



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 6, 1982

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held on Friday, April 23, 1982, in the Board Room in Tod Administration Building at 3:00 P.M.

Very truly yours,

HUGH W. MANCHESTER

Secretary to the Board of Trustees

HWM:EVT

Copies of the above notice were mailed on April 6, 1982 to each of the Nine Trustees and to the President, as listed on the reverse side of this page; and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauning, President Bank One 6 Federal Plaza West Youngstown, Ohio	44503	Mr. William J. Lyden, Business Manager International Brotherhood of Electrical Workers Local 64 291 McClurg Road Youngstown, Ohio	44512
Attorney Paul M. Dutton Mitchell, Mitchell & Reed 709 Union Bank Building Youngstown, Ohio	44503	Mr. William G. Mittler, General Manager Youngstown Vindicator Vindicator Square & W. Boardman Youngstown, Ohio	44503
Dr. Thomas D. Y. Fok Thomas Fok & Associates, Ltd. 3896 Mahoning Avenue Youngstown, Ohio	44515	Mr. Fred C. Shutrump, Jr., President Shutrump and Associates 3749 Mahoning Avenue Youngstown, Ohio	44515
Dr. John F. Geletka, D.D.S. 5600 Mahoning Avenue Austintown, Ohio	44515	Mr. Frank C. Watson, President Youngstown Welding and Engineering Co. 3700 Oakwood Avenue Youngstown, Ohio	44509
Mr. Edgar Giddens 448 Cleveland Street Youngstown, Ohio	44511	Dr. John J. Coffelt, President Youngstown State University 410 Wick Avenue Youngstown, Ohio	44555
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Dr. Thomas A. Shipka, President YSU-OEA Youngstown State University 410 Wick Avenue Youngstown, Ohio	44555	Attorney Edward A. Flask, Legal Counsel 424 City Centre One Youngstown, Ohio	44503
Theodore R. Cubbison, Esq. Director Legal Services Youngstown State University 410 Wick Avenue Youngstown, Ohio	44555	Mr. Ronald P. Aey, President YSU Chapter of OCSEA Youngstown State University 410 Wick Avenue Youngstown, Ohio	44555

THIS AGREEMENT, made this _____ day of _____, 1981, between YOUNGSTOWN THERMAL CORPORATION, an Ohio Corporation with its principal place of business at 205 North Avenue, Youngstown, Ohio 44503, (hereinafter called "Thermal") and YOUNGSTOWN STATE UNIVERSITY (hereinafter called "Customer"). Both Thermal and Customer are also parties to the Standard Agreement for Steam Service dated November 1, 1980 (hereinafter called "Steam Contract").

W I T N E S S E T H

WHEREAS, the parties are currently in possession of more detailed information regarding the completion of the Customer's power factor project than they were in November of 1980, when they first entered into the steam contract, and

WHEREAS, both parties desire a reallocation of responsibilities to accommodate their present wishes with regard to the aforesaid project,

NOW THEREFORE, in consideration of the mutual obligations of the parties herein, Thermal and Customer agree as follows:

1. Rescission: Section 21, entitled "Improve Electrical Power Factor," of the Steam Contract, is hereby rescinded.
2. Payment: Thermal will pay, within ten days of the making of this agreement, to Customer Ninety Thousand Dollars (\$90,000.00).
3. Deduction: Thermal will deduct two thousand dollars (\$2,000.00) from each of customer's monthly steam purchase bills, commencing with the bill next following the date of the making of this agreement. Said deductions will continue until a total of eighteen thousand dollars (\$18,000.00) has been deducted.

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, April 23, 1982

Pursuant to Resolution YR 1982-42 and to Notices mailed on the 6th day of April, 1982, by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Edward A. Flask, Special Counsel to the Attorney General of Ohio, and to the Director of Legal Services of the University) a regular meeting (eighty-third) of the Board of Trustees of Youngstown State University convened at 3:00 O'clock p.m. on Friday, April 23, 1982 in the Board Room in the Tod Administration Building.

All Trustees were present at the meeting, to-wit: Earl W. Brauning, Paul M. Dutton, Dr. Thomas D. Y. Fok, Dr. John F. Geletka, Edgar Giddens, William J. Lyden, William G. Mittler, Fred C. Shutrump, Jr. and Frank C. Watson.

Also present were Dr. John J. Coffelt, President, Dr. Bernard T. Gillis, Academic Vice President, Dr. Neil D. Humphrey, Executive Vice President, Dr. Taylor Aldeman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Lawrence E. Looby, Associate Vice President Public Services, Dr. Charles McBriarty, Associate Vice President Student Services, Philip A. Snyder, Director University Relations, Hugh W. Manchester, Secretary to the Board of Trustees, and Jean Wainio, Secretary to the President. Also present were approximately 27 deans, members of the faculty and members of the news media.

Dr. Fok, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting.

Evidence was available to establish that due notice of the meeting had been mailed on April 6, 1982 by the Secretary to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Edward A. Flask, Legal Counsel and to Theodore R. Cubbison, Director of Legal Services. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held February 5, 1982

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on February 5, 1982, had been mailed to each Trustee, to the President, the three Vice Presidents, the Dean of Administrative Services, the State Examiner, the Special Counsel to the Attorney General and the Director of Legal Services. The Minutes of such meeting were approved on Motion by Mr. Dutton, seconded by Mr. Shutrump and duly carried, and were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University.

Dr. Coffelt recommended that four Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments.

After a Motion which was made by Mr. Lyden and seconded by Mr. Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University, and

YR 1982-43

WHEREAS, new appointments have been made subsequent to the February 5, 1982 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1981-82 budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts.

After a Motion which was made by Mr. Brauningger and seconded by Mr. Watson, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1982-44

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

3. Resolution to Amend Policy on Broadcasting and Cable Television.

After a Motion, which was made by Mr. Giddens and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolutions duly adopted:

BE IT RESOLVED, by the Board of Trustees of Youngstown State University that it does hereby amend Section 1, Article IX, of the Policies of the Board of Trustees of Youngstown State University as set forth in Exhibit C. YR 1982-45

4. Resolution to Reaffirm the Conferral of an Honorary Degree.

After a Motion, which was made by Mr. Shutrump and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, under the Board of Trustees' policies, Article VI, Section 3, Honorary Degrees may be awarded to recognize significant contributions to the welfare of the University, the community, and/or mankind; and YR-1982-46

WHEREAS, such recommendation shall be submitted to the Board of Trustees by the President for its consideration and action; and

WHEREAS, Brigadier General Robert G. Lynn has distinguished himself by his career in the service of our nation and as a graduate of Youngstown State University.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby confirm the granting and conferral of the degree Doctor of Military Science, honoris causa, upon Robert G. Lynn, with all the rights and privileges attendant thereto.

ITEM IV - Report of the President of the University.

Dr. Coffelt reported concerning the following matters:

1. Enrollment.

Spring enrollment is 14,505 (head count), the largest in the history of the University. The previous high was 14,264 in 1976. This is a 2% increase over Spring in 1981. Two colleges experienced growth. Arts and Sciences increased 22.8% and Applied Science increased 1%. Continuing declines in graduate and education enrollments cause concern. Programs in Business Administration and in Engineering are to be increased until resources can meet the needs.

2. The Ohio Valley Conference.

At the annual meeting to be held in Nashville, Tennessee, on May 26, 1982, proposed changes in the Constitution of The Conference are of concern to YSU.

Commissioner Jim Delaney is proposing "Mandated Sports" amendments which would increase the number of sports in which members would be required to compete to six for men and to four for women. One proposal would make such participation mandatory, and an alternate would penalize nonparticipation by a formula which would reduce the institution's share in television revenues. The proposal seeks to clarify some confusion and to commit member institutions to participate in conference programs. It is estimated that to increase YSU's present sports programs for men from four to six and for women from two to four might increase the costs of intercollegiate athletics from \$100,000 to \$150,000 annually.

3. State Subsidy.

The latest information as to the state appropriations for this institution is as follows: the 1981-82 budget projected receipt of \$20,753,000 in state funds. In November, by H.B. 694, \$23,405,000 was identified for YSU, but we were soon cautioned that such amount should not be expected. Since January of this year eight formal communications have been received which reduce the expected estimates for the current year a total of 5.3% or \$1,232,000. The last information indicates that no further cuts for the current year will be made but that the State's deficit will prevent the payment of any state subsidy for two months in early Fiscal 1982-83.

For the next fiscal year, 1982-83, H.B. 694 appropriated \$26,018,900 for YSU. Information received to date indicates this will be cut 16.3% to \$21,778,000. If no new revenue measures are enacted, a much greater reduction than 16.3% is probable.

In planning the 1982-83 Operating Budget, we should assume the 16.3% cut will be made, and we should be prepared for more extensive cuts. This may involve reallocation of Unallocated Reserves and the use of emergency funds. Draft of an Operating Budget for 1982-83 is about 90% completed, and can soon be finalized when current negotiations with YSU/OEA are completed. It is hoped that a budget can be recommended which will not need revision downward during fiscal 1982-83 and that negative personnel actions will not be necessary.

4. A.G.B. Conference.

Three trustees and the Secretary to the Board attended the recent conference of the Association of Governing Boards of Colleges and Universities, held in Denver, Colorado, on April 18-20, 1982.

5. Appreciation to Mr. Shutrump.

The President expressed his appreciation and thanks to Mr. Shutrump for his faithful attention and help as respects University affairs for the last nine years, noting that his term as a trustee is about to expire.

ITEM V - Report of the Academic Vice President.

Dr. Gillis reported concerning ten subjects, as follows:

1. Academic Master Plan.

The Academic Master Plan has been submitted to the faculty, chairmen, deans and other administrators for comments, additions, and corrections. After all of these have been compiled, the document will be revised and brought to the President and the Board of Trustees for acceptance.

2. Ohio Board of Regents Program Approval Policy.

On February 26, 1982, the Ohio Board of Regents adopted a policy statement on academic program expansion. It defined limited circumstances under which the Board would favorably consider new degree programs and directly linked such consideration to the issue of institutional review of existing academic programs.

3. Tenure.

The tenure recommendations to the President, which have been confirmed and approved are effective with the 1982-83 academic year. Copies of the list of faculty with their rank and department had been furnished to each trustee.

4. Faculty Improvement Leaves.

The faculty improvement leaves for the 1982-83 academic year approved by the President in accord with Article 6 of the YSU/YSU-OEA Agreement. There are a total of 10 three-quarter leaves, and two one-quarter leaves. A list of such leaves had been furnished to each trustee.

5. Deans Searches.

Three finalists have been interviewed on campus for each of the open administrative positions, the Associate Provost and Dean of Graduate Studies, and the Dean of the College of Applied Science and Technology. The candidates have been given wide exposure to the various academic constituencies to obtain an accurate impression of the strengths and weaknesses of each. On the basis of these, and my own analysis, the President has appointed Dr. Sally M. Hotchkiss as Provost and Dean of the Graduate School, effective May 1, 1982, and Dr. Victor A. Richley as Dean of the College of Applied Science and Technology, effective July 1, 1982. Dr. Hotchkiss was not present. Dr. Richley was introduced to the members of the Board of Trustees.

6. Equipment Purchases Under House Bill 552.

Final lists of equipment for purchase under House Bill 552 using the guidelines prepared by the Ohio Board of Regents are in the process of completion. Upon approval by the Regents, funds will be released and purchases may begin with encumbrances made until the end of the fiscal year.

7. Accreditation of the Associate Degree in Nursing Program.

The National League of Nursing Board of Review for the Associate Degree program voted to grant continuing accreditation to Youngstown State University with specific recommendations. These are program warnings and a progress report is requested by the Fall of 1983 to be considered at the January 1984 Board of Review Meeting.

8. Engineering Accreditation Status Report.

Two consultants have visited the William Rayen School of Engineering to assist us in preparation for an accreditation review to be held in 1983. Their reports have been received and the School has been charged with addressing each of their recommendations.

9. Master's Programs Approved For Continuation.

The Master of Arts in Economics program and the Master of Business Administration program have been reviewed and recommended for continuation by Graduate Council, the Graduate Faculty and the Graduate Dean. The Academic Vice President has concurred.

10. Dr. John N. Cernica.

It was reported that Dr. Cernica, a Professor of Civil Engineering, has recently published a new text, entitled "Geotechnical Engineering."

ITEM VI - Report of the Executive Vice President.

Dr. Humphrey reported concerning two matters:

1. Comparison of Budgeted and Actual Revenue and Expenditures For Nine Months Ending March 31, 1982.

The University Operation fund total revenue was 92% (\$34,828,815) of the \$37,850,000 budgeted. Only \$17,527,907, or 82%, of the \$21,307,000 budgeted for State appropriations has been received. Only \$24,651,467, or 65%, of the \$37,850,000 budgeted has been expended, but such expenses cover only 9 months of operations, and do not include \$860,425 already encumbered.

Of the \$2,080,809 received in General Fee revenue (101% of the Budget Estimate), only \$1,415,724 (68%) has been expended, and \$223,654 has been encumbered.

Only 40%, or \$164,704, of the \$415,783 budgeted for Continuing Education has been received, \$188,033 has been expended, and \$13,121 additional has been encumbered; \$4,539,715 (or 78%) of the \$5,824,221 budgeted has been received for Auxiliary Enterprises. Expenditures for the nine months are \$4,168,312 (72%) and an additional \$267,186 has been encumbered in Auxiliary Enterprises.

2. Needs for Financial Aid Programs.

A projection of such needs, based upon expected cuts in six Federal and State Programs indicates that out of estimated financial aid programs aggregating \$5,694,000 for students at YSU in 1981-82, there will be \$621,000 less available in fiscal 1982-83, and \$1,612,000 less in fiscal 1983-84. Such loss of financial aid will be somewhat offset by an increase of \$100,000 to a total of \$900,000 which Youngstown Educational Foundation expects to make available in the next year.

ITEM VII - Report of the Vice President - Personnel Services.

Dr. Alderman reported concerning three matters:

1. Difficulties in Filling Positions in the Computer Center.

Because of the rates of pay permitted for some specialists among the classified employees in the Computer Center, it is becoming increasingly difficult to keep the Center properly staffed with qualified technical personnel. On March 29, 1982, a letter was sent to the Director of the Ohio Department of Public Services seeking permission to establish a "labor market crisis" as permitted by ORC 124.15(E), for some of the classifications involved; and it is hoped that some of the current recruitment/retention problems may be alleviated.

2. Grievance #127.

This involved the denial of promotion of a faculty member, and an arbitration award which resolved two important issues, to-wit: 1) that an arbitrator has no authority to confer a promotion, and 2) that under the "agreement," one whose application for promotion is denied is entitled to a detailed explanation of the reasons for such denial.

3. Rights of Appeal by Classified Employees.

Heretofore a classified employee whose position is audited could appeal to the State Personnel Board of Review if his position is reclassified, but could not appeal if his position is not reclassified. Under a change by Am. Sub. H.B. 118, recently adopted by the General Assembly and which will probably be signed into law by the Governor, such right of appeal will exist whether or not the position is reclassified. Such change in the law may cause additional expense to the University, not only because of externally mandated reclassifications upward, but also because of additional staff required in attendance at classification hearings in Columbus.

ITEM VIII - Report of the Dean of Administrative Services.

Dean Salata reported concerning nine subjects, as follows:

1. Bliss Hall Energy Conservation Project:

Aerotech Mechanical Contractors of Youngstown was the low bidder on February 16, 1982. Project cost is \$376,000, funded \$161,409 by Federal Grant, \$164,773 by Ohio and \$28,818 by YSU. Construction is to start in mid-June, with completion in mid-September.

2. Parking.

5,345 available spaces, the peak use was at 11 a.m. on Wednesday, March 31, 1982 when 4,716 cars were parked. This left 629 spaces (11.8%) not used. The pedestrian bridge was utilized by 91% of the parkers. 83% of the cars carried one passenger only, and 30% of the cars on campus were compacts. 10,070 permits were sold (6.7% more than spring term in 1981). Roll-up gates at M-2 Deck will be installed in May-June, 1982.

3. Central Core Lighting - Phase II.

Project estimated cost is \$337,000. Bids are to be received on May 20, 1982.

4. Capital Improvement Request - 1983-88.

Such requests, submitted through the Ohio Board of Regents, aggregated:

\$19,000,000 for the 1983-84 Biennia (6 items)
42,500,000 for the 1985-86 Biennia (6 items)
6,500,000 for the 1987-88 Biennia (2 items)

A copy of the detailed requests had been furnished to each trustee.

5. Williamson Hall Remodeling.

The Associate Architect is Raymond J. Jaminet of Youngstown. The Project Budget is \$1,800,000. The OBOR approved the program on January 22, 1982; final plans were submitted to the Public Works Department of the State on April 21, 1982 and bids are to be received in early June, 1982. Completion is scheduled for September 1, 1983. Faculty and Staff are to be relocated in the old Arts and Science Building pending construction.

6. Harrison Field.

The Ohio Board of Regents has not yet approved and has returned the University's request for approval of purchase of the field, pending the perfecting of title by the City of Youngstown. The Mayor of the City was so advised by letter dated February 19, 1982.

7. Institute for Applied Science and Technical Studies.

Through special efforts of Senator Meshel, an appropriation of \$12 million to provide for such an Institute was included in the current capital improvement appropriation. Several meetings have been held with Senator Meshel and the Administration in developing a total plan. The project has been given high priority and the development of plans and specifications is to begin early in December of this year.

8. Current Construction Projects (Status).

a. Kilcawley Residence Remodelling - Phase I (Budget \$173,460) is 75% complete and the balance of work will be out for bids in two weeks. Phase II (Budget \$162,675) - Bids are to be received in late June and construction is to begin in early September.

b. Disciple House Remodelling (Budget Estimated \$90,000) - plans are to begin work in June 1982.

c. North Annex (Budget \$85,000) - work is to start in the late summer, and the cost is funded by House Bill 552.

d. All Sports-Track - will be completed by August 1, 1982. Needs final blacktop coating, all-weather surface and striping, bleachers, minor concrete work and landscaping.

e. All Sports-Tennis Courts - in use since September 23, 1981. Some minor repairs are to be made by contractor at no cost to University.

f. All Sports-Recreation Area #55 - has been in use since start of this Spring Quarter in late March. The contractor will correct the handball wall and repair the playing surface as weather permits.

9. Arnold D. Stambaugh Stadium.

Overall is 85% to 90% complete; work is on schedule, with about 60 workers each day and is scheduled for completion by July 1, 1982. Playing field is 50% complete with Astro Turf to be installed in mid-May. North

Tower is progressing. Plumbing is 92% complete and heating and air conditioning is 87% complete. Electrical work is about 90% complete.

Messrs. Dutton and Lyden requested a study be made as to the cause of cracks which developed in the tennis court surface.

EXECUTIVE SESSION

The Trustees retired into an executive session at 4:03 p.m. for about 45 minutes for the purpose of considering the status of current bargaining with employees, some matters relating to security arrangements and the employment of some personnel, before returning to the open meeting in the Board Room.

ITEM IX - Reports of the Committees of the Board.

1. Personnel Relations Committee.

Mr. Watson reported that the Committee was recommending three Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution to Adopt Policy on Honoring Faculty and Staff.

WHEREAS, the Attorney General has ruled that boards of trustees of Ohio state universities have broad latitude to spend public funds to provide employee fringe benefits not otherwise specifically circumscribed by Statute, including awards, meals and plaques to honor public service; and

YR 1982-47

WHEREAS, the President does recommend that the Board of Trustees establish policies which will authorize the honoring of faculty and staff who have made a significant contribution to the University; and

WHEREAS, the Personnel Relations Committee of the Board of Trustees has reviewed and concurs with the administrative plan to honor faculty and staff.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the Policies of the Board of Trustees of Youngstown State University be and is hereby amended to include the new Article III, Section 28 ("Policy on Honoring Faculty and Staff") attached hereto as Exhibit D; and

BE IT FURTHER RESOLVED, that \$12,000 is hereby transferred from the Fund One Unallocated Reserve to the appropriate fringe benefit standard object codes to cover the costs of implementing this program during Spring Quarter 1982.

The Motion was seconded by Mr. Shutrump and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson next read and moved for adoption the following Resolution:

b. Resolution to Amend Policy on Leave Without Pay.

WHEREAS, the Policies of the Board of Trustees provide for Leave Without Pay for members of the Professional/Administrative staff under specified situations; and YR 1982-48

WHEREAS, it is appropriate that such staff be granted Leave Without Pay for personal reasons providing the services of the staff can be spared;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III, Section 19 ("Leave Without Pay") be and is hereby amended to permit Leave Without Pay for personal reasons, as specified in Exhibit E attached hereunto.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson next read and moved for adoption the following Resolution:

c. Resolution on Promotion in Academic Rank for 1982-83.

WHEREAS, Article 12 of the Agreement between Youngstown State University and Youngstown State University Chapter of the Ohio Education Association (YSU-OEA) provides for review of promotion application by School/College promotion committees; and YR 1982-49

WHEREAS, School/College promotion committees, after careful consideration of each individual, have recommended promotion in academic rank for certain University employees; and

WHEREAS, the Academic Vice President has received and reviewed the recommendations of the School/College promotion committees, and his recommendations have been approved by the President of the University; and

WHEREAS, the costs of these recommendations will be within the funds provided for this purpose.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University ratify and approve promotions in academic rank for nine-month faculty as recommended in Exhibit F attached hereto, such promotions to become effective with the 1982-83 contracts; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University ratify and approve promotions in academic rank for academic administrators as recommended in Exhibit F attached hereto, such promotions to become effective with the 1982-83 contracts.

The Motion was seconded by Mr. Shutrump and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson, at his request, was then excused from the meeting.

2. Building and Property Committee.

Mr. Giddens stated that such Committee had one Resolution to recommend to the Trustees. He then read, and moved for adoption the following:

Resolution to Name the All-Sports Athletic Field.

WHEREAS, Dwight Vincent Beede devoted more than thirty-four years as head football coach and faculty member at Youngstown State University, attaining the rank of Associate Professor; and

YR 1982-50

WHEREAS, "Dike" Beede attained numerous distinctions during forty-six years in the coaching profession including his selection as the Small College Coach of the Year by the Football Writers of America in 1957 and to the Helms Foundation Coaches Hall of Fame, and as a faculty member he earned the Walter E. and Caroline H. Watson Foundation Distinguished Professor Award in 1972-73 Academic Year; and

WHEREAS, Coach Dike Beede demonstrated his ability in over forty-six years as a coach to train and produce winning teams, and to develop loyalty, dedication to the sport, and teamwork and sportsmanship both on and off the field; and

WHEREAS, while serving as the head coach of Youngstown College, Youngstown University, and Youngstown State University, his teams won 147 football games, and is credited with inventing the use of the penalty flag which was first used against Oklahoma City in 1941, and which is now adopted for use at the high school, college and professional levels; and

WHEREAS, Coach Dike Beede's stature in the community and state brought honor and recognition to Youngstown State University.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby express posthumously its appreciation to Dwight "Dike" Beede for his outstanding performance as teacher and coach, and for his invaluable contribution to Youngstown State University and to the lives of those who played for him; and

BE IT FURTHER RESOLVED, that the football field located in the Arnold D. Stambaugh Stadium hereafter be named the Dwight "Dike" Beede All-Sports Athletic Field; and

BE IT FURTHER RESOLVED, that a plaque, identifying Beede Field be placed in a conspicuous location in order to make known to all who use the field, the grateful appreciation of the University.

The Motion was seconded by Dr. Geletka, and after discussion, received the affirmative vote of each Trustee remaining present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee.

Mr. Dutton reported that such Committee was recommending six Resolutions for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Independent Audit for FY 1981.

WHEREAS, the independent audit for the period July 1, 1980 through June 30, 1981, has been completed by Arthur Andersen & Co. and an unqualified opinion was issued; and

YR 1982-51

WHEREAS, the "Memorandum Regarding Accounting Procedures, Internal Control and Other Matters as of June 30, 1981" (i.e. the "Management Letter") and the University administration's response has been reviewed by the Budget and Finance Committee of the Board of Trustees; and

WHEREAS, Arthur Andersen & Co. made certain recommendations for improvements in both computer hardware and software to strengthen internal controls of administrative data processing; and

WHEREAS, the Budget and Finance Committee agrees with these recommendations and recommends that \$74,000 be made available to comply with those recommendations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept the audit for fiscal year 1981 as prescribed by Arthur Andersen and Co. and authorizes the transfer of \$74,000 from the Unallocated Reserve to the Computer Center's 1981-82 budget for the purpose of purchasing the recommended and agreed upon computer hardware and software.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of each Trustee present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

b. Resolution to Amend Purchasing Policy

WHEREAS, the existing policy of the Board of Trustees provides that all items costing in excess of \$1,900 must be competitively bid; and

YR 1982-52

WHEREAS, that bid limit has not been adjusted for several years and the State competitive bid level is \$5,000; and

WHEREAS, the independent auditor has recommended that a declaration of "arm's-length" dealings be utilized for certain University employees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve amendment of Section 4, Article IX, Policies of the Board of Trustees of Youngstown State University, as included in Exhibit G.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of each Trustee present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton then read and moved for adoption the following Resolution:

c. Resolution Concerning Unallocated Reserve.

WHEREAS, unexpended salaries in Fund One are transferred to the Unallocated Reserve of Fund One each pay day in order to be available to fund unanticipated expenses if recommended by the President and approved by the Board of Trustees; and

YR 1982-53

WHEREAS, certain unfunded expenditures are necessary at this time;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of \$28,900 from the Unallocated Reserve of Fund One for the following purposes:

\$3,380 to replenish the Contingency Reserve account of the Associate Vice President for Student Services;

\$16,185 to the Classified-Overtime account in Campus Security to replenish that account for expenditures made due to regular positions being vacant; and

\$1,200 to the Computer Center to provide for the pulling of cable in the utility tunnels in order to install new authorized and funded terminals.

\$8,135 to replenish the Contingency Reserve account of the Academic Vice President to accommodate for payment of part-time classified positions due to vacancies in full-time classified positions.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of each Trustee present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton read and moved for adoption the following Resolution:

d. Resolution Concerning Parking Services Budget.

WHEREAS, the 1981-82 Parking Services budget includes \$146,303 as a "Reserve for Parking Facility Improvements" and this account was also to serve as an Un-allocated Reserve for this fund; and YR 1982-54

WHEREAS, additional student help is needed during Spring Quarter for parking lot security;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown, State University does hereby authorize the transfer of \$3,500 from the Reserve for Parking Facility Improvement account to the Wages account in the 1981-82 Parking Services budget.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton read and moved for adoption the following Resolution:

e. Resolution Concerning Special Projects.

WHEREAS, Resolution YR 1982-1, adopted August 29, 1981, approved the Special Projects plan for 1981-82, including \$42,771 for renovation of the Disciple House and \$311,218 for major repairs and renovations; and YR 1982-55

WHEREAS, the program for renovation of the Disciple House has now been drafted and the cost will not exceed \$90,771;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of \$48,000 from the Major Repairs and Renovations account to the Disciple House Renovation account in the 1981-82 Special Projects plan.

The Motion was seconded by Mr. Shutrump and, after discussion, received the affirmative vote of each Trustee present. The Chairman declared the Motion carried and the Resolution adopted.

f. Resolution Concerning Charges to Students and Others.

Both President Coffelt and Mr. Dutton then commented upon the need to increase certain fees and charges, because of the reductions and expected further reductions in the funding of part of the operating expenses by the State of Ohio. The increases being proposed were then explained in some detail, and it was stated that the increases are being proposed at this time to apply to the summer term and also to give timely notice which would enable students to more adequately prepare their own plans. The increases are made with regret, but it is expected that charges at Youngstown State University will still be the lowest (or possibly the second lowest) at any of the State Universities in Ohio.

Mr. Dutton then read and moved for adoption the following Resolution:

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students ". . . including an instructional fee for educational and associated operational support of the institution and a general fee for noninstructional services . . ." and ". . . the instructional fee and the general fee shall encompass all charges for services assessed uniformly to all enrolled students . . ."; and

YR 1982-56

WHEREAS, Ohio law provides that "Each board may also establish special purpose fees, service charges, and fines as required; such special purpose fees and service charges shall be for services or benefits furnished individual students or specific categories of students and shall not be applied uniformly to all enrolled students.", and

WHEREAS, Ohio law provides that "A tuition surcharge is to be paid by all students who are not residents of Ohio.", and

WHEREAS, Ohio law provides that "Each state-assisted institution of higher education in its statement of charges to students shall separately identify the instructional fee, the general fee, the tuition charge, and the tuition surcharge.", and

WHEREAS, although the instructional subsidy included in the biennial appropriation act for 1981-83 (Amended Substitute House Bill No. 694, 114th General Assembly of Ohio) is \$26,018,900 for 1982-83 for Youngstown State University the Chancellor's Office of the Ohio Board of Regents and the State Budget Director have notified all state-assisted institutions that they should plan to receive significantly less money than appropriated for 1981-82 and 1982-83 due to major shortfalls in State revenue; and

WHEREAS, the best estimates available are that Youngstown State University will receive \$21,778,000 during 1982-83 from instructional subsidy, which is \$4,240,900 or 16.3 percent less than appropriated; and

WHEREAS, the best information available indicates that no more authoritative figure will be available until the end of November, 1982, or later; and

WHEREAS, budgets for 1982-83 must be finalized and students must be given reasonable notice concerning the fees to be charged;

NOW, THEREFORE, BE IT RESOLVED, that the combination of the instructional fee and the general fee shall be identified as "tuition" and the following rates for tuition, nonresident tuition surcharge, special purpose fees, service charges, and fines shall be effective starting Summer Quarter (aka Session and Term) 1982, and all rates shall remain in effect until changed by the Board of Trustees.

TUITION

Instructional Fee (Including Audit)

Part-time undergraduate student, 1 to 11 credits	\$ 30 per credit
Full-time undergraduate student, 12 to 16 credits	\$350 per quarter
Undergraduate credits in excess of 16 credits per quarter	\$ 30 per credit
Graduate Students, all credits	\$ 35 per credit

General Fee

Part-time student, 1 to 11 credits	\$ 5 per credit
Full-time student, 12 credits or more	\$ 65 per quarter

NONRESIDENT TUITION SURCHARGE

Part-time student, 1 to 11 credits	\$ 25 per credit
Full-time student, 12 to 16 credits	\$300 per quarter
Credits in excess of 16 credits per quarter	\$ 25 per credit

SPECIAL PURPOSE FEES, SERVICE CHARGES, AND FINES

Performance Music Fee -- Tuition plus	\$ 14 per credit
International Student Fee	\$ 60 per quarter
Application Fee (undergraduate only)	\$ 20
Change of Registration Fee	\$ 6
Credit by Examination Fee	\$ 20 per course
Graduation Fee	\$ 25
Matriculation Fee (Graduate School)	\$ 20
Proficiency Examination Fee	\$ 10
Transcript Fee	\$ 3 per copy
Student Locker Rental	\$ 3 per academic yr.
Theis Binding Charge	\$ 10
Health and Physical Education Locker and Towel Charge:	
Student registered for H&PE course	No Charge
All others authorized to use facilities	\$ 5 per quarter
Lock Replacement Charge	\$ 3
Towel Replacement Charge	\$ 2
Health and Physical Education Activity Charge:	
Variable to cover cost in specified courses.	
Charge set by and paid by vendor.	

Diploma Mailing Charge (Not assessed those attending Commencement)	\$ 5
Registration Withdrawal Fee	\$ 10
Diploma Replacement Charge	\$ 20
ID Replacement Charge	\$ 5
ID Validation Sticker Replacement Charge	\$ 3
Late Registration Fee	\$ 30
Late Payment Fee	\$ 15
Returned Check or Credit Card Fee	\$ 12
Library Fines:	
(1) Overdue book: 10¢ per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge.	
(2) Overdue reserve book: 55¢ per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge.	
(3) Unauthorized removal of closed reserve book: 55¢ per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge, plus \$5.	
Child Development Laboratory Charge	\$ 25 per quarter
Elementary Education Reading Specialist Charge	\$ 50 per quarter
Early Childhood Practicum Charge	\$ 25 per quarter
Dental Hygiene Clinic Charge	\$ 5 per treatment
ROTC Activity Fee	\$ 4 per quarter
Military Equipment Deposit	\$ 10
Parking Permit Charge	\$ 20 per quarter
Per entrance without permit	\$ 1
Residence Hall	
Academic Year:	
Room and Board	\$1,995 academic year
(Payable \$665 per Quarter except that an extra \$100 is charged the first Quarter of residency and the Spring Quarter is reduced by \$100. If a resident does not stay through the Spring Quarter, the \$100 is forfeited.)	
Residence Hall Improvement Fee (applicable to all residents)	\$ 75 per academic year
Security Deposit (paid first Quarter of occupancy)	\$ 50
Single Room Surcharge	\$ 80 per quarter

Summer Session:

Room and Board - per five-week session	\$286
Security Deposit	\$ 50
Single Room Surcharge - per five-week session	\$ 15

Voluntary Board Plan for Students Not Living in
Kilcawley

Residence Hall:

Academic Year:

Five-Day Plan	\$327 per quarter
Seven Day Plan	\$381 per quarter

Summer Session:

Five-Day Plan	\$154 per five weeks
Seven-Day Plan	\$194 per five weeks
Intramural Team Deposit	\$ 10
Intramural Team Protest Charge	\$ 5
Neon Mailing Charge	\$ 3
Neon Printing Charge (if not registered Winter Quarter nor graduating during academic year)	\$ 20
Nonstudent Library Card Deposit	\$ 25
Library Carrel Key Deposit	\$ 10
Parking Violation Fine	\$ 5

(Fine doubled if not paid within 10 days
of issuance of ticket.)

BE IT FURTHER RESOLVED, that the President of Youngstown
State University or his designee shall have the authority
to approve:

1. fees of noncredit courses, institutes, and
workshops and for preparatory training at
the Dana School of Music, all offered or
coordinated through the Department of Con-
tinuing Education;
2. ticket prices for admission of the public
to intercollegiate athletic games and to
student music or dramatic productions;
3. service charges for loans to students; and,
4. charges for use of University facilities by
non-University groups or organizations; and

BE IT FURTHER RESOLVED, that in all cases the revenue gen-
erated by such fees and charges shall be expended in con-

formity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant department head to cover the depreciated value of the equipment; (c) in either type of charge shall the approval of the President nor the Board of Trustees be required; and (d) the President shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

BE IT FURTHER RESOLVED, that fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1981-73 and in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the spring, in order that students and others are informed as to rates for the coming year and budgets may be finalized; and

BE IT FURTHER RESOLVED, that if a student is permitted to withdraw from the University or if a student, reduces his or her academic load, a refund of the tuition (i.e. the instructional fee and the general fee), of the nonresident tuition surcharge, the performance music fee, and the international student fee, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the University, the registration withdrawal fee shall be assessed and paid and the student identification card shall be surrendered before the refund is paid.

<u>DATE OF ACCEPTANCE BY BURSAR*</u>	<u>ACADEMIC QUARTER</u>	<u>SUMMER SESSION</u>
1st - 6th day	75 % of fee	50% of fee
7th - 12th day	50% of fee	No refund
13th - 18th day	25% of fee	No refund
19th day and thereafter	No refund	No refund

*Beginning the first day of each academic term excluding Sundays.

The Motion was seconded by Mr. Shutrump and, after discussion, received the affirmative vote of each Trustee present. The Chairmen declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee.

Mr. Shutrump stated that such Committee had no report.

5. Academic Affairs Committee.

Dr. Geletka stated that such Committee had no report.

ITEM X - Communications.

No formal communications were presented. A list of twenty-six items of information which had been furnished to each Trustee for informational purposes, prior to the meeting, is as follows:

Letter Commending Art Students	1
Enrollment Report, Spring 1982	2
Pending Litigation in Court and Matters before Boards and/or Commissions	3
Statement for legal services rendered by Fisher, Wayland, Cooper & Leader	4
Correspondence regarding proposed amendment to OVC Constitution	5
Letter of Clarence Thomas, U.S. Department of Education, dated January 29, 1982 to Governor Rhodes regarding Title VI . . .	6
Request for an Attorney General's Opinion.	7
Minority Set Aside--Operating Funds	8
Minority Set Aside--Capital Funds	9
Letter of President Coffelt dated March 15, 1982 to Mrs. James Mangie regarding life insurance policy	10
Recommendation of Ad hoc Committee on Campus Security	11
Correspondence regarding selection of architectural firms for University projects	12

Correspondence to banks releasing them from letter of commitment	13
Change in Fee Schedule for Dana Preparatory Program	14
Tenure Recommendations for 1982-83	15
OBOR Policy Statement on New Degrees	16
Faculty Improvement Leaves 1982-83	17
Projected Impact of Proposed Amendments to Federal Financial Aids Programs	18
Determination by the Equal Employment Opportunity Commission regarding Nan Polumbo vs. YSU Grounds Department	19
Memorandum to All University Staff regarding additional insurance	20
Arbitrator's Award for Grievance #127 (Eshleman)	21
Letter of Vice President Alderman dated March 29, 1982 to Mr. William Keip regarding Labor Market Crisis/Advance Step Hiring: Computer Center	22
Reports of Classified Personnel Actions	23
Summary of Capital Improvements Requests	24
Correspondence regarding the purchase of Harrison Field	25
Monthly Reports of Activity, Security--January, February, and March, 1982	26

ITEM XI - Unfinished Business.

It was reported that a proposal with respect to special training in the handling of firearms by security personnel which had been referred back to the Personnel Committee had not yet been fully reconsidered by such Committee, that a report of a special ad hoc committee of faculty, students and staff appointed to review such question had been made, that such report recommended that no charges be made as respects the right of security officers to carry and use firearms when properly trained but that such report should receive further consideration by the Personnel Committee before any action is taken by the Board of Trustees.

ITEM XII - New Business.

Dr. Fok announced the appointment of two Committees as follows:

Ad Hoc Committee to make recommendations to the Board of Trustees
as respects Athletic Policy

William G. Mittler, Chairman
Paul M. Dutton
Dr. John F. Geletka

Nominating Committee

Edgar Giddens, Chairman
William G. Mittler
William J. Lyden

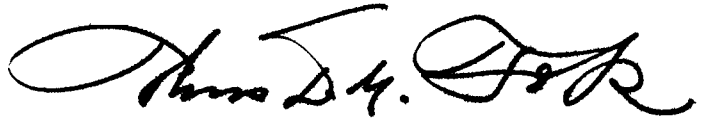
ITEM XIII - Time and Place of Next Regular Meeting.

There being no further business, on Motion made by Mr. Lyden, seconded by Mr. Giddens, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Saturday, June 19, 1982, at noon, following Commencement.

YR 1982-57

The meeting was duly adjourned at 5:30 p.m.



CHAIRMAN

ATTEST:


Secretary to the Board of
Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF April 23, 1982

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Hoffman, Donald	Fine Arts Announcer/ Producer	Telecommunications	April 1, 1982	(12-Mon.Base:\$16,394)	12	
West, B. Bradley	Assistant Dean	School of Education	September 1, 1982	\$25,873 (12-Mon.Base:\$31,000)	12	Three year contract; Associate Professor (Courtesy Rank)
Ciotola, Robert	Assistant Coordinator, Mathematics Laboratory	Mathematical and Computer Sciences Department (Developmental Education)	March 29, 1982	\$ 3,917 (12-Mon.Base:\$14,978)	12	
Peterson, Lee T.	Director, Teacher Corps	School of Education		(12-Mon.Base:\$38,114)	12	Externally funded; Contract extended through 7/14/82.
Pullman, Howard W.	Assistant Director, Teacher Corps	School of Education		(12-Mon.Base:\$33,944)	12	Externally funded; Contract extended through 7/14/82.
Bailey, Dora L.	Staff Development Specialist, Teacher Corps	School of Education		(12-Mon.Base:\$18,677)	12	Externally funded; Contract extended through 7/14/82.
Sonnett, Joan	Assistant Coordinator, Reading Laboratory	Elementary Education Department (Developmental Education)	March 22, 1982	\$ 4,205 (12-Mon.Base:\$14,978)	12	
Zupanic, James C.	Instructor	Engineering Technology Department	March 29, 1982	\$ 5,571 (9-Mon.Base:\$19,060)	9	Temporary/Terminal.
Putnam, Neil E.	Assistant Coach, Football	Intercollegiate Athletics	March 24, 1982	\$16,650 (12-Mon.Base:\$18,500)	12	Contract period 2/15--2/14.
Rochette, Eugene T.	Assistant Football Coach	Intercollegiate Athletics	February 15, 1982	\$16,085	12	Contract period 2/15--2/14.

Agenda Item D.1.
Exhibit A

EXHIBIT A

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION ACCEPTING GIFTS
 as of April 23, 1982

<u>DONOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Bechtel Foundation	\$ 250.00	Unrestricted
Mr. Rocco L. Fumi	25.00	Athletic Department
Ms. Alice M. Martin	10.00	Unrestricted
Mr. Robert W. Craig - Bequest	400.00	YSU Scholarship Fund
Mr. John M. McGrath, M.D.	500.00	Williamson School of Business Administration
Mr. James R. Ball	250.00	Williamson School of Business Administration
Arthur Andersen & Co. Foundation	250.00	Williamson School of Business Administration
Youngstown Educational Foundation	500.00	Earl E. Edgar Memorial Scholarship
Koppers Company Foundation	7,500.00	William Rayen School of Engineering
Peoples Savings	500.00	College of Fine & Performing Arts - Art Department
Wm. H. Axelson, Inc.	30.00	YSU English Festival
Commercial Shearing Foundation	150.00	YSU English Festival
The Edward J. DeBartolo Corp.	100.00	YSU English Festival
Holy Name School	30.00	YSU English Festival
Pesce Baking Co.	30.00	YSU English Festival
Reed School PTA	30.00	YSU English Festival
Mr. & Mrs. Charles B. Schaff	50.00	YSU English Festival

<u>DONOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Towne Management Co.	100.00	YSU English Festival
Mr. & Mrs. R. David Walters	25.00	YSU English Festival
G.F. Business Equipment, Inc.	60.00	YSU English Festival
Ace Books	24 Books	YSU English Festival
Arby's	\$45 in Gift Certif.	YSU English Festival
Bank One	6 \$50 Saving Bonds	YSU English Festival
Burger Chef	\$184 in Gift Certif.	YSU English Festival
Burger King	\$185 in Gift Certif.	YSU English Festival
Dell Distributing, Inc.	80 Books	YSU English Festival
Dunning-Crum Co.	\$24 in Gift Certif.	YSU English Festival
Farmers National Bank	3 \$50 Saving Bonds	YSU English Festival
Girard Federal Savings & Loan	\$50 Savings Bond	YSU English Festival
Gorant Candies	\$120 in Gift Certif.	YSU English Festival
The Higbee Co.	\$50 in Gift Certif.	YSU English Festival
Houghton Mifflin Co.	18 Dictionaries	YSU English Festival
Jerry Lee's Jewelers	Desk Clock	YSU English Festival
Lowellville Savings & Banking Co.	3 \$50 Savings Accts.	YSU English Festival
Lustig's	\$75 in Gift Certif.	YSU English Festival
Mahoning National Bank	2 \$50 Savings Bonds	YSU English Festival
McDonald's	\$42 in Gift Certif.	YSU English Festival
G. & C. Merriam Co.	18 Dictionaries	YSU English Festival
Metropolitan Savings & Loan	3 \$25 Savings Accts.	YSU English Festival

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
James E. Modarelli Jeweler	\$20 in Gift Certif.	YSU English Festival
New American Library, Inc.	78 Books	YSU English Festival
J.C. Penny Co., Inc.	\$120 in Gift Certif.	YSU English Festival
Pernotto Office Supply	2 Pens	YSU English Festival
Peter Paul Cadbury, Inc.	5 cases of Candy Bars	YSU English Festival
Pocket Books, Inc.	48 Books	YSU English Festival
Sears, Roebuck and Co.	\$75 in Gift Certif.	YSU English Festival
Yo. Coca-Cola Bottling Co.	\$68 in Gift Certif.	YSU English Festival
The Youngstown Players	6 Season Tickets	YSU English Festival
Cecilia Abel	\$ 15.00	WYSU
Richard Bauman	50.00	WYSU
Jacqueline Bibo	25.00	WYSU
Ivis Boyer	200.00	WYSU
John A. Brennan	25.00	WYSU
Roy F. Buchman, Jr.	50.00	WYSU
Peter Butchko	25.00	WYSU
Lorena Coale	25.00	WYSU
R. A. Coe	50.00	WYSU
Jonathan L. Collens, Sr.	15.00	WYSU
Judith R. Collens	20.00	WYSU
William P. Cooke	15.00	WYSU
Thomas A. Copeland	20.00	WYSU
Alan J. Crain	50.00	WYSU
Robert L. Crispin	25.00	WYSU

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Mrs. A. Dziadzka	\$ 50.00	WYSU
Paul M. Farwell	20.00	WYSU
A.M. Fecik	15.00	WYSU
Shirley Forristal	25.00	WYSU
Nathan N. Ginsburg, M.D.	25.00	WYSU
Raymond Giovanelli	25.00	WYSU
Norman J. Giust	15.00	WYSU
Paul M. Gustafson	25.00	WYSU
Robert M. Hammond	30.00	WYSU
Marie L. Heeschen	15.00	WYSU
Lanny Heinlen	25.00	WYSU
Robert E. Hopkins	25.00	WYSU
Insignia Frame Design	30.00	WYSU
Judge & Mrs. E.V. Jenkins	52.00	WYSU
Edward A. Jones	25.00	WYSU
June V. Kleeman	25.00	WYSU
Mary A. Loomes	15.00	WYSU
Ken Moore	25.00	WYSU
Agnes Nalepa	25.00	WYSU
Willis R. Nash	25.00	WYSU
Mr. & Mrs. Wm. Newell	25.00	WYSU
Irving A. Oehler	100.00	WYSU
Maxine W. Owen	20.00	WYSU
Rev. Tony Pastucci	25.00	WYSU
Jane H. Pollis	20.00	WYSU
Mr. & Mrs. Roy Price	50.00	WYSU
Virginia W. Pugh	75.00	WYSU
W.G. Quast	50.00	WYSU
George J. Random	10.00	WYSU
Jack Rispoli	25.00	WYSU

<u>DONOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Richard W. Rymer	\$ 125.00	WYSU
Dr. & Mrs. Allan Schaffer	25.00	WYSU
Richard Schroeder	25.00	WYSU
Margaret P. Sells	25.00	WYSU
Mrs. R.C. Sewall	20.00	WYSU
Helen T. Smith	25.00	WYSU
Michael Stano	25.00	WYSU
Dr. & Mrs. Leon Stein	25.00	WYSU
Anne I. Suliot	25.00	WYSU
Pearl C. Ulicny	15.00	WYSU
Charles Walker	5.00	WYSU
Chatrchai Watanakunakorn	25.00	WYSU
Mr. & Mrs. Dave Wojtowicz	25.00	WYSU
Edward R. Zacharias	50.00	WYSU
Chester S. Zinni	25.00	WYSU
Mr. & Mrs. William McMaster	10.00	WYSU
Mary E. Patton	15.00	WYSU
Mrs. Anna Turley	20.00	WYSU
Westinghouse Electric Fund	100.00	WYSU
Luke Lietzke	20.00	WYSU
Mrs. D.W. Smith	60.00	WYSU
Times Mirror	30.00	WYSU
Robert E. Doyle	3.00	WYSU
Mr. Gilbert D. Throop	50.00	WYSU
Richard Osborne	25.00	WYSU
Paul Kalinchak	10.00	WYSU
Jean McAfee	20.00	WYSU
Thomas J. Sennett, Sr.	10.00	WYSU
Homer S. Taylor	25.00	WYSU

ARTICLE IX. MISCELLANEOUS

Section 1. Broadcast and Cable Television Rights

~~There will be no charge for broadcasting or cablecasting rights to Youngstown State University football or basketball games.~~ BROADCASTING AND CABLECASTING RIGHTS TO YOUNGSTOWN STATE UNIVERSITY REGULAR SEASON FOOTBALL AND BASKETBALL GAMES WILL BE GRANTED BY THE PRESIDENT.

Radio broadcast rights will be granted only to ~~stations~~ THOSE ORGANIZATIONS agreeing to broadcast live all regular-season home and away games. Broadcast rights to holiday tournaments, NCAA playoffs and other special games will be granted by the President, or his designee, on an individual basis according to NCAA and OVC regulations.

Television broadcast and cablecast rights will be granted by the President, or his designee, on a selective basis. The University encourages delayed coverage.

~~Radio-stations~~ ORGANIZATIONS wishing to broadcast football or basketball games must submit an annual request for broadcast rights to the ~~Athletic Director~~ PRESIDENT OR HIS DESIGNEE. Applications for football broadcast rights must be made in writing by July 15. Applications for basketball broadcast rights must be submitted in writing no later than October 15.

The University reserves the right to require prior approval of all sponsors and commercial announcements connected with the game broadcasts or cablecasts. This approval shall be coordinated through the Athletic Director's Office to ensure compliance with NCAA and OVC regulations.

The placement and installation of broadcast and cablecast equipment at all home games will be approved by the Athletic Director after consultation with the Director of Physical Plant.

~~Stations-or-cable-companies~~ ORGANIZATIONS granted broadcast or cablecast rights shall be expected to assume all costs connected with the airing of home and away games.

Delivery of broadcast or cablecast rights will not be effectuated until the "Broadcast Rights Contract" or "Cablecast Rights Contract" has been signed by the appropriate officer of the broadcast station or cable company and the appropriate administrative officer of the University.

1.1 Policy on Broadcast and Cablecast Rights for Special Events

~~There-shall-be-no-charge-for-television-broadcast-and-cablecast-rights-to-Youngstown-State-University-special-events---Such-rights-shall-be-granted-by-the-President-or-his-designee-on-a-selective-basis:~~ BROADCASTING AND CABLECASTING RIGHTS TO YOUNGSTOWN STATE UNIVERSITY SPECIAL EVENTS WILL BE GRANTED BY THE PRESIDENT OR HIS DESIGNEE ON A SELECTIVE BASIS. THE UNIVERSITY SHALL ENCOURAGE DELAYED COVERAGE OF ALL SPECIAL EVENTS.

Broadcast stations wishing to televise special events ~~must~~ SHOULD submit such requests at least one month in advance of the scheduled date of the event.

Agenda Item D.3.
Exhibit C

The University shall reserve the right to require prior approval of all sponsors and commercial announcements connected with special events broadcast or cablecast. This approval shall be coordinated through the President, or his designee.

The placement and installation of all equipment shall be approved by the director of the special event after consultation with the Director of Physical Plant.

All commercial stations or cable companies granted broadcast or cablecast rights shall be expected to assume all costs connected with the airing of the special events.

Delivery of broadcast or cablecast rights will not be effectuated until the "Broadcast Rights Contract" or "Cablecast Rights Contract" has been signed by the appropriate officer of the broadcast station or cable company, and the ~~Director-of-Broadcasting~~ APPROPRIATE ADMINISTRATIVE OFFICER.

The cablecaster OR BROADCASTER shall assume full responsibility for securing necessary clearances from the performer or performers, or their appropriate agents.

ARTICLE III, SECTION 28

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

SECTION 28. POLICY ON HONORING FACULTY AND STAFF

IT IS THE POLICY OF THE UNIVERSITY TO HONOR ITS FACULTY AND STAFF FOR SERVICE TO THE UNIVERSITY WITHIN THE PARAMETERS AUTHORIZED BY THE OFFICE OF THE AUDITOR OF STATE OF OHIO FOR THE EXPENDITURE OF PUBLIC FUNDS. THE PRIMARY ACTIVITIES ESTABLISHED UNDER THIS POLICY ARE SOCIAL ACTIVITIES HELD EACH SPRING QUARTER TO HONOR RETIRING FACULTY AND STAFF, AS WELL AS FACULTY AND STAFF WHO HAVE COMPLETED SIGNIFICANT PERIODS OF SERVICE TO THE UNIVERSITY. OTHER APPROPRIATE UNIVERSITY ACTIONS BENEFITING UNIVERSITY FACULTY AND STAFF MEMBERS MAY BE APPROVED BY THE PRESIDENT, WITH THE CONCURRENCE OF THE APPROPRIATE COMMITTEE(S) OF THE BOARD OF TRUSTEES. BUDGETARY AUTHORITY FOR APPROVAL OF ACTIVITIES UNDER THIS POLICY IS VESTED IN THE PRESIDENT OF THE UNIVERSITY, WHO SHALL MAKE PERIODIC REPORTS TO THE BOARD OF TRUSTEES ON THE ACTIVITIES SO APPROVED.

ARTICLE III, SECTION 19

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

Section 19. Leave Without Pay

Unclassified administrative employees of the University may be granted Leave Without Pay BY THE PRESIDENT in ~~either~~ ANY of ~~two~~ THREE situations.

CATEGORY A: Individuals may be granted Leave Without Pay to secure additional formal education or training, or other appropriate professional experience, when such training or experience will serve to enhance the individual's contribution to the University and when suitable arrangements can be made to cover the employee's duties during the period of absence. Category A leaves may be granted for periods ranging from one week to one year.

CATEGORY B: Employees suffering from illness or injury which leads to an exhaustion of accrued sick leave and vacation time may be granted a Leave Without Pay for a period of up to two years. Individuals requesting Category B leave may be required by the University to undergo a physical examination at the University's expense to confirm the state of the employee's health.

CATEGORY C: INDIVIDUALS MAY BE GRANTED LEAVE WITHOUT PAY FOR PERSONAL REASONS FOR A PERIOD OF UP TO ONE YEAR, WHEN THE INDIVIDUAL'S SERVICES CAN BE SPARED.

All employees on Leave Without Pay shall have the option of maintaining the University's group insurance benefits by paying the University the group rate for the coverage in effect at the time of the leave.

RECOMMENDED ACADEMIC PROMOTIONS FOR 1982-83 ACADEMIC YEAR

To Professor

CHROBAK, Theodore S.	Engineering Technology
GAY, Garol	English
KULCHYCKY, George	History
LATEEF, A. Bari	Criminal Justice
LEPORE, James	Art
LINKHORN, Renee	Foreign Languages
LUCAS, James	Art
PETREK, John E.	Mechanical Engineering
PHILLIPS, Richard C.	Chemistry
SATRE, Lowell J.	History
SMOLEN, Gerald	Accounting and Finance
URBANCIC, Frank R.	Accounting and Finance

To Associate Professor

CANNON, Doris	Biological Sciences
KATZ, Louis	Management
KHAN, Irfan	Civil Engineering
MOORE, Margaret C.	Sociology
MUNRO, Philip C.	Electrical Engineering
PSENICKA, Clement	Management
RODABAUGH, Stephen	Math. and Computer Sciences
SALVNER, Gary M.	English
STANKO, Robert J.	Criminal Justice

To Assistant Professor

DE FRANZA, James V.	Math. and Computer Sciences
* FELD, Kathryn L.	Allied Health
* FRY, William R.	Psychology
HUGENBERG, Lawrence W.	Speech Communication & Theatre
LEONARDI, Anthony S.	Music
* MARTINDALE, Carolyn	English
* MCCARTHY, Patricia A.	Nursing
* MCKEAN, Keith	Pol. Sci. & Social Sciences
* OWENS, Audrey R.	Nursing
* QUINBY, David L.	Psychology
SEITLER, Ronald	Art
SHUTES, Mark	Sociology
TOKAR, Edward B.	Foundations of Education
* van GORDER, Helen S.	English

* Simultaneously granted tenure

Academic Vice President
March 30, 1982

RECOMMENDED ACADEMIC PROMOTIONS FOR 1982-83 ACADEMIC YEAR
ACADEMIC ADMINISTRATORS

To Professor

Department

BEAUBIEN, Mary J.

Home Economics

DUNSING, Jack

Special Education

SMITH, Robert K.

Chemistry

To Associate Professor

STEPHENS, David

Geography

Article IX

Section 4. University Purchasing Practices

- 4.1 Contracts involving the expenditures of money within the limits fixed by the Board of Trustees may be made and/or attested on behalf of the University by the President and/or the Executive Vice President, or a designee of the President.
- 4.2 Purchases shall be made by the ~~authorized individual~~ PURCHASING DEPARTMENT on forms containing thereon certificates indicating the tax-exempt status of the University, following the ~~approval of the Executive Vice President that such funds are available~~ DETERMINATION BY THE EXPENDITURE CONTROL UNIT OF THE CONTROLLER'S DEPARTMENT THAT BUDGETED FUNDS ARE AVAILABLE FOR THIS PURPOSE.

Competitive bids shall be sought in all cases where the commodity or services to be purchased shall BE ESTIMATED TO cost in excess of ~~\$1,900~~ \$3,000 and wherein the best interests of the University and the State of Ohio shall be served by such competition, notwithstanding the fact that competitive bidding may not be required by any provision of law. The foregoing requirements of competitive bidding shall not apply to ~~certain~~ professional services UNLESS SO ORDERED BY THE BOARD OF TRUSTEES, THE PRESIDENT, OR THE EXECUTIVE VICE PRESIDENT and may be waived ON ANY PURCHASE by the President in emergencies or circumstances where it is not considered practicable AND IS in accordance with ~~those~~ THE LAWS enacted by the General Assembly of Ohio, from time to time.

All purchase requests shall be processed through the University Purchasing ~~Office~~ DEPARTMENT in advance of any commitment to vendors. Failure to do so may lead to personal liability for such purchases. The University Purchasing ~~Office~~ DEPARTMENT shall assist with all purchase requests and shall establish an emergency purchase procedure in instances where the normal procedure is not feasible.

The Director of Purchasing may, in conjunction with other purchasing agents from Ohio state-supported universities and colleges, negotiate price agreements for the purpose of establishing favorable rates for quantity purchases of equipment, supplies and furniture; however, such price agreements are not binding upon the University unless approved in advance and in accordance with Board policy on contracts.

EACH YEAR WHEN THE PRESIDENT DESIGNATES THE PERSONS AUTHORIZED TO SIGN FOR EXPENDITURES ON BUDGETED ACCOUNTS THOSE PERSONS AND ALL PURCHASING DEPARTMENT STAFF SHALL BE REQUESTED TO ATTEST TO THE FACT THAT THEIR DEALINGS WITH VENDORS FOR THE MOST RECENT FISCAL YEAR HAVE BEEN AT "ARM'S-LENGTH" OR TO EXPLAIN ANY EXCEPTIONS, AND TO ATTEST TO THE ABSENCE OF ANY FINANCIAL OR OTHER INTEREST WITH VENDORS WHICH WILL IN THE NEW FISCAL YEAR INTERFERE WITH AN "ARM'S-LENGTH" RELATIONSHIP OR ADVERSELY INFLUENCE THEIR OBJECTIVITY IN MAKING PURCHASING RECOMMENDATIONS OR ACTUAL PURCHASES.

MEMO TO: DR. DAVID C. GLENN
Librarian

FROM: Hugh W. Manchester, Secretary
to the Board of Trustees

DATE: April 23, 1982

SUBJECT Minutes of Meeting of the Board
of Trustees of Youngstown State
University held on February 5, 1982

I am enclosing a xerox copy of the original Minutes of the Board of Trustees meeting referred to above. The original Minutes of such Meeting were approved, signed and attested at today's meeting of the Board of Trustees.


H.W.M.

HWM:EVT

xc: President John J. Coffelt
Vice President Bernard T. Gillis
Vice President Taylor Alderman
Dr. Thomas D. Y. Fok,
Chairman of the Board



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 23, 1982

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University which was held February 5, 1982.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

HUGH W. MANCHESTER
Secretary to the Board of Trustees

HWM:EVT

Enc.

xc: Dr. John J. Coffelt



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

April 23, 1982

Mr. Ronald P. Aey, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. Aey:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University held on February 5, 1982.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

HUGH W. MANCHESTER
Secretary to the Board of Trustees

HWM:EVT

Enc.

xc: Dr. John J. Coffelt

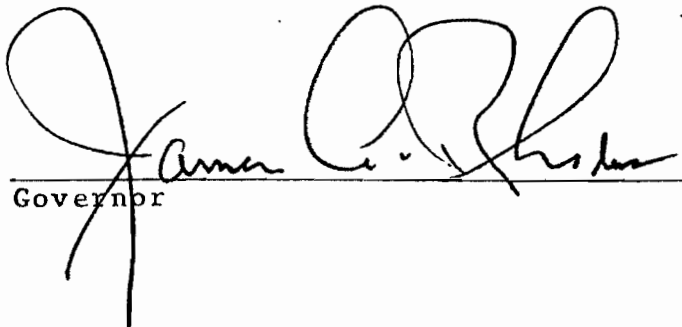
STATE OF OHIO
Executive Department

OFFICE OF THE GOVERNOR

Columbus

I, James A. Rhodes, Governor of the State of Ohio, do hereby appoint Emily P. Mackall, (Republican), Rogers, Columbiana County, Ohio, as a Member, Youngstown State University, Board of Trustees, for a term beginning May 2, 1982 and ending at the close of business May 1, 1991, vice Fred C. Shutrump, Jr., whose term expired.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused the Great Seal of the State of Ohio to be affixed at Columbus, this 7th day of May, in the year of our Lord, one thousand nine hundred and eighty-two.



Governor

OATH OF OFFICE

I, Emily P. Mackall Promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and to faithfully discharge the duties of the Office of Member, Youngstown State University, Board of Trustees

to which I have been appointed by Governor James A. Rhodes for the term designated. This I shall do as I shall answer unto God.

Emily P. Mackall

STATE OF OHIO

County of COLUMBIANA, ss:

Personally sworn to before me, a Notary Public in and for said County, and subscribed to in my presence this 17th day of May, 19 82.

Charles A. Pike

CHARLES A. PIKE, JUDGE



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

May 19, 1982

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is copy of draft of Minutes of the meeting
of the Board of Trustees held on April 23, 1982.

Yours very truly,

HUGH W. MANCHESTER

Secretary to the Board of Trustees

HWM:EVT
Enc.

Copy to:
Each of Nine Trustees
Dr. John J. Coffelt, President
Dr. Bernard T. Gillis, Academic Vice President
Dr. Neil D. Humphrey, Executive Vice President
Dr. Taylor Alderman, Vice President Personnel Services
Edmund J. Salata, Dean Administrative Services
Attorney Edward A. Flask, Legal Counsel
Attorney Theodore R. Cubbison, Director Legal Services
Mr. Fred W. Rich, State Examiner