

MINUTES OF MEETING
of
BOARD OF TRUSTEES
YOUNGSTOWN STATE UNIVERSITY

Faculty Lounge, Kilcawley Center
Saturday, April 14, 1973

Pursuant to action previously taken and the foregoing Notice, which was mailed by the Secretary to all Trustees on March 29, 1973, a regular meeting (thirty-first) of the Board of Trustees of Youngstown State University convened at 1:30 p.m. on Saturday, April 14, 1973 in the Faculty Lounge of Kilcawley Center.

Attached to the minutes of this meeting is a copy of the Notice and Certificate of Mailing of the Notice of the meeting to all Trustees on March 29, 1973; also a copy of the Agenda and material furnished by the President's office, which had been delivered to all Trustees on or about April 6, 1973.

Seven Trustees were present at and throughout the meeting: John M. Newman, Chairman, Dr. Bertie B. Burrowes, Carl L. Dennison, Mrs. Ann Isroff, Albert J. Shipka, Clarence J. Strouss and Robert E. Williams, Vice Chairman. Two Trustees, William J. Brown and Raymond J. Wean, Jr. were absent.

Other persons present were: Dr. Albert L. Pugsley, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. John J. Coffelt, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Philip A. Snyder, Director of University Relations, Guy R. Solomon, Jr. Director for Information Services, Paul H. Cress, Chief of Security, Hugh W. Manchester, Secretary of the Board of Trustees, and Mrs. Marian Webster, Secretary to the President.

Also present were approximately 20 persons, including representatives of the Jambar, The Youngstown Vindicator, various news media, and members of the faculty and staff.

Mr. Newman, Chairman of the Board, presided and announced that a quorum was present:

ITEM I - Proof of Notice of Meeting

Evidence was presented that due notice of the meeting had been mailed by the Secretary on March 29, 1973 to each Trustee, and

that copy of the Agenda and supplemental data had been furnished to each Trustee on or about April 6, 1973.

ITEM II - Minutes of Meetings held January 20 and January 29, 1973

Copies of the drafts of the minutes of the meetings of Trustees held on January 20, 1973 and on January 29, 1973 had been mailed to each Trustee, to the President, and three Vice Presidents, and the State Examiner on February 7, 1973. There being no additions or corrections suggested, the same were approved as mailed, upon motion made by Mr. Strouss, seconded by Dr. Burrowes and unanimously carried, and such minutes were signed by the Chairman and attested by the Secretary.

ITEM III - Resolution to change the provisions for assessment and collection of parking fines

The President stated that the procedures adopted in 1967 with respect to penalties for parking offenses on University property involved considerable administrative expense, and he recommended that a simpler means of payment of penalties by students and staff be approved and that the permanent file of parking violations be discontinued.

Upon recommendation of the President and upon motion made by Mrs. Isroff, seconded by Mr. Dennison, and carried by the affirmative vote of all Trustees present, the Chairman declared the following resolution duly adopted:

"BE IT RESOLVED that effective with the fall quarter, YR 1973-22 1973 portion of the 'Schedule of Charges' amended, adopted by the Board of Trustees at their August 28, 1967 meeting, YR 1967-16, which now reads:

Fine per offense for parking without Registration, illegal parking or other violation.

First offense	No charge	Fourth Offense	\$6.00
Second offense	\$2.00	Each succeeding	
Third offense	\$4.00	offense	8.00

be changed and expanded to read as follows:

Fine per offense for parking without Registration, illegal parking or other vehicle violation so indicated in the current Youngstown State University Driving and Parking Regulations pamphlet.

\$2.00 per offense if paid within thirty days of the offense.

\$4.00 per offense if paid after thirty days of the offense. At this time a statement will be

sent to the violator. Violations by students will be added to their University fee accounts.

The owner of the offending vehicle or the person to whom the offending vehicle is registered shall be primarily responsible for payment of fines. However, since the vehicles driven by most students are registered in other names, the University assumes that where applicable the student is the violator and responsible for payment of the fees. The University shall use whatever means available to collect all parking fines not paid after thirty days of the offense.

The Youngstown State University security officer issuing the ticket has the authority to have the offending vehicle towed if:

1. There are three or more unpaid fines pending against that vehicle.
2. In the opinion of the officer the offending vehicle is blocking the free flow of traffic.
3. It is parked in such a way as to impair the efficient operation of emergency vehicles.
4. It is parked in a "tow-away" zone.

If a violator has reason to appeal the Violation Notification, he must do so by filing an application for appeal within seven days of the date of violation. If an appeal form is not filed within seven days of the date of violation, the violator accepts the violation as valid."

ITEM IV - Reports of the President and Vice Presidents

1. Progress Report re Local 627, Service Employees International Union

The President reported that representatives of the Union had had some conversations with Mr. Orlando, Director of the Physical Plant.

2. Report on MEDCO

The President reported that regular meetings of the Consortium, which involved members of the public, representatives

of the various hospitals, and the staffs of the three Universities involved were being held; that hearings had been held before the Ohio Senate in which a Bill was pending; that a Bill will probably be introduced in the House on behalf of a location near Dayton, and that he thought that the North East Ohio Medical School Consortium proposal was being well received by members of the Legislature.

3. Budget Developments

The President reported that preparation of the Budget had been delayed because of pending negotiations with the OEA and because of the pendency of substitute House Bill 86 which, if adopted, would provide further restrictions which would affect the Budget. He anticipated that the Budget preparation would begin as soon as the uncertainties caused by the above matters were removed.

4. Kilcawley Center Board Appointments and Activities

The President reported that Mr. "Skip" Davis had been selected as Chairman of the Board which will pass upon policy with respect to Kilcawley Center; that such Board would soon conduct interviews for selection of a director of the Center; that the Center Board is accepting the responsibilities which have been placed upon it, and that completion of the Center is expected ahead of schedule.

5. The Academic Vice President, Dr. Edgar, reported that the North Central Association had extended preliminary accreditation for the University's program which will lead to the Master of Science Degree in the field of Criminal Justice; also that the Board of Regents, on April 13, had approved three new proposed programs leading to the Degree of Bachelor of Science in Applied Science in the fields of Electrical, Mechanical, and Civil Engineering technologies.

6. The Administrative Vice President, Dr. Coffelt, reported that:

- a. It was being planned to take pictures of all students at the time of registration so that photographs could be placed on their ID cards. This will cost approximately \$1.00 to \$1.25 per person, but will greatly facilitate the proper control and administration of people who may wish to use the facilities of Beeghly Center, the Library, and Kilcawley Center.

- b. In March the possibility arose that \$1,000,000 in Federal funds might be made available to the City of Youngstown for further development of University Renewal Area III, which is bounded by Grant Street on the south, Elm Street on the east, the Expressway on the north, and Fifth Avenue on the west. All clearances might be completed by the end of this fiscal year if such Federal funds are to become available. The widening of Fifth Avenue and the relocation of some residents is involved.
- c. The Ohio Placement Office which has been located on the University Campus has been closed because of retrenchment by the State of Ohio. The University realizes the need for such service and hopes to be able to provide funds for the continuing operation of a placement program. The University will continue services for the balance of this academic year on an emergency basis.
- d. With respect to the Building Program, it was reported that space to house the Book Store should be ready in two to three weeks, and Kilcawley Center Addition should be completed by July; the Power Plant was five months late starting and building should be completed by January, 1974; the Distribution System should be completed by September, 1973; the Technical and Community College construction is 10 to 12 weeks behind schedule; the Library Building is on schedule and should be completed by August, 1974; Elm Street School remodelling is awaiting recommendations by the State Architect, which will recommend an Architect for such work; the Music and Fine Arts Building has been delayed because the bids greatly exceeded the available funds. The Control Board approved transfer of \$500,000, and the State Architect is attempting to negotiate the difference of about \$499,000 with the bidders involved.

Successful renegotiations have been completed with the second low bidder, and it is hoped that the State Board of Control will approve the same on April 16. If not, an additional six months' delay for rebidding may be necessary.

7. Vice President for Financial Affairs, Joseph S. Rook, submitted his Financial Report for the quarter ending March 31, 1973, a copy of which is attached to these minutes.

"Upon motion by Mr. Williams, seconded YR 1973-23
by Dr. Burrowes and unanimously carried,
the above Report was received and filed."

ITEM V - Committee Reports

1. Resolution Confirming Acquisition of
Certain Properties

Upon motion by Mr. Dennison, seconded by Mrs. Isroff and carried by the unanimous vote of all Trustees present, the Chairman declared the following resolution duly adopted

"BE IT RESOLVED that the acquisition of the YR 1973-24
following properties as provided under
YR 1970-24 be hereby confirmed and approved.

STATE FUNDS
RENOVATIONS AND LAND PURCHASE
UNDER H. B. 988

204-214 Grant Street, City Lot No. 970 pt.,
City of Youngstown
Purchased from James S. Franceschelli

1 Kennywood Court, City Lot No. 16068,
City of Youngstown
Purchased from William J. and Helen Brosco,
c/o George Turcola Realty Company

288-290 Grant Street, City Lot No. 986,
City of Youngstown
Purchased from Northern Investment Company,
c/o Barth and Lipscher

254 West Scott Street, City Lot No. 9151 pt.,
City of Youngstown
Purchased from Saul Friedkin

250 West Scott Street, City Lot No. 9149 pt.,
and 9150 pt., City of Youngstown
Purchased from Llewellyn E. and Mattie Nelson

259 West Scott Street, City Lot No. 9138,
City of Youngstown
Purchased from Lawrence Lawlor, deceased,
Attorney Robert Murphy, Executor

As a matter of information, the following properties are pending approval by the Controlling Board, State of Ohio:

STATE FUNDS

241 Scott Street, City Lot No. 3758,
City of Youngstown
Owner: Mary Artis King

271 West Scott Street, City Lot No. 9141,
City of Youngstown
Owner: Myrtle L. Adams, c/o Ms. Ann Pottish,
Goldberg Real Estate

UNIVERSITY FUNDS

36 West Spring Street, City Lot No. 918 pt.,
City of Youngstown
Owner: Helen E. Protheroe, c/o Attorney
Leonard Olson

110 Wade Street, City Lot No. 9015,
City of Youngstown
Owner: Carrie Lee Barnes, c/o Attorney Levy

2. Resolution Approving Appointment of
Landscape Architect

It was reported on behalf of the Building Committee, which includes Mrs. Isroff, Mr. Shipka, Mr. Strouss and the Chairman, that on February 20, such Building Committee had met to review recommendations for selection of a Landscape Architectural firm as authorized by YR 1973-7; that the State Architect's Office had suggested the names of three Landscape Architectural firms and that after a group from the University had interviewed all three firms so suggested had reported to the Committee; that the Building Committee had determined that the Building Committee, acting through the Department of Public Works, should enter into a contract with the firm of Labrenz, Brown & Riemer, Landscape Architects, Inc., of 2130 Stella Court, Columbus, Ohio, for the development of a master plan for landscaping the campus.

Upon motion by Mr. Dennison, seconded by Mr. Williams and carried by the affirmative vote of all Trustees present, the Chairman declared the following resolution duly adopted.

"RESOLVED that the Board of Trustees approve and ratify the action of the Building Committee which authorized the selection and employment of the firm of Labrenz, Brown & Riemer, Landscape Architects, Inc. to prepare a master plan for landscaping of the campus." YR 1973-25

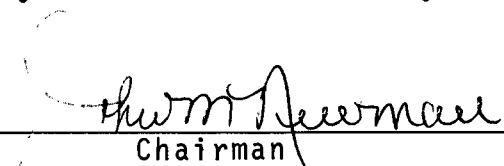
ITEM VI - New Business

1. The Chairman reported concerning a letter to Dr. Coffelt concerning his appointment as President of the University, to succeed Dr. Pugsley, and requested that a copy of such letter be attached to the minutes of this meeting.

2. The President stated that a Nominating Committee would be appointed to nominate officers of the Board to be elected at the next regular meeting.

3. It was stated that upon adjournment of the regular meeting the Trustees would meet in executive session to review together the draft of a proposed agreement with the Youngstown State University Chapter of OEA, which is under consideration by the Bargaining Team of the University, (copies of which had been sent to each Trustee on or about April 6, 1973).

There being no other business to come before the regular meeting, the same was adjourned at 2:20 p.m. upon motion made by Dr. Burrowes, seconded by Mr. Strouss and duly carried.



 Chairman

Attest:



 Secretary

YOUNGSTOWN STATE UNIVERSITY

QUARTER ENDING

MARCH 31, 1973

YOUNGSTOWN STATE UNIVERSITY
Statement of Income and Expenditures
Current General Fund
For the period July 1, 1972 to March 31, 1973

CURRENT INCOME

Instruction and general:		
State Appropriation		\$ 7,750,900
Student fees		8,450,711
Recovery of indirect expense		12,088
Departmental sales		17,385
Other		261,601
Total instruction and general		<u>\$16,492,685</u>
Public services		126,775
Total current income		<u><u>\$16,619,460</u></u>

CURRENT EXPENDITURES

Instruction and general:			
Departmental instruction			\$ 6,193,539
General:			
Instructional services	\$ 132,336		
Library	525,963		
Plant operation and maintenance	1,718,658		
Student services	620,644		
General expenses	858,140		
General administration	748,521		
Undistributed fringe benefits	(137)		
Total general			4,604,125
Organized research			12,393
Public services			208,301
Total current expenditures			<u>11,018,358</u>
Excess of current income over current expenditures			5,601,102
Appropriation to (from) other funds:			
Loan funds	14,848		
Current restricted	750		
Total appropriation			15,598
Excess of current income over current expenditures and appropriations			<u><u>\$ 5,585,504</u></u>

BUDGET SUMMARY

Estimated income for the fiscal year 1972-73		\$19,286,000
Less: Actual income to March 31, 1973		<u>16,619,460</u>
Uncollected portion of estimated income		<u><u>\$ 2,666,540</u></u>
- Estimated income		\$19,286,000
Less: Appropriation expenditures	\$11,033,956	
Encumbered appropriations	560,893	
Fund balance-appropriated	<u>7,691,151</u>	
		<u>19,286,000</u>
Fund balance-unappropriated for the fiscal year 1972-73		<u><u>\$ -0-</u></u>

YOUNGSTOWN STATE UNIVERSITY

Schedule of Investments
March 31, 1973CURRENT FUNDS

<u>Description</u>	<u>Rate or Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
Investments:						
General:						
U. S. Treasury bills	5.400	17 days	3-31-73	\$ 70,000	70,000	69,822
U. S. Treasury bills	5.000	15 days	3-31-73	175,000	175,000	174,635
U. S. Treasury bills	5.050	20 days	4-12-73	200,000	199,663	199,439
U. S. Treasury bills	5.000	16 days	4-12-73	100,000	99,833	99,777
U. S. Treasury bills	5.850	49 days	5-10-73	100,000	99,350	99,204
U. S. Treasury bills	5.860	91 days	6-7-73	340,000	336,232	334,958
U. S. Treasury bills	5.540	182 days	7-19-73	115,000	113,053	111,779
Bank for Cooperatives	5.300	180 days	6-4-73	700,000	711,954	700,000
Bank for Cooperatives	5.600	182 days	7-2-73	300,000	304,107	300,000
Bank for Cooperatives	5.950	129 days	8-1-73	500,000	503,337	502,574
Federal Intermediate Credit Bank	4.800	187 days	4-2-73	340,000	352,093	342,655
Federal Intermediate Credit Bank	5.050	216 days	5-1-73	700,000	723,280	703,990
Federal Intermediate Credit Bank	5.700	273 days	10-1-73	200,000	202,787	200,000
Total Current Funds				<u>3,840,000</u>	<u>3,890,689</u>	<u>3,838,833</u>

ENDOWMENT FUNDS AND FUNDS FUNCTIONING AS ENDOWMENT

Marketable securities:

Pooled investments:

United States Government:

U. S. Treasury bills	5.000	15 days	3-31-73	225,000	225,000	224,531
U. S. Treasury bills	5.540	182 days	7-19-73	160,000	157,291	155,518
Federal Land Bank	5.200	201 days	4-23-73	1,000,000	1,022,535	998,750
Federal Home Loan Mortgage Corp.	5.300	900 days	8-26-73	250,000	251,288	250,000
Federal Intermediate Credit Bank	5.450	248 days	9-4-73	330,000	335,603	330,790
Federal Intermediate Credit Bank	5.70	268 days	10-1-73	350,000	354,840	350,001
Total Pooled				<u>2,315,000</u>	<u>2,346,557</u>	<u>2,309,590</u>

HARRY K. GRAEBING - ATHLETIC SCHOLARSHIP FUND

Separately invested:

Corporate bonds:

Industrial:

Chrysler Financial
Corporation

7.375	5 years	5-1-74	<u>15,000</u>	<u>15,000</u>	<u>14,737</u>
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(continued)

YOUNGSTOWN STATE UNIVERSITY

Schedule of Investments, Continued
March 31, 1973ENDOWMENT FUNDS AND FUNDS FUNCTIONING AS ENDOWMENT

<u>Description</u>	<u>Rate or Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
<u>NELLIE P. NICK SCHOLARSHIP FUND</u>						
Corporate bonds:						
Industrial:						
Ford Motor Credit Corp.	6.875	7 years	3-15-78	<u>5,000</u>	<u>5,000</u>	<u>5,042</u>
<u>DOROTHY ZOLA GREENBERGER MEMORIAL SCHOLARSHIP FUND</u>						
Corporate bonds:						
Industrial:						
Phelps-Dodge Corporation	7.375	7 years	6-15-78	4,000	4,000	4,000
Cities-service Company	7.000	7 years	1-15-78	<u>5,000</u>	<u>5,000</u>	<u>5,023</u>
Total				<u>9,000</u>	<u>9,000</u>	<u>9,023</u>
Total separately invested				<u>29,000</u>	<u>29,000</u>	<u>28,802</u>
Total endowment funds and funds functioning as endowment				<u>\$2,344,000</u>	<u>2,375,557</u>	<u>2,338,392</u>

PLANT FUNDS

Unexpended:						
U. S. Treasury bills	5.400	17 days	3-31-73	230,000	230,000	229,413
U. S. Treasury bills	5.665	91 days	5-10-73	100,000	99,370	98,568
U. S. Treasury bills	5.050	181 days	5-24-73	300,000	297,727	292,383
U. S. Treasury bills	5.540	182 days	7-19-73	125,000	122,884	121,499
Federal Land Bank	5.200	360 days	4-23-73	400,000	409,071	400,000
Federal National Mortgage Assoc.	7.510	851 days	12-10-73	700,000	715,293	700,000
Banks for Cooperatives	5.950	180 days	8-1-73	300,000	302,925	300,000
Federal Intermediate Credit Bank	4.800	187 days	4-2-73	160,000	165,691	161,249
Federal Intermediate Credit Bank	5.050	270 days	5-1-73	300,000	310,058	300,000
Federal Intermediate Credit Bank	5.450	248 days	9-4-73	670,000	681,376	671,603
Federal Intermediate Credit Bank	5.700	268 days	10-1-73	350,000	354,840	350,002
Federal Intermediate Credit Bank	6.000	270 days	11-1-73	<u>500,000</u>	<u>504,917</u>	<u>500,000</u>
Total plant funds				<u>\$4,135,000</u>	<u>4,194,152</u>	<u>4,124,717</u>

YOUNGSTOWN STATE UNIVERSITY

Schedule of Investments, Continued
March 31, 1973CERTIFICATE OF DEPOSIT

<u>Description</u>	<u>Rate or Yield</u>	<u>Term</u>	<u>Due Date</u>	<u>Face Value</u>	<u>Market Value</u>	<u>Cost</u>
Current General:						
Dollar Savings and Trust Bank	6.250	91 days	6-7-73			300,000
Dollar Savings and Trust Bank	5.500	365 days	7-1-73			530,600
Dollar Savings and Trust Bank	6.250	153 days	8-16-73			200,000
People Bank	5.500	365 days	6-28-73			336,000
						<u>1,366,600</u>
Endowment Fund:						
Union National Bank	5.500	365 days	5-2-73			300,000
People Bank	5.000	365 days	4-14-73			145,000
Mahoning Bank	5.375	365 days	5-1-73			200,000
Mahoning Bank	5.375	365 days	5-20-73			300,000
						<u>945,000</u>
Plant Fund:						
Dollar Savings and Trust Bank	5.375	181 days	5-2-73			400,000
Dollar Savings and Trust Bank	6.375	147 days	8-16-73			200,000
Dollar Savings and Trust Bank	6.25	103 days	6-26-73			500,000
						<u>1,100,000</u>
						<u>\$3,411,600</u>



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

April 2, 1973

Dr. John J. Coffelt, Vice President
Youngstown State University
Youngstown, Ohio

Dear Dr. Coffelt:

On the 29th day of January, 1973 you accepted the appointment as President of Youngstown State University effective September 1, 1973, which appointment had been offered to you by the Board of Trustees.

As the Trustees discussed with you at that time, the compensation to be paid to you as President is an annual base salary of \$40,000 together with the other fringe benefits which have been heretofore extended to the President of the University and with the requirement that you live in the residence provided by the University which is located at 1010 Colonial Drive, Youngstown, Ohio.

In accordance with the usual custom, this appointment is subject to reappointment annually at the pleasure of the Board.

The fringe benefits to which reference is made in the resolution authorizing the appointment are delineated in the resolutions adopted by the Board on August 15, 1967 specifying in general terms the fringe benefits provided for the President. Such fringe benefits include the following:

1. Retirement benefits and other fringe benefits available or becoming available to full service faculty of the University.
2. Payment by the University of all fees and dues to civic, professional and other organizations and clubs, including the Youngstown Club and the Youngstown Country Club.

Dr. John J. Coffelt

2.

4-2-73

3. Payment by the University of all costs of official entertainment of students, faculty or others and payment of expenses of travel for the President and his spouse when engaged in affairs of the University.

4. Provision by the University of appropriate furnishings and services for the residence at 1010 Colonial Drive, Youngstown, Ohio, and maintenance of such residence.

The specific details of these various fringe items and the limitations thereon are those presently in existence in the arrangement with Dr. Pugsley and some of these are as follows:

1. There is no fixed expense account but proper expenses of travel and entertainment (except liquor) are reimbursed upon presentation of properly receipted bills in accordance with University policy.

2. Fees and dues at the Youngstown Country Club and the Youngstown Club are paid by the University. All other expenses connected with the use of such clubs are personal except for expenses of official university entertaining thereat for which the cost (except liquor) in connection therewith will be reimbursed upon presentation of receipted bills as with other official expenses. The cost of any liquor provided or used at any time is not reimbursable.

3. The use of your personal car for University business will be reimbursed at the regular faculty rate.

4. The University will pay all maintenance costs and operating expenses in connection with the official residence, including heat, gas, electricity and grounds care and suitable domestic assistance.

There undoubtedly are minor items in connection with these various fringe benefits which are not specifically detailed above which will be handled in accordance with the practice established by the University in the past with respect to the President.

Dr. John J. Coffelt

3.

4-2-73

If you have any changes in the handling of these various items which you would suggest as being more convenient or desirable, please let me know so that I may present them to the Board for consideration.

Very truly yours,

JMN:ih

JOHN M. NEWMAN
CHAIRMAN, BOARD OF TRUSTEES