



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

October 27, 1982

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held pursuant to the Consents of all Trustees, at 3:00 P.M. on Friday, November 12, 1982 in the Board Room in Tod Administration Building.

Copies of the Agenda for the Meeting will be furnished by the President's office.

Very truly yours,

HUGH W. MANCHESTER

Secretary to the Board of Trustees

HWM:EVT

Copies of the above notice were mailed on October 27, 1982 to each of the Nine Trustees and to the President, as listed on the reverse side of this page; and a copy was also mailed on the same date to each of the four others listed on the reverse side of this page.

Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger, President
Bank One of Youngstown, NA
6 Federal Plaza West
Youngstown, Ohio 44503

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Building
Youngstown, Ohio 44503

Dr. Thomas Fok, Chairman
Thomas Fok & Associates, Ltd.
3896 Mahoning Avenue
Youngstown, Ohio 44515

Dr. John F. Geletka
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager
International Brotherhood of
Electrical Workers Union Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44555

Mr. William G. Mittler, General Manager
Youngstown Vindicator
Vindicator Square and W. Boardman
Youngstown, Ohio 44503

Mr. Frank C. Watson, President
Youngstown Welding and Engineering Co.
Box 2461
Youngstown, Ohio 44509

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Edward A. Flask
Legal Counsel
424 City Centre One
Youngstown, Ohio 44503

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esquire
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

MEMO TO: DR. DAVID C. GENAWAY
Librarian

FROM: Hugh W. Manchester, Secretary to the
Board of Trustees

DATE: November 12, 1982

SUBJECT: Minutes of Meeting of the Board of
Trustees of Youngstown State University
held August 28, 1982, and
Minutes of Special Meeting of Board of
Trustees held October 15, 1982

I am enclosing a xerox copy of the

original Minutes of the Board of Trustees meetings referred to above. The

original Minutes of each such Meeting were approved, signed and attested at

today's meeting of the Board of Trustees.

H.W.M.

HWM:EVT

Enc.

cc: President John J. Coffelt
Provost Bernard T. Gillis
Vice President Taylor Alderman
Dr. Thomas Fok, Chairman of the
Board



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

November 12, 1982

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University held August 28, 1982, and Minutes of Special Meeting of the Board of Trustees held on October 15, 1982.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly

HUGH W. MANCHESTER
Secretary to the Board of Trustees

HWM:EVT
Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

November 12, 1982

Mr. Raymond McElroy, President
YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Mr. McElroy:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University held August 28, 1982, and Minutes of Special Meeting of the Board of Trustees held on October 15, 1982.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

HUGH W. MANCHESTER
Secretary to the Board of Trustees

HWM:EVT

Enc.

xc: Dr. John J. Coffelt
Dr. Taylor Alderman

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, November 12, 1982

Pursuant to written Requests and Consents of each Trustee to postpone the meeting scheduled by Resolution YR 1983-13, and to Notices mailed on the 27th day of October, 1982 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Edward A. Flask, Special Counsel to the Attorney General of Ohio, and to the Legal Services Officer of the University) a regular meeting (eighty-seventh) of the Board of Trustees of Youngstown State University convened at 3:00 p.m. in the Board Room in the Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Paul M. Dutton, Dr. Thomas D. Y. Fok, Dr. John F. Geletka, Edgar Giddens, William J. Lyden, Mrs. Emily P. Mackall, William G. Mittler and Frank C. Watson. One Trustee was absent - Earl W. Brauninger.

Also present were Dr. John J. Coffelt, President, Dr. Neil P. Humphrey, Executive Vice President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Dr. Lawrence E. Looby, Associate Vice President Public Services, Dr. Charles McBriarty, Associate Vice President Student Services, Philip A. Snyder, Director University Relations, John M. McNally, of Special Counsel, Hugh W. Manchester, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 20 deans, members of the faculty and members of the news media. Dr. Fok, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting.

Evidence was available to establish that due notice of the meeting had been mailed on October 27, 1982 by the Secretary to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Edward A. Flask, Legal Counsel and to Theodore R. Cubbison, Legal Services Officer. Such evidence precedes these Minutes.

ITEM II - Minutes of Meetings Held on August 28 and October 15, 1982

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on August 28, 1982, had been mailed to each Trustee, to the President, the three Vice Presidents, the Dean of Administrative Services, the State Examiner, the Special Counsel to the Attorney General and the Legal Services Officer. The Minutes of such meeting were approved on Motion by Mr. Watson, seconded by Mr. Mittler and duly carried, and were signed by the Chairman and attested by the Secretary.

Copies of the draft of the Minutes of the Special Meeting of the Board of Trustees held on October 15, 1982, had been mailed to each Trustee, to the President, the three Vice Presidents, the Dean of Administrative Services, the State Examiner, the Special Counsel to the Attorney General and the Legal Services Officer. The Minutes of such meeting were approved on Motion by Mr. Watson, seconded by Mr. Giddens and duly carried, and were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University.

Dr. Coffelt recommended that three Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments.

After a Motion which was made by Mr. Dutton and seconded by Mr. Lyden had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University, and

YR 1983-20

WHEREAS, new appointments have been made subsequent to the August 28, 1982 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1982-83 Budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion which was made by Mr. Lyden and seconded by Mr. Mittler, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1983-21

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

3. Resolution to Confer Emeritus Status

After a Motion, which was made by Mr. Watson and seconded by Dr. Geletka, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Article III, Section 27 of the Policies of the Board of Trustees provides for the conferral of emeritus status upon faculty and Professional/Administrative staff who retire after lengthy meritorious service to the University, upon the recommendation of the President to the Board of Trustees;

YR 1983-22

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that emeritus status is hereby conferred as specified by name and emeritus title on the list appended hereto as Exhibit C.

ITEM IV - Reports of the President and Other Officers of the University

1. Dr. Coffelt, President, reported concerning the following matters:

i. Comparison - Student Fees - State Universities in Ohio

The Ohio Board of Regents' 1982 Fall survey of student fees shows that YSU's charges continue to be the second lowest in Ohio; being second lowest for instructional fee per quarter at \$350; lowest general fee at \$65, lowest surcharges for out-of-state students and lowest graduate fees at \$1,725. Only Central State, at \$1,215 per year for undergraduates, is lower than YSU's charge of \$1,245 per year. Miami is high at \$2,090 and the median charge of the twelve Ohio state universities is \$1,497 annually.

ii. Ohio Valley Conference

Youngstown State University will host the Fall conference of O.V.C. on December 6 and 7, 1982. The Presidents, Faculty Representatives and Athletic Directors will attend. For the first time, income to the conference from TV Broadcasts (exclusive of Basketball) will exceed one million dollars.

iii. Special Counsel for YSU

The Attorney General's appointment of Edward A. Flask, Carmen A. Policy and their associates as Special Counsel to provide

legal services to the University has been extended by contract for a period to expire on June 30, 1983.

iv. Projected Annual Income to Department Chairpersons

A detailed report as to income for 1982-83 projected for 38 Department Chairpersons after making adjustments authorized on August 28 by YR 1983-5 had been furnished to each Trustee. The average of such projected annual income rate per chairperson is now \$40,265.

v. YSU Alumni Association

The annual meeting of the Association will be held on Saturday, November 20, 1982. Mr. Paul Wigton is President for the current year and about 3,200 persons are currently members. About 76 volunteers participated in a recent Membership Phonethon over an eight-night period and an increase of about 11% in membership is expected. Dr. Thomas Fok and John Perkins [President of Metropolitan Savings and Loan Company] are the new Trustees of the Association appointed by the University.

vi. Executive Director of Alumni Association

Mrs. Judith Parmenter, appointed in July as Executive Director of the Alumni Association, was present and was introduced to the Board of Trustees. She is a graduate (BA in Ed.) of California State University at Long Beach and has done graduate work toward a Master of Public Administration in Seattle, at the University of Utah and at Akron University (where her husband is currently on the faculty). She has had experience in alumni work at Westminster College, Salt Lake City, Utah; Seattle University and at Georgetown University, and since 1973, her responsibilities have embraced all facets of alumni work.

vii. Broadcasting of Basketball Games

Home and away basketball games this season will be broadcast by the University radio station - WYSU-FM. Funding is through a grant from the Tamarkin Value King supermarkets. None of the area commercial stations who have aided in the past were interested, although they were offered first opportunities to broadcast. Broadcasts of orchestral concert programs which are affected (only 11) will be moved to other times.

2. Dr. Humphrey, Executive Vice President, reported concerning the following matters:

i. Dr. Alderman, Dr. McBriarty and Dean Salata (who is out of the City) will make no reports at this meeting.

ii. Institute for Advanced Applied Science and Technical Studies

In accordance with the Board's action on October 15, 1982 (YR 1983-16), plans for facilities for such a program were sent to the Ohio Board of Regents for its approval. A response to OBOR's request for additional items of information or clarification is being prepared. The Ohio Department of Administrative Services has furnished a list of six possible architects (5 local and 1 Akron). After interviews by a staff committee, two will be suggested for interview and a decision will be made by the Board's Building and Property Committee.

iii. Financial Report for FY 1982, dated October 20, 1982 (45 pages)

Copies had been furnished to each Trustee; and the report was explained by Ed James, Assistant Controller. The report which includes a "clean opinion" letter by Arthur Andersen and Co., was reviewed in detail for the Board's Budget and Finance Committee on November 1, 1982 by Controller Glunt and Roger Kittelson, a partner of Arthur Andersen and Co. State Examiners Rich & Posh, of the Ohio Bureau of Inspection and Supervision of Public Officers, were present on behalf of the Office of the Auditors of State. A "Management Letter" by Arthur Andersen and Co., not yet completed, will also be reviewed by the Board's Committee and the Auditor of State. The financial report is to be released in Columbus on November 16 by the Auditor of State at which time copies can be made available to the public.

iv. Annual Reports

A bound pocket, containing copies of eight separate reports, had been furnished to each Trustee. These were explained by Dr. Humphrey as follows:

1. Financial Report for the Quarter Ended September 30, 1982.

2. Insurance Report for the 1981-82 Fiscal Year (20 pages).

This describes the various policies in force; claims made and paid during the year; lists replacement costs and cash values of buildings and contents; lists vehicles owned; and contains an outline of coverages on each policy, prepared by Crain, Langer & Co., the consulting firm which assists in preparing specifications and in reviewing all bids for insurance and the policy contracts received.

3. A Comparison of Aid Provide Students at Youngstown State University 1980-81 and 1981-82.

Detail covers aid through 26 separate Federal, Ohio, Pennsylvania, Private and University Programs (including student employment). These aggregated \$9,707,364 for 1981-82, an increase of \$2,352,586 over the previous year. In excess of 6,000 separate students received aid from various programs and an average of 647 students per month were employed by the University.

4. Institutional Memberships for FY 1982.

5. Surplus Equipment and Scrap Sold During FY 1982.
(\$94,160.44 total return; and \$70,000 from federal)

6. Summary of Out-Of-State Travel for FY 1982.

7. Inventory of Real Property as of June 30, 1982.

Buildings (27 listed; \$68,395,000 Book Value)

8. Land (13 pages; 87.485 acres; \$3,687,952 aggregate costs)

- v. Administrative Management Plan - Office of the Executive Vice President

A copy of such plan (48 pages) had been furnished to each Trustee.

Each year Dr. Humphrey has issued an administrative management plan for his area of responsibility. It is a summary of the annual reports of each department for the year just completed and a statement of goals, objectives and activities for each unit. The statement of goals, objectives and activities included is the final statement resulting from negotiations between the department head and the Executive Vice President. Such report includes 3 units which, effective October 15, were transferred to Provost.

3. Dr. Gillis, Provost, reported concerning the following matters:

i. Synopsis of Ohio Master Plan of Higher Education 1982

Copies of such Master Plan, published in September, 1982 by the Ohio Board of Regents, were distributed. Continued financial restraints and enrollment instability threaten higher education and call for sound planning and cooperation among institutions. Linkages with business, industry and government to aid in solving problems is advocated. State level review of instructional programs, to eliminate weak programs, is advocated.

ii. Acceptance of the Youngstown State University Academic Master Plan

Copies of such plan (109 pages including Appendices) as revised to November 1, 1982, were distributed and accepted for study. It will be used in developing a University Wide Master Plan, which will include plans for facilities as well as academic needs.

iii. Engineering School Accreditation Status

With cooperation of two consultants, curriculum changes to conform to ABET standards have been made, lab technicians have been hired, some funds for faculty development is being provided by local industry, some equipment is being funded by HB 552 and a proposed draft report to ABET is being developed for review by such consultants and the Board of Trustees.

iv. Williamson School of Business Administration Accreditation

A visit by an accrediting team will occur next year. The process of securing professional accreditation is under study and necessary data to meet the requirements for accreditation

is being documented. The school is currently accredited by the North Central Association of Colleges and Universities.

v. Nursing Associate Degree Reapproval

Full approval of such Associate Degree Program in Nursing, until October 1, 1983, was approved by the Ohio Board of Nursing Education and Nurse Registration at its meeting on September 23-24, 1982.

vi. Action Permitting Application for a Generic B.S.N. Degree

On September 24, 1982, the Ohio Board of Nursing Education and Nurse Registration took action which will permit YSU to develop a proposed generic program which may lead to a Bachelor of Science in Nursing, thereby approving a feasibility study which had been submitted for review.

vii. U.S. Army Reserve Officer Training Program in Evaluation Status

ROTC at YSU will continue in evaluation status in 1982-83, and if actual and projected enrollments in Military Science III meet the Department of Defense minimum criteria, removal of evaluation status will be considered. Lt. Col. Larry Callaway, Professor of Military Science, has assured the administration that the enrollments will exceed the required minimum.

viii. Approval of Program to Prepare Teachers of the Moderately, Severely, and Profoundly Retarded

Such approval has been received from Franklin B. Walter, Superintendent of Public Instruction in the Ohio Department of Education.

ix. Conferral of Emeritus Status

By the adoption of YR 1983-22, the contributions of a number of academic administrators and faculty to the University over a long period is being acknowledged upon their retirement.

x. Resolution Concerning Agreement for Mutual Support of Academic and Research Efforts

The proposed resolution, to be proposed through the Academic Affairs Committee will permit cooperation and mutual support of academic research efforts as well as the sharing of teaching and research facilities and faculty between YSU and the NEOUCOM.

xi. Resolution Concerning Conferral of Degrees

The proposed resolution, to be proposed through the Academic Affairs Committee will permit conferral of degrees at the end of each academic session. This is both proper and traditional and had been the practice at Youngstown University prior to it becoming a State University.

EXECUTIVE SESSION

The Trustees retired into an executive session at 3:40 p.m. for about 35 minutes, after motion duly made, seconded and carried, for the purpose of considering matters relating to the employment of personnel, before returning to the open meeting in the Board Room.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Giddens reported that the Committee was recommending a Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Amend Policy On Vacations

WHEREAS, it is the conclusion of the Personnel Relations Committee of the Board of Trustees of Youngstown State University that the interests of the University would be better served if the policy defining vacation benefits for members of the Professional/Administrative staff were revised:

YR 1983-23

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III, Section 6 ("Vacations") of the Policies of the Board of Trustees of Youngstown State University be and is hereby amended, as specified in Exhibit D attached hereunto.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

a. Report Concerning Stadium Seating Failure

Mr. Dutton first reported that the firm of V. E. Shogren, Inc., Engineers, of Youngstown, had been retained by the University to determine the cause of seating failures at the Stambaugh Stadium, to check the design of seat brackets, and to advise as to ways of remedying the situation; that such firm's report, dated November 9, 1982, indicates that the seating failures were due to the following cause: (1) use of material in the brac-

kets which is of less strength than that required by the specifications; (2) improper placement of bolts as well as the use of bolts of insufficient strength; (3) poor workmanship in the welds of the brackets; and (4) use of planks which were too thin. Their recommendations were to (1) replace seat brackets with stronger members; (2) replace bolts with 1/2 inch bolts at proper locations; (3) replace planks with the planks of thickness originally specified; (4) review the design of brackets and planks; and (5) change the location of brackets to permit use of 1/2 inch bolts.

A copy of such report has been furnished to the office of State Architect, which is in charge of the project for the Ohio Department of Administrative Services and Public Works.

Mr. Dutton then stated that the Building and Property Committee had determined to recommend the adoption of two resolutions by the Board of Trustees.

Mr. Dutton then read and moved for adoption the following Resolution:

b. Resolution to Approve the Program and Cost Estimate for
Kilcawley Residence Hall

WHEREAS, the staff has developed a long range improvement program to improve and upgrade the Kilcawley Residence Hall; and YR 1983-24

WHEREAS, funds are being set aside for the systematic improvement of the Kilcawley Hall; and

WHEREAS, the program and cost estimate for Kilcawley Residence Hall have been reviewed by the Building and Property Committee and recommended to the Board for adoption.

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees does hereby approve the "Program and Cost Estimate for Kilcawley Residence Hall" (December 9, 1981) as included herewith as Exhibit E in the total amount of \$1,438,780 and authorize work to proceed as funds become available in the Kilcawley Residence Hall Improvement Fund and are released by the Building and Property Committee of this Board.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

c. Resolution to Approve the Program and Cost Estimates for Handicapped Access Improvements

WHEREAS, in October, 1977, the Ohio Board of Regents requested each state-assisted university to develop a transition plan for the removal of handicapped barriers to comply with Section 504 of the U.S. Rehabilitation Act of 1973; and

YR 1983-25

WHEREAS, the "Transition Plan of October, 1977 for the Removal of Handicapped Barriers at Youngstown State University" identified various obstacles for removal and estimated the total project cost to be \$263,742.00; and

WHEREAS, in March, 1978, the Ohio Board of Regents allocated Youngstown State University \$107,972 to begin the implementation of the Transition Plan and the elimination of handicapped barriers, and that project was subsequently approved and completed; and

WHEREAS, the Capital Improvement Bill (House Bill 552) included \$185,000 for Handicapped Access Improvements at Youngstown State University (Line 345-028);

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees approves the program for Handicapped Access Improvement dated October, 1982 as included herewith as Exhibit F and directs the President of Youngstown State University to transmit said program to the Ohio Board of Regents.

The Motion was seconded by Mr. Watson and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee

Mr. Lyden stated that the Budget and Finance Committee was recommending the adoption of three resolutions by the Board of Trustees.

Mr. Lyden read and moved for adoption the following Resolution:

a. Resolution Concerning Teacher Education Redesign Budget for 1982-83

WHEREAS, the Board of Trustees approved a 1982-83 budget of \$238,590 for Teacher Education Redesign; and YR 1983-26

WHEREAS, the fund balance forward and the state appropriation are both larger than anticipated; and

WHEREAS, the additional money can beneficially be used by the School of Education for Teacher Education Redesign activities;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve an amended budget for Teacher Education Redesign for 1982-83 in the amount of \$307,443 as detailed in Exhibit G.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Lyden then read and moved for adoption the following Resolution:

b. Resolution Concerning the Urban Demonstration Program

WHEREAS, the Ohio General Assembly has appropriated monies to the Ohio Board of Regents to be used in assisting governmental and other local leaders in finding answers to urban problems; and YR 1983-27

WHEREAS, the Ohio Board of Regents has made \$25,714 available to Youngstown State University for this purpose for 1982-83; and

WHEREAS, the University wishes to increase its resources toward the amelioration of urban problems through activi-

ties of training, technical assistance, problem solving, conferences, and forums; and

WHEREAS, the University wishes to encourage, stimulate, cooperate and coordinate its interdisciplinary involvement in programs that are relevant to community planning and development;

NOW, THEREFORE, BE IT RESOLVED, that the Urban Demonstration Program budget for 1982-83 in the amount of \$25,714, as proposed in Exhibit H, be hereby approved by the Board of Trustees of Youngstown State University.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Lyden next read and moved for adoption the following Resolution:

c. Resolution Concerning Reserve for Salary Adjustments

WHEREAS, the Board of Trustees approved a Reserve for Salary Adjustments of \$39,538 in the 1982-83 budget; and

YR 1983-28

WHEREAS, that amount has proved to be inadequate to provide for adjustments which occur by reason of either recruiting at a higher salary than budgeted or the reclassification of positions;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of \$25,000 from the Unallocated Reserve of Fund One, General University Operations, to the Reserve for Salary Adjustments.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Mr. Mittler stated that such Committee had no report.

5. Academic Affairs Committee

Mr. Watson stated that such Committee had two Resolutions to recommend for approval by the Board. He then read and moved for adoption the following Resolution:

a. Resolution on Mutual Support of Academic and Research Efforts

WHEREAS, the Northeastern Ohio Universities College of Medicine has a clearly defined relationship with the University of Akron, Kent State University, and Youngstown State University, which is designed to promote a high level of cooperation among these institutions; and YR 1983-29

WHEREAS, it is highly desirable that teaching and research facilities available on any of the campuses be made available to faculty on other campuses by mutual agreement; and

WHEREAS, such interdisciplinary and interinstitutional sharing of teaching and research facilities is both educationally sound and financially feasible;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby approves the Agreement as shown in Exhibit I attached hereto, which does establish methods for the mutual support of academic and research efforts to occur between the Northeastern Ohio Universities College of Medicine and Youngstown State University.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Watson read and moved for adoption the following Resolution:

b. Resolution on Conferral of Degrees

WHEREAS, a previous resolution of the Youngstown State University Board of Trustees (YR 1968-20) delegated the Board's authority to approve conferral of degrees and titles (not honorary) to the Chairman or Vice-Chairman of the Board of Trustees, when recommended by the faculty and the President; and YR 1983-30

WHEREAS, it is proper to confer the degrees and diplomas on students who have complied with all of the requirements imposed by regulations of Youngstown State University for said degrees and diplomas in a timely fashion;

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees does hereby reaffirm resolution (YR 1968-20) and it hereby revises Article VI, Section 2 of the Board of Trustees Policies, as shown on Exhibit J attached, to permit such conferral of degrees.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

No formal communications or memorials were presented. A list of seventeen items of information which had been furnished to each Trustee for informational purposes, prior to the meeting, is as follows:

Enrollment Summary, Fall 1982	1
Memorandum of President Coffelt, dated November 3, 1982, to Executive Vice President Humphrey and Provost Gillis regarding delegation of authority	2
Letter of Chancellor Moulton, dated September 8, 1982, to President Coffelt regarding Kent State University's upper division and graduate offerings at the Trumbull Branch	3
Full-time undergraduate fees, 1982 Fall Term, Ohio state universities	4
Board of Trustees, 1982-83, Northeastern Ohio Universities College of Medicine	5
Youngstown State University appointment to NEOUCOM-YSU Phase I BS/MD Joint Admissions Committee	6
Memorandum of Commissioner Delany, OVC, dated September 28, 1982, regarding TV football appearance and revenue	7

Letter of agreement between State of Ohio, Office of the Attorney General, and Flask and Policy	8
Pending Litigation in Court and Matters before Boards and/or Commissions	9
Projected Annual Income: Department Chairperson, June 15, 1982 -- June 15, 1983	10
Memorandum regarding meeting with Campus Security Staff	11
Letter of Ned T. Dunn, Deputy Director, Department of Administrative Services, dated October 25, 1982, regarding Youngstown State University Compliance Review Report	12
Memorandum dated October 29, 1982, regarding appointments to the University's Negotiating Team for negotiations with OCSEA	13
Campus Security, Monthly Activity Report -- August and September, 1982.	14
Letter of Dr. Leland J. Walker, President, Accreditation Board for Engineering and Technology, Inc., dated September 8, to President Coffelt regarding accreditation	15
Correspondence from State of Ohio, Department of Education, and Board of Nursing Education and Nurse Registration regarding program approvals	16
Letter of Brigadier General Donald W. Connelly, Department of the Army, dated August 23, 1982, to President Coffelt regarding the ROTC program at YSU	17

ITEM VII - Unfinished Business

There were no items of unfinished business.

ITEM VIII - New Business

No new business was presented.

ITEM IX - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Lyden, seconded by Mr. Giddens, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

"RESOLVED that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration building on Friday, February 11, 1983 at 3 p.m."

YR 1983-31

The meeting was duly adjourned at 4:35 p.m.


CHAIRMAN

ATTEST:


Secretary to the Board of
Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF November 12, 1982

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Marchionda, Louisa M.	Instructor	Home Economics	September 15, 1982	\$16,000	9	Temporary/Terminal.
Pati, Mahesh	Assistant Professor	Management	September 15, 1982	\$25,505	9	
Yeatts, Wendell A., Jr.	Serials Librarian	Maag Library	September 15, 1982	(12-Month Base:\$20,000)	12	
Kestner, Jane	Instructor	Psychology	September 15, 1982	\$17,130	9	
Bateman, Diane R.	Instructor	Nursing	Septmeber 15, 1982	\$18,000	9	
Latif, Muhammad	Assistant Professor	Electrical Engineering	January 1, 1983	\$14,856 (9-Month Base:\$24,550)	9	Contingent upon authorization from INS by 1/1/83.
Angle, Bernadette	Curriculum/Media Development Specialist	School of Education	September 15, 1982	\$17,000	9	Externally Funded; 9/15/82-6/15/83.
Alam, Javed	Assistant Professor	Civil Engineering	September 15, 1982	\$23,500	9	
DeFrance, Carolyn M.	Field Experience Supervisor	Elementary Education	September 15, 1982	\$17,000	9	Externally Funded; 9/15/82-6/15/83.
Cook, Carol A.	Career Planning Counselor	Admissions and Records	September 7, 1982	\$12,884 (12-Month Base:\$15,727)	12	Temporary (Renewable twice).
Shipton, Sharon P.	Instructor	Nursing	September 15, 1982	\$18,000	9	
James, Richard D.	Instructor	Speech, Communication and Theatre	September 15, 1982	\$15,500	9	Temporary/Terminal.
Zohoori, Ali R.	Instructor	Speech, Communication and Theatre	September 15, 1982	\$17,480	9	Temporary/Terminal.
Daggett, William W.	Instructor	Accounting and Finance	September 15, 1982	\$19,830	9	Temporary/Terminal.
Gorman, Anita G.	Instructor	English	September 15, 1982	\$14,700	9	Temporary/Terminal.

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF November 12, 1982

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
DeSalvo, Joy J.	Instructor	English	September 15, 1982	\$14,700	9	Temporary/Terminal.
Gailey, Joan D.	Instructor	Marketing	September 15, 1982	\$21,105	9	Temporary/Terminal.
Dannessa Maria E.	Instructor	Allied Health	September 15, 1982	\$16,000	9	
Faiver, Christopher M.	Instructor	Guidance, Counseling and Pupil Personnel	September 15, 1982	\$17,000	9	Temporary/Terminal.
Moroose, Vincent II	Assistant Professor	Engineering Technology	September 16, 1982	\$20,445 (9-Month Base:\$20,550)	9	Temporary/Terminal.
Cohen, Jeff S.	Women's Basketball Coach	Intercollegiate Athletics	November 1, 1982	\$12,567 (9-Month Base:\$16,122)	9	
Granito, A. James	Assistant Professor	Management	January 3, 1983	\$13,585 (9-Month Base:\$22,450)	9	Transferred from Classi- fied Civil Service position as Administra- tive Assistant 2, Legal Services Office.

Agenda Item D.1.
Exhibit A

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION ACCEPTING GIFTS
 as of November 12, 1982

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
The Cafaro Co.	\$ 5,000	Williamson School of Business Administration
Security Pacific National Bank - Frances Schermer Charitable Trust	5,000	Schermer Scholar-in-Residence Program
Youngstown Educational Foundation	2,850	YSU Mental Health Lectures
Youngstown Educational Foundation	13,000	Warren P. Williamson, Jr. Symposium
Youngstown Educational Foundation	900,000	Undergraduate Scholarships
Youngstown Educational Foundation	105,000	Graduate Scholarships
Youngstown Educational Foundation	1,315	Charles B. Cushwa Center for Industrial Development
Arthur Andersen & Co. (Matching Gift)	250	Williamson School of Business Administration
Dow Chemical Co. Foundation	2,000	Scholarships-Chemical Engr.
The Standard Oil Co.	5,000	William Rayen School of Engineering
The Ohio Society of Certified Public Accountants Educational Foundation	2,500	Accounting & Finance Dept. Computer Equipment
Logan Arms Residents Association	50	Dana School of Music
Penguin Club	Two Electric Golf Carts	Athletic Department
Professor Anthony S. Leonardi	Sixty Musical Scores	Dana School of Music
Health & Physical Education Majors' Club - YSU	Video Cassette Recorder and four tapes	Health & Physical Education Department

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Mrs. D. W. Smith	\$ 40	WYSU
Mr. H. G. Heinaman	15	"
Ms. Mercedes Golonka	20	"
Mr. Alfonso Garcia	100	"
Ms. Lena Adovasio	20	"
Mr. Peter A. Baldino	35	"
Ms. Nancy Eakin	10	"
Dr. Alexander Muntean	20	"
Ms. Grace Hill Walker	100	"
Mr. John T. Meienberg	5	"
Ms. Marianne Morano	2	"
Mr. William J. McMaster	20	"
Mr. Bernard J. Yozwiak	25	"
Mr. & Mrs. Stephen Chikosky	35	"
Ms. Carol Guglielm	100	"
Mr. James M. Hodson	35	"
Mr. & Mrs. Leonard Thomae	20	"
Mr. & Mrs. Francis Bartolic	100	"
Ms. Nancy Beeghly	20	"
Mrs. Pauline Botty	35	"
Ms. Constance Conger	35	"
Ms. Carol Jones	20	"
Arlington G. Kuklinka, M.D.	250	"
Ms. Harlene M. Kutsko	20	"
Mr. Vincent Forte	50	"
Mr. Jim Fretlose	20	"
Mr. Robert Hopkins	20	"
Dr. Sacherman	50	"
Mr. Lowell J. Satre	35	"
Mrs. R.C. Sewall	25	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Ms. Marie Thompson	35	WYSU
Mr. Bernard J. Vojtko	35	"
Ms. Grace Andrin	10	"
Dr. & Mrs. William Bunn	100	"
Ms. Lorena Coale	35	"
Mr. Alan Crain	35	"
Mr. Robert E. Doyle	3	"
Mr. Benedict C. Franzetta	35	"
Mr. David M. Gildersleeve	35	"
Dr. Theodore Grauel	50	"
Mr. Alfred Kitch	35	"
Mr. Paul C. Kisler	20	"
Mr. George J. Manes	35	"
Mrs. Frank B. Offutt	100	"
Dr. Robert V.C. Carr	20	"
Mr. F. J. Casey	35	"
W. E. Durstine	20	"
Ms. Gretchen P. Hrusovsky	35	"
Mr. Charles B. Ketchum	50	"
Mr. Lawrence M. Barnhart	20	"
Mr. & Mrs. George O. Call	35	"
Dennis Gulyas, Ph.D.	50	"
Ms. Jame F. Lamb	50	"
Mrs. William J. Lightbody	20	"
Mr. & Mrs. D.M. Reto	20	"
Mr. & Mrs. Dan Scudier	50	"
Mr. Robert J. Vogt	20	"
Ms. Elizabeth H. Lanctot	20	"
Ms. Barbara C. Adams	20	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Ms. Esther Alexandrowicz	20	WYSU
Mrs. Frederick S. Coombs, Jr.	25	"
Mrs. Sally Duncan	20	"
Mr. Arnold B. Freeman	10	"
Ms. Carol A. Fulton	20	"
Ms. Lois E. Hanna	10	"
Mr. Joseph Kirschner	20	"
Mr. Raymond E. Knuth	20	"
Isadore Mendel, M.D.	100	"
Mrs. Eva Mergl	20	"
Mr. Paul W. Tienerth, Jr.	150	"
Mr. Harold M. State	25	"
Mrs. Clarence Strouss	150	"
Mrs. M. Szauter	20	"
Dr. & Mrs. Milton Greenberg	50	"
Nathan N. Ginsburg, M.D.	25	"
Dr. & Mrs. Thomas Harnish	100	"
Drs. Sanford & Sally Hotchkiss	70	"
Ms. Debra Hull	20	"
Ink Wel Press	100	"
Mr. S. Monaco	20	"
Ms. Lucille Marantz	20	"
Mr. & Mrs. C. J. Amstutz	20	"
Mr. Charles D. Barker	20	"
Mrs. Rudolph Braydich	20	"
Mr. William Crepage	20	"
Mr. Theodosius L. Demen	25	"
Ms. Carol Massie	20	"
Ms. Carol Mendiola	20	"
Rev. Ruben Rader	20	"
Mr. Laurence Sniderman	50	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Mr. John E. Suddes	35	WYSU
Mr. Robert D. Summers	35	"
Mr. Doug Downie	20	"
Matthew Brown, M.D.	35	"
Mr. Terry Buss	35	"
Mr. Frank Camilla	20	"
Mr. William M. Danner	250	"
Mr. Jerry Durkin	35	"
Mr. J. Douglas Faires	50	"
Mr. Andrew Fecik	35	"
Ms. Anna Higgins	20	"
Ms. Rosemarie A. Kascher	20	"
Mr. Ludwig Koukal	35	"
Mr. & Mrs. Thomas B. McCoy	30	"
Mr. Martin L. Metzger	40	"
Mr. Jack Rispoli	25	"
Mr. Frederick R. Robsel	20	"
Mr. Harold Rosenblum	50	"
Mrs. Calvin Routh	20	"
Dr. & Mrs. Han Soo Shin	50	"
Sister Betty Sundry	20	"
Mr. Raymond J. Thomas	20	"
Mr. Henry C. Vanderhoeven	25	"
Mr. A. P. Van Iderstine	50	"
Mr. James E. Vincent	35	"
Mr. A. D. Wolfcale	50	"
Mr. Jerry Durkin	35	"
C. Allen Pierce	25	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Ms. Catherine Bacigal	20	WYSU
Mr. Fred Blue	20	"
Ms. Dorothy Brown	25	"
Mrs. A. E. Cockman	20	"
Mr. Jon Cverna	20	"
Ferenc & Maria Goda	20	"
Mr. Paul M. Gustafson	35	"
Ms. Marie L. Heeschen	20	"
Mrs. Charles Henderson	20	"
Ms. Geraldine Houk	20	"
Ms. Jean D. Jenkins	52	"
Bob and Mary Johnston	120	"
Ms. Judith Lukin	20	"
John MacIntosh, Jr.	25	"
Mr. Josef Mayer	35	"
Ms. Florence Meyer	35	"
Ms. Nancy M. Nader	20	"
Ms. Elizabeth E. Newell	30	"
Ms. Mary E. Thomas	10	"
Mr. David J. Robinson	20	"
Mrs. Robert Starbuck	35	"
Ms. Carla Wilson	35	"
M.A. Youngs Foundation	100	"
Mr. Charles Baker	35	"
Mr. William C. Baker	75	"
Ms. Margaret Barry	20	"
Mr. Rocco Bernard	35	"
Dr. & Mrs. Joseph H. Bolotin	20	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Mr. James R. Case	35	WYSU
Mr. Robert L. Crispin	20	"
Dr. Alan Curry	50	"
Ms. Anne M. Darling	15	"
Mr. Charles M. Darling	20	"
Ms. Bessie Defendeifer	25	"
Mrs. Paul Gamble	20	"
Mr. & Mrs. Myron Groves	35	"
Mr. Bob Hillgreen	25	"
Ms. Shelly Huston	60	"
Mr. & Mrs. Fred J. Johns	100	"
Mr. Walter Jones	50	"
Mr. John Kolar	30	"
Ms. Florence Laitman	20	"
Ms. Ruth Luce	10	"
Mr. Ronald Lee Mandel	20	"
Ms. Harriett S. Marsh	20	"
Mr. George F. O'Hare	25	"
Mr. Fred Oppermann	20	"
Mr. W. Terry Patrick	35	"
Ms. Mary M. Reedy	20	"
Mrs. M. R. Rosene	35	"
Marjorie C. Stanley	10	"
E. W. Ulrich	40	"
Mrs. William C. Watts	35	"
Mr. David Wotjtowicz	35	"
Chatrchai Watanakunakorn, M.D.	35	"
Mr. Howard R. Welser	20	"
Women's Comm. for Children's Concerts	27	"
Nancy Yauger	20	"

TOTAL WYSU CONTRIBUTIONS THIS REPORT \$6,514

Agenda Item D.2.
Exhibit B

FACULTY AND STAFF RECEIVING EMERITUS STATUS

NAME:	TITLE:
Gilda M. DeCapita	Professor and Chairperson Emeritus
Aili J. Hakojarvi	Professor Emeritus
Emily P. Mackall	Professor and Chairperson Emeritus
Nicholas Paraska	Dean Emeritus
Dominic L. Rosselli	Administrator Emeritus
Morris Slavin	Professor Emeritus

Article III, Section 6:

Policies of the Board of Trustees of Youngstown State University

Section 6. Vacations

All unclassified administrative personnel with 12-month appointments are entitled to twenty-two working days of paid vacation each fiscal year. Individuals in this category whose employment by the University begins or ends during a given fiscal year shall receive a prorated amount of vacation during the fraction of the fiscal year employed. ~~Vacation may be accrued from the previous fiscal year, but must be used by January 1 of the year following the fiscal year during which the vacation was earned. No vacation shall accrue until the employee has completed one full year of service.~~

VACATION MAY NOT BE ACCRUED BEYOND A MAXIMUM OF THIRTY-THREE (33) DAYS. VACATION IS ACCRUED DURING THE FIRST YEAR OF SERVICE, CONTINGENT UPON REAPPOINTMENT BEYOND THE FIRST YEAR, BUT VACATION MAY NOT BE TAKEN DURING THE FIRST YEAR OF SERVICE.

Unclassified administrative personnel serving on 9-month appointments do not earn vacation. Academic department chairpersons, serving on 9.5-month appointments, are entitled to 15 days time off each year; this time off may not be carried forward to a subsequent appointment or converted to cash payment. Unclassified administrative personnel whose appointments are funded by external sources are entitled to vacation as provided by the Board's policy on "Externally Funded Personnel Contracts."

All vacations and time off shall be scheduled at a time or times mutually convenient to the individual and the University. Written approval from the administrative superior must be obtained and submitted for record-keeping purposes to the Vice President—Personnel Services prior to going on vacation. Accrued vacation must be taken prior to the effective date of resignation or retirement.

PROGRAM
AND
COST ESTIMATE

FOR

KILCAWLEY RESIDENCE HALL

December 9, 1981

Agenda Item F.2.a.
Exhibit E

KILCAWLEY RESIDENCE HALL

Kilcawley Residence Hall was originally constructed in 1964 at a total cost of \$952,000. The building is a structural steel frame, steel bar joist, poured concrete floors, concrete block and brick veneer exterior walls and concrete block interior walls. The building consists of 5 identical floors (3 thru 7) each having 20 identical student residence rooms of 170 sq. ft., each a combination study-lounge and elevator lobby, shower, toilet room, wash area, storage room, janitor closet, 2 stairhalls, and one large student residence room of 240 sq. ft. at the end of the corridor. The second floor is similar to floors 3-7 with the exception of a 3-room apartment for the Coordinator of Housing. The first floor has 20 identical rooms similar to floors 3-7, exterior exitways at the east and west ends, an elevator lobby, restrooms, and a reception desk area. The basement is essentially an open space with certain areas enclosed with wire fabric caging and short drywall or homasote board walls.

Exterior features include complete masonry finish, builtup roof, and 22 curtainwall window sections.

Since its original construction and subsequent initial furnishing, only minimal renovation and refurnishing has occurred; mainly, "cosmetic" projects such as painting, carpeting, and the purchase of elevator lobby furniture in 1975.

The residence hall has been used by men only until the Fall Quarter of 1981. The second floor has had minor plumbing renovations to accomodate the women residents. Never has the residence hall been studied as a whole with an attempt to address the problems and needs that exist today and those that may occur in the future. The over-all "image" of this facility falls short of what we consider to be appropriate, necessary, or required of a residence facility.

The study that follows is the first comprehensive review of the residence

hall and the development of a multi-year plan. The addition of women to the second floor has accelerated the need to re-establish priorities for the residence hall and implement a remodeling and refurnishing program.

The areas of the building to be discussed are the basement, first floor, second floor, floors 3 through 7, Coordinator of Housing apartment, fire alarm system, window renovation, air conditioning, and miscellaneous items.

THE BASEMENT

The basement presently has a laundry area with four washers and 4 dryers, a game and recreation area, study lounge area, TV room, building storage, linen storage, and mechanical equipment. The laundry area has to be expanded to allow the addition of three dryers to accommodate the output of the washers and an area for several clothing folding tables. Without electrical revisions as noted as a miscellaneous item under Phase I, the addition of new dryers is impossible. The existing mechanical room at the west end of the basement is open to the remainder of the rooms. By building code, the room has to be enclosed and ventilated. The remaining areas for games, recreation, and TV lounge should be rearranged and remodeled for efficient use of space. The addition of a "kitchenette" area expands opportunities for residence hall programs that allow for minor food preparation, but mainly provide for residents' snack and meal preparations.

The use and availability of a kitchen for student use eliminates the need for "illegal" hot plates, corn poppers, etc. which are a fire hazard and provides an area for residents to prepare food on weekends when food service is unavailable. Collectively, the functions on this floor will allow for the informal gatherings that are associated with residence hall life. The renovations of the basement will fulfill the needs of these functions.

THE FIRST FLOOR

Currently the first floor houses the Security Department, Parking Depart-

ment, office for Coordinator of Housing, and Assistant Dean of Student Services. Residence Hall functions on the first floor include reception desk and office and four study rooms. The most appropriate way to give the students satisfactory facilities within the building is to use the entire first floor space. The existing reception area functions as an elevator lobby, stair lobby, and waiting area for visitors. A separate visitors lounge area is needed for informal seating of visiting family and friends separated from the elevator lobby. The remainder of the first floor would be a student lounging and study area. When Kilcawley or Maag Library are closed or when individual room activity prohibits study, this area will serve to fulfill these needs. The residence hall must fulfill the study and lounging needs of the residents 24 hours a day, seven days a week and provide alternatives for these functions. We are obligated to provide these alternatives within the confines of the residence hall. There aren't any alternatives when Maag Library or Kilcawley Center are closed. This area will also provide an opportunity for mass meetings or groupings, faculty-student seminars, and additional programs that would accommodate the newly formed coeducational residence hall.

THE SECOND FLOOR

Presently, the second floor has 18 student resident rooms with double occupancy. The apartment for the Coordinator of Housing includes: two adjoining rooms that serve as a bedroom, dining room, bathrom, kitchen, and an adjacent room (but with a separate entrance) that serves as a living room. Also on this floor are the combination study lounge and elevator lobby, shower, toilet and wash area, elevator, two stairhalls, and a double-loaded corridor that currently serves and houses females.

An important item in any residence facility is the student's room. The existing metal beds are "original" equipment with uncomfortable, frequently replaced, pegboard supports and for the most part, inadequate mattresses. These beds barely provide minimum standards for sleeping purposes. The existing

drapery on this floor and all floors is in need of immediate replacement. The existing chrome and fabric student study chairs need reupholstered; but more important, they need replaced because a metal stacking chair is not conducive to an environment for study and they are too hard and uncomfortable. When reconditioned, these chairs can be used elsewhere in the residence hall. The existing lounge chairs need replacement not just reupholstering. They haven't held up to the rigors of residence hall activity. Eventually, the existing metal wall system incorporating desk surface, shelving and wardrobe will need replacement. The existing floor covering (Heuga Tile) is carpeting that is not conducive to a residential environment. The carpet tiles are (by their inherent nature) rough, worn out, and excessively soiled beyond cleaning. They were originally bought and installed because they can be replaced individually, but we can no longer purchase similar colored tile. This replacement problem with the texture of the surface fibers make this floor covering unsuitable for residential living. All of these inadequacies of the student's room amplify the need for a consistent and thorough improvement of the total residential environment.

Now that the second floor houses women, minor modifications such as the addition of a columnar shower and the removal of urinals have been made by our Physical Plant. To comply with the building code, one of the rooms currently being used as a bedroom by the Coordinator of Housing has to be converted into a toilet/shower facility for the handicapped. It is financially advantageous to use this room because it is the closest to our existing plumbing lines. The remaining two rooms used by the Coordinator will be converted to student rooms. The relocation and remodeling of an apartment is discussed later in a separate section.

The existing corridor and lobby carpeting tiles are similar to the student rooms; they are worn and soiled beyond cleaning. The existing deteriorating ceiling tile needs replacing. The replacement ceiling tile will allow accessibility

to the proposed fire alarm equipment, its installation and maintenance, and relieve the constant and difficult replacement of the existing ceiling tile which is a "z" spline system rather than the proposed lay-in type.

The existing elevator lobby furniture consists of two barely useful and unattractive sling-type lounge settees. We are proposing new elevator lobby furniture that provides an area for socializing or studying.

APARTMENT/COORDINATOR OF HOUSING

Presently, the second floor apartment for the Coordinator of Housing consists of three rooms; a very small bedroom with adjoining bathroom, a dining-kitchenette area, and a living room with a separate entrance. This 510 sq. ft. apartment is not adequate in size and convenience, nor commensurate with minimum standards for an individual or married couple. Separate living areas, but functionally arranged (living room, bedroom, bathroom, kitchen, dining room, and main entrance) would fulfill this need. The proposed relocated 680 sq. ft. second floor apartment will provide a minimum solution to this problem.

FLOORS 3 THRU 7

Floors three through seven each have 21 student rooms with the same toilet facilities, elevator lobby, corridor, elevator, and stairhalls, as on the second floor.

The condition of the existing furnishings, carpeting, ceiling tile, shower rooms, etc., is identical to that as mentioned on the second floor. The condition of these items varies on each floor, but none at present provides an acceptable environment for living or learning. The comprehensive plan outline in this report provides optional ways to implement this phase of the remodeling and refurnishing.

FIRE ALARM SYSTEM

The existing fire protection is limited to heat detection in the corridors only. By building code and fire code, we are required to install ionization type smoke detectors at intervals of 30' or less; neither of these criteria is presently met. Coinciding with the installation of new smoke detectors, would be an annunciation system of zones to provide the early and accurate detection of a problem and pinpoint its location. The rezoning of each floor would tie into a recently installed fire detection panel near the reception desk and also have remote annunciation in the proposed location of the Security Department. This will not only provide an early warning of a fire, but its location will be announced simultaneously at the residence hall reception desk and in the Security Department. In conjunction with the alarm system, a 2-hour fire-rated wall has to be constructed in lieu of the existing glass partition between the elevator lobby and Kilcawley Center lobby on the first floor.

WINDOW RENOVATIONS OR REPLACEMENT

The existing curtainwall window system is a Republic Steel manufactured projected sash with a casement and hopper type moveable section in each student room and each separated by a porcelain panel from the room above or below. The 22 vertical "ribbons" of curtain wall were shop painted and have only been painted on the interior since the original installation. The minimum solution to the problem of corrosion and deterioration of the exterior of the metal sash is to clean, scrape and repaint. Reglazing the existing metal sash with tinted insulating glass will reduce present heating costs. The addition of screening to the existing sash would protect residents from insects plus minimize trash and objects being thrown out the windows. Eventually, the framing and glazing will have to be replaced with aluminum insulated framing with insulated tinted glass because the metal sash will have deteriorated and corroded beyond a "painting-maintenance" solution.

AIR CONDITIONING

The payback period for window improvements or replacement would be worthwhile only if the building were both heated and cooled. The actual cost effectiveness would be established by the consulting and designing engineer.

With air conditioning, the anticipated increase in summer students and an increase in "conference or seminar" type meetings with required housing sponsored by Continuing Education would justify this expenditure. By providing cooling (April thru September/October), the residence hall would be upgraded to the standards of other institutions and of other buildings on our campus.

The building was originally planned to be cooled, but budget problems caused the elimination of cooling and retention of heating only. Each individual room has a unit ventilator located in the window alcove that has a heating coil, thermostat, fan, and hot water supply and return piping. To be prepared for cooling, each unit would need a cooling coil, thermostat, and condensate drain. We would reuse the existing piping to each ventilating unit to distribute either hot water or chilled water, but modifications would be necessary to properly connect and valve the in-house existing piping to the University hot and chilled water distribution system in the service tunnel and to reinsulate the existing supply lines inside the building.

MISCELLANEOUS ITEMS

The remaining items noted as miscellaneous items under Phase I, plus the roof replacement and resealing of the exterior masonry, are absolutely necessary as periodical maintenance items and improvements.

By State of Ohio Elevator Code, we must provide controls for the handicapped in the elevator cab and at every floor button location. This improvement with the proposed additional toilet rooms on the second and third floors satisfies our requirements for the handicapped.

SUMMARY

In summary, the implementation of the following recommendations are compatible with minimum standards for a residential environment and will give Kilcawley Residence Hall an improved and renewed image.

1. Reorganize functions, remodel the spaces as required, and refurnish the basement for informal student activities.
2. Dedicate the entire first floor space with remodeled and refurnished visitor lounges, study lounges, offices, and reception area for residence hall use.
3. Remodel and refurnish the second floor to accommodate newly acquired women residents.
4. Remodel and refurnish the student rooms, corridor, and elevator lobby on floors three thru seven.
5. Relocate and remodel a four-room apartment for the Coordinator of Housing.
6. Renovate and improve the fire alarm system for required detection and annunciation.
7. Construct fire wall in elevator lobby on the first floor to insure safe and effective utilization of fire alarm system.

8. Renovate or replace the existing curtain wall window system for improved operating costs.

9. Air condition the entire building for improved summer utilization and comfort during the cooling season.

10. Complete the miscellaneous items as proposed in Phase I for preventive and improved maintenance.

KILCAWLEY RESIDENCE HALL

PHASE I - FALL AND WINTER 1981

1. Remodel and refurnish second floor/miscellaneous items \$123,094

A. Total Construction/Bid/Remodeling 2nd Floor \$105,410

1. Remodel existing toilet room
2. Convert student room to handicapped toilet/
shower room
3. Reurbish 16 student rooms (paint, carpet,
new door)
4. Relocate and enlarge housing director apartment
5. Refurbish corridor and lobby (paint, carpet,
lighting)
6. Install controls for the handicapped in elevator
7. Miscellaneous items
 - a. Extra corkboards
 - b. Water treatment
 - c. Panic hardware on stairhall doors
 - d. Electrical revisions in basement
 - e. Various plumbing projects to heating and hot
water circulating system in basement
8. Contingency

B. Refurnish/Second Floor \$ 17,684

1. Refurnish 16 student rooms (quoted prices, not
estimates)

bunk bed with mattress	\$ 515
2 study chairs	349
drapery, snap tape, rod	<u>80</u>
	944
Cost/room \$ 944 x 16 =	15,104

2. Refurnish lobby and study area

2 settees	1,194
occasional table	395
4 side chairs	697
study table	<u>294</u>
	2,580

2. Remodel and refurnish first floor study lounges. \$ 7,364

A. Refurnish 2 study lounges/1st floor

16 side chairs	\$2,788
4 study tables	1,376
4 lounge chairs	1,562
2 occasional tables	788
	<u>6,514</u>

B. Remodel 2 study lounges/1st floor

demolition	400
painting	350
ceiling	100
	<u>850</u>

3. New Ceiling Lobby and Corridor (floors 3 thru 7. 15,200

4. Fire-Alarm System (Simplex). 18,000

1. 2 zone module (8 zones) for 2-wire smoke heat detectors and test-disconnect switch per zone and rack
2. Forty-five (45) combination smoke/heat detectors
3. Hydraulic holder, release and closer for fire doors
4. (4) two-signal circuit modules
5. (14) VDC fire horns with double projector

Simplex material	7,000
Installation of conduit and related items	11,000

5. Drapery/Floors 3 thru 7 9,800
(110 casements, unlined, snap tape, rods)

TOTAL COST PHASE I \$173,458

PHASE II - SUMMER 1982

1. Remodel and refurnish first floor. \$ 76,680

1. Demolish walls 250' lin.ft. x 9' = 2,250 sq.ft. \$ 800
(2 days x \$400/day)
2. Demolish ceiling 5,200 sq.ft. (4 days x \$400 day) 1,600
3. Remove existing carpeting \$2/sq.yd./550 sq.yd. 1,100
4. New drywall and metal studwall-90 lin.ft. x 9'= 2,430
810 sq.ft. x \$3/sq.ft.

5. New suspended acoustic ceiling - 5,200 sq.ft. x \$2/sq.ft.	10,400
6. New carpeting - 550 sq.yds. x \$30/yd.	16,500
7. New tile lobby - 240 sq.ft. x \$5/sq.ft.	1,200
8. Painting - 6,700 sq.ft. x \$.50/sq.ft.	3,350
9. Furnishings/study lounges	12,000
10. Furnishings/visitor lounges	12,500
11. New lighting	7,500
12. Exhaust-mechanical room	300
13. Contingency	7,000

2. Refurnish and remodel lobby and corridor (floors 3 thru 7) \$ 58,825

1. New carpeting, lobby and corridor 150 sq.yds. x \$30/sq.yd=\$4,500 x 5	22,500
2. Refurnish lobby \$2,580 x 5	12,900
3. Remodel toilet rooms \$1,500 each x 5 painting, new lav faucets, stainless steel shelving, toilet partitions	7,000
4. Painting - lobby and corridor \$1,100 x 5	5,500
5. Handicapped toilet (3rd floor) (Men)	5,300
6. Lighting - 15. fixtures x \$75 each x 5	5,525

3. Refurnish and remodel basement \$ 28,067

1. New ceiling tile 5,200 sq.ft. x \$1.25 sq.ft.	6,500
2. 3 doors w/hol.metal frames \$500 each	1,500
3. Demolition (2 days x \$400 a day)	800
4. New vinyl tile-640 sq.ft. x \$.75/sq.ft.	480
5. Relocate existing lighting (3 days x \$200/day)	600
6. Painting-7,875 sq.ft. x \$.50 sq.ft.	3,937
7. Drywall partitions-450 sq.ft. x \$3/sq.ft.	1,350
8. Furnishings 5 tables @ \$350 each	1,750
20 side chairs @ \$150 each	3,000
9. Kitchen/snack Range	700
Counter w/sink and cabinets	1,000
Folding partition	700
Plumbing	750
Fire suppression system	1,000
10. Contingency	4,000

TOTAL COST PHASE II

\$163,572

PHASE III - SUMMER 1983

1. Refurnish all student rooms/floors 3 thru 7

1. bunk bed with mattress	\$ 620	
2. 2 study chairs @ \$210 each	420	
	<u>\$ 1,040</u>	
\$1,040 x 21 rooms = \$21,840/floor x 5 floors		\$109,200

TOTAL COST PHASE III \$109,200

PHASE IV - BEGIN SUMMER 1984

1. Remodel all student rooms/floors 3 thru 7 @ 1 floor/year

1. Carpeting 19 yds. @ \$30/yd.	\$ 625	
2. Rubber base 55 ft. @ \$7.50/ft.	90	
3. Paint walls, wardrobes, shelving	460	
	<u>\$ 1,175</u>	
\$1,175 x 21 rooms = \$24,675/floor (1984)		

1984	\$24,675
1985	\$27,300
1986	\$30,000
1987	\$33,000
1988	<u>\$36,300</u>

TOTAL COST PHASE IV \$151,275

PHASE V - SUMMER 1989

1. Replace all doors with hardware/floors 3 thru 7

105 doors @ \$715/door

TOTAL COST PHASE V \$ 75,075

PHASE VI - SUMMER 1990

1. Refurnish all student rooms/floors 2 thru 7 with lounge chair

Phase VI - Continued

\$1,200 x 21 rooms/floor = \$25,200/floor x 6 floors

TOTAL COST PHASE VI

\$151,200

PHASE VII - 1991

1. New ceiling in student rooms (optional item)
170 sq. ft. x \$5./sq. ft. = \$595/room x 105 rooms \$ 62,475
2. Wardrobe units and desks units in student rooms/ 2 desks and 2 wardrobe units/room (optional items)
\$800 (2 desks) + \$1,800 (2 wardrobe) = \$2,600/room x 121 rooms 314,600
3. Repaint windows on exterior 20,000
4. Reglaze existing windows with 1/2" insulating glass 48,000
5. Screening of all windows 120,000
6. Air conditioning/entire building/new heating and cooling units)
 -extended chilled water lines from tunnel into Kilcawley basement)
 -chilled water pump in basement with valving)
 -new thermostats in cabinets)
 -condensate lines and main return to basement)
 -insulate existing hot water line)\$540,000
 Engineering fees/6 percent 32,000
 Contingency/8 percent 43,000
 Total \$615,000
7. Alternate to 3, 4, 5
Replacement of existing windows with aluminum thermally - broken framing and 1" insulating solar-cool glass, fixed glazing, demolition of existing windows with installation of new windows - 5,700 sq. ft. x \$55/sq. ft. \$313,500
8. New 5-ply built-up roof with tear-off \$ 13,000
9. Reseal and repaint exterior masonry \$ 24,400
24,400 sq. ft. x \$1/sq. ft.

RECEIVED

001-1502

DEAN OF
ADMINISTRATIVE AFFAIRS

PROGRAM FOR HANDICAPPED ACCESS IMPROVEMENTS
IMPLEMENTATION OF SECTION 504
OF THE REHABILITATION ACT OF 1973
AND THE
YOUNGSTOWN STATE UNIVERSITY
TRANSITION PLAN OF OCTOBER 1977
PHASE 2

Prepared by the
Youngstown State University
Office of Campus Development
October, 1982

Agenda Item F.2.b.
Exhibit F

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1. INTRODUCTION

In October 1977, the Ohio Board of Regents requested each State University to develop a Transition Plan for the removal of handicapped barriers that would comply with Section 504 of the United States Rehabilitation Act of 1973, so the Ohio Board of Regents could receive Federal Funding for its implementation.

Youngstown State University developed its Transition Plan by identifying various obstacles consistent with Section 504 of the Rehabilitation Act of 1973 and estimated a total project cost of \$263,742.

In March 1978, the Ohio Board of Regents was appropriated \$3,000,000 in the Capital Improvements Bill (Amended House Bill No. 618) for the removal of handicapped barriers at public institutions. It then allocated \$107,972 to Youngstown State University to begin the implementation of the Transition Plan at its campus and the elimination of barriers within the funding limitations.

In accordance with a request from the Ohio Board of Regents in April 1978, Youngstown State University submitted a construction program for its implementation of the Transition Plan consistent with the allocation of \$107,972. Since that project has been completed and the University intends to complete the work in the Transition Plan and eliminate other handicapped barriers, a construction program is herewith submitted.

The General Assembly, in November 1981, approved House Bill No. 552 which included an appropriation of \$185,000 as line item 345-028 for handicapped access improvements at Youngstown State University. This program has been developed in accordance with that funding and its purpose.

II. PROJECT DESCRIPTION

This project will provide for complete handicapped facilities in each building with high or moderate use by students, visitors and staff. Small buildings with no use by students and little use by staff are excluded from this program. Buildings which are currently under construction or renovation will have any obstacles removed under their respective contracts.

The intent of this program is to bring at least one major toilet room for each sex and all public circulation spaces up to current codes and standards concerning access for the handicapped.

The following items will be provided in each of the project buildings:

Building access

Public telephones

Campus emergency telephones

Drinking fountains

Toilet room access

Accessible water closets

Handicapped type lavatories with lever faucet handles

Mirrors, towel dispensers, etc. at a usable height

Highly visible signage clearly indicating that the appropriate toilets are suitable for the wheelchair handicapped

III. OBSTACLE IDENTIFICATION BY LOCATION

A. Beeghly Health and Physical Education Center

1. Handicapped lavatories not available.
2. No handicapped drinking fountains at south lobby.
3. Toilet room doors do not meet standards as to space for wheel chair mobility. Door closures require more than the recommended pressure to open.
4. Campus emergency phone system not available to the handicapped.
5. Signs are not provided to identify those toilet rooms suitable for the handicapped.

B. School of Education

1. Handicapped lavatories not available.
2. Mirrors are too high for handicapped use.
3. No public telephone is usable by handicapped.
4. No campus emergency phone is available to the handicapped.
5. Signs are not provided to identify those toilet rooms suitable for the handicapped.

C. College of Arts & Sciences

No barriers noted

1. Signs are not readily visible.

D. Stambaugh Stadium

Noted barriers will be removed under the construction contract.

E. Cushwa Hall

1. Handicapped lavatories not available.
2. Handicapped drinking fountains not available.
3. Entry doors to toilet rooms are not usable by handicapped.
4. Campus emergency telephone not available to handicapped.
5. Elevator buttons too high and not in braille.
6. Signs not readily visible.

F. Engineering Science Building

1. Handicapped water closet not available.
2. Handicapped lavatory not available.
3. Entry doors to toilet rooms not usable by handicapped.
4. Door at ramp to Cushwa Hall not usable by handicapped.
5. Signs not readily visible

G. Ward Beecher Science Hall

1. Handicapped drinking fountains not available
2. Public telephones not available.
3. Campus emergency phone not available.
4. Entry doors to toilet rooms not usable.
5. Signs not readily visible

H. Magg Library

1. Handicapped lavatories not available.
2. Handicapped drinking fountains not available.
3. Signs not readily visible.

I. Jones Hall

1. Handicapped drinking fountains not available.
2. Campus emergency phone not available.
3. Signs not available.

J. Williamson Hall

Noted barriers will be removed under current building program.

K. Bliss Hall

1. Entry doors to toilet rooms not usable by handicapped.
2. Campus emergency phone not available.
3. Signs not available.

L. Kilcawley Center

1. Handicapped lavatory not available.
2. Handicapped drinking fountain not available.
3. Mirrors too high.
4. Signs not available.

M. Central Receiving Building

1. No toilet facilities for the handicapped are available.

N. Tod Administration Building

1. Handicapped lavatories not available.
2. Signs not readily visible.

IV. PROJECT COST ESTIMATE

Total Construction Cost	\$153,200.00
State Architect's Fee	2,399.00
*Associate's Fee (11%)	16,850.00
Moveable Equipment	-0-
**Contingency	<u>12,551.00</u>
TOTAL	\$185,000.00

* Associate's Fee includes sufficient funds to provide for field measurement of those facilities for which no drawings are available.

** Contingency funding is higher than usual to allow for the unknown condition and location of the new plumbing lines.

V. CONSTRUCTION COST ESTIMATE BY LOCATION

A. Beehly Health and Physical Education Center	\$ 18,000
B. School of Education	4,200
C. College of Arts and Sciences	600
D. Stambaugh Stadium	-0-
E. Cushwa Hall	55,000
F. Engineering Science Building	24,400
G. Ward Beecher Science Hall	6,500
H. Maag Library	12,000
I. Jones Hall	2,100
J. Williamson Hall	-0-
K. Bliss Hall	16,200
L. Kilcawley Center	8,400
M. Central Receiving Building	3,000
N. Tod Administration Building	<u>2,400</u>
TOTAL CONSTRUCTION COSTS	\$153,200

VI. ARCHITECTURAL GENERAL INSTRUCTIONS

The associate architect shall follow the guidelines of the "Handbook of Instructions for Architects and Engineers" issued by the Department of Public Works and any other supplemental directives issued by that department along with the special University requirements contained herein. In no instance shall the requirements of the State or University conflict.

All components of this program, including but not limited to, hardware, finishes, fixed equipment, lighting, doors, locks, toilet room accessories, shall fully meet the requirements of the University and the Department of Public Works. Certain items such as the keying of locks, electrical power systems, etc. shall be designed as part of the present systems in use currently at the University.

Where graphics are required, they shall be designed to match the present graphics system existing on campus or match individual building systems.

Where it is necessary, as determined by the University, more than one design concept for a space shall be prepared by the architect and submitted for review with estimated costs to the University. In all phases of design, the architect shall give consideration to all incidental items relating to construction and be prepared to discuss the same with University officials. Among the items to be considered in this regard are construction staging areas, traffic, pedestrian walkways, building management (mail, control, custodial services, etc.), environmental conditions, utilities, classroom and lab schedules, etc. The work is to be accomplished with minimum inconvenience, disruption, or interruption, of classes, lab sessions, administrative or other University activities.

The architect will be provided with whatever building plans and class schedules available to develop his design but some facilities which are to be remodeled must be measured in the field and at no additional cost other than what is provided for under the Project Cost Estimate of this program.

TEACHER EDUCATION REDESIGN

REVISED
1982-83
BUDGET

	1982-83		ADJUSTMENTS		REVISED 1982-83 BUDGET	
	FTE	Budget	FTE	Amount	FTE	Amount
<u>INCOME</u>						
Balance forward from 1981-82		\$ 58,590		\$ 40,629		\$ 99,219
State Appropriation for 1982-83		180,000		28,224		208,224
TOTAL INCOME		<u>\$238,590</u>		<u>\$ 68,853</u>		<u>\$ 307,443</u>

EXPENDITURESPERSONAL SERVICES

Salaries:

Limited Service Faculty	2.80	\$ 27,440	1.56	\$ 11,025	4.36	\$ 38,465
Prof./Admin.Full-Time	6.00	111,583	-	-	6.00	111,583
Classified Full-Time	2.00	27,928	-	-	2.00	27,928
Wages	.82	5,692	.32	2,278	1.14	7,970
Independent Contractor		-0-		250		250
Honoraria		-0-		12,000		12,000
Stipend		2,500		(2,250)		250
TOTAL SALARIES	11.62	\$175,143	1.88	\$ 23,303	13.50	\$ 198,446
Fringe Benefits		37,447		1,656		39,103
TOTAL PERSONAL SERVICES	11.62	\$212,590	1.88	\$ 24,959	13.50	\$ 237,549

OPERATING EXPENSES

Supplies-Office		\$ 10,000		\$ 4,000		\$ 14,000
Supplies-Instructional		10,000		3,894		13,894
Travel-Official Business		6,000		(500)		5,500
Mileage-Off-Campus Instr.		-0-		7,000		7,000
Postage,Freight & UPS Charges		-0-		200		200
Inform. & Comm.-Misc.		-0-		1,000		1,000
Miscellaneous-N.O.C.		-0-		1,000		1,000
Furniture & Furnishings		-0-		2,000		2,000
Office Machines		-0-		1,000		1,000
Instructional Equip.		-0-		24,300		24,300
TOTAL OPERATING EXPENSES		\$ 26,000		\$ 43,894		\$ 69,894
TOTAL DEPARTMENTAL BUDGET	11.62	\$238,590	1.88	\$ 68,853	13.50	\$ 307,443



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

Urban Demonstration Program

1982-83

	<u>FTE</u>	<u>Amount</u>
<u>Resources</u>		
Balance Forward 81-82		\$ 16,800
Ohio Board of Regents		<u>25,714</u>
Total Resources		<u>\$ 42,514</u>
 <u>Expenditures</u>		
Personal Services:		
Professional/Administrative	.12	\$ 7,000
Professional/Part-time	.50	7,000
Civil Service/Full-time	.16	2,330
Wages	.36	2,500
Fringe Benefits		<u>2,241</u>
Total Personal Services and Fringes	1.14	\$ 21,071
 Operating Expenses:		
Supplies		\$ 1,000
Travel		1,500
Publications		100
Telephone - Local		100
Telephone - L.D.		43
Postage		1,000
Miscellaneous		<u>900</u>
Total Operating Expenses		\$ 4,643
Total Urban Demonstration Budget	1.14	<u>\$ 25,714</u>
 Balance Forward 1983-84		 \$ 16,800

AGREEMENT ESTABLISHING METHODS
FOR MUTUAL SUPPORT OF ACADEMIC AND RESEARCH EFFORTS

This Agreement is between Youngstown State University, an institution of higher education and an agency of the State of Ohio located at Youngstown, Ohio, hereinafter referred to as "YSU", and the Northeastern Ohio Universities College of Medicine, an institution of higher education and an agency of the State of Ohio located at Rootstown, Ohio, hereinafter referred to as "NEOUCOM". The parties are referred to collectively herein as "Participating Institutions".

1. The participating institutions have a strong interest in mutual support in specific instances such as association in research.
2. In addition, advanced research facilities present on one campus but not on the other will be made available to investigators from the other campus by program agreement.
3. Federal and State agencies have increasingly emphasized the importance of interdisciplinary and interinstitutional programs of instruction and research.
4. The close geographic proximity of the participating institutions insures that further interrelationships can be developed to the mutual advantage of both. A method for a member of the staff of one institution to obtain research, instructional, and other services at the other institution is needed. This agreement provides details of such a method.

NOW, THEREFORE, the parties do mutually agree as follows:

1. The period covered by this agreement shall commence _____ and shall continue indefinitely.
2. Proposals shall be requested by the Provost of NEOUCOM to the President of YSU, or vice-versa, and approved by each, prior to the establishment of a deposit account on the appropriate campus. A numbered Task Addendum to this Agreement shall accompany any proposal and request. Such Addendum will indicate the amount of the account, purposes for which funds are made available, and individual(s) on either campus who are authorized to expend the funds.
3. Either party may terminate a numbered Task Addendum for any reason after notice in writing is given to the other party one (1) year in advance of the termination date.
4. All notices, payments, requests, consents approvals, or other communications which may be required under this contract will be given to the signers of this agreement or their successors.
5. This Agreement may be amended by the unanimous consent of the parties evidenced in writing and appended herewith.

YOUNGSTOWN STATE UNIVERSITY

NORTHEASTERN OHIO UNIVERSITIES
COLLEGE OF MEDICINE

BY _____
DATE _____

BY _____
DATE _____

ARTICLE VI. COMMENCEMENT - DEGREES AND DIPLOMAS

Section 2. Conferring of Degrees and Diplomas.

Degrees and diplomas shall be awarded to undergraduate students by the Board of Trustees upon the recommendation of the respective deans as having fulfilled all requirements for the degree. The Seal of the University shall be affixed to all diplomas.

Degrees and diplomas shall be awarded to graduate students by the Board of Trustees upon the recommendation of the Graduate Faculty as having fulfilled all requirements for the degree.

DEGREES AND DIPLOMAS MAY ALSO BE CONFERRED ON BEHALF OF THE BOARD OF TRUSTEES WHEN APPROVED BY THE CHAIRMAN OR A VICE CHAIRMAN OF THE BOARD OF TRUSTEES UPON THE RECOMMENDATION AND FINDING OF THE FACULTY AND THE PRESIDENT THAT THE CANDIDATES HAVE SATISFIED ALL OF THE UNIVERSITY'S REQUIREMENTS FOR SUCH DEGREES OR DIPLOMAS; PROVIDED, HOWEVER, THAT NO HONORARY DEGREES SHALL BE CONFERRED WITHOUT SPECIFIC RECOMMENDATION BY THE PRESIDENT AND SPECIFIC AUTHORIZATION BY THE BOARD OF TRUSTEES.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

December 10, 1982

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is copy of draft of Minutes of the meeting
of the Board of Trustees held on November 12, 1982.

Yours very truly,

Hugh W. Manchester

HUGH W. MANCHESTER
Secretary to the Board of Trustees

HWM:EVT
Enc.

Copy to: Each of Nine Trustees
Dr. John J. Coffelt, President
Dr. Bernard T. Gillis, Provost
Dr. Neil D. Humphrey, Executive Vice President
Dr. Taylor Alderman, Vice President Personnel
Services
Edmund J. Salata, Dean Administrative Services
Attorney Edward A. Flask, Legal Counsel
Attorney Theodore R. Cubbison, Legal Services
Officer
Mr. Fred W. Rich, State Examiner