



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 29, 1977

Dr. Daniel J. O'Neill, President
YSU Chapter of OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. O'Neill:

Enclosed for your records find copy of the Minutes of the Special Meeting of the Board of Trustees of Youngstown State University, which was held on June 8, 1977. These minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President

TO: Richard J. Owen, Librarian
Youngstown State University

FROM: Hugh W. Manchester,
Secretary to the Board of Trustees

DATE: June 29, 1977

SUBJECT: Minutes of Special Meeting of Board of Trustees
of Youngstown State University held on June 8, 1977.

I am enclosing xerox copy of the official minutes referred to above. The original minutes were approved, signed and attested at today's meeting of the Board of Trustees.

HWM MM

Xc President Coffelt
Vice President Edgar
Vice President Alderman
Mr. Dennison

MINUTES OF MEETING
of
BOARD OF TRUSTEES
of
YOUNGSTOWN STATE UNIVERSITY

Kilcawley Center
Wednesday, June 29, 1977

Pursuant to Resolution YR 1977-39, which had postponed the next regular meeting of the Board from June 17, 1977 to June 29, 1977, and to the Notices mailed on June 1, 1977 and on June 13, 1977 by the Secretary of the Board to each Trustee, copies of which precede these minutes (with copies to the President of the University, the President of the YSU Chapter of the OEA, and to John G. Ingram, Assistant to the Attorney General of Ohio), the regular June meeting (fifty-sixth) of the Board of Trustees of Youngstown State University convened at 4:00 p.m. on Wednesday, June 29, 1977, in the Art Gallery located in Kilcawley Center.

Eight Trustees were present at the meeting, to wit: Carl L. Dennison, Chairman, Dr. Thomas D. Y. Fok, Edgar Giddens, Mrs. Ann L. Isroff, William J. Lyden, William G. Mittler, John M. Newman and Fred C. Shutrump, Jr. One Trustee, Edward J. DeBartolo, Jr., was absent.

Also present were Dr. John J. Coffelt, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. Karl E. Krill, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Dr. Taylor Alderman, Associate Vice President for Academic Affairs, Dr. Lawrence R. Looby, Special Assistant to the President, Philip A. Snyder, Director of University Relations, John G. Ingram, Assistant to the Attorney General, Fred W. Rich, State Examiner, Hugh W. Manchester, Secretary to the Board of Trustees, and Miss Patricia Davis, Secretary to the President. Also present were approximately 19 Deans and members of the Faculty, students and representatives of the news media.

Mr. Dennison, Chairman of the Board, presided and announced that a quorum was present.

ITEM I - Proof of Notice of Meeting

Evidence to establish that due notice of the meeting originally set for June 17, 1977 and the Board action of June 8 postponing such meeting until June 29, 1977 had been sent by the Secretary to each of the nine Trustees and to the President, and that copies had also been sent to the President of the Youngstown Chapter of OEA and to John G. Ingram, Assistant to the Attorney General, was presented. Such evidence is attached to these minutes.

ITEM II - Minutes of the Special Meeting held June 8, 1977

A copy of the draft of the minutes of the fifty-fifth meeting of the Board of Trustees, which was a Special Meeting, held on June 8, 1977, had been mailed to each Trustee, to the President, the three Vice Presidents, the State Examiner and the Assistant to the Attorney General. There were no corrections or additions to such minutes suggested and they were approved upon motion made by Mr. Newman, seconded by Mr. Mittler, and duly carried, and the minutes were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University

1. Resolution to Ratify Faculty/Staff Appointments

The President reported concerning seven new appointments to the Faculty and Staff, which were summarized on Exhibit A submitted with the Agenda.

After a motion which was made by Mr. Lyden and seconded by Dr. Fok had received the unanimous vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, the Regulations of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

YR 1977-40

WHEREAS, new appointments have been made subsequent to the April 23, 1977 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1976-77 budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution to Revise University Organizational Chart

Dr. Coffelt reported that with the retirement of Vice President Krill and Vice President Rook many changes in duties and personnel involved in the administration of the University would be necessary; that the last organizational chart, which was approved in 1974, should be realigned and that the new realignment of the administrative offices should be as set forth on Exhibit B attached to the Agenda. He reported that Dr. Taylor Alderman would become Vice President for all personnel and would be assisted by Thomas Kane, who presently supervises payroll; that Edmund J. Salata will become Dean of Administrative Affairs; that Dr. Lawrence E. Looby would become Associate Vice President for Public Services and that Philip Hirsch, in addition to being Director of Kilcawley Center, would become Assistant Dean of Student Affairs. He reported concerning the changes in duties and stated that they are reflected in the proposed Budget for the coming year. After a motion which was made by Mr. Newman, seconded by Mrs. Isroff had received the affirmative vote of the Trustees present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED, that the organizational structure of the University be revised effective July 1, 1977, in accordance with Exhibit B attached hereto, and that existing regulations of the Board be revised to be in accord therewith; and YR 1977-41

BE IT FURTHER RESOLVED, that the President is hereby authorized to revise position descriptions of officers of non-academic administration in accordance therewith.

BE IT FURTHER RESOLVED, that this organizational structure supersedes the previous structure adopted by the Board in Resolution YR 1974-23.

3. Resolution to Reaffirm Conferral of an Honorary Degree

After a motion which was made by Mr. Lyden, seconded by Mr. Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following resolution carried:

WHEREAS, EDGAR B. SPEER, chairman and chief executive of the United States Steel Corporation, has achieved distinction as a leading contributor and major force in the American industrial community; and YR 1977-42

WHEREAS, beginning as a metallurgical observer at U. S. Steel's Youngstown Works in 1938, Edgar B. Speer advanced through the administrative levels of the Corporation to become president in 1969 and chairman of the board in 1973; and

WHEREAS, the profound understanding of the complexities of steelmaking and corporate management which Edgar B. Speer has brought to his career of nearly four decades with U. S. Steel has also been extended to his service as a director of the American Iron and Steel Institute, the International Iron and Steel Institute, and American Telephone & Telegraph Company, and as a member of the board of Proctor & Gamble Company.

NOW, THEREFORE, BE IT RESOLVED, that the Honorary Degree, Doctor of Engineering, conferred upon Mr. Edgar B. Speer at the June 18, 1977 commencement of Youngstown State University, be and is hereby confirmed by the Board of Trustees of Youngstown State University.

4. Resolution to Establish the Eynon-Beyer Memorial Chair in Metallurgy

Dr. Coffelt reported that Florence Eynon Beyer, had died a resident of St. Louis, Missouri in May, 1976. Her deceased husband, James Blaine Beyer, had formerly been employed in the steel industry in Youngstown by the Republic Iron & Steel Company from 1914 until 1927, when he was transferred to St. Louis as District Sales Manager. He had formerly attended the old YMCA schools. Mrs. Beyer by Will left her residuary estate in a trust for the benefit of Youngstown Educational Foundation for the purpose of establishing a Memorial Chair in Metallurgy at Youngstown State University. The income to be received from such trust will not be sufficient to fully fund a Chair in the metallurgy field, but would be of great assistance to the University and could be utilized to attract visiting scholars

from one or more of the 64 institutions which have accredited programs in the metallurgy fields.

Upon recommendation of the President and after a motion which was made by Mr. Mittler had been seconded by Dr. Fok and had received the affirmative vote of each Trustee present, the Chairman declared the following resolution carried:

WHEREAS, by bequest of Florence Eynon Beyer, a YR 1977-43 sum of money has been left Youngstown Educational Foundation to support an Eynon-Beyer Memorial Chair in Metallurgy, at Youngstown State University; and

WHEREAS, establishment of such a chair will enhance the capability of Youngstown State University through its School of Engineering to carry out its mission; and

WHEREAS, strenghtening of the capability of the University in the Metallurgical field will prove of particular value in the steel producing region in which the University is located.

THEREFORE BE IT RESOLVED, that the Board of Trustees of Youngstown State University welcome and accept this bequest; and

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the establishment of the Eynon-Beyer Memorial Chair in Metallurgy; and

BE IT FURTHER RESOLVED, that the President of the University with appropriate consultation, be authorized to develop criteria and procedures for appointment to the Memorial Chair.

5. Resolution on Promotion

Dr. Edgar reported concerning the promotion of George Levitsky to Assistant Professor and upon his recommendation and after a motion by Mr. Newman was seconded by Mr. Shutrump and received the affirmative vote of each Trustee present, the Chairman declared the following resolution carried:

BE IT RESOLVED, that the Board of Trustees approve the promotion of Mr. George Levitsky to Assistant Professor, effective for the academic year 1977-78. YR 1977-44

6. Resolution to add Section 8.4 to Article I of the Policies-Dean of Graduate Studies and Research.

Dr. Coffelt stated that because no description relative to the Dean of Graduate Studies and Research was included in the Policies adopted by the Board in June, 1975, and because the Policies covering description of Academic Deans was not appropriate for the position of Dean of Graduate Studies and Research, he recommended that a new Section 8.4 be added to Article I of the Policies.

After a motion which was made by Mr. Lyden had been seconded by Mr. Giddens and received the affirmative vote of each Trustee present, the Chairman declared the following resolution carried:

BE IT RESOLVED by the Board of Trustees of Youngstown State University that its Policies be amended to include a new Section 8.4 Dean of Graduate Studies and Research and that the policy statement for this position be as follows: YR 1977-45

Policies Article I

8.4 Dean of Graduate Studies and Research

The Dean of Graduate Studies and Research shall be appointed by the Board upon recommendation of the President and shall be responsible to the President through the Vice President for Academic Affairs. He shall hold office at the discretion of the President. He shall be the administrative head of the Graduate School, and with the cooperation of the Deans of the various Colleges, shall be responsible for the general supervision of the interests of the Graduate School in accordance with the policies and rules established by the Board, the President and the Graduate School.

Among these duties shall be to: encourage the development and maintenance of quality programs of graduate study; identify those faculty members who

qualify for teaching courses that carry graduate credit; administer the procedures for admission to the Graduate School, the prerequisites for graduate study, the requirements for graduate work, and the counseling and registration of graduate students; assure that the candidates for graduate degrees are duly qualified by the faculty for such degrees; supervise the graduate assistantship, fellowship, and scholarship programs; stimulate, encourage and coordinate faculty research; assist the faculty in developing grant proposals; develop an appropriate committee structure for the Graduate School; prepare and submit reports as requested by the President concerning the activities affairs, and needs of his School; and perform such other duties as may be assigned.

7. Resolution to Clarify the Scope of
Responsibility of the Academic Senate

Dr. Edgar explained that because the broad language in the preamble of the charter for the Academic Senate caused ambiguities in some situations whereby such preamble came in conflict with the language contained in Section 8.4 of Article I and Sections 3 and 3.1 of Article II of the Policies of the Board of Trustees, it was recommended that action be taken to clarify such ambiguities by limiting the scope of the Senate's responsibilities to Academic Policy matters only as they may pertain to undergraduate programs and activities.

After a motion was made by Mrs. Isroff and seconded by Mr. Shutrump, and after the affirmative vote of each Trustee present, the Chairman declared the following resolution carried:

WHEREAS, the Board of Trustees, in its meeting of June 22, 1974 accepted and approved the Charter for the Academic Senate; and

YR 1977-46

WHEREAS, according to the Preamble of the Charter, "it is appropriate for the Senate to have primary responsibility for the development of new policies, or changes in existing policies, integral and essential to the academic functions and activities of the University;" but

WHEREAS, in Article I, Section 8.4 and Article II, Sections 3 and 3.1, of the

Policies of the Board of Trustees of Youngstown State University the intent of the Board is clearly that rules, regulations, programs and curriculum matters pertaining to the Graduate School are to be under the jurisdiction of the Graduate Dean, the Graduate Council, and the Graduate Faculty.

NOW, THEREFORE, BE IT RESOLVED, that the Academic Senate be hereby advised that it was and is the Board's intent to limit the Senate's responsibilities to academic policy matters only as they pertain to undergraduate programs and activities.

8. Resolution Authorizing a New Major in Accompanying Leading to the Degree Bachelor of Music

Dr. Edgar explained the need of a new major in Accompanying which would lead to the degree Bachelor of Music; that such a new major had been approved by the Academic Senate on May 6, 1977; that the new major would require no additional teaching staff and a very slight increase in costs. Copy of the curriculum for such major in Accompanying was submitted and is attached as Exhibit C to these minutes.

After a motion which had been made by Mr. Giddens and seconded by Dr. Fok had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly adopted:

BE IT RESOLVED, that the College of Fine and Performing Arts, through the Dana School of Music is authorized to offer a new major in Accompanying Leading to the degree Bachelor of Music. YR 1977-47

ITEM IV - Report of the President

Dr. Coffelt reported concerning the following matters:

1. NETO - TV Broadcasting

Communication 6, which is a report of the General Manager of NETO TV indicates that the broadcasts have been expanded to cover 100 hours per week; that Channel 45 made the Nielson Ratings in November, 1976, which is significant

because only 123 broadcasting stations in the country have enough audience to make such ratings; that the application to activate Channel 58, which will improve signals in Youngstown, will probably be approved in the near future; that the need to broaden the Board's representation from the general public is being studied and that Dr. Coffelt would serve as Chairman of the NETO Board during the next fiscal year.

2. Medical College

The first class, which will commence its third year this fall and will be studying basic sciences at the Rootstown Building, has attained good results in the NMCAT scoring, having attained a class average in excess of 9, which is higher than the national norm score of 8, out of a scoring of between 1 and 15.

3. Sports Complex

Public solicitations have reached in excess of their 3 million dollar goal, and an appreciation dinner to recognize the accomplishments of the ten campaign leaders will be held on June 30 at the Youngstown Club.

4. Pending Appropriation Bills

Pending Bills 191 covering Appropriations and 221 which involves the language relating to appropriations, are still pending in the joint conference between the House and Senate of the General Assembly of Ohio, and should be acted upon within the next few days.

ITEM V - Report of the Vice President for Academic Affairs

Dr. Edgar reported concerning two matters as follows:

1. Communication 1 outlines the process being used in the first cycle of program review covering graduate programs. The parameters for such review are outlined in the Regent's Master Plan and a total evaluation by the North Central Association is scheduled for the spring of 1978. Communication 1 outlines the procedures to be followed in the future, which will be concluded by a final assessment to be made by the Graduate Dean and Academic Vice President.

2. Faculty improvement leaves permitted by Ohio Revised Code 3345.28 are covered by Article 6 of the new Agreement

with YSU-OEA. Because of the lateness of the completion of such Agreement, special time lines for processing faculty improvement leaves for the 1977-78 academic year are being developed and the applications will go to a faculty improvement committee and thereafter to the Vice President for Academic Affairs, in time to permit announcement on August 10 by the President of the names of the leave recipients.

ITEM VI - Report of the Vice President for Administrative Affairs

Dr. Krill reported concerning the following five matters:

1. Renovations and Remodelings

Contracts have been awarded and work will commence immediately on two major projects, to wit: the interior and exterior renovation of both Jones Hall and the old library/Tod Hall building. Construction will require at least nine months. Also roof renovation work has been awarded on three buildings: the Physical Plant building (formerly Higbee garage); the Dana Recital Hall (the former Christ Scientist Church) and the North Annex (the former American Legion Hall).

2. Second Parking Structure and Bridge

Plans are nearly complete, ready for approval and advertising in July. Youngstown City Council is requiring that the portion of the bridge within the Wick Avenue right-of-way be totally enclosed. A meeting scheduled for June 30 with the architect should develop how such requirement will affect the schedule for soliciting bids.

3. Outdoor Classroom Area and the All-Sports Complex.

Bids on the site-development work, playing fields and tennis courts were opened in Columbus on May 31. The lowest bids were substantially in excess of the project budget and rejection was required. Because plans seem to be progressing well, an integrated plan for the entire development will be prepared for rebidding after the start of the new fiscal year.

4. Bliss Hall

The occupants and their new equipment are being moved into Bliss Hall. Installation of the large organ is

being delayed until August or September to avoid interference from the dirt created by other clean-up work and moving. Full use of the building is scheduled for the Fall Quarter.

5. Summer Enrollment

Enrollment figures are not yet completed, but it is expected that the Summer Quarter enrollment will be very close to the summer enrollment in 1976.

ITEM VII - Report of the Vice President for Financial Affairs

Mr. Rook had submitted a Schedule of Current Revenues and Expenditures for the 11 months ending May 31, 1977. He reported that projections based on such report indicate that annual income for the current fiscal year will be higher than the amount of budgeted income. This is due to increases in the state subsidies, as well as in student fees. The annual expenditures will be close to the budgeted expenditures. Consequently complete operations for the current fiscal year will be within the approved operating budget. Final figures for the year will be included in the mandated report to be filed with the Auditor of State which is due on October 1, 1977.

On motion made by Mr. Newman, seconded by Mr. Shutrump and carried by affirmative vote of the Trustees present, the report of the Vice President for Financial Affairs was received and ordered filed.

ITEM VIII - Report concerning Litigation

John G. Ingram reported that the Court of Common Pleas of Mahoning County had entered a judgment in favor of Winston Eshleman in the action which he has pending against the University relative to his tenure, and that the case was being appealed to the Court of Appeals of Mahoning County, Seventh Appellate District, as indicated by Communication 9.

At 4:30 p.m. the Trustees retired into executive session for the purpose of considering employment of certain administrative personnel, and the Trustees returned to the open meeting at 5:00 p.m.

ITEM IX - Reports of Committees of the Board

1. Building and Property Committee

a. Resolution confirming Acquisition of certain Properties

Mr. Lyden reported concerning the acquisition of properties at 606 Wick Avenue and 653 Bryson Street and moved the adoption of the following resolution:

NOW BE IT RESOLVED, that the acquisition of the following properties acquired as provided under YR 1970-24, be hereby confirmed and approved. YR 1977-48

University Funds

606 Wick Avenue, City Lot No. 884, City of Youngstown, known as the Disciple House, purchased from the First Christian Church.

653 Bryson Street, City Lot No. 913 pt., City of Youngstown, purchased from Ralph and Margaret Huber.

The motion was seconded by Mr. Shutrump and after receiving the affirmative vote of each Trustee present was declared carried by the Chairman.

2. Budget and Finance Committee

Mr. Shutrump reported that the Budget and Finance Committee had met on June 27, 1977 and had reviewed the proposed Budget figures for the year 1977-1978 and had acted to recommend that the proposed Budget in the amount of \$29,039,353 for the Education and General Budget, and in the amount of \$1,455,545 for the General Fee Budget be recommended for approval by the Trustees.

Dr. Coffelt reported that the total proposed Budgets, which aggregate \$32,764,301, amount to \$3,121,617 or 10.4% more than the Budgets for the last fiscal year; that it contemplates \$18,097,061 from instructional subsidies; contemplates an average increase in compensation for employees of about 5%; that the average compensation for teachers for the nine month period will amount to \$22,723, which makes Youngstown State University rank second among the state universities in Ohio; that the Budget includes from 10 to 14 additional faculty members, approximately six new members of the administrative staff, and various increases in costs due to the use of new buildings, as well as increases in the cost of utilities and other items. Each Trustee had been furnished with a copy of the proposed Budget.

Mr. Shutrump offered for adoption the following resolution:

WHEREAS, the Budget and Finance Committee YR 1977-49 has carefully reviewed the proposed operating Budget for 1977-78, and considers that this Budget is a fair expenditure plan within presently estimated resources of the University for that year.

THEREFORE, BE IT RESOLVED, that the University Operating Budget for 1977-78 be and is hereby approved, and that such approval includes changes of title, positions and Civil Service classifications as noted therein, and changes required by action of this Board at this meeting, subject to terms and conditions of individual contracts.

The motion was seconded by Mrs. Isroff and after receiving the affirmative vote of each Trustee present, was declared carried by the Chairman.

b. Resolution on Student Fees and Tuition Charges.

It was pointed out that the 1977-1978 Budget contemplated continuation of certain surcharges which had been authorized for a temporary period by Resolution YR 1977-11.

Thereupon, after a motion made by Mr. Shutrump, which was seconded by Mr. Newman had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, the current schedule of student charges YR 1977-50 for Youngstown State University was approved by the Board of Trustees at its meeting on June 21, 1975; and

WHEREAS, Resolution YR 1977-11, adopted November 20, 1976, added to the previous authorized student charges certain surcharges for the Winter and Spring Quarters of the 1976-77 academic year and the 1977 Summer term; and

WHEREAS, the 1977-78 Budget requires additional funds to meet the higher cost of operation and salary improvements; and

WHEREAS, the regular fees without surcharge do not provide sufficient income to meet anticipated additional needs.

NOW, THEREFORE, BE IT RESOLVED, that the following charges be adopted effective with the Fall Quarter of the academic year 1977-78.

BE IT FURTHER RESOLVED, that in accordance with Bylaw Article IV, Section 3, Paragraph C, all other fees of the University in effect at the close of the present fiscal year be continued for the fiscal year beginning July 1, 1977.

STUDENT FEES AND TUITION*

	<u>Per Quarter Effective Fall Quarter 1977</u>
FOR FULL-TIME STUDENTS (12-16 quarter hours)	
Instructional Fee	\$210.00
General Fee	36.00
Nonresident Tuition Surcharge.....	220.00
Applied Music Fee per Applied Quarter Hour	14.00
Charges per Quarter Hours above 16 Hours	
Instructional Fee	19.00
Nonresident Tuition Surcharge.....	20.00
FOR PART-TIME STUDENTS (below 12 quarter hours)	
Instructional Fee per Quarter Hour	19.00
General Fee	15.00
Nonresident Tuition Surcharge per Quarter Hour	20.00
Applied Music Fee per Applied Quarter Hour	14.00

*The University reserves the right to change any fee without notice.

- c. Resolution reappointing the President and fixing terms and conditions of his employment.

Mr. Shutrump moved for adoption the following resolution:

RESOLVED, that Dr. John J. Coffelt be and he is hereby reappointed as President of Youngstown State University for one year beginning September 1, 1977, the end of his current one year appointment, and ending August 31, 1978. YR 1977-51

RESOLVED, FURTHER, that his base salary for the year be as fixed in the approved Budget and that all of the terms and conditions of his employment with respect to place and maintenance of his residence, retirement and other benefits, payment of fees and dues to civic, professional and other organizations and clubs, payment of costs of official entertainment of students, faculty and others, reimbursement for travel expenses and all other items as contemplated in his original appointment by Resolution YR 1973-21, and as detailed in letter of April 2, 1973 from John M. Newman, then Chairman of this Board to him, (which letter was reported in detail at the meeting of Trustees held April 14, 1973 and which has since then continued to govern the terms and conditions of his employment as President) shall all be continued hereafter as being necessary and proper to enable him to fulfill his responsibilities and identification as President of the University.

RESOLVED, FURTHER, that the prior actions of this Board in providing, paying for or reimbursing the President for the various items as specified in such letter for each year subsequent to the original year of appointment are hereby ratified, approved and confirmed since the provisions contained in such letter were intended to apply to each of the years subsequent to the initial year of such appointment.

RESOLVED, FURTHER, that in each year hereafter that Dr. Coffelt continues as such President, in addition to whatever base salary may be established for any such year, this University will continue to provide, pay for or reimburse the President for those items specified in such letter of April 2, 1973, all until the further order of this Board of Trustees shall modify or terminate such arrangement.

The motion was seconded by Mr. Newman and after receiving the affirmative vote of each Trustee present was declared unanimously carried by the Chairman.

3. There were no reports from either the Personnel Relations Committee or the Student Affairs Committee.

ITEM X - Communications

A tabulation of the 12 communications which had been submitted to the Trustees with the Agenda for the meeting is as follows:

Draft of Review and Assessment of Graduate Programs, Policy and Procedure	1
Letter of President Coffelt to Mr. Kidwell, OCSEA, dated May 4, 1977, regarding collective bargaining	2
Finalists for B.S./M.D. Program, Summer 1977	3
Legal Counsel Fees	4
Letter of Dr. Wiltsie, YHA, to President Coffelt, dated May 26, 1977, regarding YSU Resolution to extend privileges and services to House Staff at Youngstown Hospital	5
NETO, General Manager's Report	6
Letter of Mr. George Shutrump, dated June 10, 1977, regarding Arts & Sciences Building.....	7
Letter of Mr. Fellers, Dollar Savings and Trust Company, dated June 15, 1977, regarding depository contract	8
Notice of Appeal, Winston Eshleman issue	9
Correspondence regarding changes in Group Insurance coverages	10
Correspondence regarding Food Service Contract	11
Attorney General Opinion 77-032 regarding sick leave due faculty upon retirement	12

ITEM XI - Unfinished Business

The Secretary to the Board of Trustees submitted his Report re Attendance at Board meetings for the year ending June 15, 1977, as required by Section 6 of Article III of the Bylaws. A copy of such report is attached to these minutes.

ITEM XII - Election of Officers

Mrs. Isroff reported for the Nominating Committee that the Committee wished to nominate as officers of the Board to serve for the year 1977-1978 the following:

Chairman	William J. Lyden
Vice Chairman	Fred C. Shutrump, Jr.

There being no further nominations and after a motion made by Mr. Newman, seconded by Mrs. Isroff, had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly adopted:

RESOLVED that the nominations be closed YR 1977-52
and that William J. Lyden be elected as
Chairman of the Board and that Fred C.
Shutrump, Jr. be elected as Vice Chairman
of the Board, to serve for the ensuing
year and until their successors are elected
and qualified.

Thereupon Mrs. Isroff, on behalf of the other Board members expressed their thanks and appreciation to Mr. Dennison for the time and efforts which he had extended during the last year on behalf of the Board, the University and its administrators, faculty, employees and students.

ITEM XIII - Time and place of next regular Meeting
and Adjournment

It was suggested by the President that unless otherwise determined from time to time by the Board, the schedule of regular meetings for the year 1977-78 should be as follows:

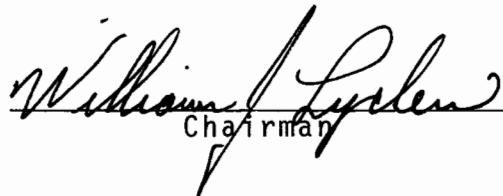
Saturday,	August 27, 1977
"	November 19, 1977
"	February 11, 1978
"	April 29, 1978
"	June 17, 1978

It was suggested that excepting on days which coincide with commencement proceedings, the meetings should be scheduled for early morning hours.

Upon motion by Mr. Newman, seconded by Mr. Fok and carried by the affirmative vote of all Trustees present, the following resolution was declared duly adopted:

RESOLVED that the next regular meeting of Youngstown State University will be held in the Art Gallery of Kilcawley Center on Saturday, August 27, 1977 at noon, following the close of commencement proceedings. YR 1977-53

The meeting was duly adjourned at 5:30 p.m.


Chairman

Attest:


Secretary to the Board of Trustees

Youngstown State University
Resolution for New Appointments
Since April 23, 1977

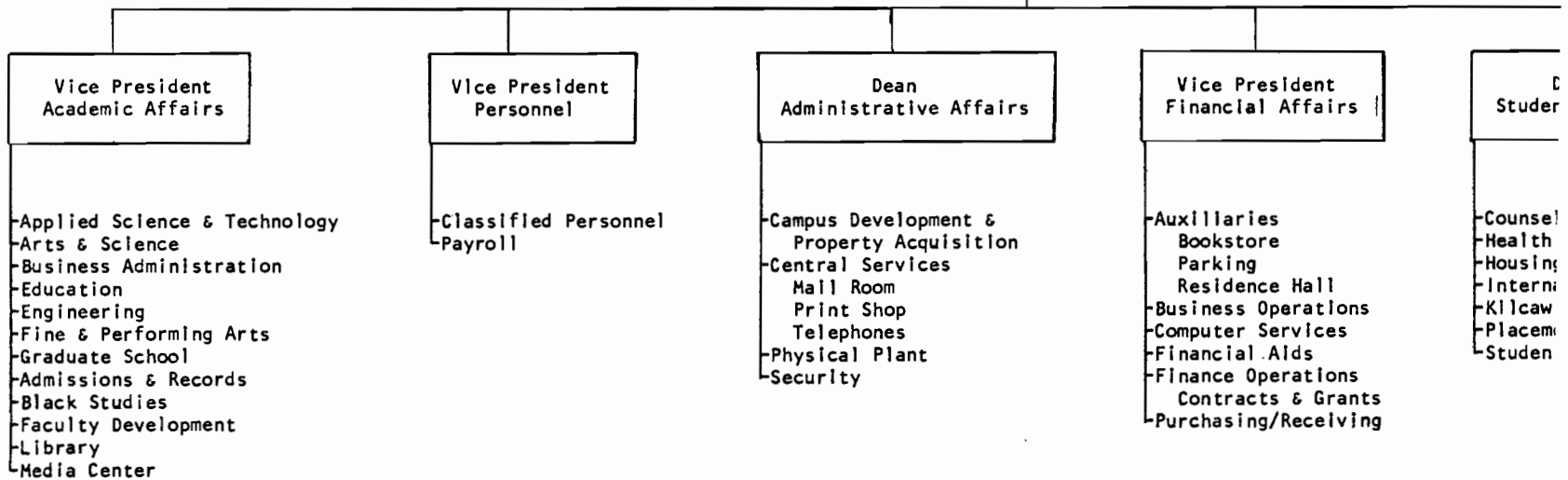
<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Beaubien, Mary J.	Chairperson and Associate Professor	Home Economics	September 1, 1977	\$19,800	9.5	
Butler, Carol L.	Instructor	Nursing	September 15, 1977	\$10,500	9	
Foster, Graham W.	Assistant Professor	HPE	September 15, 1977	\$15,300	9	Terminal
Salvner, Gary M.	Assistant Professor	English/Secondary Education	September 15, 1977	\$13,000	9	Contingent upon receipt of Ph.D.
Shipman, William A.	Assistant Professor	Economics	September 15, 1977	\$14,500 or 15,000	9	Contingent upon receipt of Ph.D.
Tanik, Murat	Assistant Professor	Engineering Technology	September 15, 1977	\$14,000	9	Contingent upon receipt of Ph.D.
Vanaman, Clyde V.	Consultant	President's Office	June 16, 1977 to September 2, 1977	\$ 7,392		Special Project

YOUNGSTOWN STATE UNIVERSITY

ORGANIZATIONAL CHART

Legal Counsel BOARD OF TRUSTEES Secreta

Assistant to the President PRESIDENT Internal Auditor
(Affirmative Action Officer) Budget Planning



SECRETARY'S REPORT RE ATTENDANCE AT BOARD MEETINGS

(For Year Ending June 15, 1977)

TERMS EXPIRE	TRUSTEE	REGULAR 50th SATURDAY 6-26-76	REGULAR 51st SATURDAY 8-28-76	REGULAR 52nd SATURDAY 11-20-76	REGULAR 53rd SATURDAY 2-12-77	REGULAR 54th SATURDAY 4-23-77	SPECIAL 55th WEDNESDAY 6-8-77
1977	Dr. Bertie B. Burrowes	A	A	A	A	A	Term expired
1978	Carl L. Dennison	P	P	P	P	P	P
1979	John M. Newman	P	P	P	P	P	P
1980	William J. Lyden	P	P	P	P	P	P
1981	Ann L. Isroff	P	P	P	P	P	P
1982	Fred J. Shutrump, Jr.	P	P	P	P	P	P
1983	Edward J. DeBartolo, Jr.	P	A	P	A	P	A
1984	Dr. Thomas D. Y. Fok	P	P	P	P	P	A
1985	William G. Mittler	P	P	P	P	P	A
1986	Edgar Giddens (Appointed May 6, 1977)						P

8 Present	7 Present	8 Present	7 Present	8 Present	6 Present
1 Absent	2 Absent	1 Absent	2 Absent	1 Absent	3 Absent

(Report submitted at 56th Meeting, June 29, 1977, per Bylaw Art. III, Sec. 6)

Hugh W. Manchester
Secretary to the Board of Trustees



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

July 12, 1977

Trustees of
Youngstown State University

Enclosed is draft of minutes of the Meeting of
Trustees held on June 29, 1977.

Yours very truly,

Hugh W. Manchester

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

These minutes mailed to the following on July 12, 1977

Edward J. DeBartolo, Jr.	Dr. John J. Coffelt, President
Carl L. Dennison	Dr. Earl E. Edgar, Vice President for Academic Affairs
Dr. Thomas D. Y. Fok	Dr. Taylor Alderman, Vice President, Personnel
Edgar Giddens	Mr. Joseph S. Rook, Vice President for Financial Affairs
Mrs. Ann L. Isroff	Mr. Edmund J. Salata, Dean, Administrative Affairs
William J. Lyden	Mr. Fred W. Rich, University State Examiner
William G. Mittler	Mr. John G. Ingram, Assistant Attorney General
John M. Newman	
Fred C. Shutrump, Jr.	