

MINUTES OF MEETING
of
BOARD OF TRUSTEES
of
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, December 14, 1984

Pursuant to Resolution YR 1985-34 and to Notices mailed on the 28th day of November, 1984 by the Secretary to the Board to each Trustee, a copy of which precedes these Minutes (with copies to the President of the University, the Presidents of the YSU Chapter of the OEA and the YSU Chapter of OCSEA, to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio, to the Legal Services Officer of the University and to the Executive Director of YSU Alumni Association) a regular meeting (one-hundred and first) of the Board of Trustees of Youngstown State University convened in the Board Room in the Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Paul M. Dutton, Dr. John F. Geletka, Edgar Giddens, Earl W. Brauninger, William J. Lyden, Mrs. Emily P. Mackall, William G. Mittler, and Frank C. Watson. Dr. Earnest Perry was absent.

Also present were Dr. Neil D. Humphrey, President, Dr. Bernard T. Gillis, Provost, Dr. Taylor Alderman, Vice President Personnel Services, Edmund J. Salata, Executive Director of Facilities, Dr. Lawrence E. Looby, Vice President Public Services, Dr. Charles A. McBriarty, Vice President, Student Services, Philip A. Snyder, Director University Relations, Franklin S. Bennett, Secretary to the Board of Trustees, and Patricia D. Martin, Secretary to the President. Also present were approximately 35 deans, members of the faculty, students and members of the news media.

Frank C. Watson, Chairman of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed on November 28, 1984 by the Secretary, to each of the nine Trustees and to the President, and that copies had also been mailed to the Presidents of the YSU chapters of OEA and OCSEA, to Alan R. Kretzer, Special Counsel, to Theodore R. Cubbison, Legal Services Officer and to Mrs. Judith Parmenter, Director, YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held on October 12, 1984

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on October 12, 1984 had been mailed to each Trustee, to the President, Provost, Vice President Personnel Services, the Executive Director of Facilities, the State Examiner, the Special Counsel and the Legal Services Officer.

ITEM III - Recommendations of the President of the University

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a Motion which was made by Mr. Dutton and seconded by Mrs. Mackall, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and YR 1985-35

WHEREAS, new appointments have been made subsequent to the October 12, 1984 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1984-85 Budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State

University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a Motion, which was made by Mr. Giddens and seconded by Mr. Brauninger, had received the affirmative vote of each Trustee present, the Chairman declared the following Resolution duly adopted:

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

YR 1985-36

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV - Reports of the President and Other Officers of the University

1. Dr. Humphrey, President of the University, reported concerning the following matters:

A. Memo From Provost Gillis

Each of the Trustees was provided in the information and communication packet various items, one of which was a memo to Provost Gillis from himself which formalized discussions concerning the appointment and use of departmental advisory committees and School or College Advisory Councils. Dr. Humphrey discussed this memorandum with the Board and stated that Dr. Gillis has communicated this to the Deans.

B. Board's Bylaws

Since the Board's Bylaws call for certain routine reports at this meeting, Dr. Humphrey stated that these reports were included in a black binder also delivered to each of the Trustees with the agenda prior to the meeting. He further stated that an error in one of these reports was discovered. He requested that a certain pink copy delivered to each Trustee at the meeting be substituted for that provided in the original set of documents. Dr. Humphrey then discussed the various reports with the Board of Trustees as follows:

1. First Quarter Financial Report. Dr. Humphrey discussed the first quarter financial report with the Board and stated that it was routine and that there were no complications contained in it. He further stated, however, that the second quarter report will present certain complications which will be evident and will be discussed with the Board at that time.

2. Comparison of Aid Provided Students at Youngstown State University 1982-83 and 1983-84. Dr. Humphrey noted that the total of all aid to students in 1983-84 was \$12,397,023 and that this was an increase of \$1,615,682 or 15% over 1982-83. He further noted that in 1983-84 there were 7,560 unduplicated aid recipients exclusive of student employment and that the monthly average for student employment was 1,411, up 32% from 1982-83. He stated that the report reflected an exceptionally strong financial aid program.

3. Institutional Memberships. Dr. Humphrey discussed this report briefly with the Board of Trustees and a copy of all institutional memberships was provided each Trustee.

4. Surplus Equipment and Furniture. Dr. Humphrey discussed this document briefly which was a list of surplus equipment and furniture disposed of during the year. The proceeds amounted to \$23,248.

5. Inventory of Buildings Listed at Book Value. This inventory of real property was provided to each Trustee showing a total valuation of \$90,598,000.

6. Land Report. A list of all land owned by or for the University was provided to each Trustee.

7. Insurance Report for 1984. Dr. Humphrey again discussed this report with the Board and pointed out

that it contained an explanation of the way the responsibility for insurance matters had been divided up among the administration. He stated further that the Risk Manager position was presently vacated and that the administration was not, at least at the present time, intending to fill that position. He further stated that the administration will experiment with the arrangements described in the report and report back to the Board at some future date.

C. Audited Financial Report

Dr. Humphrey then discussed with the Board the audited financial report for the year ended June 30, 1984. He stated that the report had been reviewed by the Budget and Finance Committee of the Board and that a resolution would be advanced by that committee for the Board's consideration latter on in the meeting.

Dr. Humphrey further stated that the auditors have noted that although the administration has always presented these various routine annual reports, there has not been a record in the minutes of any action. He therefore proposed that action be formally taken by the Board accepting all reports as previously discussed.

Mr. Lyden then moved and the Motion was seconded by Mr. Brauninger to accept all reports as presented by Dr. Humphrey. After the Motion received the affirmative vote of each Trustee present, the Chairman declared the same duly adopted.

2. Dr. Gillis, Provost, reported concerning the following matters:

A. Academic Master Plan Revision

At its May 2, 1984 meeting, the University Academic Senate accepted a revised Academic Master Plan. A copy of that document, as edited by Provost Gillis in conformity with the Senate's motion, was distributed at the first Board of Trustees' meeting. The Academic Affairs Committee will be presenting a resolution in their report.

B. AACSB Accreditation Strategy

Dean Dodge of the Williamson School of Business Administration (WSBA) has had discussions with the WSBA faculty in order to develop a strategy that would meet the requirements for AACSB accreditation. Further discussions have

occurred with the Deans of the College of Arts and Sciences and of the College of Applied Science and Technology. Alternatives have been presented, will be discussed, and a final plan developed in the near future for Board consideration.

C. Program Investigation and Development

The Master of Science Degree in Health Services is still under investigation for need and institutional capability. Several personnel assigned responsibility for curriculum development have been incapacitated or left the University, causing delay in program development. The Nurse Anesthetist program of St. Elizabeth Hospital, which they have requested we review for potential development of a Master's Degree curriculum, has been done using the existing models of several known programs. Use of our existing M.S. curricula with a supplement of their didactic and clinical work has been offered. Continued discussions will occur.

D. Youngstown Hospital Association Meetings

Meetings have been held with Youngstown Hospital Association administrators to address mutual concerns about the associate degree students in Nursing who obtain their clinical training at Youngstown Hospital Association. We have responded to those concerns. Discussions held November 8, 1984 resulted in clarification of the appropriate expectations from associate degree graduates versus bachelor of science in nursing graduates, and resolution of their concerns. The future needs of Youngstown Hospital Association in Nursing and intended program output from Youngstown State University were also discussed. The Nursing Department and the Youngstown Hospital Association staff will maintain close communication through Dr. Patricia McCarthy, Chairman of the Nursing Department at Youngstown State University and Mrs. Ruth Eldridge, R.N., Director of Corporate Nursing at Youngstown Hospital Association.

E. Personnel Appointments

The need for appointment of an acting Assistant Dean in the Williamson School of Business Administration because of the resignation of Dr. Gary Pielemeier has been met by the appointment of Dr. Howard Pullman, effective January 1, 1985. A national search is underway, under the direction of Dean H. Robert Dodge, for a permanent replacement for Dr. Pielemeier.

F. Undetermined Students

In addition to the President requesting the Academic Senate to consider development of a policy which would require the designation of a major by the time a student has reached 96 quarter hours, the schools which have the major portion of undetermined students have been working on ways in which these students might be channeled into a desired curriculum in order to progress more rapidly towards graduation. Among these are a review of the criteria needed for internal admission into some of the professional schools, improvements of advising of students toward realistic goals, lowering requirements for certain programs for admission, programmatic changes to accommodate additional students and greater focus upon career planning. A bachelor's degree in General Studies has been also suggested.

G. Lecture Series and Symposia

The highly successful fall season of lectures and symposia has brought the following persons to campus: Dr. Neil Postman, Special Lectures; Dr. Michael Novak, Thomas Colloquium; Dr. Arkady Shevchenko, Skeggs Lectures; Mr. Howard K. Smith, Williamson Symposia; Mr. Jean-Michel Cousteau, Special Lectures; and Dr. Howard M. Sachar, Schermer Scholar. The Skeggs Lecturer for the Spring, Mr. Mark Russell, has had his scheduled date changed to Tuesday, February 26, 1985, in order to avail the University of the use of the larger Stambaugh Auditorium facility. The Special Lecturers for the Spring are Peter Jenkins, who will speak on April 2, 1985 and Hodding Carter, III, who has had his lecture date changed to Friday, May 17, 1985, at 1:00 p.m.

H. Five-Year Campus Review of Two-Year Programs

The mandated Ohio Board of Regents' five-year review of YSU associate degree programs occurred through a campus visit on November 14, 1984, by Dr. Theresa Powell, administrator for two-year campuses. A list of the reviewed programs is attached. The campus visit was made for the purpose of clearing any remaining concerns after reviewing the YSU report and preparation of a preliminary set of findings by the Ohio Board of Regents. The exit report indicated only minor curricular concerns which generally will be corrected by addition of several credit hours in general education.

I. Faculty Honors, Publications, and Grant Awards

Recent faculty honors, grants and publications include:

Dr. Janet E. Del Bene was recently awarded a grant of \$225,285 from the Department of Health and Human Services, Public Health Service, Institute of General Medical Sciences. The grant will span four years and deal with "A Molecular Orbital Study of Hydrogen Bonding, H⁺ and Li⁺ Association."

A picture of the William F. Maag Library was featured on the November 1984 cover of CHOICE, a monthly book and nonprint selection journal published by the Association of College and Research Libraries.

Genaway, David C. Integrated Online Library Systems: Principles, Planning, and Implementation, published by Knowledge Industry Publications, Inc., White Plains, New York, 1984.

Hugenberg, Lawrence W., Alfred W. Owens, and David J. Robinson. Structures of Business and Professional Speech, 2nd edition, published by Kendal-Hunt, January 1985.

Kurtz, Dodge, Klompaker. Professional Selling, 4th Edition, Business Publications, Inc., Plano, Texas, 1985. (Out in late November 1984).

Phillips, G., Kathleen M. Koug1, and L. Kelly. Communicating in Public and Private, published by Bobbs-Merrill Co., Indianapolis, 1984.

J. Communications

The associate degree in Nursing and the bachelor of science in Nursing, both of which are reviewed annually, received approval by the Ohio Board of Nursing Education and Nurse Registration at its meeting on September 7, 1984. Such approval remains in effect until October 1, 1985.

K. Winter Commencement

The Winter Commencement will be held on Saturday, March 23, 1985, at 10:00 a.m. in Beeghly Center. Mrs. Carmen E. Turner, General Manager, Washington Metropolitan Area Transit Authority will be the commencement speaker.

L. Council on Accreditation of Counseling and Related Educational Programs

The Council has granted provisional approval through June 30, 1987 on the School Counseling and Community Counseling Master's Degree programs with recommendations.

M. Moratorium Admission - Graduate Program in Materials Science

The extremely low number of applicants for the graduate program in Materials Science has prompted the Dean of Engineering and the Dean of the Graduate School to recommend a moratorium on admission to this program. The Provost also advocates this for efficiency, and the President has concurred. The matter has been discussed with the Academic Affairs Committee of the Board.

3. Dr. Alderman, Vice President Personnel Services, had no report.

4. Dr. McBriarty, Vice President Student Services, reported on the following matter:

A. Evening Shuttle Service

At the October 12, 1984 meeting of the Board of Trustees, a report was made that a feasibility study of an evening shuttle service for students was being conducted. This study resulted in a recommendation that the University, in cooperation with WRTA, initiate an evening bus shuttle service beginning on January 2, 1985. This recommendation was reviewed by the Board's Student Affairs Committee and a resolution authorizing such service will be considered later in the agenda.

This shuttle bus service is intended to provide the estimated 1,200 students residing on the near north side a safe, convenient means of access to and from campus. It is anticipated that this service will be utilized during the evening hours by students to attend evening classes, to visit the University library, or to attend campus events or activities.

This service will be offered between the hours of 6:00 and 11:00 p.m., Monday through Thursday and Friday from 6:00 to approximately 9:00 p.m. Up to 15 round trips per evening are planned with a 20 to 25 minute cycle per trip. Pick-up and drop-off sites will accommodate the specific

needs of student housing units on the north side. Initially the WRTA trolley bus will be utilized, however, if a larger vehicle is needed, it will be available at no additional cost.

Students, upon presentation of a current University I.D., would be eligible to utilize the service without cost. Others could ride for twenty-five cents.

5. Dr. Looby, Vice President Public Services, reported on the following matters:

A. YSU All-Sports Complex Committee

On September 25 the YSU All-Sports Complex Committee was dissolved. Its assets, in the form of Israeli Bonds worth \$2,000, a \$12,549 checking account, and a parcel of land valued at \$45,000 when contributed to the Sports Complex, were transferred to Youngstown State University and to the YSU Foundation.

B. Ohio Valley Conference

The Ohio Valley Conference held its Winter Meeting on Thursday, November 29 in Nashville. Attending the session, besides Dr. Humphrey, were Professor Paul Peterson, AD Malmisur and Dr. Looby. In addition to the establishment of an OVC Registrars Committee with representatives from each member institution, the Presidents agreed to continue their study on a proposed TIER Concept.

C. NCAA Annual Meeting

The NCAA Annual Meeting takes place in January. There will be over 145 proposed amendments to the Constitution and Bylaws covering membership classification, financial aid, academic eligibility, recruiting and personnel. The administration intends to seek input from the Athletic Council as well as Dr. Peterson, who is the YSU Faculty Representative to the NCAA.

D. YSU Athletic Department

Doreen Anderson joined the YSU Athletic Department on November 15 as an Academic Advisor. Her experience in academic advising and general counseling with student athletes was gained at the University of Wisconsin.

E. Improving Forecasting Accuracy

Drs. Liu and Stocks of the Economics Department are collaborating with two faculty members from the University of Toledo to link regional econometric models which would attempt to improve forecasting accuracy. Their research is supported by a \$23,000 grant from the Ohio Board of Regents Urban University Research Program.

F. Center for Urban Studies

The Center for Urban Studies completed a \$50,000 project underwritten by the OBES to study the unemployment rates for the Youngstown-Warren SMSA. These results have been presented to the OBES, and upon the encouragement of Senator Meshel and the Director of OBES, Dr. Buss is preparing five more proposals to conduct follow-up studies in this SMSA area as well as other areas in Ohio.

G. Ohio Department of Mental Health

The Ohio Department of Mental Health has funded a \$25,000 proposal to measure individual and social stress in this SMSA. Over 600 respondents will be interviewed, which is a follow-up of the study conducted by the Center for Urban Studies in 1979-80 on the closing of Youngstown Sheet and Tube Company.

H. United Way of Mahoning County

The Center for Urban Studies is conducting a comprehensive needs assessment for the United Way of Mahoning County. The project will include personal, telephone, and mail methodologies to gather information from service providers, clients, and the general public.

I. WYSU-FM Listeners

The most recent Arbitron audience figures indicate that over 20,500 persons (12 years of age or older) listen to WYSU-FM. A profile of WYSU-FM listeners indicates that they have higher academic training, tend to be professionals, older and are in the middle-upper income levels. During the 1983-84 academic years, WYSU-FM has received about 9,500 telephone calls from the locations.

J. Growth of WYSU-FM

Community support is becoming more essential to the continued growth of WYSU-FM. During 1983-84, approximately \$18,000 was donated as a result of "on-air membership

drives." More than \$10,000 was pledged last month when WYSU-FM conducted its 1984 Fall Membership Drive. Underwriting special programs by area businesses increased as well. Bank One of Eastern Ohio underwrites "Morning Edition." "All Things Considered" is being underwritten by Blue Cross/Blue Shield. Within the past week, Ohio Bell has agreed to underwrite "FM in the AM."

K. Introduction of Ms. Doreen Anderson

Dr. Looby then presented Ms. Doreen Anderson to the Board of Trustees and Ms. Anderson described her academic and employment background. She stated that she considered her goal to be to help and advance the graduation of student athletes. She further stated that although she was just finishing her first months, she felt very much at home on the campus and had received excellent cooperation from the faculty, athletes and coaching staff. She has established studying sessions while the basketball team has been travelling and is in the process of establishing a permanent tutoring program.

Mr. Dutton mentioned to Ms. Anderson that Dr. Earnhart of the School of Arts and Sciences had attempted in the past to organize faculty interest in a tutoring program and that Associate Professor Larry Esterly of the Academic Senate could also help. Ms. Anderson thanked the Board and stated that she would follow through on Mr. Dutton's suggestions.

6. Mr. Salata, Executive Director of Facilities, reported concerning the following matters:

A. Harry Meshel Hall

This project is approximately 25% completed. All trades are on schedule and the completion date should be September 1985. We have had our first equipment purchase for this Hall.

B. Ward Beecher Phase I

This project is 80% completed. Completion date is March 1985.

C. Ward Beecher Phase II

Phase II is the larger project and is more underway. It is approximately 5% completed.

D. Beeghly Center Energy Conservation

This project is 70% completed.

E. School of Education

This project, involving chilled water changes, is 95% completed.

F. Campus Security Building Renovations

This project is just getting underway.

Dr. Geletka asked Mr. Salata if the painting "Dom Rosselli Court" had been completed and Mr. Salata stated that it had.

Mr. Watson asked Dr. Looby if the Resolution passed by the Board of Trustees requiring that athletic games not be scheduled during exam week was being followed. Dr. Looby answered that it had been followed and that no games had been scheduled during examination week.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations Committee

Mr. Mittler reported that the Committee was recommending three Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Personnel Policies

WHEREAS, the Agreement between Youngstown State University and the Ohio Civil Service Employees Association and the campus chapter of the Ohio Civil Service Employees Association expires on December 31, 1984; and

YR 1985-37

WHEREAS, said Agreement defines various terms and conditions of employment of the classified Civil Service staff members in the bargaining unit defined therein; and

WHEREAS, it appears unlikely that a successor Agreement will have been negotiated by December 31, 1984;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the President of the University is hereby authorized and directed to promulgate such personnel policies as may be necessary to provide for the administration of the University following the expiration of the Agreement;

BE IT FURTHER RESOLVED, that the President is directed to advance to the Board of Trustees at its next regular meeting such modifications of the Policies of the Board of Trustees as may be required to implement said changes in personnel policy; and

BE IT FURTHER RESOLVED, that it is the intention of the Board of Trustees that members of the University's classified civil service staff suffer no diminishment of benefits in the areas of pay, vacation, holidays, insurance benefits, or retirement as a result of this action.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Mittler next read and moved for adoption the following Resolution:

b. Resolution Concerning Limited-Service Faculty

WHEREAS, a review of the University's policy on limited-service faculty indicates the desirability of modifying said policy, to provide for fee remission for limited-service faculty who teach three or more credit hours in a given quarter, and to establish forty credit hours as the equivalence of a full year's service for establishing prorated retirement service credit for limited-service faculty; YR 1985-38

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University

ty that Article III, Section 26 be and is hereby revised, as specified in Exhibit C appended hereto.

The Motion was seconded by Mrs. Mackall and, after discussion received the affirmative vote of all Trustees present except Mr. Dutton who abstained. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Mittler next read and moved for adoption the following Resolution:

c. Resolution to Revise Policies of the Board of Trustees

WHEREAS, Article III, Section 9.1 of the YR 1985-39 Policies of the Board of Trustees restricts to the lesser of 20% of base salary or \$4,000, the amount of money which may be paid in a fiscal year to University employees for supplemental services in teaching or consulting, beyond the normal scope of their duties; and

WHEREAS, this limitation was established in 1976, and has not been modified to reflect an increase of approximately 83% in the Consumer Price Index and roughly comparable increases in salaries for faculty and staff;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Article III, Section 9.1 of the Policies of the Board of Trustees be and is hereby amended and provided for in Exhibit D attached hereto.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Lyden reported that the Building and Property Committee was recommending two Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning Pollock House

YR 1985-40

WHEREAS, an ad hoc committee appointed by President Humphrey has reviewed the possible beneficial uses to which the Pollock House might be put and a structural review of the property has been accomplished.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University, upon the recommendation of both the Public Services Committee and the Building and Property Committee, does hereby approve Option No. 1 proposed by the ad hoc committee; that is, establishment of a University Inn.

BE IT FURTHER RESOLVED, that the President is directed to take all appropriate steps to offer the Pollock House for long-term lease to private persons or corporations who may wish to remodel and add to the Pollock House in order for it to be economically feasible and serve the University and Community.

BE IT FURTHER RESOLVED, that the President is directed to make appropriate inquiries concerning the restoration of the Voyager Hotel as announced December 1, 1984, in order that such plans might be taken into consideration in the Pollock House project.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Dr. Humphrey commented on the Resolution that any such remodelling would fully respect the architectural integrity of the Pollock House.

Mr. Lyden next read and moved for adoption the following Resolution:

b. Resolution Concerning Rental of Space

WHEREAS, the Northeastern Ohio Universities College of Medicine, Council of Fam- YR 1985-41

ily Medicine, wishes to secure office space on the campus of Youngstown State University; and

WHEREAS, the space will be available in the "Motel" after January 1, 1985; and

WHEREAS, cooperation between NEOUCOM and YSU is essential in offering medical education to the residents of northeastern Ohio.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the President to enter into a lease to expire July 31, 1986, with NEOUCOM, Council of Family Medicine, to provide approximately 605 sq. ft. of space in the "Motel" at an annual rental of approximately \$2.68 per sq. ft. or \$1,620 per year.

The Motion was seconded by Dr. Geletka and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

3. Budget and Finance Committee

Mr. Brauning reported that the Budget and Finance Committee was recommending eight Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Concerning General Equipment Fund

WHEREAS, the Board of Trustees established a General Equipment reserve to provide for previously unbudgeted equipment deemed necessary; and YR 1985-42

WHEREAS, four separate budgetary units (Business Education and Technology Department, Media Center, Printer Services, and Student Data Services) have cooperated in the development of a proposal for acquisition and use of typesetting equipment which will, among other benefits, save approximately \$18,000 annually in

the cost of typesetting the YSU Bulletin;
and

WHEREAS, of the total cost of \$149,580,
all but \$27,805 can be secured from H.B.
798 funds and scheduled Equipment Re-
placement Reserve funds; and

WHEREAS, a need has been demonstrated in
the offices of the Executive Director of
Facilities and Maintenance and Repair of
Buildings Department for word processing/
micro-computer equipment and software
costing \$27,780.

NOW, THEREFORE, BE IT RESOLVED, that the
Board of Trustees of Youngstown State
University does hereby approve the fol-
lowing allocations from the General
Equipment reserve:

\$27,805 toward the cost of type-
setting equipment, and

\$27,780 for word processing
equipment and software for the
Executive Director of Facilities
and the Maintenance and Repair of
Buildings Department.

The Motion was seconded by Dr. Geletka and, after dis-
cussion, received the affirmative vote of all Trustees pres-
ent. The Chairman declared the Motion carried and the Reso-
lution adopted.

Mr. Brauning next read and moved for adoption the fol-
lowing Resolution:

b. Resolution Concerning Transfers From The Unallocated
Reserve (University Operations) 1984-85

WHEREAS, the 1984-85 Operating Budget YR 1985-43
adopted by the Board of Trustees provides
that transfers out of the Unallocated
Reserve require approval of the Board of
Trustees; and

WHEREAS, the retirement of a Music De-
partment faculty member and movement of
the authorized faculty position to the

Speech, Theatre, and Communications Department will require an addition to the Extended Teaching Service account in the Music Department; the extended illness of a faculty member in the Administration and Secondary Education Department will require the payment of overload salaries to other faculty in the department; the resignation of the assistant dean in the Williamson School of Business Administration will require funds for limited service faculty as replacements for the acting assistant dean; continuing vacancies in the Biological Sciences, Management, Mathematical and Computer Science, and Nursing Departments require the use of limited service faculty and the death of one faculty member and the retirement or disability of faculty members in the Economics, Elementary Education and Reading, Geography, and Psychology Departments require the use of additional limited service faculty; and

WHEREAS, the employment of two additional police officers will require funds for uniforms and training; and

WHEREAS, the recent agreement concerning firearms qualification for campus police officers requires the University to provide the necessary ammunition;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby approve the transfer of \$130,097 from the Unallocated Reserve-University Operation budget for the following purposes:

\$1,456 to the Music Department for Extended Teaching Service faculty salaries and fringe benefits;

\$2,880 to the Instructional and Departmental Research Transfer budget for the payment of overload teaching salaries;

\$26,459 to the Dean's Transfer Budget, Williamson School of Business Administration for limited service faculty salaries and fringe benefits;

\$35,634 to the Dean's Transfer Budget, College of Arts and Sciences, for limited service faculty salaries and fringe benefits;

\$26,726 to the Dean's Transfer Budget, College of Applied Science and Technology, for limited service faculty salaries and fringe benefits;

\$33,542 to the Dean's Transfer Budget, School of Education for limited service faculty salaries and fringe benefits; and

\$3,400 to the Campus Security Department for uniforms, equipment supplies, and training costs for additional authorized police officers and for firearms qualifications for all police officers.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauning next read and moved for adoption the following Resolution:

c. Resolution to Amend Travel Regulations

WHEREAS, the "categories of travel" in the YSU travel regulations include three separate categories depending on destination and whether the individual is on official business or professional improvement; and YR 1985-44

WHEREAS, it is believed appropriate to amend these regulations to allow reim-

bursement of up to one-half the expense incurred, rather than one-fourth, when the destination is in Alaska, Hawaii, a U.S. possession or territory, or a foreign country other than Canada.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve amendment of Section 7.3, Categories of Travel, of the Travel Regulations, as detailed in Exhibit E.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

d. Resolution to Amend Purchasing Practices Policy

WHEREAS, Section 4, Article IX, of the Policies of the Board of Trustees of Youngstown State University outlines the basic purchasing practices of the University; and YR 1985-45

WHEREAS, it is believed desirable to amend that section to conform the policy statement to long accepted and approved practice in the purchase of items for resale by the Bookstore and the purchase of books, periodicals, and other items to be added to the collection by Maag Library.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve amendment of Section 4, Article IX, of the Policies as detailed in Exhibit F.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

e. Resolution Concerning Nonstudent Use of Maag Library

WHEREAS, the University Librarian has been assumed to have the authority to define the use of Maag Library and access to its collections; and YR 1985-46

WHEREAS, the Board of Trustees does not wish to restrict that authority but has adopted a "Nonstudent Library Card Deposit" of \$25 which it now wishes to discontinue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby rescind the \$25 "Nonstudent Library Card Deposit" effective January 1, 1985, and authorizes the University Librarian to adopt procedures whereby current paid-up members of either the YSU Alumni Association or the Friends of Maag Library will be allowed to check out library materials.

The Motion was seconded by Mr. Lyden and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

f. Resolution Concerning Transfer of Athletic Funds

WHEREAS, the cost of filming football games has exceeded the estimate and the budgeted object account in Intercollegiate Athletics will be insufficient for the year unless supplemented. YR 1985-47

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of \$11,764 from the Unallocated Reserve in the Intercollegiate Athletic

budget to the appropriate expenditure
object code to supplement the monies pro-
vided for purchase of game films.

The Motion was seconded by Mr. Giddens and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Mr. Brauninger next read and moved for adoption the following Resolution:

g. Resolution Concerning Financial Report and Audit

WHEREAS, the Youngstown State University YR 1985-48
Financial Report for the Year Ended June
30, 1984, as audited by Arthur Andersen &
Co., along with that firm's "Memorandum
regarding accounting procedures, internal
control and other matters as of June 30,
1984 and 1983" have been reviewed by the
Budget and Finance Committee of the Board
of Trustees and copies have been made
available to all members of the Board of
Trustees; and

WHEREAS, on November 7, 1984, Thomas E.
Ferguson, Auditor of State, accepted the
reports in lieu of the examination re-
quired by Section 117.09 of the Revised
Code.

NOW, THEREFORE, BE IT RESOLVED, that the
Board of Trustees of Youngstown State
University does hereby accept the 1983-84
financial report and audit and authorizes
its appropriate release.

The Motion was seconded by Mrs. Mackall and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

Dr. Humphrey commented that the Budget and Finance Committee had met separately with representatives of the Auditors, Arthur Andersen & Co. and were told that the University had an excellent internal audit department and further that the University was well run.

Mr. Brauninger next read and moved for adoption the following Resolution:

h. Resolution Concerning Transfers from the Unallocated Reserve (University Operations) FY 1984-85

WHEREAS, the 1984-85 Operating Budget YR 1985-49 adopted by the Board of Trustees provides that transfers out of the Unallocated Reserve require approval of the Board of Trustees; and

WHEREAS, it is necessary to employ temporary personnel to provide continuity of service in the absence of permanent employees due to illness; and

WHEREAS, the Maintenance and Repair of Buildings Department has experienced unusual loss of service due to illness of the carpenters.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize the transfer of \$5,750 from the Unallocated Reserve University Operations budget to the Maintenance and Repair of Buildings Department for the purpose of hiring temporary employees.

The Motion was seconded by Mr. Mittler and, after discussion, received the affirmative vote of all Trustees present. The Chairman declared the Motion carried and the Resolution adopted.

EXECUTIVE SESSION

At the conclusion of the Budget and Finance Committee Report, the Trustees retired at 4:05 p.m. into Executive Session for about twenty minutes, after a Motion duly made, seconded and carried for the purpose of considering matters relating to the employment of personnel before returning to the open meeting in the Board Room.

4. Student Affairs Committee

Mr. Dutton reported that the Student Affairs Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

a. Resolution Establishing Evening Shuttle Service

WHEREAS, a number of students reside in YR 1985-50
apartments, rooming houses, and residence
hall facilities on the near north side;
and

WHEREAS, these students have cause to be
on the campus during evening hours to
attend classes, use the library, or par-
ticipate in campus activities; and

WHEREAS, many of these students do not
have a safe, convenient means of trans-
porting themselves to and from the campus
during evening hours.

NOW, THEREFORE, BE IT RESOLVED, that the
Board of Trustees of Youngstown State
University does hereby authorize the Ad-
ministration to implement an evening
shuttle service during the balance of the
1984-85 academic year; and

BE IT FURTHER RESOVLED, that funding for
this experimental service come from the
"General Fee Unallocated Fund Balance" so
that students, upon presentation of an
identification card, may ride without
charge; and

BE IT FURTHER RESOLVED, that non-students
utilizing the service be permitted to do
so at a cost of twenty-five cents per
trip.

The Motion was seconded by Mrs. Mackall and, after dis-
cussion, received the affirmative vote of all Trustees pres-
ent. The Chairman declared the Motion carried and the Reso-
lution adopted.

5. Academic Affairs Committee

Mr. Giddens stated that the Academic Affairs Committee
was recommending one Resolution for adoption by the Board.
He then read and moved for adoption the following Resolution:

a. Resolution to Accept Revised Academic Master Plan

WHEREAS, the University Academic Senate YR 1985-51
accepted a revised Academic Master Plan
at its May 2, 1984 meeting in accord with
previously adopted timetables; and

WHEREAS, the Provost and the President
also accept the revisions subject to its
agreement with the previously adopted
Strategic Plan 1984-94;

NOW, THEREFORE BE IT RESOLVED, that the
Board of Trustees of Youngstown State
University does hereby accept the revised
Academic Master Plan for Youngstown State
University in the same manner, and as a
basis for continued planning.

The Motion was seconded by Mr. Brauninger and, after
discussion, received the affirmative vote of all Trustees
present. The Chairman declared the Motion carried and the
Resolution adopted.

6. Public Services Committee

Dr. Geletka reported that the Committee was recommending
one Resolution for adoption by the Board. He then read and
moved for adoption the following Resolution:

a. Resolution to Modify Liquor Policy

WHEREAS, the Liquor and Wine Policy cur- YR 1985-52
rently restricts the consumption of liq-
uor and/or wine to the rooms on the sec-
ond floor of Kilcawley Center; and

WHEREAS, the YSU Alumni Association hosts
events in the Alumni House where under
certain circumstances it is appropriate
to serve alcoholic beverages.

NOW, THEREFORE, BE IT RESOLVED by the
Board of Trustees of Youngstown State
University that Article IX, Section 6, of
the Policies of the Board of Trustees of
Youngstown State University be modified
as included in Exhibit G.

The Motion was seconded by Mr. Brauninger and, after
discussion, received the affirmative vote of all Trustees

present. The Chairman declared the Motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

No formal communications or memorials were presented. A list of information had been furnished to each Trustee for information purposes prior to the meeting.

ITEM VII - Unfinished Business

Dr. Humphrey made the following statement to the Board of Trustees:

"Mr. Chairman, members of the Board, I have one more item on which to report to you. Ten days ago I directed the Board's Special Counsel, Attorney Kretzer, and the Vice President Personnel Services, Dr. Alderman, to undertake a comprehensive review of the courses of action available to the University following the entering of a 'no contest' plea by a tenured member of the University faculty in the Mahoning County Court of Common Pleas. The faculty member had been charged initially, almost three years ago, with an offense morally repugnant to the University and the community as a whole; earlier this month he pleaded 'no contest' to a different and significantly lesser charge, a misdemeanor.

Attorney Kretzer's review led him to several major points; (1) the plea of 'no contest' is clearly not admissible as evidence in either criminal or civil proceedings in a court of law and probably not admissible in an arbitration hearing involving disciplinary action; (2) there is insufficient evidence available to the University to support the initial charges made against the faculty member; and (3) there is no substantive evidence available to the University that the behavior with which the faculty member was initially charged, if accurately attributed to him, impaired his performance of duties as a faculty member or damaged the University in any demonstrable fashion, and further that some relationship between the alleged behavior and the faculty member's University position would probably be necessary in the successful defense of any disciplinary action. It was Attorney Kretzer's recommendation that no disciplinary action be taken in this matter.

Vice President Alderman's review of the situation, from his position as administrator of the YSU/YSU-OEA Agreement and representative of the University in arbitration hear-

ings, led him to basically the same points reached by the Board's Special Counsel. It was Dr. Alderman's conclusion that the University could not be sustained in a disciplinary action in this matter, and it was his recommendation that no action be taken.

I reviewed the entire situation with the Provost, and when the written reports from Attorney Kretzer and Vice President Alderman were received, I met with Provost Gillis, the academic dean, and the department chairman to review the information available and the courses of action open to us. At the conclusion of this discussion, it was the unanimous recommendation of the Chairman, Dean, and Provost that no disciplinary action be taken, because of the consensus that such action could not be sustained.

Based upon the foregoing, I conclude that no disciplinary action is appropriate or feasible in this matter."

ITEM VIII - Suggested Dates for Regular Meetings 1984-85

Dr. Humphrey suggested the following dates for regular meetings in the next fiscal year.

Friday, February 8, 1985
Friday, April 12, 1985
Friday, June 7, 1985

ITEM IX - Time and Place of Next Regular Meeting

There being no further business, on Motion made by Mr. Lyden, seconded by Mr. Dutton, which was carried by the affirmative vote of each Trustee present, the Chairman declared the following Resolution adopted:

"RESOLVED that the next regular meeting YR 1985-53 of the Board of Trustees of Youngstown State University be held at 3:00 p.m. in the Board Room in Tod Administration Building on Friday, February 8, 1985."

The meeting was duly adjourned at 4:45 p.m.

Frank C. Watson
Chairman

ATTEST:

Franklin S. Bennett
Secretary to the Board
of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF December 14, 1984

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Dobson, Denise W.	Career Planning Counselor	Admissions	10/15/84	\$12,274	12 (12-Month Base: \$17,250)	Temporary through 6/30/85.
Benifield, Robin	Admissions Counselor	Admissions	11/1/84	\$10,585	12 (12-Month Base: \$16,000)	
Anderson, Doreen	Athletic Academic Counselor	Intercollegiate Athletics	11/15/84	\$10,748	12 (12-Month Base: \$17,250)	
Delisio, Richard A.	Activities Assistant/ Pub Manager	Kilcawley Center	12/3/84	\$10,918	12 (12-Month Base: \$18,925)	Position reassigned from Classified Civil Service to P/A status.
Echols, Mary Ann	Director of Special Student Services	Special Student Services			12 (12-Month Base: \$26,950)	Position reassigned to Salary Range 21; increase in salary base from \$25,700 to \$26,950 effective 12/1/84.

YOUNGSTOWN STATE UNIVERSITY
BOARD OF TRUSTEES

RESOLUTION ACCEPTING GIFTS
as of December 14, 1984

<u>DONOR</u>	<u>AM'T AND/OR DESCRIPTION</u>	<u>RESTRICTION OR PURPOSE OF GIFT</u>
YSU All-Sports Complex Committee	\$12,549	Astro Turf Replacement Fund
Gerald DeNicholas	100	WSBA Accounting and Finance Dept.
The Edward J. DeBartolo Corp.	140	Athletic Department
David Owen	28	Athletic Department
William D. Martin, M.D.	100	School of Education
Leaseway Transportation	50	WSBA Accounting and Finance Dept.
Ohio Edison Co.	1,000	Ohio Seaway-South Model Fund
State Convention of Baptists of Ohio	200	YSU Scholarships
YSU Foundation	1,000	WSBA Dow Chemical Scholarships
Deloitte Haskins & Sells	30	WSBA Accounting and Finance Dept.
Deloitte Haskins & Sells	150	DH&S Alumni Scholarship Fund
Dan Pringle	52	Athletic Dept.
Dr. Morris Slavin	2,500	Morris & Sophie Slavin Endowment Fund

Agenda Item D.2.
Exhibit B

Data for Professionals

IBM PC Micro
ComputerCriminal Justice
Department

West End Investment Corp.

Parcel of land
(10,900 sq. ft.)
w/office bldg. and
warehouse bldg.

University Use

Cecilia Abel	25	WYSU
Helen Adamiak	20	"
Grace Andrin	10	"
Roxanne Armile	20	"
Patricia Atkinson	75	"
Mary Beaubien	30	"
Mr. & Mrs. William Bunn	100	"
Alyce Coombs	52	"
Alan J. Crain	30	"
Ruth Creed	20	"
Madeline DeBonis	30	"
Dr. L. Domonkos	20	"
Paul Farwell	35	"
Richard J. Fitch	25	"
Orville Flora, Jr.	10	"
David Gildersleeve	50	"
Dr. Theodore Gravel	60	"
Dr. Milton Greenberg	100	"
Carol Guglielm	100	"
Dr. J. P. Kalfas	40	"
Dan Laginya	30	"
Dr. & Mrs. James Lambert	25	"
Dr. Larry Looby	30	"
John Manton	50	"
William McMaster	20	"
Clyde Morris	50	"
Hazel Olson	20	"
Nira Robinette	10	"

Chester Rufh	15	WYSU
Katherine Swan	30	"
Mark Williams	5	"
Dr. Eric Wingler	35	"
Mr. & Mrs. Art Wolfcale	50	"
Mr. & Mrs. J. H. Bolotin	20	"
Gene Brewer	25	"
Mr. & Mrs. George Call	40	"
Mr. & Mrs. Steve Chikovsky	100	"
Mr. & Mrs. Phillip Chuey	30	"
Constance R. Conger	35	"
Mr. & Mrs. Herschel Cooper	100	"
Joselyn Darling	30	"
Mr. & Mrs. Norman Duncan	20	"
Gary Englehart	30	"
Francis R. Gottron	30	"
Harriet Gray	50	"
Mr. & Mrs. Myron Groves	50	"
Robert Hendrickson	50	"
Francis J. Hensler	10	"
Anna Higgins	25	"
Mr. & Mrs. Robert Hisson	20	"
Ronald Homrighauson	50	"
Howard Imblum	20	"
Elwyn Jenkins	60	"
Eleanor E. Jones	30	"
Melvin Jones	30	"
James Kalasky	50	"
Paul Kalinchak	20	"
Steve Keister	200	"
Thomas Kelly	30	"
Kathy Kotila	35	"
Jean McCulloch	30	"

V.M. McGaffin, Jr.	30	WYSU
D.E. McLennan	30	"
Dorothy Mettler	35	"
Nancy Morris	35	"
John Muller	50	"
Diana Pitinili	10	"
Jeannette Polley	25	"
George Pugh	100	"
Lewis Pyle	30	"
Ben & Carol Raber	30	"
George Random	20	"
Edward Reinerth	25	"
Jack Rispoli	25	"
David Robinson	30	"
Joyce Routh	20	"
Rose Rudberg	20	"
Pauline Saternow	30	"
Gina Saulino	20	"
Gertrude Shafer	15	"
Thomas Schroth	100	"
Fred Schweitzer	35	"
Vincent Shogren	30	"
C.W. Sigmier	50	"
Dorothy Smith	20	"
John Sopko	30	"
John Suddes	25	"
Sister Betty Sundry	20	"
Lois Tamplin	50	"
Leonard Thomae	25	"
Ira Thomas	30	"
Louise Tschugunov	10	"
Fred Ullom	15	"
Henry Vanderhoeven	30	"
A. Prentice Vaniderstine	25	"

Mary Weaver	35	WYSU
Theresa Whitfield	25	"
William Woodall	30	"
M.A. Young Foundation	100	"
Dr. David Anderson	25	"
Scott Hadley	35	"
Carol Ross	35	"
J.H. Canaday	50	"
Eric Gonnano	35	"
Frederick Moore	30	"
Ron Harrell	25	"
Mrs. Klippel	50	"
Ellen Neff	50	"
J.D. Faires	100	"
Evelyn Rice	5	"
Marvin Levy	100	"
Fred Hartenstein	25	"
Stan Guzell	30	"
Bishop Ben Francetta	25	"
Cynthia Bushnell	30	"
Father Karg	25	"
Elliot Legow	40	"
Dr. Isadore Mendel	250	"
Ken Alexander	30	"
David Baiduc	20	"
Bob Balach	30	"
Robert Bates	20	"
Margaret Barry	20	"
Rocco Bernard	25	"
John Beeghley	30	"
Brenda Bota	20	"
Don Byo	30	"
Mrs. R.E. Cale	35	"
James Case	50	"

Julia Catchpole	50	WYSU
Robert Coe	50	"
Mary Conti	5	"
Marjorie Cooke	15	"
Ann Darling	20	"
Gregg Griffith	20	"
Beryl Grist	15	"
Paul Gustafson	50	"
Stephen Hanzeley	25	"
Dr. Thomas Harnish	100	"
Marie Heeschen	30	"
Jim Hildebolt	10	"
John Kolar, Jr.	20	"
Kennedy School	100	"
John Krispinsky	30	"
K. C. Kunin, M.D.	50	"
Joseph Lacinak	50	"
Jane Lamb	50	"
William Lightbody	20	"
Hannah Lowenhaupt	30	"
Judith Lukin	20	"
Don Metzger	50	"
Reid Morgan	20	"
Margaret Neuman	30	"
Mary Ann Pernotto	30	"
Jack Peterson	35	"
Dr. S. Randolph	50	"
Ed Repko	50	"
L. S. Reynolds	15	"
Sue Rinderknecht	30	"
Steve Beall & Carmel Roques	20	"
Dr. Robert Saccherman	50	"
David Schmidt	20	"
Peter Senedak	25	"

Mrs. D. W. Smith	20	WYSU
Laurence Soges	35	"
Ann Suliot	35	"
Mary Ellen Sullivan	30	"
Jack Tamarkin	100	"
Homer Taylor	25	"
Thomas Touris	35	"
Joseph Wachunas	30	"
Edward Zacharias	100	"
Julius Zlotnik	50	"
Andrew Mahon	25	"
Jerry McAfee	25	"
Richard Ruhlman	27	"
Robert Summers	35	"
Bill Scullin	30	"
John Mancino	30	"
Judith Collen	100	"
Robert Catchpole	50	"
Leslie Allen	20	"
Thomas Copeland	50	"
Bob Hillgreen	30	"
Fred King	25	"
Jesse Massaro	10	"
Judd Martt	100	"
Colleen McGarry	26	"
Martin Metzger	55	"
Bernard Cortese	25	"
Dr. Juan Ruiz	50	"
Lynn Sonderman	30	"
Martin Stolte	25	"
Dr. Chris Thomas	250	"
Raymond Biswanger, Jr.	35	"
Sharon Bachochin	2	"
Harriet Marsh	25	"

Lawrence Haims	30	WYSU
Charles Ketcham	50	"
Ardith Henderson	5	"
James Tweardy	30	"
Lowell Satre	40	"
Anthony Pastucci	60	"
Lawrence Pass	35	"
Harry Patrick III	20	"
Richard Thomas	20	"
David Schmidt	30	"
Raymond Johnson	5	"
John Yohe	5	"
Women's Committee for Children's Concerts	25	"

WYSU	\$ 8,062
Other	17,899
Total Cash	<u>\$25,961</u>

Non-Cash Items:

- IBM PC Micro Computer
- Parcel of land (10,900 sq. ft.)
- W/office building and warehouse

ARTICLE III, SECTION 26

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

Section 26. Limited-Service Faculty

The University utilizes the service of limited-service faculty in situations in which the number of full-service faculty in a department is not adequate to cover the instructional needs of the Department for a given quarter. Limited-service faculty are appointed for one quarter, and such appointments are renewable. Limited-service faculty are appointed by the cognizant academic dean, upon the recommendation of the Department Chairperson, and subject to review by the Provost. Limited-service faculty are paid on the basis of credit hours taught and highest earned degree held; the rate structure is established annually by the Board of Trustees as a part of the adoption of the University budget. Limited-service faculty may teach up to eight (8) credit hours in a given quarter, effective January 1, 1982, and up to twenty (20) credit hours in a given academic year; the Provost of the University may waive this limitation for a specific limited-service faculty member in a given quarter or academic year; but exceptions are made only under rare and unusual circumstances. Limited-service faculty who teach ~~six (6)~~ THREE (3) or more credit hours in a given quarter are entitled to remission of one-half of the instructional fee for courses in which they are enrolled during that quarter, up to a maximum of six (6) credit hours. LIMITED-SERVICE FACULTY WHO ARE ENROLLED IN THE OHIO STATE TEACHERS RETIREMENT SYSTEM EARN RETIREMENT SERVICE CREDIT ON A PRORATED BASIS, DERIVED FROM THE ASSUMPTION THAT FORTY (40) CREDIT HOURS EQUALS A FULL YEAR OF TEACHING SERVICE. The assignment and utilization of limited-service faculty are subject to such regulations as may be promulgated by the President of the University or his designee.

ARTICLE III, SECTION 9.1

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

Section 9.1. Supplemental Payment to Employees for Teaching and Consulting

On occasion it is appropriate to have employees perform services above and beyond their normal scope of duties, and to pay employees for these additional services. It is the general policy of the University, however, that the formal assignments of employees to additional duties for supplemental compensation will not be approved as a routine manner or on a regular basis; rather, such assignments will be utilized to enable the University to deal with short-range staffing problems involving unusual circumstances, unanticipated difficulties, or situations in which normal staffing practices will not suffice. Supplementary payments to an employee during any fiscal year may not exceed the lesser of 20% of his or her base salary or ~~\$4,000~~ \$6,000. Supplementary payment to persons so employed is authorized under the conditions stipulated in Appendix I.

YOUNGSTOWN STATE UNIVERSITY
ADMINISTRATIVE MANUAL
UNIT 7: TRAVEL REGULATIONS

Section 7.3 - Categories of Travel

7.3.1 All travel authorized will be under one of three categories:

Category 1. Official business of the University in one of the contiguous 48 states or Canada, for which full reimbursement will be paid, subject to these regulations. (In certain cases the President or his representative may specify that less than full reimbursement will be paid as a condition of approval.)

Category 2. Professional improvement of the individual in one of the contiguous 48 states or Canada, for which not more than one-half of the expense as provided in these regulations will be reimbursed.

Category 3. Official business or professional improvement of the individual in Alaska, Hawaii, a U.S. possession or territory, or a foreign country other than Canada, for which not more than ~~one-fourth~~ ONE-HALF of the expense as provided in these regulations will be reimbursed.

POLICIES OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY

Article IX

Section 4. University Purchasing Practices

- 4.1 Contracts involving the expenditures of money within the limits fixed by the Board of Trustees may be made and/or attested on behalf of the University by the President ~~and/or Executive-Vice-President~~, or a designee of the President.
- 4.2 Purchases shall be made by the Purchasing Department on forms containing thereon certificates indicating the tax-exempt status of the University, following the determination by the Expenditure Control unit of the Controller's Department that budgeted funds are available for this purpose.

Competitive bids shall be sought in all cases where the commodity or services to be purchased shall be estimated to cost in excess of \$3,000 and wherein the best interests of the University and the State of Ohio shall be served by such competition, notwithstanding the fact that competitive bidding may not be required by any provision of law. The foregoing requirements of competitive bidding shall not apply to professional services unless so ordered by the Board of Trustees, OR the President, ~~or the Executive-Vice President~~ and may be waived on any purchase by the ~~Executive Vice President~~ in emergencies or circumstances where it is not considered practicable and is in accordance with the laws of Ohio.

All purchase requests shall be processed through the University Purchasing Department in advance of any commitment to vendors. Failure to do so may lead to personal liability for such purchases. The University Purchasing Department shall assist with all purchase requests and shall establish an emergency purchase procedure in instances where the normal procedure is not feasible.

The Director of Purchasing may, in conjunction with other purchasing agents from Ohio state-supported universities and colleges, negotiate price agreements for the purpose of establishing favorable rates for quantity purchases of equipment, supplies, and furniture; however, such price agreements are not binding upon the University unless approved in advance and in accordance with Board policy on contracts.

Each year when the President designates the persons authorized to sign for expenditures on budgeted accounts those persons and all Purchasing Department staff shall be requested to attest to the fact that their dealings with vendors for the most recent fiscal year have been at "arm's-length" or to explain any exceptions, and to attest to the absence of any financial or other interest with vendors which will in the new fiscal year interfere with an "arm's-length" relationship or adversely influence their objectivity in making purchasing recommendations or actual purchases.

4.3

THE PRESIDENT IS AUTHORIZED TO ALLOW APPROPRIATE PERSONNEL OF THE BOOKSTORE TO PURCHASE GOODS FOR RESALE AND TO ALLOW APPROPRIATE PERSONNEL OF MAAG LIBRARY TO PURCHASE BOOKS, PERIODICALS, AND OTHER ITEMS TO BE ADDED TO THE COLLECTION, WITHOUT THE ASSISTANCE OF THE PURCHASING DEPARTMENT; PROVIDED THE PROCEDURES TO BE FOLLOWED SHALL BE IN WRITING AND APPROVED BY THE DIRECTOR OF PURCHASING, THE DIRECTOR OF INTERNAL AUDIT, AND THE CONTROLLER.

Policies of the Board of Trustees of Youngstown State University

Article IX, Miscellaneous

Section 6. Sale and Use of Alcoholic Beverages on University Property

The Board of Trustees shall delegate to the President the final authority to establish, revise, approve, and enforce all policies and procedures pertaining to the use of other alcoholic beverages on designated premises of the University. The Director of Kilcawley Center shall be the designated administrative officer responsible to the President for carrying out the following rules and regulations concerning alcohol:

6.1 Beer Policy

The consumption of beer in Kilcawley Center shall be governed by the following rules:

- a. The University shall be authorized to annually purchase a D-1 permit from the State Department of Liquor Control.
- b. The ground floor of Kilcawley Center (exclusive of the Bookstore Annex and the Kilcawley Residence Hall) is hereby designated as the permit premises.
- c. The Director of Kilcawley Center, in conjunction with the Kilcawley Center Board, shall recommend rules and regulations for the control of the sale of beer on the designated premises. Such rules and regulations shall include but not be limited to: hours for opening and closing; procedures for checking the age of purchasers; requirements for bartenders; and other rules as appropriate to assure conformity to State law and University policy. Rules and regulations thus recommended shall be submitted to the President of the University for review, revision (if necessary), and approval.

6.2 Liquor and Wine Policy

- 6.2.1 The University may permit the consumption of liquor and/or wine at programs, seminars, meetings, or workshops of an educational nature that are sponsored by principal administrative officers, deans, or department heads; and at employee OR ALUMNI on-campus social events in accordance with the following conditions:

- a. The possession and consumption of liquor and/or wine at on-campus events shall be in accord with the State and local law and University policy.
- b. Permission for groups to serve liquor and/or wine at on-campus events must be obtained in written form from the President of the University, at least two weeks in advance of the events.
- c. Such permission shall be restricted to designated rooms on the second floor of Kilcawley Center— AND ROOMS ON THE FIRST FLOOR OF THE ALUMNI HOUSE. The rooms shall be designated by the President of the University.
- d. Liquor and/or wine may not be sold at an on-campus event.
- e. The sponsoring group of an on-campus event IN KILCAWLEY CENTER at which liquor and/or wine is to be served must employ a bartender and purchase set-ups for drinks through the Director of Kilcawley Center.
- f. Liquor and/or wine to be served at on-campus events IN KILCAWLEY CENTER must be delivered in bulk form to the Bartender Through the Director of Kilcawley Center. Any remainder will be removed in bulk form.
- g. UPON APPROVAL BY THE PRESIDENT OF SERVICE OF ALCOHOLIC BEVERAGES AT AN EVENT IN THE ALUMNI HOUSE THE EXECUTIVE DIRECTOR OF THE ALUMNI ASSOCIATION SHALL BE RESPONSIBLE FOR ALL ARRANGEMENTS, INCLUDING ASSURANCE THAT ALL APPLICABLE LAWS AND REGULATIONS ARE FOLLOWED.
- h. ~~g.~~ Individuals attending such events shall not possess individual bottles of liquor and/or wine.
- i. ~~h.~~ Non-alcoholic beverages and food must be served at any on-campus event at which liquor and/or wine is served.
- j. ~~i.~~ Liquor and/or wine may not be purchased with State funds.

6.2.2 The University prohibits the sale or use of alcoholic beverages in all public areas of the Arnold Stambaugh Stadium. Consumption of liquor is permitted in designated private areas under the following conditions:

- a. The possession and consumption of alcoholic beverages shall be in accord with State and local law and University policy.

- b. The President of the University shall annually designate the rooms of the Stadium and the "tail gate" parking lot where the consumption of alcoholic beverages is permitted.
- c. The rooms and "tail gate" parking lot designated by the President are restricted to the Fall football season and to those days when an intercollegiate contest or comparable non-scholastic activity is scheduled.
- d. Non-alcoholic beverages and food must be served at any event at which alcoholic beverages are served.
- e. Alcoholic beverages may not be purchased with Public funds.

6.3 Amendments to Alcoholic Beverage Policy

The President is empowered to adopt and publish additional rules and regulations for the administration and enforcement of policies relating to the possession, sale, and consumption and appropriate time of service of alcoholic beverages at on-campus events.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

January 15, 1985

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

Enclosed is a copy of draft of Minutes of the meeting of
the Board of Trustees held on December 14, 1984.

Yours very truly,


Secretary to the Board of Trustees

FSB:EVT

Enc.

Copy to:

Each of Nine Trustees

Dr. Neil D. Humphrey, President

Dr. Bernard T. Gillis, Provost

Dr. Taylor Alderman, Vice President

Personnel Services

Edmund J. Salata, Executive Director of
Facilities

Attorney Alan R. Kretzer, Legal Counsel

Attorney Theodore R. Cubbison, Legal
Services Officer



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

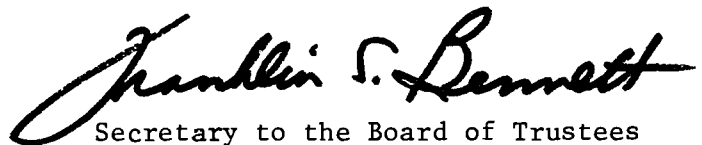
November 28, 1984

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 P.M. on Friday, December 14, 1984 in the Board Room in Tod Administration Building.

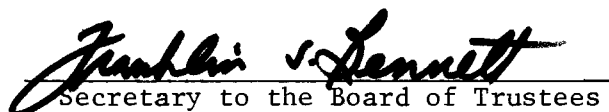
Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,


Secretary to the Board of Trustees

FSB:EVT

Copies of the above notice were mailed on November 28, 1984 to each of the Nine Trustees and the President, as listed on the reverse side of this page, and a copy was also mailed on the same date to each of the three others listed on the reverse side of this page and to the YSU Chapter of OCSEA and the Y.S.U. Alumni Association.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mr. Earl W. Brauninger, Chairman and CEO
Bank One of Eastern Ohio, N. A.
P. O. Box 300
Youngstown, Ohio 44503

Attorney Paul M. Dutton
Mitchell, Mitchell & Reed
709 Bank One Bldg.
Youngstown, Ohio 44503

Dr. John F. Geletka
5600 Mahoning Avenue
Austintown, Ohio 44515

Mr. Edgar Giddens
448 Cleveland Street
Youngstown, Ohio 44511

Mr. William J. Lyden, Business Manager
International Brotherhood of Electrical
Workers Union Local 64
291 McClurg Road
Youngstown, Ohio 44512

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Mr. William G. Mittler
4030 Hudson Drive
Youngstown, Ohio 44512

Dr. Earnest Perry
1320 Belmont Avenue--Suite #2
Youngstown, Ohio 44504

Mr. Frank C. Watson, President
Youngstown Welding & Engineering Co.
Box 2461
Youngstown, Ohio 44509

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dr. Thomas A. Shipka, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

YSU Chapter of OCSEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Theodore R. Cubbison, Esquire
Legal Services Officer
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Y.S.U. Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555