



**COPY**

**YOUNGSTOWN STATE UNIVERSITY**

YOUNGSTOWN, OHIO 44555

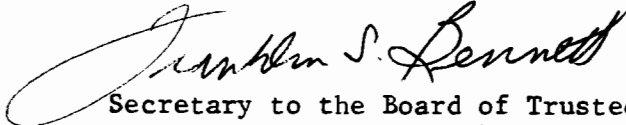
June 2, 1983

TO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at noon on Saturday, June 18, 1983, following Commencement, in the Board Room in Tod Administration Building.

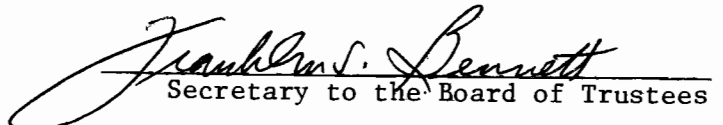
Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,

  
Secretary to the Board of Trustees

FSB:EVT

Copies of the above notice were mailed on June 2, 1983 to each of the Nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the five others listed on the reverse side of this page.

  
Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger, Chairman  
Bank One of Eastern Ohio  
6 Federal Plaza West  
Youngstown, Ohio 44503

Attorney Paul M. Dutton  
Mitchell, Mitchell & Reed  
709 Bank One Bldg.  
Youngstown, Ohio 44503

Dr. Thomas Fok  
Thomas Fok & Associates, Ltd.  
3896 Mahoning Avenue  
Youngstown, Ohio 44515

Dr. John F. Geletka  
5600 Mahoning Avenue  
Austintown, Ohio 44515

Mr. Edgar Giddens  
448 Cleveland Street  
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager  
International Brotherhood of  
Electrical Workers Union Local 64  
291 McClurg Road  
Youngstown, Ohio 44512

Mrs. Emily P. Mackall  
9842 State Route 170  
Rogers, Ohio 44455

Mr. William G. Mittler, General Manager  
Youngstown Vindicator  
Vindicator Square & West Boardman  
Youngstown, Ohio 44503

Mr. Frank C. Watson, President  
Youngstown Welding & Engineering Co.  
Box 2451  
Youngstown, Ohio 44509

Dr. John J. Coffelt, President  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

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Dr. Thomas A. Shipka, President  
YSU-OEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Attorney Alan R. Kretzer  
Legal Counsel  
1200 Wick Building  
Youngstown, Ohio 44503

Mr. Raymond McElroy, President  
YSU Chapter of OCSEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Theodore R. Cubbison, Esquire  
Legal Services Officer  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Mrs. Judith Parmenter, Executive  
Director-YSU Alumni Association  
Youngstown State University  
410 Wick Avenue  
-Youngstown, Ohio 44555

MEMO TO: DR. DAVID C. GENAWAY

LIBRARIAN

FROM: FRANKLIN S. BENNETT  
Secretary to the Board of Trustees

DATE: June 18, 1983

SUBJECT: Minutes of Meeting of the Board of  
Trustees of Youngstown State  
University held April 22, 1983

I am enclosing a xerox copy of the original .  
Minutes of the Board of Trustees meeting referred to above.

The original Minutes were approved, signed  
and attested at today's meeting of the Board of Trustees.

F.S.B.

FSB:EVT

xc: President John J. Coffelt  
Provost Bernard T. Gillis  
Vice President Taylor Alderman  
Dr. Thomas Fok, Chairman of the Board



**COPY**

**YOUNGSTOWN STATE UNIVERSITY**

**YOUNGSTOWN, OHIO 44555**

June 18, 1983

Dr. Thomas A. Shipka, President  
YSU-OEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Dr. Shipka:

Enclosed for your records find a copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University held on April 22, 1983.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

*Franklin S. Bennett*  
SECRETARY TO THE BOARD OF TRUSTEES

FSB:EVT

Enc.

sc: Dr. John J. Coffelt  
Dr. Taylor Alderman



**COPY**

**YOUNGSTOWN STATE UNIVERSITY**

**YOUNGSTOWN, OHIO 44555**

June 18, 1983

Mr. Raymond McElroy, President  
YSU Chapter of OCSEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Mr. McElroy:

Enclosed for your records find a copy of the Minutes of the meeting of the Board of Trustees of Youngstown State University held April 22, 1983.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script, appearing to read "Franklin S. Bennett".

SECRETARY TO THE BOARD OF TRUSTEES

FSB:EVT

Enc.

xc: Dr. John J. Coffelt



**COPY**

**YOUNGSTOWN STATE UNIVERSITY**

**YOUNGSTOWN, OHIO 44555**

June 18, 1983

Mrs. Judith Parmenter  
YSU Alumni Director  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Mrs. Parmenter:

Enclosed for your records find a copy of the Minutes of the Board of Trustees of Youngstown State University held on April 22, 1983.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script, reading "Franklin S. Bennett".

SECRETARY TO THE BOARD OF TRUSTEES

FSB:EVT

Enc.

xc: Dr. John J. Coffelt  
Dr. Taylor Alderman

MINUTES OF MEETING

of

BOARD OF TRUSTEES

of

YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building  
Saturday, June 18, 1983

Pursuant to Resolution YR 1983-66 and to Notices mailed on the 2nd day of June, 1983 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, to the Legal Services Officer of the University and to the Executive Director of YSU Alumni Association) a regular meeting (ninety-first) of the Board of Trustees of Youngstown State University convened following Commencement Exercises in the Board Room in the Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Earl W. Brauninger, Paul M. Dutton, Dr. Thomas D. Y. Fok, Dr. John F. Geletka, Edgar Giddens, William J. Lyden, Mrs. Emily P. Mackall, and Frank C. Watson. One Trustee was absent - William G. Mittler.

Also present were Dr. John J. Coffelt, President, Dr. Neil D. Humphrey, Executive Vice President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Dean Administrative Services, Dr. Lawrence E. Looby, Associate Vice President Public Services, Dr. Charles A. McBriarty, Associate Vice President Student Services, Philip A. Snyder, Director University Relations, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 20 deans, members of the faculty, students and members of the news media.

Dr. Fok, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting.

Evidence was available to establish that due notice of the meeting had been mailed on June 2, 1983 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Alan R. Kretzer, Special Counsel, to Theodore R. Cubbison, Legal Services Officer and to Mrs. Judith Parmenter, Director, YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on April 22, 1983

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on April 22, 1983 had been mailed to each Trustee, to the President, the Executive Vice President, Provost, Vice President Personnel Services, the Dean of Administrative Services, the State Examiner, the Special Counsel and the Legal Services Officer. After correction by Mr. Bennett of ITEM IV C (Special Counsel), the Minutes of such meeting were approved on Motion by Mr. Watson, seconded by Mr. Brauninger and duly carried, and were signed by the Chairman and attested by the Secretary.

ITEM III - Recommendations of the President of the University

Dr. Coffelt recommended that three Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a Motion, which was made by Mr. Watson and seconded by Mr. Brauninger, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University, and

YR 1983-67

WHEREAS, new appointments have been made subsequent to the April 22, 1983 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1982-83 Budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.



2. Resolution Accepting Gifts

After a Motion which was made by Mr. Brauninger and seconded by Mr Giddens, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and YR 1983-68

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

After a Motion which was made by Mr. Dutton and seconded by Mrs. Mackall had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted.

3. Resolution To Reaffirm the Conferral of an Honorary Degree

WHEREAS, under the Board of Trustees Policies, Article VI, Section 3, Honorary Degrees may be awarded to recognize significant contributions to the welfare of the University, the community and/or mankind; and YR 1983-69

WHEREAS, such recommendation shall be submitted to the Board of Trustees by the President for its consideration and action; and

WHEREAS, Mr. R. Thornton Beeghly has distinguished himself by his career, service and actions on behalf of the University and the community.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby confirm the granting and conferral of the degree Doctor of Humane Letters, honoris causa, upon Mr. R. Thornton Beeghly with all of the rights and privileges attendant there-to.

ITEM IV - Reports of the President and Other Officers of the University

1. Dr. Coffelt, President, reported concerning the following matter:

A. Trustees' Attendance at Meetings

In addition to the Secretary's report as to Trustees' attendance at meetings of the Board of Trustees, the President distributed copies of reports which covered the attendance of Trustees at many meetings of the six standing and ad hoc Committees of the Board. These indicated excellent attendance records by each Trustee, and the President expressed his thanks and the thanks of the entire Administration to each Trustee.

2. Dr. Humphrey, Executive Vice President, stated that he had no report.

3. Dr. Taylor Alderman, Vice President Personnel Services, reported concerning the following matter:

A. Developments In Litigation Involving the Two Different Unions

Dr. Alderman reported on the developments of the litigation involving the two different unions attempting to represent University employees. He stated that the lawsuit originally filed in the Common Pleas Court of Franklin County, Ohio had been transferred by that Court to the Mahoning County Common Pleas Court and that a hearing was scheduled for next Monday, June 20, 1983 on the matter. The University will be represented at this hearing by Attorney Kretzer.

4. Dr. Gillis, Provost, reported concerning the following matters:

A. New Department Chairpersons

Newly elected or re-elected Department Chairpersons for the 1983-84 Academic Year and beyond are as follows:

Criminal Justice	-	Dr. Lawrence E. Cummings
Health & Physical Education	-	Dr. Barbara L. Wright
Industrial Engineering	-	Dr. Wade C. Driscoll
Mathematics and Computer Sciences	-	Dr. Richard L. Burden
Mechanical Engineering	-	Dr. Frank A. D'Isa
Sociology, Anthropology and Social Work	-	Dr. James A. Kiriazis
Speech Communication and Theatre	-	Mr. Alfred W. Owens

B. Distinguished Professorship Awards

As provided in the Agreement between the University and the Faculty Association, as many as ten awards may be given for "excellence in teaching and research and scholarship" to faculty members in the bargaining unit and academic chairpersons. Those selected for this past academic year were:

Dr. Richard H. Bee	-	Economics
Dr. Janet E. Del Bene	-	Chemistry
Dr. Saul Friedman	-	History
Dr. Michael D. Gelfand	-	Dana School of Music
Dr. Lawrence Hugenberg	-	Speech Communication & Theatre
Dr. Ahalya Krishnan	-	Psychology
Dr. Wade Raridon	-	Dana School of Music
Dr. Gary Salvner	-	English
Dr. Richard Shale	-	English
Dr. Ronald Tabak	-	Physics and Astronomy

C. Watson Merit Award Winners for the 1982-83 AY

The generosity of a bequest from Walter E. and Caroline H. Watson enables the University to provide annual merit awards to chairpersons of academic departments who have given significant and valued leadership and performance over a period of years in serving in such office.

This year's winners were nominated by their respective Deans and they were selected by a committee chaired by the Provost. They are:

Dr. Jack D. Bakos	-	Civil Engineering
Dr. Warren Young	-	Physics and Astronomy

D. Research Professorship Awards for 1983-84 AY

Each year the Committee on Research Professorships reviews applications and recommends up to twelve faculty members whose unsubsidized research is deemed meritorious of support. Winners receive a teaching load reduction during the next academic year. The awardees announced by the Associate Provost and Dean of Graduate Studies are:

Dr. John J. Buoni	-	Mathematical and Computer Sciences
Dr. Carol Gay	-	English
Dr. Irfan Khan	-	Civil Engineering
Dr. Muhammad Latif	-	Electrical Engineering
Dr. Howard D. Mettee	-	Chemistry
Dr. Daryl W. Mincey	-	Chemistry
Dr. Pietro Pascale	-	Foundations of Education
Dr. Richard Phillips	-	Chemistry
Dr. Lowell Satre	-	History
Dr. Steven Schildcrout	-	Chemistry
Dr. Loren Schroeder	-	Biological Sciences
Dr. Ronald Tabak	-	Physics and Astronomy

E. Faculty Improvement Leave for a Chairperson for 1983-84 AY

In accord with the current Board of Trustees policies, Dr. Gillis has recommended granting a Chairperson Improvement Leave for three academic quarters to Mrs. Virginia Phillips for 1983-84 AY. She will be working on the completion of requirements for the Doctor of Business Administration degree. The President has presented a resolution on the Leave.

F. Additional Faculty Improvement Leave

An additional Faculty Improvement Leave has been granted to Mr. Russell A. Maddick of the Art Department for the three quarters of the coming academic year.

G. Accreditations

The American Chemical Society Committee on Professional Training has reviewed the Chemistry Department's five-year re-evaluation report and concluded that their program continues to meet the criteria for American Chemical Society approved schools.

The Committee on Allied Health Education and Accreditation on April 20, 1983 voted to award the Medical Laboratory Technician-Associate program initial accreditation for one year for fifteen students. A report on the program must be submitted by November 1, 1983.

The initial accreditation report to the American Assembly of Collegiate Schools of Business has been submitted now preparatory to their visit in the Fall.

The accreditation report to Accreditation Board for Engineering and Technology for reaccreditation of the programs in the William Rayen School of Engineering has also been sent.

#### H. Military Science Scholarships

The Youngstown State University Foundation has established twenty one-year scholarships in the amount of \$250 per quarter for the 1983-84 AY for Military Science II students (Second Year Students).

#### I. IBM 4341 CAD/CAM System Proposal

The International Business Machines Corporation has notified the University that they have not been selected to receive one of the twenty systems donated nationally.

#### J. Faculty Books

Recent books published by our Faculty include:

"Polymers for Solar Energy Utilization"  
American Chemical Society, Symposium Series No. 220  
Washington, D.C., 1983; 325 pp.  
Charles G. Gebelein, David J. Williams & Rudolph  
D. Deanin, editors.

"Geology of National Parks"  
Third Edition  
Kendall/Hunt Publishing Co.  
Dubuque, Iowa 1983  
Ann Harris and Esther Tuttle

"Computers in Criminal Justice: An Introduction to  
Small Computers"  
Pilgrimage Press  
Cincinnati, Ohio 1983; 93 pp.  
Joseph A. Waldron, Carol Sutton and Terry Buss

Dean Salata's report concerning Stambaugh Stadium was accepted, on Motion duly made, seconded and carried.

EXECUTIVE SESSION

The Trustees retired into an executive session at 12:25 p.m. for about forty minutes, after motion duly made, seconded and carried, for the purpose of considering matters relating to the employment of personnel before returning to the open meeting in the Board Room. Mr. Brauninger left the meeting at the conclusion of the Executive Session.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Giddens reported that the Committee was recommending four Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution to Approve a Faculty Improvement Leave for a Chairperson

WHEREAS, Article III, Section 25 of the Policies of the Board of Trustees of Youngstown State University provide for Faculty Improvement Leaves for academic department chairpersons, upon the recommendation of the President to the Board of Trustees prior to the granting of such leave; and

YR 1983-70

WHEREAS, a Faculty Improvement Leave for a department chairperson has been recommended by the President of the University for the 1983-84 academic year;

THEREFORE, BE IT RESOLVED, that a Faculty Improvement Leave for the 1983-84 academic year is hereby authorized and approved by the Board of Trustees of Youngstown State University for Ms. Virginia K. Phillips, Chairperson of the Business Education and Technology Department, provided that a replacement acceptable to the President can be identified.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

b. Resolution to Provide Full Service Credit for Leave Recipients

WHEREAS, it was the intention of the Board of Trustees of Youngstown State University that all faculty granted Faculty Improvement Leaves under the provisions of Ohio Revised Code 3345.28 and under the provisions of the 1977-82 and 1982-86 Agreements with the faculty bargaining agent should receive full service credit for retirement with the Ohio State Teachers Retirement System (STRS); and

YR 1983-71

WHEREAS, rules promulgated by STRS require contribution for leave recipients based upon the 9-month salary each faculty member would have received had he or she not been on leave in order to secure 100% service credit for retirement; and

WHEREAS, this will require the expenditure of \$2,862 to provide full service credit for faculty on Faculty Improvement Leaves during 1982-83;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that said funds be forwarded to STRS to secure full retirement service credit for 1982-83 leave recipients and that an identical amount be transferred from the Unallocated Reserve to the appropriate departmental fringe benefit accounts.

The motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

c. Resolution to Ratify Revisions in Agreement

WHEREAS, Article 11.3 of the 1982-86 Agreement with the Youngstown State University Chapter of the Ohio

YR 1983-72

Education Association provides for possible revision of the instrument utilized in the student evaluation of teaching; and

WHEREAS, revisions in the evaluation instrument and in the language of Article 11 and Appendices D and E of the Agreement have been agreed to by representatives of the University and the Association and reviewed by the Personnel Relations Committee of the Board of Trustees;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the revisions in the Agreement specified in Exhibit C attached hereto are hereby ratified and approved.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Giddens next read and moved for adoption the following Resolution:

d. Resolution to Confer Emeritus Status

WHEREAS, Article III, Section 27 of the Policies of the Board of Trustees provides for conferral of emeritus status upon faculty and Professional/Administrative staff who retire from the University following at least ten years of meritorious service and are recommended by the President of the University;

YR 1983-73

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that those faculty and Professional/Administrative staff members listed on Exhibit D attached hereto are hereby granted the emeritus title designated on Exhibit D.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.



2. Building and Property Committee

Mr. Dutton stated that the Building and Property Committee had determined to recommend the adoption of two Resolutions by the Board of Trustees.

He then read and moved for adoption the following Resolution:

a. Resolution Concerning Youngstown Convocation Center

WHEREAS, H.B. 552, 114th General Assembly, State of Ohio, appropriated \$250,000 for "Youngstown Convocation Center - Planning" as part of the Youngstown State University capital improvement program; and

YR 1983-74

WHEREAS, Youngstown State University prepared a "Request for Proposal" inviting management consulting firms to prepare a market and management feasibility study for such a facility and selected the firm of Coopers & Lybrand in cooperation with Mosure and Syrakis, Ltd. to undertake such a study for a fee of \$68,000; and

WHEREAS, Youngstown State University did submit a request to the State Controlling Board through the Ohio Board of Regents for release of \$68,000 from the \$250,000 appropriation in order to secure this study; and

WHEREAS, the Chancellor's office has notified the University of new capital improvement guidelines issued by the Director, Office of Budget and Management, which would require the Board of Trustees to agree to provide the debt service for a project such as this if it were to be built; and

WHEREAS, Youngstown State University's primary mission is education and the provision of debt service for a public service project such as a Convocation Center might endanger the University's ability to successfully undertake its primary mission.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby

refuse to pledge student fees to service the debt which would be created if a Youngstown Convocation Center were to be constructed but does renew its offer to be of assistance in planning such a facility should the funds be made available by the State.

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby request clarification concerning the procedures to be used in the future by the State of Ohio for release of appropriated capital improvement monies to state-assisted universities.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Dutton next read and moved for adoption the following Resolution:

b. Resolution Concerning Purchase of Parking Lot

WHEREAS, the University presently leases the property at the northeast corner of Rayen Avenue and Phelps Street in Youngstown, Ohio, directly south of Williamson Hall and uses it for a parking lot; and

YR 1983-75

WHEREAS, it is believed highly desirable to continue this use and the property is believed available for sale;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the acquisition of the subject property at its appraised value provided the owner wishes to sell;

BE IT FURTHER RESOLVED, that acquisition of this property shall be accomplished in the same manner as the Board of Trustees have previously directed to be followed in purchasing property in Smoky Hollow.

The Motion was seconded by Mr. Watson and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee

Mr. Lyden stated that the Budget and Finance Committee had determined to recommend the adoption of six Resolutions by the Board of Trustees.

He then read and moved for adoption the following Resolution:

a. Resolution Concerning Fees and Other Charges

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students ". . . including an institutional fee for educational and associated operational support of the institution and a general fee for noninstructional services . . ." and ". . . the instructional fee and the general fee shall encompass all charges for services assessed uniformly to all enrolled students . . ."; and

YR 1983-76

WHEREAS, Ohio law provides that "Each board may also establish special purpose fees, service charges, and fines as required; such special purpose fees and service charges shall be for services or benefits furnished individual students or specific categories of students and shall not be applied uniformly to all enrolled students"; and

WHEREAS, Ohio law provides that "A tuition surcharge is to be paid by all students who are not residents of Ohio"; and

WHEREAS, Ohio law provides that "Each state-assisted institution of higher education in its statement of charges to students shall separately identify the instructional fee, the general fee, the tuition charge, and the tuition surcharge"; and

WHEREAS, 1983-84 budget planning has proceeded sufficiently that revenues can be projected and the need for student fees established; and

WHEREAS, budgets for 1983-84 must be finalized and students must be given reasonable notice concerning the fees to be charged.

NOW, THEREFORE, BE IT RESOLVED, that the combination of the instructional fee and the general fee shall be identified as "tuition" and the following rates for tuition, nonresident tuition surcharge, special purpose fees, service charges, and fines shall be effective starting Fall Quarter, 1983, and all rates shall remain in effect until changed by the Board of Trustees.

TUITION

Instrucion fee (Incluing Audit)

Part-time undergraduate student, 1 to 11 credits	\$ 32 per credit
Full-time undergraduate student, 12 to 16 credits	\$375 per quarter
Undergraduate credits in excess of 16 credits per quarter	\$ 32 per credit
Graduate Students, all credits	\$ 37 per credit

General Fee

Part-time student, 1 to 11 credits	\$ 6 per credit
Full-time student, 12 credits or more	\$ 70 per quarter

NONRESIDENT TUITION SURCHARGE

Part-time student, 1 to 11 credits	\$ 27 per credit
Full-time student, 12 to 16 credits	\$325 per quarter
Credits in excess of 16 credits per quarter	\$ 27 per credit

SPECIAL PURPOSE FEES, SERVICE CHARGES, AND FINES

Performance Music Fee -- Tuition plus	\$ 14 per credit
International Student Fee	\$ 65 per quarter
Application Fee (undergraduate only)	\$ 20
Change of Registration Fee	\$ 6
Credit by Examination Fee	\$ 20 per course
Graduation Fee	\$ 25
Matriculation Fee (Graduate School)	\$ 20

Proficiency Examination Fee	\$ 10
Transcript Fee	\$ 3 per copy
Student Locker Rental	\$ 3 per academic yr.
Theis Binding Charge	\$ 10
Health and Physical Education Locker and Towel Charge:	
Student registered for H&PE course	No Charge
All others authorized to use facilities	\$ 5 per quarter
Lock Replacement Charge	\$ 3
Towel Replacement Charge	\$ 2
Health and Physical Education Activity Charge:	
Variable to cover cost in specified courses.	
Charge set by and paid to vendor.	
Diploma Mailing Charge (Not assessed those attending Commencement)	\$ 5
Registration Withdrawal Fee	\$ 10
Diploma Replacement Charge	\$ 20
ID Replacement Charge	\$ 5
Id Validation Sticker Replacement Charge	\$ 3
Late Registration Fee	\$ 30
Late Payment Fee	\$ 15
Returned Check or Credit Card Fee	\$ 12

Library Fines:

- (1) Overdue book: 10¢ per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge.
- (2) Overdue reserve book: 55¢ per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge.
- (3) Unauthorized removal of closed reserve book: 55¢ per day to maximum of \$5 plus cost of book replacement, including a \$10 processing charge, plus \$5.

Child Development Laboratory Charge	\$ 25 per quarter
Elementary Education Reading Specialist Charge	\$ 50 per quarter
Early Childhood Practicum Charge	\$ 25 per quarter
Dental Hygiene Clinic Charge	\$ 5 per treatment
ROTC Activity Fee	\$ 4 per quarter
Military Equipment Deposit	\$ 10

Parking Permit Charge	\$ 20 per quarter
Per entrance without permit	\$ 1
Residence Hall	
Academic Year:	
Room and Board	\$2,085 academic year
(Payable \$695 per Quarter except that an extra \$100 is charged the first Quarter of residency and the Spring Quarter is reduced by \$100. If a resident does not stay through the Spring Quarter, the \$100 is forfeited.)	
Residence Hall Improvement Fee (applicable to all residents)	\$ 75 academic year
Security Deposit (paid first Quarter of occupancy)	\$ 50
Single Room Surcharge	\$ 80 per quarter
Summer Session:	
Room - per five-week session	\$ 110
Security Deposit	\$ 50
Single Room Surcharge - per five-week session	\$ 15
Voluntary Board Plan for Students Not Living in Kilcawley Residence Hall:	
Academic Year:	
Five-Day Plan	\$ 349 per quarter
Seven-Day Plan	\$ 409 per quarter
Intramural Team Deposit	\$ 10
Intramural Team Protest Charge	\$ 5
Neon Mailing Charge	\$ 3
Neon Printing Charge (if not registered Winter Quarter nor graduating during academic year)	\$ 20
Nonstudent Library Card Deposit	\$ 25
Library Carrel Key Deposit	\$ 10
Parking Violation Fine	\$ 5
(Fine doubled if not paid within 10 days of issuance of ticket.)	

BE IT FURTHER RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops and for preparatory training at the Dana School of Music, all offered or coordinated through the Department of Continuing Education.
2. ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. charges for use of University facilities by non-University groups or organizations; and,
5. a special fee for an "Executive Sequence -- Masters of Business Administration" program if such program is established. It shall be understood that such a fee, if authorized, shall be placed in a special fund which shall provide for all related costs of the program and that the budget for such fund shall be subject to approval in the same manner as are other University operating budgets; and

BE IT FURTHER RESOLVED, that in all cases the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant department head to cover the depreciated value of the equipment; (c)

for such charges the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designee shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

BE IT FURTHER RESOLVED, that fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1982-56 and in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the spring, in order that students and others are informed as to rates for the coming year and budgets may be finalized; and

BE IT FURTHER RESOLVED, that if a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition (i.e. the instructional fee and the general fee), of the nonresident tuition surcharge, the performance music fee, and the international student fee, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the University, the registration withdrawal fee shall be assessed and paid and the student identification card shall be surrendered before the refund is paid.

<u>DATE OF ACCEPTANCE BY BURSAR*</u>	<u>ACADEMIC QUARTER</u>	<u>SUMMER SESSION</u>
1st - 6th day	75% of fee	50% of fee
7th - 12th day	50% of fee	No refund
13th - 18th day	25% of fee	No refund
19th day and thereafter	No refund	No refund

\*Beginning the first day of each academic term excluding Sundays.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.



Mr. Lyden next read and moved for adoption the following Resolution:

b. Resolution Concerning 1983-84 Budget

WHEREAS, the Youngstown State University Budget  
for 1983-84 includes the following funds:

YR 1983-77

<u>Fund Number</u>	<u>Fund Name</u>
	EDUCATIONAL AND GENERAL FUND GROUP
1	University Operation (Instruction and General)
2	Continuing Education
3	Developmental Education
30	Cushwa Center for Industrial Development
31	NEOUCOM Liaison
32	Teacher Education Redesign
33	Telecommunications - NETO
34	Telecommunications - Corp. for Public Broadcasting
	Sub-group: Student Activities Supported by General Fee
4	Career Services
5	Jambar
6	Neon
7	University Theatre
8	Student Government
9	Intramural Recreation
10	Miscellaneous Noninstructional Student Activities
11	Club Sports
12	Day Care Services
	AUXILIARY ENTERPRISES FUND GROUP
20	Intercollegiate Athletics
21	Kilcawley Center
22	Bookstore
23	Kilcawley Residence Hall
24	Parking Services
25	Sports Medicine
26	Stambaugh Sports Complex

AND WHEREAS, the projected revenues and proposed expenditures for each fund for 1983-84 have been reviewed in detail by the Budget and Finance Committee of the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the 1983-84 Budget for Youngstown State University and that such approval includes:

1. The necessity of review and possible amendment in the event of a major appropriation recision;
2. The Organizational Chart as included in the budget document (and it shall be understood that such chart shall require Board approval should changes be desired at the level of those reporting directly to the President; however, the President shall have the authority to approve changes below that level);
3. Salaries for 1983-84 for all full-time positions, as included in the "Salary Working Papers, 1983-84," except only that Civil Service salaries may be adjusted as classifications are changed or as a pay bill is adopted which changes pay grade levels;
4. Nine month salary minima and maxima for 1983-84 for faculty included in the bargaining unit, as follows:

<u>Rank</u>	<u>Minimum</u>	<u>Maximum</u>
Professor	\$21,500	\$40,635
Associate Professor	18,500	33,515
Assistant Professor	17,000	28,225
Instructor	15,000	22,425

5. Each continuing faculty member of the bargaining unit shall receive a salary increase based upon the rank held in 1982-83, subject to the salary maxima specified above, as follows:

<u>Rank</u>	<u>Increase</u>
Professor	\$2,045
Associate Professor	1,835
Assistant Professor	1,695
Instructor	1,545

6. Salaries for Limited Service Faculty at the per workload hour rate of \$255 for those with baccalaureates, \$275 for those with masters, and \$320 for those with doctorates;
7. Graduate Assistants' salaries at \$4,125 per year in all academic disciplines;
8. Hourly wage rates of \$3.35 per hour for all student employment; and
9. The authority to approve expenditures and make transfers within the budget shall be as described in the budget document, noting especially the following items of control:
  - A. Absolute position control shall be in effect and each pay period either the incumbent is paid or the proportional amount intended for that full-time, regular position for the pay period is transferred to the Unallocated Reserve; and
  - B. It shall require the approval of the Board of Trustees for transfer of money from the Unallocated Reserve in any fund; and,
10. All Professional/Administrative positions are exempt from the overtime compensation provisions of Section 124.18 of the Ohio Revised Code; and,

11. If the Instructional Subsidy appropriation is equal to or more than included in this budget and there is no threatened Executive recision, and if the Fall Quarter enrollment is substantially as budgeted, then upon the order of the President the faculty travel accounts presently budgeted at \$200 per 1.00 FTE full-service faculty shall be increased to \$300 per 1.00 FTE (an increase of \$43,450), by transfer from the Unallocated Reserve, in recognition of the fact that no increase was provided in this formula for 1983-84 nor in 1982-83 despite increases in air fare and related costs.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Lyden next read and moved for adoption the following Resolution:

c. Resolution Concerning Strategic Plan

WHEREAS, the Youngstown State University Academic Master Plan (dated November 1, 1982) has been received by the Board of Trustees and has been recognized by the Academic Senate in conjunction with the Report of the Academic Planning Committee of the Academic Senate as the principal basis for a continuing cycle of academic planning; and

YR 1983-78

WHEREAS, the Youngstown State University Strategic Plan: 1983-1993 is recommended for adoption as a basic set of assumptions for subsequent planning efforts; and

WHEREAS, annual operating budgets should conform to the best long-range plans available.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby recognize the Youngstown State University Academic Master Plan as the principal basis for a continuing cycle of academic planning and adopts the

Youngstown State University Strategic Plan: 1983-1993  
included herewith as Exhibit E as the basic set of  
assumptions to be used for subsequent planning pur-  
poses; and

BE IT FURTHER RESOLVED, that the administration is  
directed to review the Strategic Plan and consider  
all suggested modifications of its assumptions, in-  
cluding the logic and evidence upon which suggested  
modifications are based, and return to the Board of  
Trustees early in 1984 and every second year there-  
after with such recommended modifications of the  
Strategic Plan as are deemed appropriate.

The Motion was seconded by Mr. Watson and, after discussion, re-  
ceived the affirmative vote of all Trustees present. The Chairman de-  
clared the Motion carried and the Resolution adopted.

Mr. Lyden next read and moved for adoption the following Resolu-  
tion:

d. Resolution Concerning Non-Mandatory Transfers

WHEREAS, the Special Projects have been managed  
during 1982-83 in conformity with Board of Trus-  
tees' directive; and

YR 1983-79

WHEREAS, the review of activity in those projects  
during FY 1983 has been completed and monies avail-  
able for allocation have been identified, subject  
only to final closing adjustments of FY 1983 ac-  
counts; and

WHEREAS, the Budget and Finance Committee of the  
Board of Trustees has reviewed the administration's  
report and recommends approval;

NOW, THEREFORE, BE IT RESOLVED, that the Board of  
Trustees does hereby:

1. Approve the fiscal year 1983 year-end  
transfers, allocations, and projects  
identified in the document titled "Non-  
Mandatory Transfers as of June 30, 1983,  
and Special Projects and Contingency  
Reserves for 1983-84";

2. Recognize that the report is based on preliminary information prior to final closing entries in the FY 1983 books and, therefore, authorize any adjustments necessary at closing, plus or minus, to occur in the University Operation -- Fund One, Contingency Reserve Fund; and,
3. Approve the allocation of certain gift money in the manner specified in the referenced document.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Lyden next read and moved for adoption the following Resolution:

e. Resolution Concerning Rental Fees for University Facilities

WHEREAS, Article IX, Section 2 of the Policies of the Board of Trustees of Youngstown State University provides that the fees for use of University facilities by non-University organizations shall be established by the Board of Trustees;

YR 1983-80

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby establish the following rental or service fees effective immediately and which shall remain in effect until changed by this Board:

Schwebel Auditorium	\$ 85 per day
Other classrooms, lecture rooms, or laboratories	25 per day
Bliss Hall:	
Ford Auditorium	120 per day
Recital Hall	60 per day
Arts and Science Building Lecture Hall/Auditorium	60 per day
Cushwa Hall:	
B 031	85 per day
B 024	85 per day

Beeghly Physical Education Center:	
Classrooms	\$ 25 per day
Lab-Exercise Rm./Dance Studio/ Kinesiology Rm.	30 per day
Gymnastics Room	60 per day
Wrestling Room	30 per day
Handball Court	10 per hour
Squash Court	10 per hour
Rifle Range	40 per day
Weight-lifting Room	30 per day
Swimming Pool: First two hours	145
Per hour thereafter	40
Electronic Timer, including operator (2 hrs)	145
Per hour thereafter	40
Instructional Deck	280 per day
Main Gymnasium:	
Without bleachers or chairs - four hours	1,000
With bleachers and chairs - non-profit grp.	1,250
Per hour thereafter	250
With bleachers - profit group	2,000 or 10% of gate, whichever is greater
"Super trooper" spotlights (4 available)	
four hours	75 each
Basketball timer	30 per game
Basketball scorekeeper	18 per game
Wrestling timer	75 per meet
Wrestling scorekeeper	18 per match
Portable Stage (on-campus use):	
15' x 24' stage	40 per day
20' x 32' stage	60 per day
24' x 38' stage	85 per day
24' x 40' stage	90 per day
Band Risers	30 per day
All-Sports Complex:	
(Rental of stadium for football game includes a one hour practice session.)	
Stambaugh Stadium & Beede Field:	
Area high schools - regular football game	2,000
double header, per game	1,500
extra practice sessions, per hour	100

Other non-profit users:	
Four hours minimum	2,000
Per hour thereafter	250
Profit-making individuals or groups:	
Four hours minimum	5,000 or 10% of gate, whichever greater
Per hour thereafter	750
Tennis, Racquetball, or Squash Courts (per court)	10 per hour
Track	20 per hour
Gymnasium:	
A, B, & C - 4 hours or part thereof	1,500
Per hour thereafter	375
A only (or B or C only) without bleachers or chairs:	
Four hours or part thereof	500
Per hour thereafter	125
Harrison Field: four hours or part thereof	50
Office for YSU Federal Credit Union in "Motel" (approximately 903 gross sq. ft.)	2,400 per year

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Lyden next read and moved for adoption the following Resolution:

f. Resolution Concerning Athletic Department Camps

WHEREAS, the scheduling of a Wrestling Camp and a Basketball Camp by the Youngstown State University Athletic Department is believed to be in the best interests of the University and the participants; and,

YR 1983-81

WHEREAS, estimative budgets, which are entirely dependent upon the revenues earned from the registration fees, have been presented for both camps; and,

WHEREAS, the appropriate administrative officers and the Budget and Finance Committee have reviewed these budgets and recommend approval;



NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the Wrestling Camp and the Basketball Camp projects for 1983, authorizes fees to be charged as provided in the budgets attached as Exhibit F and authorizes the estimative budgets of \$16,800 for the Wrestling Camp and \$20,000 for the Basketball Camp provided those amounts or more are received in fees.

BE IT FURTHER RESOLVED, that it is the stated intention of the Board of Trustees that no more be spent on each of these Camps than is received in fees and that should more be expended it shall become a liability of the 1983-84 Intercollegiate Athletic budget.

The Motion was seconded by Mr. Watson and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

4. Student Affairs Committee

Dr. Fok stated that the Student Affairs Committee had no report.

5. Academic Affairs Committee

Mr. Watson stated that the Academic Affairs Committee had no report.

6. Public Service Committee

Mrs. Mackall stated that the Public Service Committee had determined to recommend the adoption of four Resolutions by the Board of Trustees.

She then read and moved for adoption the following Resolution:

a. Resolution to Amend Policy on Use of University Facilities

WHEREAS, Stambaugh Stadium and Rosselli Court provide spectator facilities which were constructed with both public funds and private contributions; and

YR 1983-82

WHEREAS, it is deemed appropriate to permit profit-making entities to schedule and utilize such facilities for functions and activities compatible with University mission; and

WHEREAS, a special fee shall be charged in addition to the established rental fee for non-profit users to support the operation of such facilities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby amend Section 2, Article IX, Policies of the Board of Trustees of Youngstown State University in accordance with Exhibit G attached hereto.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

b. Resolution to Amend Article IX, Section 6 of the Policies

WHEREAS, the Associate Vice President for Student Services has recommended that the current policy of the Board of Trustees governing sale and use of alcoholic beverages on University property be amended to permit consumption of such beverages at programs, seminars and meetings sponsored by principal administrative officers, deans and department heads and by non-University groups sponsoring events on campus; and

YR 1983-83

WHEREAS, revision of this policy would benefit the programming and public service functions of Kilcawley Center.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby amend Section 6, Article IX of Policies

of the Board of Trustees of Youngstown State University in accordance with Exhibit H attached hereto.

The Motion was seconded by Mr. Dutton and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

c. Resolution of Appreciation

WHEREAS, Leonard P. Caccamo, M.D., chaired a committee appointed by the Council of the Mahoning County Medical Society to study the feasibility of establishing a medical school in Youngstown, which study ultimately led to the creation of the Northeastern Ohio Universities College of Medicine; of which Youngstown State University is a member; and

YR 1983-84

WHEREAS, Dr. Caccamo's active participation, wise counsel and dedication to medical education have been instrumental to the successful creation and operation of the Medical College; and

WHEREAS, he was appointed by the Board of Trustees of Youngstown State University in May of 1974 to serve as its public member on the nine-member board of trustees of the Medical College in which capacity he has diligently served nine years, including two terms as Chairman of that Board, effectively representing the interests of this University at all times.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby express its deepest gratitude to Leonard Caccamo, M.D., for his support and services in behalf of the University and the citizens of Mahoning Valley in the creation, development and successful operation of the Northeastern Ohio Universities College of Medicine; and

BE IT FURTHER RESOLVED, that the Secretary of the Board be and is hereby directed to convey to Dr. Caccamo its appreciation for his dedicated public service in this regard.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mrs. Mackall next read and moved for adoption the following Resolution:

d. Resolution of Appreciation

WHEREAS, Youngstown State University was founded in 1908, and in recognition thereof the Board of Trustees did designate the period September 1982 through June 1983 as its Diamond Anniversary to commemorate seventy-five years of service to the community and State of Ohio; and

YR 1983-85

WHEREAS, the administration was directed to carry out a series of public events programs and activities appropriate to such occasion; and

WHEREAS, a committee of University and community leaders, designated as the Diamond Jubilee Committee, did plan and conduct a series of events embodying the finest qualities in teaching, research and public service; and

WHEREAS, this Committee's efforts have been successful not only in attracting many thousands of citizens and visitors to the University but have also caused the Seventy-fifth Anniversary to be a memorable community event.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby express its deepest gratitude to members of the Diamond Jubilee Committee for their thoughtful planning and devoted efforts in carrying out the Board's wishes; and

BE IT FURTHER RESOLVED, that the President be and is hereby directed to convey this Board's gratitude to each member of the Committee and particularly to Dr. Bernard Gillis and Mrs. Ann Isroff, Co-Chairmen; and to Mrs. Mary Smith, Coordinator.

The Motion was seconded by Mr. Watson and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

Dr. Coffelt reported that there were no communications or memorials other than those furnished to each Trustee prior to the meeting.

ITEM VII - Unfinished Business

There was no unfinished business.

ITEM VIII - New Business

1. Student Council Resolutions

Dr. Fok then recognized Mr. James Hook, the authorized and designated representative of the Student Council.

Mr. Hook's appearance had been properly requested in compliance with Section 8(c) of the Bylaws of the Board of Trustees.

Mr. Hook distributed copies of three separate Resolutions passed by the Student Council, copies of which are marked Exhibits I, J, and K and attached hereto.

Several Trustees had questions for Mr. Hook but the Board took no formal action on the matter.

2. Nominating Committee

Mr. Giddens reported for the Nominating Committee (which included Mr. Mittler and Mr. Lyden) that the Committee wished to nominate Dr. Y. T. Chiu, Jr. to the Board of Trustees to the Northeastern Ohio Universities College of Medicine and he therefore read the following Resolution:

a. Resolution to Appoint NEOUCOM Trustee

WHEREAS, Section 3350.10 of the Ohio Revised Code  
creating the Northeastern Ohio Universities College  
of Medicine vest the government of that body in a

YR 1983-86

nine-member board, two of whom are appointed by the Board of Trustees of Youngstown State University; and

WHEREAS, on April 20, 1974, this Board appointed Leonard Caccamo, M.D. to a nine-year term on the NEOUCOM Board and such term did expire on May 1, 1983.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby appoint Y. T. Chiu, Jr., M.D. to the Board of Trustees of the Northeastern Ohio Universities College of Medicine to serve a nine-year term ending May 1, 1992.

There were no other nominations and after a motion made by Mr. Giddens, seconded by Mr. Lyden, carried by affirmative vote of all Trustees present, the Chairman declared the Motion carried and the Resolution adopted.

ITEM IX - Election of Officers

Mr. Giddens reported for the Nominating Committee that the Committee wished to nominate the following to serve for the next year, as Officers of the Board:

Frank C. Watson as Chairman  
Paul M. Dutton as Vice Chairman

There were no other nominations, and after a Motion made by Mr. Giddens, seconded by Mr. Lyden and carried by affirmation vote of all Trustees present, the Chairman declared the following Resolution adopted:

"RESOLVED that the nominations be closed and that Frank C. Watson be elected Chairman of the Board and that Paul M. Dutton be elected Vice Chairman of the Board, each to serve for the ensuing year and until their successors are elected and qualified.

YR 1983-87

ITEM X - Suggested Dates for Regular Meetings 1983-84

Dr. Coffelt suggested the following dates for regular meetings in the next fiscal year:

Saturday, August 27, 1983  
Friday, November 18, 1983  
Friday, February 3, 1984  
Friday, April 20, 1984  
Saturday, June 16, 1984

ITEM XI - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Lyden, seconded by Dr. Geletka, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

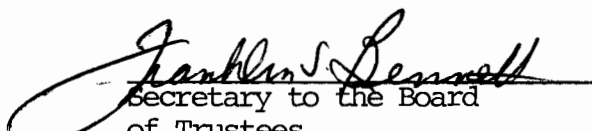
"RESOLVED that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building on Saturday, August 27, at noon, following Commencement."

YR 1983-88

The meeting was duly adjourned at 2:30 p.m.

  
Chairman

ATTEST:

  
Secretary to the Board  
of Trustees

YOUNGSTOWN STATE UNIVERSITY  
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS  
 AS OF June 18, 1983

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Edelstein, Marilyn	Instructor	English Department	September 15, 1983	\$16,500	9	Salary differential of \$1,250 depending upon completion of Ph.D. by 9/15/83.
Malmisur, Joseph F.	Athletic Director	Intercollegiate Athletics	July 1, 1983	\$37,000	12	
Logan, Marina D.	Administrative Assistant	College of Fine and Performing Arts	May 2, 1983	\$ 2,662	12 (12-Month Base:\$15,727)	
Carver, Vivien C.	Instructor	Health and Physical Education Department	September 15, 1983	\$16,500	9	
Pitman, Mary Anne	Instructor	Foundations of Education Department	September 15, 1983	\$21,545	9	

Agenda Item D.1  
Exhibit A

EXHIBIT A



YOUNGSTOWN STATE UNIVERSITY  
RESOLUTION ACCEPTING GIFTS  
as of June 18, 1983

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Quota Club	\$ 25.00	Foreign Student Loan Fund
Ms. Maribeth Zaremba	Everett upright piano valued at \$800.00	Dana School of Music
Penn-Ohio Section AIME	750.00	Metallurgical Engineering Scholarship
Reactive Metals & Alloys Corp.	1,000.00	"
Koppers Company Foundation	6,000.00	School of Engineering Scholarships
Clarence J. Strouss	504.98	YSU Alumni Association
Faculty & Staff - School of Education	176.00	Marilyn Solak Memorial Fund
Dow Chemical Co. Foundation	2,000.00	Chemical Engineering Scholarships
TRW Foundation	200.00	Unrestricted
Thomas S. Poston	100.00	Unrestricted
David Anderson	35.00	WYSU
Mrs. E. Abel	20.00	"
Dr. Robert Carr	35.00	"
Constance Conger	35.00	"
Shirley Dorunda	20.00	"
Marilyn Harrison	20.00	"
Harlene M. Kutsko	35.00	"
Louise Tschugunov	20.00	"
Tandy Corp./Radio Shack	TSR-80 Model II Micro computer valued at \$3,400	No Restrictions

Agenda Item D.2.  
Exhibit B

EXHIBIT B

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Mrs. Rae S. Watts	20.00	WYSU
Helen J. Adamiak	20.00	"
Anthony Infante	100.00	"
Lena Adovasio	20.00	"
James R. Case	50.00	"
Ruth K. Cheloff	20.00	"
Judith R. Collens	100.00	"
Ardith Henderson	5.00	"
Raymond Johnson	35.00	"
George J. Manes	20.00	"
Dr. & Mrs. Raymond Seniow	35.00	"
Dr. & Mrs. Leon Stein	15.00	"
Alma R. Thomas	5.00	"
James E. Vincent	35.00	"
Mr. & Mrs. E. R. Zacharias	150.00	"
Alan Crain	35.00	"
Mrs. Robert S. McCulloch, Jr.	10.00	"
Shelly Huston	35.00	"
Robert Crispin	35.00	"
John Meienberg	20.00	"
Norma Cale	50.00	"
Maryann P. Cox	25.00	"
Mrs. D. W. Smith	20.00	"
Gerald Sterans	50.00	"
Mr. & Mrs. William C. Baker	100.00	"
Mr. & Mrs. Francis Bartolic	100.00	"
June C. Byo	20.00	"
Karen Chikosky	5.00	"
Frances E. Colabine	20.00	"
Mary E. Feicht	25.00	"
Dr. & Mrs. E. Thomas Harnish	100.00	"

Agenda Item D.2.  
Exhibit B

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Jolien A. Kozak	20.00	WYSU
Arlington S. Kuklinca, M.D.	250.00	"
Mary Marcu	20.00	"
Clyde Morris	50.00	"
Olga M. Senedak	20.00	"
Henry C. Vanderhoeven	35.00	"
Esther M. Alexandrowicz	20.00	"
Peter Baldino, Jr.	100.00	"
Mrs. George Clemens	20.00	"
Frederick S. Coombs, III	20.00	"
Harold J. Hassel, M.D.	250.00	"
Eva R. Hotimsky	20.00	"
Jean W. McAfee	20.00	"
Mr. & Mrs. Howard Martindale	35.00	"
Vernon Mook	30.00	"
Mr. & Mrs. Jack Morris	25.00	"
Agnes D. Nalepa	5.00	"
Robert Sacherman, DDS	50.00	"
John T. Shaw	20.00	"
Katherine Swan	20.00	"
Isadore Mendel, M.D.	250.00	"
Beverly Bohack	20.00	"
Mr. & Mrs. George Call	25.00	"
Joyce Dobbert	35.00	"
Marilyn A. Durr	35.00	"
Mrs. Ruth G. Hersh	20.00	"
Walter H. Jones	50.00	"
Paul C. Kistler	35.00	"
Paul A. Knight	35.00	"
Orville A. Kroech & Associates	100.00	"
June McKee	10.00	"
Robert S. Munn	20.00	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Reuben Rader	20.00	WYSU
Dr. Morris Slaven	35.00	"
Elmer W. Weitz	25.00	"
Helen & Art Wolfcale	50.00	"
Eric Wingler	35.00	"
Mrs. C. John Amstutz	25.00	"
Frances M. Bare	25.00	"
Dorothy L. Brown	35.00	"
Catherine Carroll	20.00	"
Alfonso Garcia	100.00	"
Nathan N. Ginsberg, M.D.	25.00	"
Norma J. Hazelbaker, M.D.	50.00	"
Joyce & Charles Ketchum	35.00	"
J. Hunter Le Sueur	35.00	"
Mr. & Mrs. William Lightbody	20.00	"
Mr. & Mrs. Andrew L. Mahon	20.00	"
Harriett S. Marsh	20.00	"
Tom H. Martindale	25.00	"
Eleanor L. Powell	25.00	"
A. Schuring	25.00	"
Clara Segall	10.00	"
T. J. Sennett, Jr.	20.00	"
Flora Sniderman	50.00	"
Donald G. Stitt, M.D.	25.00	"
Isabel Brown Taylor	25.00	"
Gilbert D. Throop	50.00	"
Stephen Torsky	20.00	"
Patricia Z. Brugler	20.00	"
Frank Camilla	20.00	"
Mrs. Evelyn S. Carlin	35.00	"
Alice H. Cooper	5.00	"
Rosemary D'Apolito	55.00	"
J. Douglas Faires	100.00	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Dr. Martin Greenman	100.00	WYSU
Stanley D. Guzell	20.00	"
Paul Kalinchak	20.00	"
Gerald Kessler	50.00	"
Alma V. Ladd	20.00	"
Mrs. Frank B. Offutt	100.00	"
Monica G. Ondrusko	20.00	"
Mary E. Patton	20.00	"
Mr. & Mrs. Richard C. Porter	20.00	"
William Scullan	20.00	"
Mr. & Mrs. C. J. Strouss	100.00	"
Katherine Swan	15.00	"
Leonard T. Thomae	20.00	"
A. P. Van Iderstine	35.00	"
Mary Weaver	35.00	"
Theresa Whitfield	25.00	"
James Battafarno	20.00	"
Robert Doyle	3.00	"
Margaret A. Tuta	20.00	"
Barbara Adams	35.00	"
Adam Stey	10.00	"
Mr. & Mrs. Richard W. Watkins, Jr.	20.00	"
Barbara Alessio	20.00	"
Richard Holz	50.00	"
Carol F. Schultz	35.00	"
Peter C. Sotus	40.00	"
Dr. Emil Dickstein	20.00	"
Mark A. Jensen	30.00	"
Robert A. Coe	50.00	"
David Colella	35.00	"
Charles B. Cushwa, III	30.00	"
David E. Dietzel	35.00	"
Robert Bingham	20.00	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Marvin Levy	25.00	WYSU
Merlin & Ruth Luce	20.00	"
Mrs. Stanley Margol	20.00	"
Art Ondich	20.00	"
Mary Reedy	35.00	"
John Carl Bauman	35.00	"
Ivis Boyer	200.00	"
Kathleen A. Cullum	20.00	"
Raymond Giovanelli	20.00	"
Mrs. Leo Kollay	20.00	"
Mrs. James Lambert	25.00	"
Sue Moore	25.00	"
Norman Park	30.00	"
Mr. Ricotti	40.00	"
Gordon Stamler	100.00	"
Adena Bahr	20.00	"
James A. Deiwert	20.00	"
Dean & Henrietta Emerick	10.00	"
Rick Mancini	20.00	"
Rabbi David Powers	20.00	"
Robert M. Davison, III	20.00	"
Frank Dundee	60.00	"
Ms. Charlotte B. Floyd	40.00	"
Marcella & Edward Grenga	20.00	"
Aaron Grossman	25.00	"
Mr. & Mrs. Frederick Horn	20.00	"
Rev. Edwin M. Kimm	20.00	"
Sieglinde Warren	30.00	"
Mr. & Mrs. James Berry	35.00	"
Barbara Brock	30.00	"
Greg Miller	20.00	"
William Farlee	20.00	"

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
Beverly Hasty-Jones	25.00	WYSU
Homer S. Taylor	25.00	"
Karen S. Chikosky	5.00	"
Dr. Haimes & Dr. Brothers	20.00	"
Carol M. Ross	20.00	"
TOTAL WYSU CONTRIBUTIONS	\$ 6,503.00	
TOTAL ALL OTHER CONTRIBUTIONS	<u>10,756.00</u>	
	\$ 17,259.00	
TOTAL NONCASH CONTRIBUTIONS	\$ 800.00	

11.3: Student Evaluation of Teaching: Members of the bargaining unit shall be evaluated by students every fall quarter in all classes they teach, subject to the exclusions specified in 11.4. The format shall be that specified as Appendix D to this Agreement. ~~(If the parties reach agreement on a revised student evaluation instrument in 1982-83, however, the revised instrument shall be used in 1983-84, and thereafter, for the term of this Agreement, and such revised instrument shall supersede the present instrument specified in Appendix D. Also, appropriate changes, if any, shall be made in Article 11:6.)~~ Non-tenured faculty will also be evaluated every winter quarter. Tenured faculty may volunteer for evaluation in winter quarter by notifying the Administration in writing by the preceding December 1; voluntary evaluations of tenured faculty in winter quarter will not be included in the Official Personnel File unless submitted by the faculty member with a written request for inclusion.

EXHIBIT C

Agenda Item F.1.c.  
Exhibit C



11.6: Report of Results: The Administration shall report the results of quarterly evaluations to the faculty member, the chairperson, and the dean. The report shall include:

- a) the number of students that evaluated the instructor in each class;
- b) the distribution of the ratings by number and percent on each item of the evaluation for each class section in which the evaluation took place;
- c) the class section mean and median for each item in Parts 2 and 3 of the instructor's evaluation;
- d) the department mean and median for each item in Parts 2 and 3 of the evaluation for all sections of a multi-section course;
- e) the faculty member's mean and median for each item in Parts 2 and 3 of the evaluation for those sections at the same course level (500, 600, 700, etc.);
- f) the department mean and median for each item in Parts 2 and 3 of the evaluation for those sections at the same course level (500, 600, 700, etc.);
- g) the University mean and median for each item in Parts 2 and 3 of the evaluation for all instructors at the same course level (500, 600, 700, etc.);

A report of items e, f and g (above) shall be placed in the Official Personnel File. Responses A-B-C-D-E to the items in Parts 2 and 3 in Appendix D shall be weighted 5-4-3-2-1 respectively for the purpose of determining means and

~~medians:--Students-shall-have-the-opportunity-to-inspect-copies-of-the  
summary-report-of-student-evaluations-in-the-offices-of-academic-deans;  
photocopies-or-transcriptions-of-the-summary-reports-shall-not-be-permitted  
as-part-of-this-access:~~

MANDATORY EVALUATIONS TO THE FACULTY MEMBER, THE CHAIRPERSON, AND THE DEAN.  
RESULTS OF VOLUNTARY EVALUATIONS SHALL BE REPORTED TO THE FACULTY MEMBER  
ONLY. HOWEVER, A FACULTY MEMBER SHALL BE PERMITTED TO INSERT THE REPORTS  
OF SUCH VOLUNTARY EVALUATIONS INTO HIS/HER OFFICIAL PERSONNEL FILE BY  
SENDING A WRITTEN REQUEST FOR INCLUSION TO THE VICE PRESIDENT--PERSONNEL  
SERVICES WHO SHALL THEN DISTRIBUTE COPIES TO THE FACULTY MEMBER'S CHAIRPERSON  
AND DEAN. THE REPORT OF THE EVALUATION RESULTS SHALL CONSIST OF:

I. THE STUDENT EVALUATION OF TEACHING BY COURSE.

THIS REPORT SHALL INCLUDE, FOR EACH SECTION IN WHICH THE  
INSTRUCTOR WAS EVALUATED:

- A. THE NUMBER OF STUDENTS THAT EVALUATED THE INSTRUCTOR,
- B. THE DISTRIBUTION OF THE RATINGS BY NUMBER ON ITEMS 1  
THROUGH 26 AND BY NUMBER AND PERCENT ON ITEMS 27 AND  
28;
- C. THE CLASS SECTION MEAN FOR EACH ITEM 3 THROUGH 28;
- D. THE MEAN FOR EACH ITEM 3 THROUGH 28 FOR ALL SECTIONS  
EVALUATED IN THE INSTRUCTOR'S DEPARTMENT AT THE SAME  
COURSE LEVEL (500, 600, 700, ETC.);
- E. THE MEAN FOR EACH ITEM 3 THROUGH 28 FOR ALL SECTIONS  
EVALUATED IN THE INSTRUCTOR'S DEPARTMENT.

II. THE STUDENT EVALUATION OF TEACHING SUMMARY.

THIS REPORT SHALL INCLUDE:

Agenda Item F.1.c.  
Exhibit C

- A. THE AGGREGATE MEAN AND MEDIAN FOR EACH ITEM 3 THROUGH 28 FOR THOSE SECTIONS IN WHICH THE INSTRUCTOR WAS EVALUATED;
- B. THE AGGREGATE UNIVERSITY MEAN AND MEDIAN FOR EACH ITEM 3 THROUGH 28 FOR ALL COURSES IN WHICH INSTRUCTORS WERE EVALUATED;
- C. THE DECILE RANKING OF THE INSTRUCTOR AMONG THE FACULTY IN HIS/HER SCHOOL OR COLLEGE BASED ON THE AGGREGATE MEANS CALCULATED FOR ITEM 28;
- D. THE DECILE RANKING OF THE INSTRUCTOR AMONG UNIVERSITY FACULTY BASED ON THE AGGREGATE MEANS CALCULATED FOR ITEM 28.

THE STUDENT EVALUATION OF TEACHING SUMMARY REPORT DERIVED FROM MANDATORY EVALUATIONS SHALL BE PLACED IN THE FACULTY MEMBER'S OFFICIAL PERSONNEL FILE. RESPONSES STRONGLY AGREE, AGREE, UNDECIDED, DISAGREE, STRONGLY DISAGREE TO THE ITEMS 3 THROUGH 28 IN APPENDIX D SHALL BE WEIGHTED 5-4-3-2-1 RESPECTIVELY FOR THE PURPOSE OF DETERMINING MEANS AND MEDIANS. NOT APPLICABLE RESPONSES SHALL BE REPORTED FOR INFORMATIONAL PURPOSES ONLY AND SHALL HAVE NO BEARING ON THE COMPUTATION OF MEANS AND MEDIANS. STUDENTS SHALL HAVE THE OPPORTUNITY TO INSPECT COPIES OF THE STUDENT EVALUATION OF TEACHING SUMMARY IN THE OFFICES OF ACADEMIC DEANS; PHOTOCOPIES OR TRANSCRIPTIONS OF THESE REPORTS SHALL NOT BE PERMITTED AS PART OF THIS ACCESS.

**APPENDIX D  
EVALUATION FORM (STUDENT)**

**Student Evaluation of Teaching: Form**

You are encouraged to answer every question. However, if you are unable to answer a particular question, simply leave it blank.

**PART 1. Answer the following questions using this code: A = yes; B = no.**

The instructor distributed a course outline at the start of the course which includes a description of the instructor's grading policy and class attendance policy.

A \_\_\_\_\_ B \_\_\_\_\_

The instructor returned at least one item of graded student work (paper, examination, etc.) before the end of the drop period.

A \_\_\_\_\_ B \_\_\_\_\_

**PART 2. Grade the instructor on each of the following items, using this code:  
A = almost always; B = frequently; C = more often than not; D = occasionally;  
E = hardly ever.**

a. The instructor is on time for class.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

b. The instructor meets classes as scheduled with rare absence.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

c. The instructor keeps appointments with students, including scheduled office hours.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

d. The instructor speaks clearly and can be heard in class.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

e. The instructor follows the course outline, including the grading policy and the class attendance policy.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

f. The instructor grades my work fairly.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

g. The instructor returns graded student work within reasonable time.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

h. The instructor gives examinations which allow me to demonstrate my knowledge of the subject.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

i. The instructor treats students with courtesy and respect.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

j. The instructor encourages students to develop and express their own viewpoints on topics covered in the course.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

**PART 3. Overall, how well has this instructor performed in teaching this course?  
Use this code: A = outstanding; B = very good; C = good; D = adequate;  
E = inadequate.**

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_

Student Evaluation of Teaching: Form

PART 1. The following questions will be answered yes or no.

1. The instructor distributed a written course outline or syllabus at the start of the course which included a description of the instructor's grading policy and class attendance policy.
2. The instructor returned at least one item of graded student work (paper, examination, etc.) before the end of the drop period.

PART 2. The following questions will be answered strongly agree, agree, undecided, disagree, strongly disagree, or not applicable.

3. My instructor has an effective style of presentation.
4. My instructor speaks audibly and clearly.
5. My instructor holds the attention of the class.
6. My instructor explains the course material clearly.
7. My instructor stimulates interest in the course.
8. My instructor presents the course material in an organized fashion.
9. My instructor makes good use of examples and illustrations.
10. My instructor teaches one to value the viewpoint of others.
11. My instructor is actively helpful when students have course problems.
12. My instructor is careful and precise when answering questions.
13. My instructor is readily available for consultation.
14. My instructor returns graded student work within a reasonable time.
15. I am free to express and explain my own views in this class.
16. When I have a question or comment, it will be respected.
17. The demands of the course are appropriate to the course level.
18. Exams stress important points of the lectures/texts.
19. Exams are coordinated with major course objectives.
20. Grades are assigned fairly and impartially.
21. The grading system was clearly explained.
22. My instructor keeps scheduled office hours.

23. My instructor is on time for class.
24. My instructor meets classes as scheduled with rare absences.
25. My instructor does not keep the class beyond the scheduled time.
26. My instructor follows the course outline, including the grading and attendance policies.
27. Overall, this course is among the best I have taken.
28. Overall, this instructor is among the best teachers I have taken.

APPENDIX E, Section I

~~I. Numerical Report: Students' evaluation, answers to the question in Part 3, including individual, departmental, and University means and medians:~~

	I	D	U		I	D	U		I	D	U	
MEAN:												
MEDIAN:												
	F	W	S	19__	F	W	S	19__	F	W	S	19__

~~Note to chairperson: Report all student evaluations since the last Departmental Evaluation; if more than three have occurred, report the three most recent student evaluations. Report the quarter by circling F, W, or S, and the year by completing "19\_\_," e.g., 1982.~~

APPENDIX E, Section I REVISED

I. Numerical Report. Chairperson: Report all student evaluations since the last Departmental Evaluation; if more than three have occurred, report the three most recent student evaluations. Report evaluations from the 1977-83 format in section 1.a below; report evaluations in the 1983-86 format in section 1.b below. Report the quarter by circling F, W, or S, and the year by completing "19\_\_," e.g., 1983.

1.a Students' evaluation, answers to the question in Part 3, including individual, departmental, and University means and medians:

	I	D	U		I	D	U	
MEAN:								
MEDIAN:								
	F	W	S	19__	F	W	S	19__

1.b Students' evaluation, answers to question 28, including individual and University means and medians:

	I	U		I	U		I	U	
	F	W	19__	F	W	19__	F	W	19__

Faculty and Staff Receiving Emeritus Status

<u>Name</u>	<u>Emeritus Title</u>
William S. Flad	Professor Emeritus
Randolph N. Foster	Administrator Emeritus
Dorothy J. Hille	Professor Emeritus
George W. Kelley	Professor Emeritus
Michael Klasovsky	Professor Emeritus
Nick J. Leonelli	Director Emeritus
Joseph R. Lucas	Professor Emeritus
Margaret C. Moore	Professor Emeritus
Philip E. Rogers	Director Emeritus
Anne B. Schafer	Professor Emeritus
Carol F. Schultz	Director Emeritus
Alvin W. Skardon	Professor Emeritus
Wilma A. Thompson	Professor Emeritus

Agenda Item F.1.d.  
Exhibit D

EXHIBIT D



THE  
YOUNGSTOWN STATE UNIVERSITY

Strategic Plan

1983-1993

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## THE PRESIDENT'S INTRODUCTION: THE ENVIRONMENT OF THE 1980's

During the early 1980's, the three elements in the American society which are probably most significant to higher education are the economic situation, the declining number of eighteen-year olds, and the attitude of both state and federal governments toward education. Economically, the nation endures a prolonged recession characterized by high unemployment, high inflation, high interest rates, huge deficits in the federal budget, an imbalance of foreign trade, and continued high costs for energy. Economic recovery is generally expected to occur by the mid 1980's, but many economists believe it will be gradual and relatively weak. The number of young people between the ages of eighteen and twenty-two continues to decline, reflecting the lower birth rate of the 1960's, contrasted to that of the years immediately following World War II. Both state and federal policies have served to reduce government expenditures for social services, including education. In some cases this has meant reductions in funding levels, in others reductions in the rate of increased support. Federal financial support for university students by the mid 1980's will be significantly lower than in the late 1970's.

It is widely believed that to some extent these trends will persist through the 1980's, presenting higher education with the continuing problems of fewer students and less financial support from public revenues.

The situation in Youngstown and in Ohio mirrors the state of the nation. Northeastern Ohio has suffered more than the nation as a whole because Ohio's base of heavy industry has been particularly vulnerable to competition from foreign imports, problems of outmoded manufacturing plants, higher fuel costs, and out-migration of population. In 1982, unemployment in Youngstown exceeded 20%, its highest level since the Great Depression. The Ohio Board of Regents has for some years projected significant declines in enrollment during the 1980's at Ohio's colleges and universities; at Youngstown State University, an analysis by the Office of Budget and Institutional Studies projected a 12.9% decline in enrollment by 1992. At the state level, shortfalls in revenue prompted the state to repeatedly reduce its funding to the state-assisted universities during the 1981-83 biennium.

Addressing the faculty on September 15, 1982, I described the University as being in a "sound condition" at this point in its history. I noted the University's prudent fiscal planning in response to recent cuts in state funding, stable enrollment supported by a financial aids program relatively independent of federal or state support, the essential completion of the physical campus, solid relationships with the bargaining agents representing the faculty and the classified Civil Service staff, and a strong base of community support. Looking to the future, I commented on the necessity of careful planning for the 1980's: an academic master plan

to define the goals, objectives, and priorities of the University; long-range fiscal planning, to identify and provide the financial resources necessary to fund these activities; and a revised campus development plan, to project land and facility needs over the next fifteen to twenty years. I closed with the announcement of a new and strengthened commitment to public outreach in the areas of public service, developmental activities, and legislative liaison.

Thus, Youngstown State University in 1983 confronts an environment of major economic and demographic problems at the national, state, and regional levels. The University is fortunate, however, in the human and material resources available to confront and solve these problems; in the experience gained in coping with the difficulties of recent years; and in its commitment to plan carefully for the challenges of the years ahead, to survive and to flourish in a period of adversity.

John J. Coffelt  
President

## I. THE UNIVERSITY'S MISSION

The mission of the University, adopted by the Board of Trustees in 1976,<sup>1</sup> is to provide a wide range of opportunities in higher education, primarily to the residents of northeastern Ohio and western Pennsylvania. The University is committed to broad access to education: academic access through open admissions to all Ohio high school graduates and a wide range of programs; economic access through reasonable tuition charges and a strong program of student financial aids; and geographic access through concentration on the needs of the students who commute to campus. The University offers a wide range of programs to meet the varying needs of its diverse student body. The University is committed to instruction as its first priority, and to research and public service as secondary priorities. The University's service region consists of Mahoning, Trumbull, and Columbiana Counties in Ohio and Lawrence and Mercer Counties in Pennsylvania; the University seeks to be the preeminent institution of higher education within this region.

During the next decade, Public Service will assume a greater importance than in years past. As the city of Youngstown and the University's service region have encountered a variety of economic problems in recent years, they have developed a greater need of assistance from the University than previously existed; as the University, in turn, faces problems in the 1980's, it will experience a greater need for community support and assistance. Within the limits of available resources, the University will continue to provide professional expertise to governmental bodies and businesses in the area. The University will increase its activities in the area of financial development, seeking methods of securing additional income from corporate and governmental sources. The University will seek to maintain its role as a point of institutional stability and community pride within its service region.

In carrying out its mission during the next decade, the University shall strive

- 1) to maintain or achieve desired levels of academic excellence and quality, realizing that high academic quality takes precedence over breadth of programs;
- 2) to adapt to shifting personnel needs without resorting to retrenchments or layoffs;
- 3) to minimize the negative impact of enrollment decline through effective recruitment, greater retention of students, and modification of academic programs to meet changing needs;

<sup>1</sup>Appendix G, Policies of the Board of Trustees of Youngstown State University.

- 4) to maintain and enhance the University's role as an urban institution with a vital role to play in the area of public service; and
- 5) to take such steps as will be necessary to secure and manage the fiscal resources necessary to permit completion of the University's mission during this period.

## II. PRIMARY ASSUMPTIONS AND OBJECTIVES

Four elements of University activity in the decade ahead will be of critical importance: enrollment, the number of faculty and staff required to support the enrollment, physical facilities, and fiscal resource required to operate the University.

1. Enrollment: Headcount enrollment is projected to decline by 12.9% between 1982 and 1992. Table No. 1 displays this projection by category of student, and Figure No. 1 displays the history of headcount enrollment from 1969 through 1982 and the projected headcount enrollment for the period 1983 through 1992. Full-time equated (FTE) enrollment is projected to remain at approximately .76 of headcount. These enrollment projections are based on a cohort survival projection from kindergarten through 12th grade for all Ohio high schools from which Youngstown State University draws students on a continuing basis. The percentage of the graduating class which enrolls at Youngstown State University the next fall is assumed to remain constant by school, based on recent experience. The out-of-state student mix is projected to remain constant as a ratio of total enrollment.
2. Faculty/Staff Requirements: Table No. 2 displays "A Projection of Students, Faculty, and Staff through Fiscal Year 1993." It is assumed that the student faculty ratio, 20.4:1 in 1982-83, will be reduced slightly over the next three years until it reaches 20:1, and then maintained at 20:1 for the remainder of the planning period. At this ratio, the total number of full-time equated (FTE) faculty required for the projected level of enrollment is projected to decline from 580 in 1982-83 to 515 in 1992-93; it is also projected that the portion of full-service faculty will increase from 75% of FTE faculty to 80% of the total. This shift in the composition of the faculty will achieve two goals: it will increase the percentage of teaching to be performed by full-service faculty, whose primary professional commitment is to the University, and it will preserve the flexibility and economy of maintaining a significant residual portion of teaching being performed by limited-service faculty. Thus it is projected that the number of full-service faculty will decrease from 435 FTE in 1982-83 to 407 FTE in 1992-93, and that limited-service faculty will decrease in FTE from 145 in 1982-83 to 103 in 1992-93. (It is projected that 5 FTE

faculty will be participating in the early retirement program, or Extended Teaching Service, at the end of the planning period.) Summer school enrollment is projected to continue at approximately 8% of Fall Quarter enrollment, and thus to decline accordingly; the FTE faculty will be reduced gradually, maintaining a summer school student/faculty ratio of 19:1. No changes are projected for the number of academic deans, department chairpersons, graduate assistants, or students receiving wages. It is projected that Professional/Administrative staff (exclusive of deans and chairpersons) will be maintained at the ratio of .2 staff for each FTE faculty position and classified Civil Service staff will be maintained at .75 for each FTE faculty position. This will lead to a reduction in Professional/Administrative staff from 119 in 1982-83 to 103 in 1992-93, and a reduction in classified staff from 444 to 386. It is assumed that the above reductions in staff will occur through attrition rather than lay-offs.

3. Physical Facilities: In 1982 the University secured the services of a professional planning firm to develop a revised and updated master plan for the development of the physical facilities of the campus in the years ahead. The facilities plan is expected to be completed by late 1983, and upon review and approval by the University will be widely disseminated on campus. Subsequent versions of the University Strategic Plan are expected to include a brief summary of the facilities plan and to incorporate the entire plan by reference.
4. Fiscal Resources: Tables No. 3 and 4 display projected costs of staffing the University in the decade ahead, using the assumptions concerning faculty and staff delineated in Section 2 above. Table No. 3 makes no allowance for inflation and projects the costs in constant 1983 dollars. Table No. 4 assumes an annual inflation rate of 5% from 1983-84. The University's general operation budget (Fund One) plus equipment replacement reserve is budgeted at \$45,734,313 for 1983-84. If the 5% rate of inflation assumed in Table No. 4 is accurate, the budget will rise to more than \$64 million in 1992-93, despite the drop in enrollment and full-time staff. If one accepts the assumption in Table No. 3 that no inflationary increases will occur, the University's Fund One budget will drop to approximately \$41 million in 1992-93, reflecting reduced enrollments and staffing levels.

### III. INSTRUCTION, RESEARCH, ACADEMIC PROGRAMS AND ACADEMIC SUPPORT

The maintenance of academic quality becomes more difficult in an era of diminished resources. There is a natural tendency in such a situation to reduce support for all programs uniformly, and the result can be an equally uniform diminishment of academic quality. At a certain point of reduced resources, a university must decide whether it can continue to offer all programs, or to curtail some programs in order to find the resources to maintain the desired level of academic quality in the program remaining. Youngstown State University may reach this point within the next decade.

It is assumed that basic academic activities at the University over the next decade will be guided by the general principles that have governed the University in recent years: instruction for academic credit will continue to be the primary mission of the University; the maintenance and enhancement of high academic quality will be pursued through program improvement and review; and revisions in academic programs will respond to the changing needs of the population of the University's service region.

1. Instruction is of course the essential activity of Youngstown State University. The enhancement of the quality of instruction will be pursued through attempts to recruit and retain faculty who excel in teaching; through continuing to provide opportunities to help faculty improve the quality of their instruction; and through continued rewards for excellence in teaching by promotion in faculty rank, the awarding of tenure, and the designation of Distinguished Professors. A related administrative activity is the careful scheduling of classes in a manner that will maximize the use of faculty resources and physical facilities.
2. Research will continue to be an important academic mission of the University, albeit secondary to instruction for academic credit. The University will continue to provide secretarial support services to faculty research, and will maintain the current funding of various faculty activities related to research. Increased funding for this activity will be sought externally; however, it is assumed that the primary impetus to research will continue to be the individual faculty member.
3. Academic Programs will continue to be reviewed in accordance with state law, to determine which programs



should be expanded, modified, curtailed, or discontinued; it is assumed that following the regulations of the Ohio Board of Regents, no new program will be advanced to the Regents without simultaneously identifying for deletion an existing program of comparable fiscal impact. It is assumed that new programs will be limited in number and will emerge primarily in the areas of technology and health care. Specifically, it is assumed that the University may add a generic baccalaureate program and a master's program in nursing, baccalaureate programs in respiratory therapy and dental hygiene, and a master's program in computing and/or information science. (With regard to the latter it may be appropriate to reconsider combining the programs of Computer Science and Computer Technology, currently divided between the Colleges of Arts and Sciences and Applied Science and Technology.) Accreditation of programs will continue to be important. It is assumed that during the coming years a particular effort will be made to secure or maintain accreditation for the undergraduate and graduate programs in Business Administration, Teacher Education, for at least four fields of Engineering, for the Associate degree and baccalaureate programs in Engineering Technology, all the programs in Nursing, Respiratory Therapy, Medical Technology, Art, Music, Chemistry, Home Economics, Social Work, and graduate Community Counseling. The academic calendar, which temporarily shapes all programs, will be reviewed again to determine if the advantages of the semester system over the quarter system warrant the change.

Assumptions concerning specific colleges, programs and courses include the following:

a. College of Applied Science and Technology:

- technical manpower needs continue to drive the enrollment in this college to higher figures, especially in the Associate Degree programs;
- the programmatic trend for registry and professional certification curricula will be toward four-year programs, away from existing two-year programs;
- additional programs may be appropriate in Allied Health and Nursing, as noted above.

b. College of Arts and Sciences:

- the large number of remedial course sections provided in English and mathematics may decline following implementation of higher entrance standards for unconditional admission;
- the Social Work program in Sociology, Anthropology, and Social Work should be reviewed for possible enhancement;
- the opportunity for coalescence of majors, disciplines, or administrative units should be reviewed if enrollment declines for areas as Geography, Geology, Physics, and (within Foreign Languages) German and Russian.

c. Williamson School of Business Administration:

- the curriculum in Finance should be reviewed, and revised, to reflect the numbers of faculty and majors;
- the merger of the faculty in the Departments of Advertising and Public Relations and Marketing should be considered;
- programs in Management and Retailing (Marketing) should be reviewed for potential inclusion of internships as an elective opportunity for students to gain practical experience in the field;
- the Fashion Marketing program should be deleted;
- more computer experience should be incorporated in all Business Administration programs;
- modifications should be made in Business Administration curricula to include more English, Business Ethics, and Speech;
- enrollment in Business Administration will continue to be monitored and carefully controlled as necessary in light of available faculty, accreditation standards, and desirable student/faculty ratios.

d. School of Education:

--all programs will operate under the guidelines established by the Teacher Education Redesign, with a review of compliance to occur in late 1983;

--an annual gathering of educational leaders in the area should be initiated as a means of building closer ties to the educational community in the University's service region.

e. William Rayen School of Engineering:

--enrollment will be maintained at approximately 1200 headcount or 620 FTE students;

--curricula should be reduced slightly to 192 hours by 1986, permitting a student to complete a baccalaureate program in four years without overload;

--accreditation is to be attained for at least four engineering fields, as noted above;

--demand for an evening program of post-baccalaureate undergraduate courses, e.g., Plant Engineering; should be assessed and if found feasible established by 1986.

f. College of Fine and Performing Arts:

--enrollment college-wide is not expected to decrease because Speech Communication and Theatre will increase their enrollment in service courses such as speech;

--the Speech Communication and Theatre major with an emphasis in telecommunication must be clarified to insure student understanding of the program emphasis and to maintain academic standards;

--the teacher certification program in music must be modified in light of the requirements of Teacher Education Redesign;

--the desirability of offering two separate tracks

for the theatre major, B.A. and B.F.A., should be examined carefully.

g. The Graduate School:

--the Graduate School will work to improve the quality of entering and exiting graduate students, assisted by close attention to the accreditation standards for programs in education, engineering, and business administration;

--new graduate programs to be considered include Master of Science in Education in Community Counseling; an Executive Master of Business Administration program; a Master of Arts in Art; Masters of Science programs in Computer Science, Nursing, and Nutrition; and a Master of Engineering Administration in engineering;

--the joint Ph.D. program with the University of Akron should be firmed up in detail, with careful attention paid to the benefits to be derived by the University;

--the current review of possible adjunct programs with the Northeastern Ohio Universities College of Medicine should be completed.

4. Academic Support will continue to play a critical role in the operation of the University. The key assumptions about support areas follow:

a. Developmental Education: Remediation activities to assist academically handicapped students will continue, with emphasis on writing, reading, and mathematical skills. The recommended entrance requirements for unconditional admission will reduce the level of needed effort in this area. Remediation should be concentrated in and preferably continued to the student's first year of study.

b. Maag Library: The Library will continue to provide support for academic programs, with particular attention to those strong library resources needed for accreditation of academic programs. Increased use will continue, reflecting the national trend toward an information-oriented society.

- c. Computer Center: The University's need for various computing services will grow during the coming decade, as electronic data and information processing become increasingly important as components of teaching, for research by faculty and students, and for administrative support. The Computer Center staff will aid in the development of goals and recommendations on the intermediate and long-range human and fiscal resources needed to provide the desirable levels of service.
- d. Admissions and Records: The recruitment of new students will become increasingly important during a period of projected decline in enrollment. The "Report of the Advisory Commission on Articulation Between Secondary Education and Ohio's Colleges", which has been endorsed by the Ohio Board of Regents, the State Board of Education, and the University's Board of Trustees will result in higher admission standards for students accepted unconditionally by 1985.
- e. The Media Center: The provision of assistance to faculty and academic departments in the preparation of quality materials to aid teaching and research will continue. The Media Center will also complete the computerized inventory of all audio-visual media in the University, as an aid to management of these resources.

#### IV. INSTITUTIONAL SUPPORT, STUDENT SERVICES, PUBLIC SERVICES, AND OPERATION AND MAINTENANCE OF PLANT

Each of the Principal Administrative Officers of the University--other than the Provost, whose planning statement appears in Section III of the Strategic Plan--has developed a planning statement describing the projected activities anticipated in his area for the decade ahead. These planning statements do not lend themselves to incorporation into the Strategic Plan or to summary, but each is directed toward supporting the academic mission of the University described in Section III. The planning statements are available for inspection in the office of the Executive Vice President.

#### V. THE PLANNING CYCLE

The University Strategic Plan will be reviewed annually by the University Budget Committee in the course of preparing a budget to be recommended to the Board of Trustees for the following fiscal year. This review will include a comparison of actual enrollment and staffing levels against those projected by the Strategic Plan, as well as experience in providing the fiscal resources required to support the activities of the plan.

The Strategic Plan will be revised every second year. Revisions will include an updating of data on enrollment and staffing levels, and a two-year extension of projections of enrollment, staffing, and fiscal resources needed. Revisions will be made in accordance with a schedule developed and distributed by the Provost. Comments and suggestions will be solicited from faculty, Professional/Administrative staff, the Academic Senate, and student leaders. Upon the completion of the review, the revised University Strategic Plan will be forwarded by the President to the Board of Trustees with a recommendation that it be approved.

FIGURE NO. 1

YOUNGSTOWN STATE UNIVERSITY  
ACTUAL AND PROJECTED ENROLLMENT  
FALL QUARTERS  
1978-1992

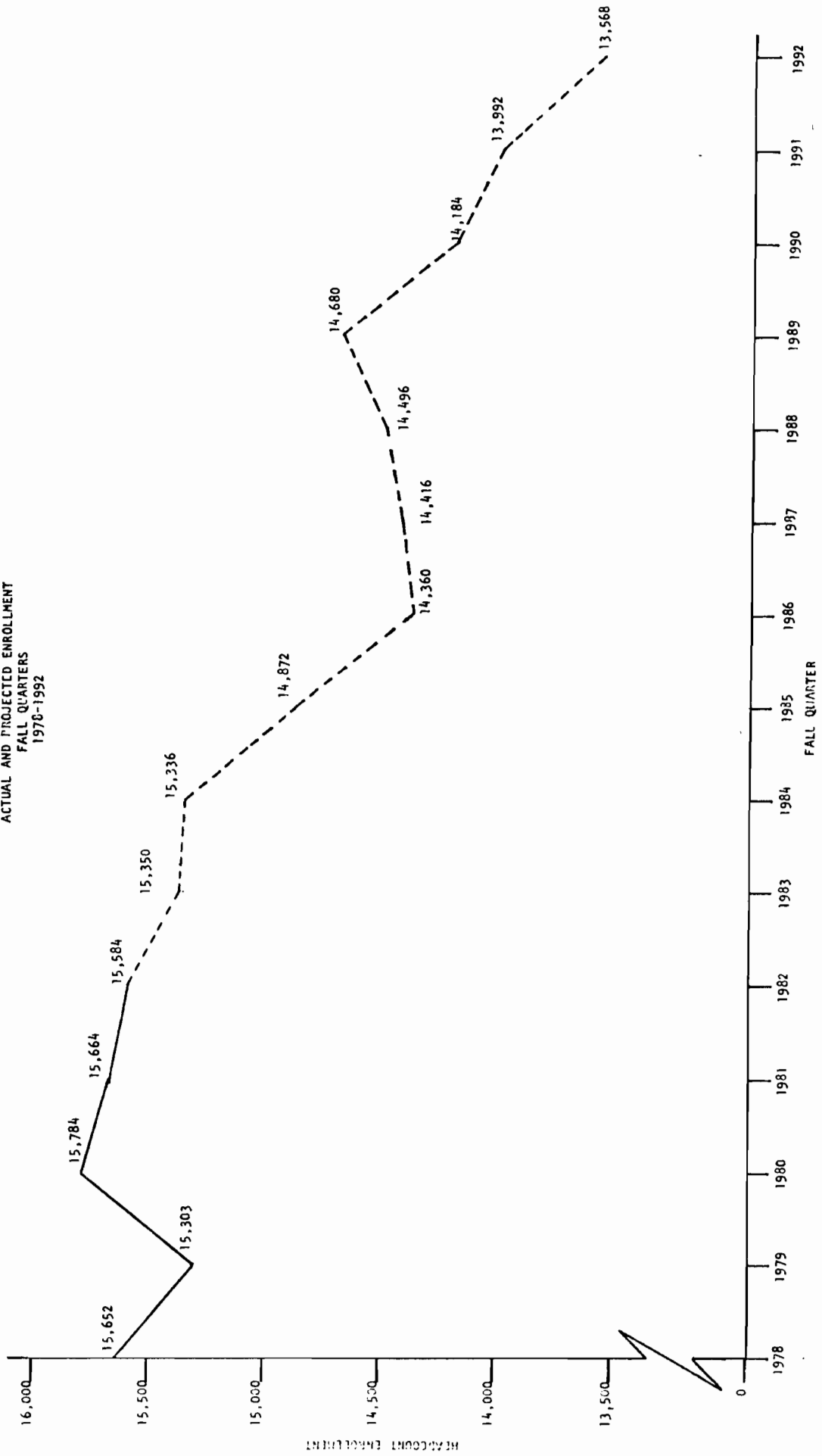


TABLE NO. 1

YOUNGSTOWN STATE UNIVERSITY  
 HEADCOUNT ENROLLMENT, FALL QUARTER  
 1982 ACTUAL AND 1983-1992 PROJECTED

STUDENT TYPE	1982	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992
New first-time freshmen	1,948	1,918	1,917	1,859	1,795	1,802	1,812	1,835	1,773	1,749	1,696
New prior-year freshmen	584	586	583	565	546	547	551	558	539	532	516
Other freshmen	3,523	3,468	3,466	3,361	3,245	3,261	3,276	3,318	3,206	3,162	3,066
Sophomores	3,173	3,116	3,113	3,019	2,915	2,926	2,942	2,980	2,879	2,840	2,754
Juniors	2,518	2,485	2,484	2,409	2,326	2,335	2,348	2,378	2,298	2,266	2,198
Seniors	2,687	2,639	2,637	2,557	2,470	2,479	2,493	2,524	2,439	2,407	2,334
Graduate Students	1,151	1,138	1,136	1,102	1,063	1,066	1,074	1,087	1,050	1,036	1,004
<b>TOTAL</b>	<b>15,584</b>	<b>15,350</b>	<b>15,336</b>	<b>14,872</b>	<b>14,360</b>	<b>14,416</b>	<b>14,496</b>	<b>14,680</b>	<b>14,184</b>	<b>13,992</b>	<b>13,568</b>
Percent change from previous year		(1.5)	(.1)	(3.0)	(3.4)	.4	.6	1.3	(3.4)	(1.4)	(3.0)
Percent change from base year		(1.5)	(1.6)	(4.6)	(7.9)	(7.5)	(7.0)	(5.8)	(9.0)	(10.2)	(12.9)

BIS  
5/23/83



TABLE NO. 2

YOUNGSTOWN STATE UNIVERSITY  
A PROJECTION OF STUDENTS, FACULTY, AND STAFF  
THROUGH FISCAL YEAR 1993

FACTOR	BUDGETED						PROJECTED								
	1978-79	1979-80	1980-81	1981-82	1982-83	1983-84	1984-85	1985-86	1986-87	1987-88	1988-89	1989-90	1990-91	1991-92	1992-93
Fall Enrollment:															
Headcount	15,652	15,303	15,784	15,664	15,584	15,350	15,300	14,900	14,400	14,400	14,500	14,700	14,200	14,000	13,600
FTE	11,689	11,662	12,120	11,822	11,850	11,407	11,600	11,300	11,000	11,000	11,000	11,200	10,800	10,600	10,300
Faculty (budgeted)															
Full Service	428	433	437	432	435	435	430	426	423	421	419	417	413	410	407
Limited Serv. (FTE)	174	143	148	158	145	149	144	135	122	124	126	138	122	115	103
Extended Teach. Service (FTE)	-0-	-0-	-0-	-0-	-0-	2	3	4	5	5	5	5	5	5	5
	602	576	585	590	580	586	577	565	550	550	550	560	540	530	515
Student (FTE):															
Faculty Ratio	19.4	20.3	20.7	20.0	20.4	20.2	20.1	20.0	20.0	20.0	20.0	20.0	20.0	20.0	20.0
Summer Sch. Enroll:															
FTE	946	958	1031	1018	989	975	930	900	880	880	880	900	860	850	820
Summer School Faculty	58	56	51	52	52	52	49	47	46	46	46	47	45	45	43
St./Fac. Ratio	16.3	17.1	20.2	19.6	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0	19.0
Grad.Assist. (FTE)	45	45	45	45	45	45	45	45	45	45	45	45	45	45	45
Acad.Dept.Chairper.	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19
Academic Deans	9	9	10	10	10	10	10	10	10	10	10	10	10	10	10
Prof./Admin.Staff Ratio to Faculty	.20	.21	.21	.21	.21	.20	.20	.20	.20	.20	.20	.20	.20	.20	.20
Civil Serv.Staff Ratio to Faculty	.80	.84	.81	.75	.75	.75	.75	.75	.75	.75	.75	.74	.75	.75	.75
Wage Employees Ratio to Faculty	.21	.21	.21	.19	.19	.21	.20	.20	.21	.21	.21	.21	.21	.22	.22

TABLE NO. 3

YOUNGSTOWN STATE UNIVERSITY  
 COSTS IN CONSTANT DOLLARS  
 BUDGETED 1982-83 & 1983 WITH PROJECTIONS FOR 1984-85 to 1992-93

	<u>Budgeted 1982-83</u>	<u>Budgeted 1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Faculty:											
Full Service	\$14,701,034	\$15,588,658	\$15,409,478	\$15,266,134	\$15,158,626	\$15,086,954	\$15,015,282	\$14,943,610	\$14,800,266	\$14,692,758	\$14,585,250
Limited Service	1,468,380	1,702,774	1,646,568	1,543,658	1,395,009	1,417,878	1,440,747	1,577,961	1,395,009	1,314,968	1,177,754
Extended Teach. Serv.	-	73,222	95,094	126,791	158,489	158,489	158,489	158,489	158,489	158,489	158,489
TOTAL FACULTY	<u>\$16,169,414</u>	<u>\$17,364,654</u>	<u>\$17,151,140</u>	<u>\$16,936,503</u>	<u>\$16,712,124</u>	<u>\$16,663,321</u>	<u>\$16,614,518</u>	<u>\$16,680,060</u>	<u>\$16,353,764</u>	<u>\$16,166,215</u>	<u>\$15,921,493</u>
Summer School Faculty	1,566,465	1,680,980	1,584,022	1,519,368	1,487,041	1,487,041	1,487,041	1,519,368	1,454,714	1,454,714	1,390,060
Graduate Assistants	472,500	519,750	519,750	519,750	519,750	519,750	519,750	519,750	519,750	519,750	519,750
Academic Dept. Chairpersons	799,628	847,509	847,509	847,509	847,509	847,509	847,509	847,509	847,509	847,509	847,509
Academic Deans	546,216	576,027	576,028	576,028	576,028	576,028	576,028	576,028	576,028	576,028	576,028
Prof./Admin. Staff	3,997,365	4,185,847	4,045,166	3,974,806	3,869,280	3,869,280	3,869,280	3,869,280	3,798,929	3,728,579	3,623,053
Classified Staff	9,318,370	9,663,455	9,488,311	9,291,094	9,028,138	9,028,138	9,028,138	9,028,138	8,874,748	8,721,357	8,458,402
Adj. Employees	797,441	862,247	809,333	809,333	809,333	809,333	809,333	809,333	809,333	809,333	809,333
Other Personal Services	414,532	280,442	280,442	280,442	280,442	280,442	280,442	280,442	280,442	280,442	280,442
TOTAL PERSONAL SERVICES	<u>\$33,781,931</u>	<u>\$35,980,911</u>	<u>\$35,301,701</u>	<u>\$34,754,913</u>	<u>\$34,129,645</u>	<u>\$34,080,842</u>	<u>\$34,032,039</u>	<u>\$34,129,908</u>	<u>\$33,515,217</u>	<u>\$33,103,927</u>	<u>\$32,426,070</u>
Purchased Utilities	1,971,430	2,266,669	2,266,669	2,266,669	2,266,669	2,266,669	2,266,669	2,266,669	2,266,669	2,266,669	2,266,669
Equip. Repl. Reserve*	1,293,666	1,734,313	1,734,313	1,734,313	1,700,026	1,115,285	1,115,285	1,115,285	1,115,285	1,115,285	807,811
All Other Operating Exp.	5,046,639	5,752,420	5,752,420	5,752,420	5,752,420	5,752,420	5,752,420	5,752,420	5,752,420	5,752,420	5,752,420
TOTAL	<u>\$42,093,666</u>	<u>\$45,734,313</u>	<u>\$45,055,103</u>	<u>\$44,508,315</u>	<u>\$43,848,760</u>	<u>\$43,215,216</u>	<u>\$43,166,413</u>	<u>\$43,264,282</u>	<u>\$42,649,591</u>	<u>\$42,238,301</u>	<u>\$41,252,970</u>

\*Projected separately; see Schedule B of Policy Statement on Equipment Replacement Reserve Fund.

TABLE NO. 4

YOUNGSTOWN STATE UNIVERSITY  
 BUDGETED COSTS OF 1982-83 & 1983-84 WITH PROJECTIONS FOR  
 1984-85 TO 1992-93 INFLATED AT A RATE OF 5% PER YEAR \*

	<u>Budgeted 1982-83</u>	<u>Budgeted 1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Faculty:											
Full Service	\$14,701,034	\$15,588,658	\$16,180,031	\$16,830,785	\$17,548,106	\$18,338,627	\$19,164,316	\$20,026,611	\$20,826,056	\$21,708,744	\$22,627,570
Limited Service	1,468,380	1,702,774	1,728,896	1,701,921	1,615,110	1,723,653	1,839,063	2,114,946	1,963,158	1,943,097	1,827,302
Extended Teach. Serv.	-	73,222	99,848	139,788	183,472	192,647	202,276	212,393	223,013	234,163	245,869
TOTAL FACULTY	<u>\$16,169,414</u>	<u>\$17,364,654</u>	<u>\$18,008,775</u>	<u>\$18,672,494</u>	<u>\$19,346,688</u>	<u>\$20,254,927</u>	<u>\$21,205,657</u>	<u>\$22,353,950</u>	<u>\$23,012,227</u>	<u>\$23,886,004</u>	<u>\$24,700,741</u>
Summer School Faculty	1,566,465	1,680,980	1,663,232	1,675,125	1,721,448	1,807,502	1,897,856	2,036,094	2,046,921	2,149,265	2,156,439
Graduate Assistants	472,500	519,750	545,769	573,048	601,713	631,827	663,390	696,591	731,430	768,033	806,463
Acad. Dept. Chairpersons	799,628	847,509	889,887	934,376	981,095	1,030,160	1,081,666	1,135,753	1,192,538	1,252,163	1,314,767
Academic Deans	546,216	576,027	604,841	635,086	666,838	700,183	735,196	771,961	810,555	851,088	893,646
Prof./Admin. Staff	3,997,365	4,185,847	4,247,400	4,382,167	4,479,110	4,703,127	4,938,283	5,185,259	5,345,470	5,508,824	5,620,553
Classified Staff	9,018,370	9,663,455	9,962,920	10,243,874	10,451,861	10,974,507	11,523,469	12,051,904	12,488,699	12,886,539	13,122,776
Wages Employees	797,441	862,247	849,753	892,264	936,866	983,674	1,032,806	1,084,493	1,138,735	1,195,648	1,255,465
Other Personal Services	414,532	280,442	294,464	309,187	324,646	340,878	357,922	375,818	394,609	414,339	435,056
TOTAL PERSONAL SERVICES	<u>\$33,781,931</u>	<u>\$35,980,911</u>	<u>\$37,067,041</u>	<u>\$38,317,621</u>	<u>\$39,510,265</u>	<u>\$41,426,785</u>	<u>\$43,436,245</u>	<u>\$45,691,823</u>	<u>\$47,161,184</u>	<u>\$48,911,903</u>	<u>\$50,305,906</u>
Purchased Utilities*	1,971,430	2,266,669	2,448,003	2,643,843	2,855,350	3,083,778	3,330,480	3,596,918	3,884,671	4,195,445	4,531,081
Equip. Repl. Reserve**	1,293,666	1,734,313	1,734,313	1,734,313	1,700,026	1,115,285	1,115,285	1,115,285	1,115,285	1,115,285	807,811
All Other Operating Expenses	5,046,639	5,752,420	6,040,041	6,342,043	6,659,145	6,992,102	7,341,707	7,708,792	8,094,232	8,498,944	8,923,891
TOTAL	<u>\$42,093,666</u>	<u>\$45,734,313</u>	<u>\$47,289,398</u>	<u>\$49,037,820</u>	<u>\$50,724,786</u>	<u>\$52,617,950</u>	<u>\$55,223,717</u>	<u>\$58,112,818</u>	<u>\$60,255,372</u>	<u>\$62,721,577</u>	<u>\$64,568,689</u>

\* Purchased Utilities Inflated at 8% per year.

\*\* Projected separately; see Schedule B of Policy Statement on Equipment Replacement Reserve Fund.

Board of Trustees Meeting June 18, 1983

Resolution Concerning Strategic Plan

YR 1983-78

WHEREAS, the Youngstown State University Academic Master Plan (dated November 1, 1982) has been received by the Board of Trustees and has been recognized by the Academic Senate as the principal basis for a continuing cycle of academic planning; and

WHEREAS, the Youngstown State University Strategic Plan: 1983-1993 is recommended for adoption as a basic set of assumptions for subsequent planning efforts; and

WHEREAS, annual operating budgets should conform to the best long-range plans available.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby recognize the Youngstown State University Academic Master Plan as the principal basis for a continuing cycle of academic planning and adopts the Youngstown State University Strategic Plan: 1983-1993 included herewith as Exhibit E as the basic set of assumptions to be used for subsequent planning purposes; and

BE IT FURTHER RESOLVED, that the administration is directed to review the Strategic Plan and consider all suggested modifications of its assumptions, including the logic and evidence upon which suggested modifications are based, and return to the Board of Trustees early in 1984 and every second year thereafter with such recommended modifications of the Strategic Plan as are deemed appropriate.

WRESTLING CAMP  
 PROPOSED BUDGET  
 SUMMER, 1983

<u>ITEM</u>	<u>PER CAMPER</u>	<u>TOTAL</u>
<b>REVENUE:</b>		
Residence Camp	\$ 140	\$ 11,200
Day Camp	80	5,600
TOTAL INCOME		<u>\$ 16,800</u>
<b>EXPENDITURES:</b>		
Personal Services:		
Director		\$ 1,000
Assistant Director		1,000
Staff Assistants		1,500
Life Guards		200
TOTAL PERSONAL SERVICES		<u>\$ 3,700</u>
Operating Expenses:		
Equipment		\$ 750
Advertising		1,942
Insurance		800
Meals and Lodging		
Residence Camp		
Meals	45	3,600
Lodging	15	1,200
Day Camp (Meals only)	15	1,050
Camp personnel		360
Transportation-Camp Personnel		1,500
Telephone		300
Miscellaneous		300
TOTAL OPERATING EXPENSES		<u>\$ 11,802</u>
TOTAL EXPENDITURES		\$ 15,502
UNALLOCATED RESERVE		<u>1,298</u>
TOTAL BUDGET		<u>\$ 16,800</u>

WRESTLING CAMP  
 PROJECTION OF REVENUE AND EXPENSES  
 FOUR LEVELS OF PARTICIPATION  
 SUMMER, 1983

ITEM	RATE	NUMBER OF PARTICIPANTS			
		45 RESIDENT 40 Day	60 RESIDENT 50 Day	30 RESIDENT 80 Day	65 RESIDENT 65 Day
<b>REVENUE</b>					
Registration Fee:					
Residence Camp	\$ 140	\$ 6,300	\$ 8,400	\$ 4,200	\$ 9,100
Day Camp	80	3,200	4,000	6,400	5,200
<b>TOTAL REVENUE</b>		<u>\$ 9,500</u>	<u>\$12,400</u>	<u>\$10,600</u>	<u>\$14,300</u>
<b>EXPENDITURES</b>					
Equipment	5	\$ 425	\$ 550	\$ 550	\$ 650
Insurance	5 1/3	453	586	586	693
Meals:					
Residence	45	2,025	2,700	1,350	2,925
Day	15	600	750	1,200	975
Lodging	15	675	900	450	975
Salaries		3,500	3,500	3,500	3,500
Life Guards		200	200	200	200
Meals & Lodging-Counselors		360	360	360	360
Advertising		1,942	1,942	1,942	1,942
Telephone		300	300	300	300
Transportation		1,500	1,500	1,500	1,500
Miscellaneous		300	300	300	300
<b>TOTAL COST OF OPERATION</b>		<u>\$12,280</u>	<u>\$13,588</u>	<u>\$12,238</u>	<u>\$14,320</u>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>		\$ (2,780)	\$ (1,188)	\$ (1,638)	\$ ( 20)

BASKETBALL CAMP  
PROPOSED BUDGET  
SUMMER, 1983

ITEM	PER CAMPER	TOTAL
<u>REVENUE</u>		
Residence Camp	\$ 140	\$ 14,000
Day Camp	60	6,000
TOTAL INCOME		<u>\$ 20,000</u>
<u>EXPENDITURES</u>		
Personal Services:		
Head Coach		\$ 2,369
First Assistant Coach		1,778
Second Assistant Coach		1,778
Area Coaches		700
Counselors		800
Residence Camp Life Guard		55
TOTAL PERSONAL SERVICES		<u>\$ 7,480</u>
Operating Expenses:		
Equipment		\$ 2,500
Advertising		200
Insurance	5	1,000
Awards		300
Meals and Lodging		
Residence Camp		
Meals	45	4,500
Lodging	15	1,500
Day Camp	15	1,500
Coaches and Counselors		720
Miscellaneous, N.O.C.		300
TOTAL OPERATING EXPENSES		<u>\$ 12,520</u>
TOTAL EXPENDITURES		<u>\$ 20,000</u>

Assumptions:

1. Two camps of one week duration each will be conducted with 100 campers enrolled in each one week camp.
2. Payments to head coach and each assistant coach are based on 40% of net after expenses to head coach and 30% of net after expenses to each assistant coach.
3. Payments to area coaches, counselors, and life guard are not related to camp enrollment.

PROJECTION OF REVENUE AND EXPENSES AT  
THREE LEVELS OF PARTICIPATION  
ATHLETICS DEPARTMENT - BASKETBALL CAMP  
SUMMER, 1983

ITEM	RESIDENCE CAMP				DAY CAMP				
	RATE	NUMBER PARTICIPANTS			RATE	NUMBER PARTICIPANTS			
		25	50	75		25	50	75	
<b>REVENUE:</b>									
Registration Fee	\$140	\$3,500	\$7,000	\$10,500	\$60	\$1,500	\$3,000	\$4,500	
TOTAL REVENUE		<u>\$3,500</u>	<u>\$7,000</u>	<u>\$10,500</u>		<u>\$1,500</u>	<u>\$3,000</u>	<u>\$4,500</u>	
<b>EXPENDITURES:</b>									
Equipment	12.50	312.50	625	937.50	12.50	312.50	625	937.50	
Insurance	5	75	250	375	5	75	250	375	
Meals	45	1,125	2,250	3,375	15	375	750	1,125	
Lodging	15	375	750	1,125	-				
Counselors		400	400	400		400	400	400	
Area Coaches		350	350	350		350	350	350	
Residence Life Guards		55	55	55		-	-	-	
Meals and Lodging Coaches		360	360	360		360	360	360	
Advertising		100	100	100		100	100	100	
Awards		150	150	150		150	150	150	
Miscellaneous		150	150	150		150	150	150	
TOTAL COSTS OF OPERATION		<u>\$3,452.50</u>	<u>\$5,440</u>	<u>\$ 7,377.50</u>		<u>\$2,272.50</u>	<u>\$3,135</u>	<u>\$3,947.50</u>	
Excess of Revenue Over Expenses	\$	47.50	\$1,560	\$ 3,122.50	\$	(772.50)	\$(135)	\$ 552.50	

Assumes Area coaches and counselors are used in equal numbers in each camp.



**Section 2. Scheduling and Payment of Fees for the Use of University Facilities and Equipment**

The use of University buildings, equipment and other facilities and the collection of fees for said use by groups not affiliated with the University shall be authorized by the President, or his designee, in accordance with the policies adopted by the Board. THE FEES FOR USE OF UNIVERSITY FACILITIES BY NON-UNIVERSITY ORGANIZATIONS SHALL BE ESTABLISHED BY THE BOARD OF TRUSTEES.

The highest priority for use of equipment, facilities and property shall be given to University programs of instruction, research and public service. Second priority shall be given to DEPARTMENTAL PROGRAMS, MEETINGS, WORKSHOPS ACTIVITIES OF AN EDUCATIONAL NATURE, AND TO UNIVERSITY-WIDE FUNCTIONS AND PROGRAMS; ~~THIRD PRIORITY SHALL BE GIVEN TO approved student;ORGANIZATIONS; staff-and-faculty-sponsored-organizations;-third~~ FOURTH priority shall be given to faculty and staff social and recreational programs AND EVENTS; ~~and-fourth~~ FIFTH priority shall be given to GOVERNMENTAL AGENCIES AND TO non-University groups ORGANIZATIONS AND ASSOCIATIONS which HAVE ESTABLISHED are non-profit organizations; STATUS UNDER APPROPRIATE STATE AND/OR FEDERAL STATUTES; AND SIXTH PRIORITY SHALL BE GIVEN TO NON-UNIVERSITY PROFIT-MAKING ENTITIES FOR FUNCTIONS AND ACTIVITIES COMPATIBLE WITH UNIVERSITY MISSION. PRIORITY SIX SHALL BE LIMITED TO BEEDE FIELD AND ROSSELLI COURT, AND THE UNIVERSITY SHALL CHARGE AN ADDITIONAL FEE TO THE RENTAL CHARGE, OR SHARE IN THE PROCEEDS OF ADMISSION FEES. No-groups;-organization-or individual-shall-use-any-University-facility-for-any-profit making-activity-when-the-profits-are-to-be-shared-with-any-non-University-profit-making-entity-

EXHIBIT G

All reservations for the scheduling of non-regular use of facilities and collection of fees shall be made in accordance with established University policies and procedures.

2.1 The President, or his designee, may be permitted to accept loans of vehicles and other property to be used by the University in support of its activities and affairs. In accepting such loans, the University shall be authorized to make any appropriate expenditures for the protection and maintenance of such property.

PROPOSED REVISION

Section 6. Sale and Use of Alcoholic Beverages on University Property

The Board of Trustees shall delegate to the President the final authority to establish, revise, approve, and enforce all policies and procedures pertaining to the control, sale, and the consumption of beer, and the use of other alcoholic beverages on designated premises of the University. The Director of Kilcawley Center shall be the designated administrative officer responsible to the President for carrying out the following rules and regulations concerning alcohol:

6.1. Beer Policy

The consumption of beer in Kilcawley Center shall be governed by the following rules:

- a. The University shall be authorized to ~~apply to~~ ANNUALLY PURCHASE A D-1 PERMIT FROM the State Department of Liquor Control. ~~for a D-1 permit.~~
- b. The ground floor of Kilcawley Center (exclusive of the Bookstore Annex and the Kilcawley RESIDENCE HALL ~~Dormitory~~) is hereby designated as the permit premises.
- c. The Director of Kilcawley Center, in conjunction with the Kilcawley Center Board, shall recommend rules and regulations for the control of the sale of beer on the designated premises. Such rules and regulations shall include but not be limited to: hours for opening and closing; procedures for checking the age of purchasers; requirements for bartenders; and other rules as appropriate to assure conformity to State law and University policy. Rules and regulations thus recommended shall be submitted to the President of the University for review, revision (if necessary), and approval.

6.2. Liquor AND WINE Policy

- 6.2.1. The University ~~shall~~ MAY permit the consumption of liquor AND/OR WINE at PROGRAMS, SEMINARS, MEETINGS, OR WORKSHOPS OF AN EDUCATIONAL NATURE THAT ARE SPONSORED BY PRINCIPAL ADMINISTRATIVE OFFICERS, DEANS, OR DEPARTMENT HEADS; AT employee on-campus social events; AND AT ON-CAMPUS EVENTS APPROPRIATE TO THE UNIVERSITY'S PUBLIC SERVICE MISSION WHICH ARE SPONSORED BY NON-UNIVERSITY GROUPS, in accordance with the following conditions:

- a. The possession and consumption of liquor AND/OR WINE at on-campus ~~social~~ events ~~by employees of Youngstown State University~~ shall be in accord with State and local law and University policy.
- b. Permission for groups to serve liquor AND/OR WINE at on-campus ~~employee social~~ events must be obtained in written form from the President of the University, ~~or his designee~~, at least two weeks in advance of the events.
- c. Such permission shall be restricted to designated rooms on the second floor of Kilcawley Center. The rooms shall be designated by the President of the University.
- ~~d. Liquor AND/OR WINE may not be served at on-campus employee social events before 4:00 p.m. Monday through Friday; before 1:00 p.m., Saturday and Sunday; or before 1:00 p.m. on holidays when no University classes are scheduled 10:00 A.M. Closing hours for such events shall be in accord with the closing hours of Kileawley Center.~~
- d. e. Liquor AND/OR WINE may not be SOLD ~~served~~ at an on-campus ~~employee social~~ event. ~~for which tickets are sold, a fee is charged, or a service charge is made.~~
- e. f. The sponsoring group of an on-campus ~~social~~ event at which ~~intoxicating~~ liquor AND/OR WINE is to be served must employ a bartender AND PURCHASE SET-UPS FOR DRINKS through the Director of Kilcawley Center.
- f. g. Liquor AND/OR WINE to be served at on-campus ~~employee social~~ events must be delivered in bulk form to the bartender through the Director of Kilcawley Center. Any remainder will be removed in bulk form.
- g. h. Individuals attending such events shall not possess individual bottles of liquor AND/OR WINE.
- ~~i. Set-ups for drinks at such social events must be purchased through the Director of Kileawley Center.~~
- h. j. Non-alcoholic beverages and food must be served at any on-campus ~~employee social~~ event at which liquor AND/OR WINE is served.
- i. k. ~~Intoxicating~~ Liquor AND/OR WINE may not be purchased with State funds.

Agenda Item F.6.b.  
Exhibit H

EXHIBIT H

6.2.2. The University prohibits the sale or use of alcoholic beverages in all public areas of the Arnold Stambaugh Stadium. Consumption of ALCOHOLIC BEVERAGES ~~liquor~~ is permitted in designated private ~~areas~~ ROOMS OF THE STADIUM AND A "TAIL GATE" PARKING LOT under the following conditions:

- a. The possession and consumption of ~~liquor~~ ALCOHOLIC BEVERAGES shall be in accord with State and local law and University policy.
- b. ~~Permission to serve liquor must be obtained in written form from~~ The President of the University ~~or designee~~ SHALL ANNUALLY DESIGNATE THE ROOMS OF THE STADIUM AND THE "TAIL GATE" PARKING LOT WHERE THE CONSUMPTION OF ALCOHOLIC BEVERAGES IS PERMITTED.
- c. ~~Such permission shall be restricted to designated rooms in the Stadium.~~ The rooms AND "TAIL GATE" PARKING LOT ~~shall be~~ designated by the President ARE RESTRICTED TO THE FALL FOOTBALL SEASON AND TO THOSE DAYS WHEN AN INTERCOLLEGIATE CONTEST OR COMPARABLE NON-SCHOLASTIC ACTIVITY IS SCHEDULED.
- d. ~~Liquor to be served must be delivered in bulk form. Any remainder will be removed in bulk form.~~
- e. ~~Individuals attending such areas shall not possess individual bottles of liquor.~~
- f. ~~Set-ups for drinks at the Stadium must be purchased from the concessionaire.~~
- d. ~~g.~~ Non-alcoholic beverages and food must be served at any event at which ~~liquor is~~ ALCOHOLIC BEVERAGES ARE served.
- e. ~~h.~~ ~~Intoxicating liquor~~ ALCOHOLIC BEVERAGES may not be purchased with Public funds.

6.3. Amendments to Alcoholic Beverage Policy

The President is empowered to adopt and publish additional rules and regulations for the administration and enforcement of policies relating to the possession, sale, and consumption AND APPROPRIATE TIME OF SERVICE of alcoholic beverages ~~by members of the academic community and their guests.~~ AT ON-CAMPUS EVENTS.

Agenda Item F.6.b.  
Exhibit H



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

July 6, 1983

TO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of the Meeting of  
the Board of Trustees held on June 18, 1983.

Yours very truly,

*Franklin S. Bennett*  
Secretary to the Board of Trustees

FSB:EVT  
Enc.

Copy to:

Each of Nine Trustees

Dr. John J. Coffelt, President

Dr. Bernard T. Gillis, Provost

Dr. Neil D. Humphrey, Executive Vice President

Dr. Taylor Alderman, Vice President Personnel Services

Edmund J. Salata, Dean of Administrative Services

Attorney Alan R. Kretzer, Legal Counsel

Attorney Theodore R. Cubbison, Legal Services Officer

Mr. Fred W. Rich, State Examiner