Objective methods such as test score results, high school grade, and rank in graduating class, or even teachers recommendations often fail to identify students in this segment with potential talent.

2. Individual and group attitudes as well as environmental conditions have served to curtail the development of high levels of aspiration and very often lead to a view on the part of the individual that higher education is an impossible goal.

3. Many potential students become disillusioned with the entire educational establishment and leave school prior to their senior year.

4. Many potential students develop a mistrust for individuals associated with "the middle-class institutions" and can be approached only by other members of the black community.

5. The income level of the families of many potential students leads to the attitude that income production is more important than higher education.

The Dean of Men (an individual highly regarded by all segments of the community) will be relieved of many of his other responsibilities and assigned the task of

special visitor to the high schools of the area to assist in locating potential talent within the disadvantaged group.

The Director of the Upward Bound program is maintaining a continuous program of visitation with the high schools, and the activities of these two individuals will be coordinated. In addition, we propose to employ two individuals with job description patterns on the format of County Extension Agents or 4-H Club coordinators. These individuals will work with the counselors in the day-to-day task with disadvantaged students. They will also work with the Urban League, church groups, youth centers, and the community action program conducting "street corner and store front seminars", establish formal and informal information outlets on the sidewalks and gathering places within the residential areas of the black community. Members of black student organizations and graduates of the Upward Bound program will be asked to assist University personnel in identification and recruitment of the disadvantaged.

The Urban League and the Community Action program officers have agreed to work closely with the University in identification and recruitment. It is proposed that the recruitment effort be concentrated at the junior level of the secondary school and approximately 200 students be recruited into this special program. It is hoped that at least 25 of these students could be identified and encouraged to enter teacher education programs with a specific goal of returning to the inner-city high schools as teachers upon completion of a four-year program at the University. The Urban League and the Youngstown Public School System have expressed deep interest in such a program.

Special College Preparation

A special summer program for 200 high school juniors and 200 high school seniors will be implemented. The specific details of these programs are to be developed

cooperatively with faculty and representatives of community social action groups. Attention will be given to instruction in communication and mathematics as well as formal and informal classes and seminars designed to develop confidence and enhance the individual's self-image, increase the individual's self-motivation and enhance aspiration levels. University personnel, high school teachers, University students, both black and white, will be involved in these special programs.

Special Freshman Year Instructional Program

Obviously, special programs designed to accomplish a specific task involve cost which might seem excessive when compared with conventional instructional procedures. This must be considered a relative matter, however, when consideration is given to the fact that "high risk students" are involved and the possible consequence of neglecting to embark on such a program.

Attention is also called to the fact that in 1964 the average cost for the Peace Corps training program under contract to many colleges and universities throughout the country was \$210 per student per week. It is our contention that the development of a special program for disadvantaged is important and the probability of success for such a program is directly related to the level of support afforded.

A. Proficiency Development - Beginning with the summer session following high school graduation and continuing throughout the freshman year to the extent needed depending upon individual requirements, special courses will be offered to these students with instruction being provided at the level corresponding to the individual's achievement threshold in the areas of English and mathematics. In addition, a special non-credit class will be offered during the summer and through the first quarter of the freshman year designed primarily to improve study skills, provide an orientation to higher education, and to bolster self-confidence and personal identity. The latter class will be continued through the second quarter of the freshman year for those students identified as having a need for such.

These classes will be held to an enrollment limit of approximately 20 students and would be staffed by competent specially-trained individuals having special interest in working with the disadvantaged student.

B. Tutorial Program - The University will expand its existing tutorial program by (a) providing group tutorial sessions for such courses as communication, geography, mathematics, and social science which are typically taken in the freshman year, and (b) individual tutoring for those who need special assistance in the group subjects and in subjects not covered by group sessions. Tutors will be recruited from the faculty and the student body with particular attention being given to the Student Council tutorial program and black student organizations. Where needed, additional part-time instructors will be employed to work in the tutorial program. Tutorial services will be provided each quarter and scheduling will be arranged in a flexible manner in order to insure maximum utilization of the service by students within the disadvantaged group.

C. Study Skills Laboratory - Such a center is now in operation on a somewhat limited basis but will be expanded and adequately staffed to serve as a laboratory for the specific purpose of providing each individual with the opportunity to develop his or her learning skills to the level requisite for integration into the academic program. Attention will be given specifically to communication skills, reading, and mathematics. The center will seek to make maximum use of well-trained proctors and individual programmed learning with mechanical and electronic devices to aid individual study and practice in student development. It will include a special library of paperback books on a wide variety of subjects to encourage reading habits. Special instructional materials such as the reading programs of Science Research Associates and the Reader's Digest and other special materials developed by the staff will be utilized. This center will be operated on a full-time basis and the students enrolled in this program will be required to avail themselves of the assistance and self-help facilities available therein.

D. Testing, Counseling and Evaluation - One person in the University Counseling Center will be assigned full-time to counseling and assisting the students enrolled in this program. Aside from developmental counseling, this individual will supervise the testing program for diagnostic and prognostic purposes to guide the individual students into the appropriate course pattern and assist him in making appropriate academic and vocational choices. Careful records will be maintained and a program of continuous evaluation of the total program will be attempted. The students enrolled in this special program will be provided an opportunity to assess the values of the various aspects of the program. Extensive use will be made of junior and senior college students, particularly black students, to meet with and assist the freshmen enrolled in this program, in coming to realistic terms with their own background, their college experience, and their future.

Financial Assistance

Scholarships, in an amount equivalent to the University fee, would be provided to each of the 200 students enrolled in the program. Also, the textbook loan plan would be expanded in order to insure each individual having the necessary textual materials for the classes in which he enrolls.

Because many of the students in the disadvantaged category feel a strong responsibility for entering into productive employment, work study plans will be provided. Wherever possible, the students will be utilized on the University's work study program supported in part by Federal funds. In addition, assistance will be sought from the industrial and business community in obtaining part-time jobs for the students enrolled in these programs. Working with the Community Action program, the Urban League, The Red Cross, The Salvation Army, the Chamber of Commerce, and other business and professional groups, we are confident that part-time employment can be obtained for these students.

BUDGET PROPOSALS
1969-71
STUDENT DEVELOPMENT
FOR THE DISADVANTAGED

	Budget Request	
	1969-70	1970-71
1. TALENT IDENTIFICATION AND RECRUITMENT	\$36,000	\$40,000
2. SPECIAL COLLEGE PREPARATION	50,000	50,000
3. SPECIAL FRESHMAN YEAR INSTRUCTIONAL PROGRAM		
A. Proficiency Development	50,000	50,000
B. Tutorial Program	35,000	35,000
C. Study Skills Laboratory	80,000	20,000
D. Testing, Counseling and Evaluation	20,000	30,000
4. STUDENT FINANCIAL ASSISTANCE		
1. Scholarships	90,000	90,000
2. Textbook Rental	<u>10,000</u>	<u>4,000</u>
	\$371,000	\$319,000

John D. Murphy 463
3 Oct. 1968
F

MEMO

November 1, 1968, Agenda (item g) 1

Mr. Dykema

Honors Communication Program

The Honors sections of Communication have been initiated as an attempt to give the able student a freshman composition/speech course especially suited to his preparation and ability. The Honors sections of Communication give the academically well prepared and gifted student an opportunity for enrichment through broad reading, informal discussion, and frequent writing on a level especially suited to his abilities. This fall approximately 60 students will participate in the Honors Communication classes.

The student who participates in Honors does so voluntarily; he is recommended for an Honors section, but he is not arbitrarily put into it. The program is explained to him, the advantages set forth, and the student joins if he is interested. Since the institution of Honors Communication classes, the method of selection has been a score of 25 or above on the English portion of the ACT test, or 650 on the verbal portion of the CEEB. We have not, however, held to this rule absolutely; if a student has a score of 23 or 24, for instance, and particularly if he has had a "college English" high school course or similar preparation and if he is interested in the program, we would admit him. Also, students who were not "found" during advisement and who do particularly well in Communication 505 are, on the recommendation of their 505 instructors, invited to join 506H.

The advantages of Honors Communication interest many students. Beginning in 1967-1968, students who participated in at least two quarters of Communication Honors (including 507H) were exempt from 508, although they had to make up the three hours in a subject of their choice. Because a 2000 word research paper is required in Communication 507H, the students in effect cover the work done in the four quarter sequence and because there is a great deal of writing and reading asked of them each quarter, no student who has part in Honors need feel that he has not done as much work there as in the usual sequence. The other and more obvious advantage is participation in small (hopefully held to 15 students) classes with able students taught by experienced and innovative faculty members.

There are also other advantages to Honors section participation. In the spring of 1967 and the fall of 1968, students did and will participate in a personal interview experience with Mr. Thompson's students in English 500. Honors students met with the foreign students, discussed mutual problems and ideas about the difference between their cultures and both groups used the materials gained for discussion and writing. The Honors classes last year also met with Mark Van Doren informally, had coffee hours with the director of Tartuffe, and the foreign students, gathered at Mrs. Brothers home for an informal discussion of Yeats, and had a picnic at the beginning of the year with students who had been in Honors in 1967-1968. The enthusiasm of the students themselves for the program was evident when they volunteered to man a booth at Freshman Advisement to answer questions about Honors Communication (an idea which did not materialize because of the length of freshman advisement). It might be added here that Marilyn White, who worked at advisement and was familiar with the program, was especially efficient and helpful during advisement at urging qualified students to enroll in Honors.

Up to fall, 1968, Honors sections were taught by only three faculty members. Anne Schafer, Barbara Brothers, (coordinator of Honors) and Gratia Murphy. It was mutually decided, however, that more faculty members should be drawn into the program. Beginning this fall, 9 faculty members, 3 each quarter, will be teaching. The instructors are as follows: fall, Mark Curran, S. Curran, S. Carter; winter, L. Einstein, K. Crites, V. Shale; spring, A. Zoellner, G. Murphy, Barbara Brothers.

November 1, 1968, Agenda Item g) 1
Page 2

Each quarter the instructors of the sections during a particular quarter decide what emphasis they wish to pursue during the quarter and make their reading list to fit that particular emphasis. Although the general objective of Communication is carried out, the students, then, do not follow the usual syllabus. They do purchase the basic texts required of all Communication instructors, (Perrin, Bryant and Wallace, and the dictionary) but they are also given a reading list to follow. Appended to this report is the reading list for 505H, fall quarter, where the emphasis is being placed on the problem of identity. The winter reading list will be compatible with the fall and is being compiled now by the winter instructors.

Because we had a list of Honors enrollees supplied to us by Miss White at the end of August, we were able to send to the students at the beginning of September suggested reading to be completed before the opening of fall quarter. The advance list, of course, will not be feasible for winter or spring quarter and therefore adjustments in the scope of the list will necessarily be made.

There are several suggestions we would like to make in regard to Honors Communication. It is our feeling that much needs to be done to encourage the superior student who attends this institution and certainly, there are areas which could stand improvement. Certainly a better method of selection needs to be devised. Test scores are not always a reliable estimate of ability; far better is interest, past performance, background and related factors. Perhaps it would be possible to advise area high school counselors and/or senior English teachers of our program and have them refer to us those who plan to attend YSU who they think might qualify and benefit from Honors. Such activity also has the advantage of publicizing the Honors program here.

Another problem concerning registration for Honors stems from colleges other than Arts and Sciences which schedule "patterns" (business, engineering, etc.) and whose patterns do not allow enough flexibility for those students to elect one of the Honor sections. Although most of the students undoubtedly will continue to be liberal arts majors, certainly we are missing capable students in other colleges too.

There is also some question about using just the 25 ACT score as an entrance qualification. According to the University brochure published this summer, close to 10% of the entering class has scores of 26 and above. This could mean as many as 20 sections of Honors feasible during a quarter. A question arises here about whether any other qualifications need to be made or whether we should raise the score required so as not to "drain off" the capable students in our regular Communication classes, where they initiate and add to discussion vitally.

More generally, an over-all Honors program in the University seems to be indicated. There is an Honors program in the Mathematics department, and Miss Boyer of Social Science has spoken of the possibility of linking able students in her department in some way with Honors Communication. Such a "Freshman Honors Program" would be difficult to set up, but it would be highly desirable and would offer a great advantage in coordinating the efforts of our university for the capable freshman.

Committee: Steve Carter, Mark Curran, Terrie Curran

Identity Crisis:

Hesse: Steppenwolf, Holt, Rinehart-Winston Co., \$1.75
 Pirandello: Naked Masks: 5 Plays, Dutton, \$1.85
 Mann: Death in Venice et al., Vintage/Random House, \$1.65
 Borges: Labyrinths, New Directions, \$1.90
 Jones: Go to the Widow-maker, Dell, \$1.25
 Brenton: The American Male, Crest Fawcett, \$.75

Negro Identity:

Baldwin: Nobody Knows my Name, Dell, \$.50
 Ellison: Invisible Man, Signet-NAL, \$.95
 Hansberry: Raisin in the Sun, Signet-NAL, \$.60
Riot Commission Report, Bantam, \$1.25
 Negro poetry--on reserve shelf in library

Poverty:

Lewis: La Vida, Vintage/Random House, \$2.95
 Agee: Let Us Now Praise Famous Men, Ballantine, \$1.25

Odd:

Benedict: Patterns of Culture, Houghton-Mifflin, \$1.95

The following to be read during September:

Jones: Go to the Widow-maker
 Brenton: The American Male
 Benedict: Patterns of Culture
Riot Commission Report
 Lewis: La Vida

DR. THOMAS P. CROWE
OPTOMETRIST
20 1/2 W. LIBERTY
HUBBARD, OHIO

10-RECEIVED

OCT 22 1968
PRESIDENT'S
OFFICE

Members of the Board of Trustees
Youngstown State University
Gentlemen;

I recently picked up a book assigned as required reading for my daughter who has just entered the University as a freshman.

I was appalled. Perhaps the proper term would be sickened.

The book is "Go To the Widowmaker" by James Jones. It is disgusting. The conversations would make an army topkick blush, and the story is repetitively spiced with detailed descriptions of normal and abnormal sex acts.

I cannot imagine that there is any pedagogical point to be made that cannot be conveyed by less offensive material.

I have discussed this matter with Dr. Pugsley, who was sympathetic, and with Mr. Curran (who selected the book) who was not.

Protests against blatant obscenity such as this are generally warded off with cries of "academic freedom!", but I feel that I have a right to freedom too; freedom from filth.

Perhaps I am wrong. I ask one thing. Would you please obtain this book from the university bookstore and read it, asking yourself if you want such a book to be required reading under your trusteeship.

Thank you for your consideration.



Tom Crowe O.D.

Dear Mr. Stone :

Your letter addressed to the Board of Trustees, Youngstown State University, under of October 18 has been received and hereby
Yours,

This matter has been discussed with President Hugsley and will be brought before the board at the forthcoming meeting in November.
You will not hear from me again if the matter has been forwarded from all angles and been reviewed by the board.

Sincerely,

Wm. James L. ...
Board of Trustees
Youngstown State

cc to: Dr. Hugsley

MINUTES OF MEETING

of

BOARD OF TRUSTEES

YOUNGSTOWN STATE UNIVERSITY

Pollock House, 10:30 a.m. Friday, November 1, 1968.

Pursuant to the action taken at the meeting held July 2, 1968 and the foregoing Notice mailed October 15, 1968, the eighth meeting of the Board of Trustees of Youngstown State University convened at 10:30 o'clock a.m. on Friday, November 1, 1968, at Pollock House.

Trustees present included Mrs. Ethel Fisher, Chairman of the Board, and also William J. Brown, Doctor Bertie B. Burrowes, Doctor John N. McCann, John A. Saunders, Clarence J. Strouss and Raymond J. Wean, Jr. Trustees Carl W. Ullman and Robert E. Williams were absent.

Other persons present included Doctor Albert L. Pugsley, President, Doctor William H. Coffield, Vice President for Academic Affairs, Doctor John H. Coffelt, Vice President for Administrative Affairs, Joseph S. Rook, Business Manager, Philip A. Snyder, Director of Public Relations, and Mrs. Marian Clark, Doctor Pugsley's Secretary, and Hugh W. Manchester, Secretary to the Board.

ITEM 1 - PROOF OF NOTICE OF MEETING.

Evidence was presented that due notice of the meeting was mailed to all Trustees by the Secretary on October 15, 1968, and that copies of the agenda and supplementary data had been subsequently mailed by the office of the President.

ITEM 2 - MINUTES OF MEETING OF JULY 2, 1968.

Copies of the minutes of the sixth meeting of Trustees held on July 2, 1968 having been furnished to all Trustees, and there being no suggested additions or corrections, the same were approved on motion duly made, seconded and carried.

ITEM 3

The Chairman, Mrs. Fisher, reported concerning a meeting of the Association of Governing Boards recently held in Denver, Colorado, which she and Doctor Pugsley attended. She reported that the emphasis at such meeting was related to preserving order on campuses; that the discussions and panel discussions had been very helpful; that some students had participated in such discussions; that problems usually arose because of lack of proper communication with students and that she thought that there was no problem at Youngstown State University.

Doctor Pugsley reported that on some campuses new groups called NEVER are being organized by students to oppose the organizations called SDS.

Doctor Pugsley reported that on October 29 he had held the first of what he expected would be a weekly discussion open to all students in Kilcawley Center. About forty students attended, many of whom are members of a student organization called "Community for Concern"; that he believed his discussions with such group had cleared up some problems which concerned some of the students, and that he is hoping for a broad representation of students in future discussions.

ITEM 4 - NONCOMMERCIAL EDUCATIONAL TELEVISION CHANNEL APPLICATION.

Doctor Pugsley reported that acting in accordance with oral instructions from the Trustees of the University he made application for Commercial Channel 45 in Youngstown to be re-assigned to the University for noncommercial educational TV use. He reported that the Ohio Board of Regents has authorized appointment of a consultant to make recommendations to reconcile applications from other institutions in the area, and submitted a formal resolution for consideration by this Board.

Mr. Saunders moved for adoption the following resolution:

"WHEREAS, The Federal Communications Commission has, through YR 1969-14 its table of assignments, provided for the establishment of a noncommercial educational television station for the Youngstown, Ohio area; and

WHEREAS, scientific research has demonstrated that television offers an unprecedented opportunity to raise the levels of knowledge, skills and cultural appreciation of the people; and

WHEREAS, the Board of Trustees, administration, and faculty of Youngstown State University believe it to be a moral and civic responsibility to establish an educational television for the community; and

WHEREAS, the establishment of a television facility will provide a much needed supplement to the work of all social, civic and cultural agencies in the area; and

WHEREAS, the public and parochial school systems of the area have given their endorsement to the creation of an ETV station in Youngstown; and

WHEREAS, a Youngstown station would present programs geared to the curriculum of local schools, bring constructive after-school TV programs to children, bring more and better cultural programs

to the community, bring college courses into the homes for adults, bring increased knowhow to workers, housewives, and businessmen; and

WHEREAS, qualified personnel are available to staff a television facility at Youngstown State University, therefore

BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby authorize the filing of an application for a construction permit for a noncommercial educational television of no less than 200 thousand watts, and that the President is authorized to take those steps necessary for the preparation and execution of such application with the Federal Communications Commission in anticipation of the assignment of an educational channel to Youngstown State University."

The motion was seconded by Doctor McCann and was carried by the unanimous vote of all Trustees present.

ITEM 5 - NONCOMMERCIAL EDUCATIONAL FM STEREO RADIO CHANNEL APPLICATION
AND FUNDING STATION.

Mr. Wean moved for adoption the following resolution:

"WHEREAS, the Board of Trustees of Youngstown State University YR 1969-15
deems it necessary to establish special vocational and academic instruction in radio broadcasting techniques in the University curriculum, and

WHEREAS, in order to promote the welfare of the University to advance the instructional programs of schools and departments within the University, to provide an educational non-commercial broadcast service to University students and faculty and to make cultural programs available to the residents of the Youngstown, Ohio area, at the earliest possible time now therefore

BE IT RESOLVED:

Section 1. That this Board of Trustees hereby authorizes the establishment of an FM Noncommercial Educational Radio Station on the University Campus with an effective radiated power rating not to exceed twenty-five thousand (25,000) watts;

Section 2. That the President of Youngstown State University is hereby designated as agent of the Board of Trustees to execute the proper application with the Federal Communications Commission for the establishment of such radio station;

Section 3. That upon approval of such application by the Federal Communications Commission this Board will proceed to

furnish the facilities, personnel, and annual appropriations for the operation of such station within a period of eight months;

Section 4. That the Business Manager of Youngstown State University is hereby directed to make available the sum of \$57,000 from the Contingency Reserve for initial costs of remodeling facilities and purchasing equipment for the FM radio station; and

Section 5. That operating costs be provided from the Contingency Reserve based upon an annual operating budget of \$60,000 for the first 12 months of operation."

The motion was seconded by Mr. Brown and was carried by unanimous vote of all Trustees present.

ITEM 6 - MAINTENANCE OF LAW AND ORDER ON CAMPUS.

Doctor Pugsley reported that colleges and universities in Ohio which receive state funds must under the provisions of Ohio Revised Code Section 3345.21 adopt regulations concerning the conduct of students, faculty, administrative staff, non-academic employees, and visitors. He further reported that Doctor McCann had served on an Inter-University Council Committee which recommended general regulations, and that a local University Council Committee, after study of the matter, recommended that general regulations be adopted by the Board in the form of the motion presented with the agenda for this meeting.

After some discussion Mr. Strouss moved for adoption the following resolution:

"BE IT RESOLVED:

While clearly recognizing the Constitutional guarantees of free speech and peaceful assembly, and in no way intending to limit or restrict these freedoms, the Board of Trustees of Youngstown State University is equally cognizant of its duty to maintain law and order on the campus, and to prevent the disruption of the educational functions of the University. YR 1969-16

Therefore, in consideration of these responsibilities, and in compliance with the mandates of Section 3345.21, Ohio Revised Code, the Board of Trustees of Youngstown State University hereby adopts the following regulations and prohibits all persons, including visitors, from engaging in or participating in any of the practices enumerated below:

(1) Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other university activities, including its public service functions or of other authorized activities, on University owned or controlled property;

(2) Physical abuse of any person on University owned or controlled property or at University sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any person;

(3) Theft of or damage to property of the University or property of a member of the University community or the property of a campus visitor;

(4) Unauthorized entry to or use of University facilities, including both buildings and grounds;

(5) Violation of University policies or of campus regulations including those regulations concerning the registration of student organizations, the use of University facilities, or legally justified procedures concerning the time, place and manner of public expression;

(6) Violation of rules governing residence in University owned or controlled property;

(7) Disorderly conduct, breach of the peace, aiding, abetting or procuring another to breach the peace, or lewd, indecent, or obscene conduct or expression on University owned or controlled property or at University sponsored or supervised functions;

(8) Use, possession, or distribution of narcotic or illegal drugs on University owned or controlled property, such as marijuana and lysergic acid diethylamide (LSD), except as expressly permitted by law;

(9) Failure to comply with directions of University officials or police and any other law enforcement officers acting in performance of their duties, and failure to identify one's self to these persons when requested to do so;

(10) Obstruction of the free flow of pedestrian or vehicle traffic;

(11) Illegal or unauthorized possession or use of firearms, explosives, other weapons, dangerous chemicals, or fire

extinguishers on University owned or controlled property.

The University regards student behavior on or off the campus as its concern, and expects all students and faculty members to conduct themselves on or off campus as responsible adults.

Any person, including visitors, who violate these regulations may be ejected from University owned or controlled property and subject to criminal prosecution and/or University discipline which may include, but is not limited to, suspension or expulsion from the University if a student, or termination of employment if an employee.

The University administration is empowered to adopt and publish additional provisions for the administration and enforcement of these regulations.

Members of the University security staff are hereby authorized to assist in the enforcement of the above regulations and all other regulations and laws which are designed to preserve the good order on the campus and to prevent the disruption of the educational functions of the University.

The appropriate University officers, when unable to deal effectively with the incidents of misconduct specified above, or any violation of municipal, state, or federal law occurring on the campus, are hereby authorized to seek the assistance of other appropriate law enforcement officers."

The motion was seconded by Mr. Saunders and was carried by unanimous vote of all Trustees present.

ITEM 7 - RE TRANSFER OF CERTAIN LANDS IN LIBERTY TOWNSHIP,
TRUMBULL COUNTY, TO THE OHIO DEPARTMENT OF HIGHWAYS.

Doctor Pugsley reported that the Department of Highways has requested that the University take action to permit transfer of portions of certain lands in Liberty Township which are used for football practice to the Department of Highways of the State of Ohio, in connection with the construction of Interstate Route 80; that title to such lands is now in the State of Ohio, held for the benefit of Youngstown State University, and that the approval of this Board would be necessary.

Mr. Saunders moved for adoption the following resolution:

"WHEREAS, the Ohio Department of Highways has requested YR 1969-17 certain parcels of land located in the Township of Liberty, County of Trumbull, State of Ohio, be transferred from the Youngstown State University to the Ohio Department of Highways for the construction of Interstate Route 80, Section 3.15 (2.30), Trumbull County, Ohio; and

WHEREAS, the Department of Highways has agreed that in the event any portion of such lands is ever not needed for state highway purposes, the same will revert to the control and jurisdiction of the Youngstown State University; and

WHEREAS, the Department of Highways has agreed to construct a new drive in the approximate location of station 11+50 as shown on plans in the office of the Director of Highways for the construction of Interstate Route 80, Section 3.15 (2.30), Trumbull County; and

WHEREAS, it is found by the Youngstown State University that such transfer of land would not interfere with the continued development of University plans and would be beneficial to the general public by improving the state highway system;

IT IS THEREFORE RESOLVED that the Board of Trustees of the Youngstown State University, an institution of the State of Ohio, by virtue of Chapter 3356 of the Revised Code of Ohio, approves of the transfer of the hereinafter described lands to the Ohio Department of Highways, subject to the approval of the State Controlling Board pursuant to Section 5501.163 of the Revised Code of Ohio:

PARCEL 409-WL

Situated in the Township of Liberty, County of Trumbull, State of Ohio, and in Section 8, Town 3-N, Range 2-W, and bounded and described as follows:

Being a parcel of land lying on the right side of the center line of a survey, made by the Department of Highways, and recorded in Book 38, Page 46-47, of the records of Trumbull County and being located within the following described points in the boundary thereof.

Known as being part of Sublots 6 and 7 of the Church Hill Coal Company Plat as recorded in Volume 3, Page 47 of the records of Trumbull County and being more fully described as follows:

Beginning at the northwest corner of Sublot No. 7, as referred to above, same also being the northwest property corner of the grantor; thence N. 88° 02' 06" E. along the northerly property line and subplot line, a distance of 186.00 feet to a point on proposed southerly limited access right of way line; thence S. 58° 01' 32" W. along said limited access right of way line, a distance of 215.93 feet to a point on the westerly property line of the grantor and the westerly line of Sublot No. 7; thence N. 01° 26' 38" W. along the aforementioned westerly property line and subplot line, a distance of 108.00 feet to the place of beginning, containing 10,044 square feet of land, of which 4,601 square feet is to be acquired and 5,443 square feet is within the existing highway right of way.

Description for the above parcel is based on a survey made by Michael Baker, Jr., Registered Surveyor, No. S-3424.

Grantor claims title by instrument of record in Deed Book 555, Page 6, Trumbull County Recorder's Office.

PARCEL 409-WD

Situated in the Township of Liberty, County of Trumbull, State of Ohio, and in Section 8, Town 3-N, Range 2-W, and bounded and described as follows:

Being a parcel of land lying on the right side of the center line of a survey, made by the Department of Highways, and recorded in Book 38, Page 46-47, of the records of Trumbull County and being located within the following described points in the boundary thereof:

Known as being part of Sublots No. 1-2 and a northwesterly part of Sublot No. 14 of the Church Hill Coal Company Plat as recorded in Volume 3, Page 47, of Trumbull County Records of Plats and being more fully described as follows:

Beginning at the northeast corner of Sublot No. 1 as referenced above, same being the northeast property corner of the grantor; thence S. 01° 26' 38" E. along the easterly property line and lot line, and also along the existing westerly right of way line of existing Shady Road a distance of 526.00 feet to a point; thence N. 06° 41' 44" W., along the westerly proposed right of way line of Relocated Shady Road, a distance of 170.53 feet to a point; thence continuing along said westerly proposed right of way line,

bearing N. 14° 49' 19" W., a distance of 264.00 feet to a point; thence N. 24° 06' 14" W. along same said proposed right of way line a distance of 106.50 feet to a point on the northerly line lot No. 2 and property line of the grantor; thence N. 88° 02' 06" E. along said northerly property line and lot line a distance of 117.73 feet to the true place of beginning, containing 22,795 square feet of which 18,929 square feet is to be acquired and 3,866 square feet is within the existing highway right of way.

Description for the above parcel is based on a survey made by Michael Baker, Jr., Registered Surveyor, No. S-3424.

Grantor claims title by instrument of record in Deed Book 555, Page 6, Trumbull County Recorder's Office.

The grantor retains the rights of ingress and egress to relocated Shady Road.

And that the President and Business Manager of the University be and they are hereby authorized and directed to execute for and on behalf of the Board of Trustees such form of agreement, request, deed, contract or other document as may be necessary or advisable in their judgment to accomplish the transfer of such property for the purposes aforementioned."

The motion was seconded by Mr. Wean and was carried by unanimous vote of all Trustees present.

ITEM 8 - FACULTY SALARY CHANGES DUE TO ADVANCED DEGREE
ACQUISITIONS

Doctor Pugsley reported that since approval of the budget for 1968-69 two members of the faculty of the College of Arts and Sciences have earned the degree Doctor of Philosophy. He reported that it is appropriate that such attainments be recognized by appropriate salary adjustments and recommended certain adjustments.

Thereupon Doctor McCann moved for adoption the following resolution:

"BE IT RESOLVED that the 1968-69 salary of Jugdish Chad Mehra, Assistant Professor in the Department of Economics, be established at \$10,000 and that the 1968-69 salary of Kenneth Ralph Wallace, Assistant Professor of the Department of Psychology be established at \$10,000. In each instance a \$1,000 increase is recommended." YR 1969-18

The motion was seconded by Doctor Burrowes and was carried by unanimous vote of all Trustees present.

ITEM 9 - APPROVAL OF DEGREE OF MASTER OF SCIENCE (BIOLOGY).

Doctor Pugsley reported that since the Trustees authorized master degree programs the Department of Biology has been strengthened by adding to the staff seven additional Ph. D's. Also that approved equipment was available to the Department and that Doctor Silverman, Head of the Department of Zoology of the University of Illinois, had been serving as a consultant relative to the scope of the program of the Biology Department. Doctor Silverman's report has just been received and is encouraging. It will soon be acted upon by the graduate faculty. Because of various deadlines which are involved and the necessity for approvals by the graduate faculty, the Ohio Board of Regents, the Advisory Council of Graduate Deans, and the North Central Association, as well as approval by the Trustees, Doctor Edgar, Dean of the Graduate School, and the President both suggested action by the University Trustees which would permit programs and degrees for Master of Science in the field of Biology at the earliest appropriate time.

Doctor McCann moved for adoption the following resolution:

"WHEREAS this Board of Trustees under Resolution YR 1969-19 YR 1967-9 did unanimously authorize programs of graduate study in certain fields leading to Masters degrees; and

WHEREAS the University has been giving particular attention to strengthening its faculty and academic resources in the field of Biology.

BE IT RESOLVED, that the field of Biology be added to those approved for the degree Master of Science, such work to begin with the Fall Quarter of the 1969-70 academic year."

The motion was seconded by William J. Brown and was carried by unanimous vote of all Trustees present.

ITEM 10 - REPORTS OF THE PRESIDENT AND OTHER OFFICERS.

(1) ENROLLMENTS

Doctor Pugsley reported that enrollment has increased this fall and that exact reports will be sent to all Trustees as soon as compilations are completed.

(2) THE WARREN KING AND ASSOCIATES VISIT

It was reported that Warren King and Associates, on behalf of the Finance Director of the State of Ohio

and the Ohio General Assembly are in the process of compiling a report to the Governor and the General Assembly relative to possible improvements which may be made as to the efficiency, operations and organizations involved in the business sectors of all state institutions of higher learning; that an oral report by such specialists is expected in the near future, to be followed by a written report; that Youngstown State University has a business consultant, but that any recommendations to be made concerning the handling of such affairs at Youngstown State University should await the recommendations of Warren King and Associates.

- (3) Doctor Pugsley reported concerning the critical student parking situation and recent recommendations which members of the Jambar had made to Youngstown City Council, in the hope that parking restrictions imposed by the City on certain streets might be removed. He reported that he had informed the members of the Jambar group that the University would take no formal position with the City Council, but that the University had no objections to the Jambar making certain suggestions. He also reported that the parking situation is usually extremely difficult each year until pooling arrangements amongst the students can be developed, and that permanent solutions would not be possible until the Urban Renewal Development progresses to the point when more parking space can be made available.
- (4) ORGANIZATION OF MAINTENANCE WORKERS.
 Doctor Pugsley reported that Local 47, Building Service and Maintenance Service and Maintenance Union is attempting to organize the maintenance workers at the University; that some discussions had been had with such Union, and a list of its members has been requested.
- (5) REPORT FROM THE VICE PRESIDENT FOR ACADEMIC AFFAIRS.
 Doctor Coffield, Vice President for Academic Affairs, reported that 70 new Ph. D's had been added to the faculty this year and that the percentage of limited service faculty members has been reduced somewhat; that a tutorial program to assist students in their studies has commenced and that a grant of \$15,000 for such purpose has been made by the Ohio Board of Regents; that improvements have been made in the field of consulting and advising students; that a review of class scheduling which may result in some relief to the parking problems is under way; that the Dean's Council and other

faculty groups are studying other academic areas; that a review of the role of the data computing center is under study, and intense and in depth study of the University objectives is being commenced by the faculty which may lead to suggested changes in the basic goals of the University.

- (6) REPORT OF THE BUSINESS MANAGER.
Joseph S. Rook presented and commented upon the following reports:
- (a) Financial Report for the year ended June 30, 1968, which is now with the State Auditor and will soon be audited.
 - (b) Report of Gifts and Grants for the year ended June 30, 1968, which indicates gifts and grants totalling \$770,597.
 - (c) Annual insurance and property report for 1968.
 - (d) Report for Quarter ending September 30, 1968, which includes summaries of current income and expenses and budget summary, and a schedule of investments for such period. Copies of such reports are attached to these minutes. The discussions of the reports pointed out that the institution is not indebted as yet, and that as the size of the student body increases there will be need for more faculty, additional office space, and other facility needs.
- (7) CIVIL SERVICE REGULATIONS.
Doctor Pugsley commented upon the civil service regulations which govern full time University Civil Service staff, and reported that a copy of such regulations had been sent to all University personnel on October 22, 1968. A copy of such regulations and communication to University personnel is attached to these minutes.
- (8) Supplementary budget request to Ohio Regents.
Copy of a supplementary budget request made through the Ohio Board of Regents for an additional \$371,000 for the year 1969-70, and an additional \$319,000 for the year 1970-71, which has been made to the Chancellor of the Regents, was submitted to the Trustees, and a copy is attached to the minutes of this meeting.

ITEM 11 - COMMITTEE REPORTS.

There were no formal reports from either the Finance Committee or the Building Committee. There was some discussion of the insurance reports submitted by the Business Manager, particularly with reference to indemnity coverage during periods when large sums are being received in tuitions, and relative to insurance coverages which might relate to football or other athletic injuries.

ITEM 12 - COMMUNICATIONS, PETITIONS AND MEMORIALS.

Copies of letters sent by Doctor Thomas P. Crowe on or about October 19 to all Trustees and others concerning objections to a book assigned for reading in the Honors Section of Communication 505 in the English Department, also report of Mr. G. Murphy to Mr. Dykema concerning the Honors Communication program, reply of Mrs. Fisher as Chairman of the Board made to Doctor Crowe under date of October 22, 1968, and report and recommendation of Mark J. Curran, Sonia Curran and Stephen R. Carter to Doctor Coffield dated October 28, 1968, relative to the reasons for using Jones' "Go to the Widomaker" in such communication course 505 H, had been submitted to all Trustees and are attached to the minutes of this meeting.

There was a general discussion of the problems which were involved as to the proper functions of the Trustees, departments and faculty involved in solving such problems, and it was determined informally that further consideration should be given to the matter by the Trustees, the English Department, and the faculty involved, and that Doctor Crowe should be advised by the Chairman that the matter was receiving further study and review.

ITEM 13 - NEW BUSINESS.

Appointment of University Goals Committee.

Mrs. Fisher reported that pursuant to Article III, Section A of the bylaws, she was appointing to the University Goals Committee William J. Brown, Chairman, Doctor Bertie B. Burrowes and Raymond J. Wean, Jr.

Upon motion by Doctor McCann, seconded by Mr. Saunders and unanimously carried, the appointment of such members of the Board to the University Goals Committee was approved.

YR 1969-20

ITEM 14 - C. NORTHCOTE PARKINSON.

At this point in the meeting it was reported that C. Northcote Parkinson, who is to speak this evening at Stambaugh Auditorium in the final session of this year's Skeggs Lectures on the subject "The Crisis in American Education", had arrived on the

campus. Doctor Parkinson was invited into the meeting and was introduced to all Trustees present by the President.

ITEM 15 - TIME FOR NEXT MEETING.

Upon proper motion duly made, seconded and carried, it was determined that the next regular meeting of the Board of Trustees would be held on Thursday, January 23, 1969, at the Pollock House, commencing at 10:30 o'clock a.m.

There being no further business to come before the meeting the same was duly adjourned at 12:15 p.m.



Chairman

Attest:



Secretary