

MINUTES OF REGULAR MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building  
Friday, June 26, 1992

Pursuant to Notice duly given, a Regular Meeting (the one hundred and fifty-fifth) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, June 26, 1992, in the Board Room in Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Mr. Michael I. Monus, Chairperson of the Board, who presided, Dr. Earnest Perry, Mrs. Elizabeth DeLuca, Mr. Martin J. O'Connell, Mr. Richard P. McLaughlin, Mr. Edward A. Flask, Mr. Mark E. Lyden, and Mr. Bruce R. Beeghly. Absent was Dr. Y. T. Chiu. Also present were Student Trustees James Dull and Scott P. Smith.

Also present were Dr. Neil D. Humphrey, President; Dr. Leslie H. Cochran, President-designate; Dr. Sally M. Hotchkiss, Acting Provost; Dr. Lawrence E. Looby, Vice President - Institutional Advancement; Dr. Charles A. McBriarty, Vice President - Student Services; Dr. G. L. Mears, Executive Director of Budget and Institutional Studies; Ms. Shirley A. Carpenter, Executive Director of Personnel Services; Mr. Rocco Mediate, Acting Executive Director of Facilities; Mr. Richard L. Glunt, Executive Director of Finance; Mr. James D. Miller, Executive Director of Administrative Services; Mr. Dennis A. Clouse, Director of Classified Personnel; Mr. James E. McCollum, Assistant to the President for Legal Services; Mr. Philip A. Snyder, Director - University Relations; Atty. Alan R. Kretzer, Deputy Attorney General and University Legal Counsel, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 150 persons, including deans, members of the faculty, students, and members of the news media.

The meeting was called to order by the Chairperson.

**ITEM I: PROOF OF NOTICE OF MEETING.**

Evidence was available to establish that on June 1, 1992, the Secretary duly mailed Notice of the Meeting to each of the nine Trustees, the two student Trustees, and to the President. Copies of the Notice were also mailed to the Presidents of the YSU-OEA and YSU-ACE, to the Director of the YSU Alumni Association, and to Atty. Alan R. Kretzer, Deputy Attorney General and Legal Counsel to the University.

**ITEM II: DISPOSITION OF MINUTES FOR REGULAR MEETING HELD MARCH 27, 1992, AND SPECIAL MEETINGS HELD APRIL 30, 1992, AND JUNE 20, 1992.**

Copies of the drafts of the Minutes of the Meetings of the Board of Trustees held on March 27, 1992, April 30, 1992, and June 20, 1992, had been mailed to each Trustee, the two Student Trustees, and to the President. Upon motion made by Dr. Perry, seconded by Mr. O'Connell, the Board unanimously adopted the Minutes of the Regular Meeting of March 27 1992, and the Minutes of the Special Meetings of April 30, 1992, and June 20, 1992, as mailed.

**ITEM III: RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY.**

A. FY 1992-93 Budget. Dr. Humphrey stated that the administration was prepared to recommend a Fiscal Year 1992-93 budget for adoption by the Board. Dr. Humphrey stated that President-designate Cochran had been involved throughout the budgeting process. Dr. Humphrey introduced Dr. G. L. Mears, Executive Director of Budgets and Institutional Studies, who presented addressed the Board regarding the proposed FY 1992-93 budget.

Dr. Mears stated that the preparation of the University's budget was made especially complex this year due to the significant reductions in revenue from the state instructional subsidy. Dr. Mears stated that in preparing the budget the following institutional goals had been identified (listed in order of priority): (1) Preserve existing teaching resources, (2) Maintain staffing at highest possible levels by minimizing layoffs, (3) Enhance funding for development of research and teaching, and (4) Maintain essential student services at the highest level possible.

Dr. Mears then presented a summary of the FY 1992-93 budget. Using an overhead transparency projector, Dr. Mears reviewed the budgeted expenditures within the various budget categories and funds. Dr. Mears gave special attention to the Education and Associated Operations (Fund One) budgeted expenditures. Among the assumptions made in the preparation of the budget is that enrollment for the upcoming academic year will be 15,250 students. Dr. Mears then addressed the major sources of revenue, and the anticipated changes state appropriations, instructional fees, investment income, and contingency reserves.

Concluding his remarks, Dr. Mears noted that enrollment is expected to increase by 0.05% to 15,250 students; that tuition (instructional and general fees combined) is expected to increase by 10.2% to \$28,472,400; that total expenditures are budgeted for approximately \$85,836,036; and that total staffing is anticipated to be reduced by 109 FTE positions through attrition, abolishing vacant positions, and 30 to 35 recommended layoffs.

The Board had a number of questions of Dr. Mears and the administration. Thereupon, Mr. O'Connell read and moved for adoption by the Board of Trustees the following Resolution:

Resolution Concerning 1992-93 Budget

YR 1992-56

WHEREAS, the proposed budget for 1992-93 has been reviewed in detail by the Budget and Finance Committee of the Board and all members of the Board have had opportunity for review of the proposed budget.

BE IT RESOLVED, that the Board of Trustees does hereby approve the 1992-93 Budget for Youngstown State University as recommended by the Budget and Finance Committee and that approval includes:

1. The Organizational Chart included in the document with the understanding that:  
(a.) the incoming President will propose appropriate changes for action at the September, 1992 meeting of the Board of Trustees; (b.) changes in positions at the level of those reporting directly to the President shall require Board approval and (c.) the President has authority to approve changes below that level;
2. Salaries for NOPBA members, exempt classified civil service staff; exempt professional/administrative staff, YSU-OEA members and YSU-ACE members shall be as included in the subsidiary document "Salary Working Papers, 1992-93";
3. Salaries for APAS members shall be carried forward at the 1991-92 amounts subject to adjustment upon ratification of a collective bargaining agreement with the union;
4. Salaries for limited service faculty at workload hour rates of \$425 for those with baccalaureates, \$525 for those with masters, and \$700 for those with doctorates;
5. Salaries for graduate assistants are budgeted as follows:

- a. in the Biology, Chemistry, and Mathematics departments and all School of Engineering departments - \$7,500 each; \$15,000 per FTE;
  - b. all other instructional departments - \$6,000 each; \$12,000 per FTE;
  - c. plus waiver of tuition and non-resident tuition surcharge for the academic year;
6. Wage rates of \$6 per hour for research assistants, \$5.25 per hour for students supervising other student employees as approved by the University Budget Committee and \$4.50 per hour for all other student employees.
7. The authority to approve expenditures and transfers as described in the budget document, noting that absolute position control shall be in effect and each pay period either the incumbent is paid or the proportional amount for that full-time position is transferred to the Unallocated Reserve, except that the President shall have the authority to approve the transfer of monies budgeted for a position to another position which is either a temporary replacement or a new position created to recognize a change in classification;
8. Exemption of all professional/administrative positions from the overtime provisions of Section 124.18 of the Ohio Revised Code;
9. Titles of professional/administrative staff as listed in Appendix H of the document;
10. Contract duration for Professional/ Administrative staff who serve on multi-year contracts under the provisions of Article III, Section 17.3 of the Policies of the Board of Trustees are designated in the Salary Working Papers by years of contract, e.g., 1990-93;

11. Approval of the non-mandatory transfers as of June 30, 1992, and the special projects and contingency reserves for 1992-93;
12. Affirmation of the Resolution Concerning Tuition and Student Fees and Charges (Appendix F) provided, however, that if the General Assembly shall provide for a fee cap different from the \$175 currently in effect, then the amount provided for by the General Assembly shall be substituted and the increase or decrease accounted for in Fund One.
13. The reestablishment, at the discretion of the President, of abolished positions (Appendix K) in the event that Instructional Subsidy funds received exceed the amount budgeted. The total compensation for the positions that are reestablished shall not exceed the amount of the additional funds received. The President is authorized to increase the total of the Fund One budget by a like amount subject to confirmation by the Board of Trustees.

BE IT FURTHER RESOLVED, that although designated University officers have authority to transfer monies from budgeted "contingency reserves" within their budgeted areas of administrative responsibility, it shall require the approval of the Board of Trustees for transfer of money from the "unallocated reserve" in any fund.

The motion was seconded by Mr. Flask, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

B. Other Recommendations. Dr. Humphrey requested Dr. Looby to report on recent gifts to the University. Dr. Looby noted that the Board's agenda materials included 26 pages of itemized gifts, grants and contracts (totalling \$515,307) received by the University since the Board's last Regular Meeting of March 27, 1992. Dr. Looby noted that included in the total was a gift of \$300,000.00 from the Leon A. Beeghly Foundation as an endowment for the maintenance of Beeghly Physical Education Center. Dr. Humphrey thanked the trustees of the Beeghly Foundation, noting Foundation's long-standing commitment to higher education. Dr. Humphrey also noted the generosity of the late Mrs. Alice Powers, and the alumni

and staff who recently responded to requests for donations to the University. Thereupon, Dr. Humphrey recommended the adoption of a proposed Resolution accepting the gifts as listed. After a motion made by Dr. Perry, seconded by Mrs. DeLuca, had received the vote of each Trustee present, Mr. Beeghly abstaining, the Chairperson declared the following Resolution duly adopted:

Resolution Accepting Gifts

YR 1992-57

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM IV: REPORT OF THE PRESIDENT OF THE UNIVERSITY.

A. Staff Reports.

1. Dr. Hotchkiss, Acting Provost, reported on the following matters:

a. Conferral of Emeritus Status.

Dr. Hotchkiss reported that the annual review of those eligible for the award of emeritus status has been completed and that a list of those individuals recommended for emeritus status will be the subject of a Resolution from the Personnel Relations Committee.

b. Distinguished Professorship Awards and Watson Award.

Dr. Hotchkiss reported that the following individuals had been awarded Distinguished Professorship Awards in the categories of Teaching and Research/Scholarship:

### Teaching

Dr. Hong Yung Kim	Dept. of Elementary Education & Reading
Mr. William Petrych	Dept. of Accounting & Finance
Mr. James P. Poggione	Dept. of Mathematical & Computer Sciences
Dr. Gary Salvner	Dept. of English
Dr. John Sarkissian	Dept. of Foreign Languages & Literatures
Dr. Joyce Segreto	Dept. of Psychology

### Research/Scholarship

Dr. Barbara Brothers	Dept. of English
Dr. Steve L. Ellyson	Dept. of Psychology
Dr. Saul S. Friedman	Dept. of History
Dr. John B. Russo	Dept. of Business Education & Technology
Dr. Ronald G. Tabak	Dept. of Physics & Astronomy

Dr. Hotchkiss reported that Dr. Peter A. Baldino, Jr., Chairperson of the Department of Foundations of Education, had been awarded the Watson Award.

#### c. Cooperative Arrangement with St. Elizabeth Hospital Medical Center.

Dr. Hotchkiss reported that the anticipated agreement for nursing education between Gannon College and St. Elizabeth Hospital Medical Center has not been finalized. YSU administration officials have contacted representatives of St. Elizabeth's to express YSU's continuing interest in a cooperative arrangement between the University and the Hospital for nursing education.

#### d. Accreditations and Reaccreditations.

Dr. Hotchkiss reported that a favorable report has been received from the Council on Social Work Education on the University's Social Work program. Dr. Hotchkiss reported that the accreditation team's exit interview was very favorable, and that no apparent obstacles exist to accreditation of the program.

Dr. Hotchkiss reported that because the University is moving from a Masters to a Doctorate granting institution, a change in status is being sought from the North Central Association of Colleges and Secondary Schools. Dr. Hotchkiss stated that a "focused visit" from two representatives of North Central will take place on June 29 and 30. The representatives will thereafter make recommendations to the accrediting agency regarding the requested change in status. In response to a question from Mr. McLaughlin, Dr. Humphrey stated that the purpose of the focused visit is to evaluate how the new doctoral program meshes with the University's institutional mission and its resources. Dr. Humphrey stated that

YSU is absolutely ready to accept the new doctoral program, and stated his great optimism about the evaluation's outcome.

e. Consortial Graduate Program.

Dr. Hotchkiss reported that the Northeast Ohio University Provosts continue their efforts in reviewing proposals for consortial graduate programs in Clinical Biomedical Sciences and for the establishment of the Northeast Ohio Universities School of International Business.

f. Conferral of Honorary Degree.

Dr. Hotchkiss reported that the Academic Affairs Committee will propose the conferral of an honorary degree at the Summer Commencement exercises upon Elaine H. Hairston, Chancellor of the Ohio Board of Regents.

g. New Chairperson Appointments and Reappointments.

Dr. Hotchkiss reported that in January of 1992, Dr. Ram Kasuganti assumed the chair of the Department of Management. In March of 1992, Dr. Frank Tarantine became the chair of Mechanical Engineering. Dr. Hotchkiss reported that newly appointed Chairpersons for the 1992-93 Academic Year are:

Dr. Bernadette Angle	Dept. of Foundations of Education
Dr. Janice G. Elias	Dept. of Home Economics
Dr. William D. Jenkins	Dept. of History

Newly reappointed Chairpersons for the 1992-93 Academic Year are:

Dr. Peter A. Baldino, Jr.	Dept. of Foundations of Education
Dr. William O. Barshch	Dept. of Engineering Technology
Dr. William C. Binning	Dept. of Political & Social Sciences
Dr. Ikram Khawaja	Dept. of Geology
Dr. Anthony H. Stocks	Dept. of Economics

h. Faculty Publications and Honors.

Dr. Hotchkiss reported that Dr. Shaffiq Ahmed, Professor of Materials Engineering, has received his second U.S. Patent for NASA-related research. The patent deals with the development of a solidification process under an electric field.

2. Dr. McBriarty, Vice President - Student Services, reported on the following matter:



a. Saudi Students Enrolled in EMT Program.

Dr. McBriarty reported that ten students from Saudi Arabia have arrived at YSU for studies within the Emergency Medical Technology program. The students are sponsored by the Saudi government. Dr. McBriarty stated that a large number of University staff and faculty cooperated in an effort to provide the opportunity to the Saudi students, and that a prerequisite EMT course had been developed for summer study so that the Saudi students could begin program studies with the Fall Quarter.

3. Other matters. Dr. Humphrey stated that the reports of the Managing For The Future Task Force and the Strategic Planning Team, included on the Agenda, would be provided at the October meeting of the Board of Trustees. This will provide Dr. Cochran with the opportunity to meet with the groups prior to presentations to the Board.

ITEM V - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES

1. Personnel Relations

Mr. Lyden stated that the Personnel Relations Committee was recommending ten Resolutions for adoption by the Board. Mr. Lyden then read and moved for adoption the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1992-58

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the March 27, 1992 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1991-92 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit B attached hereto.

The motion was seconded by Mrs. DeLuca, and after discussion received the affirmative vote of all Trustees present.

The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then read and moved for adoption the following Resolution:

Resolution to Ratify OPBA Contract

YR 1992-59

WHEREAS, The tentative Agreement for the period April 1, 1992 through March 31, 1994 between Youngstown State University and the Ohio Patrolmen's Benevolent Association (OPBA) has been negotiated within parameters established by the Personnel Relations Committee of the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University does, hereby, ratify said tentative Agreement.

The motion was seconded by Mrs. DeLuca, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then read and moved for adoption the following Resolution:

Resolution Concerning Compensation and Other Terms and Conditions of Employment for Lieutenants, Intermittent Police Officers and Intermittent Dispatchers in the Youngstown State University Police Department

YR 1992-60

WHEREAS, the Agreement between the Youngstown State University and the Ohio Patrolmen's Benevolent Association provides for no change in the hourly rates of pay for members of the bargaining unit; and

WHEREAS, the Agreement provides for the implementation of a comprehensive medical insurance plan, and modifications in the Dental and Life Insurance plans, and the prescription drug program; and

WHEREAS, modifications were made in the Agreement regarding the terms of the Standards of Proficiency with firearms; and

WHEREAS, the Agreement contains provisions for a Drug Testing Program; and

WHEREAS, it is deemed to be in the best interest of the University to extend to the Lieutenants the same health and welfare benefits, and apply to them the same provisions for pay, standards of proficiency with firearms and drug testing; and

WHEREAS, it is deemed to be in the best interest of the University to extend to the Intermittent Police Officers the provisions of pay, standards of proficiency, and drug testing; and

WHEREAS, it is deemed to be in the best interest of the University to extend to the Intermittent Dispatchers the provisions of pay and drug testing;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve and adopt these same health and welfare benefits, the standards of proficiency, and the drug testing program for Lieutenants; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve and adopt the standards of proficiency with firearms and drug testing for Intermittent Police Officers; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve and adopt the drug testing program for Intermittent Dispatchers; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve and adopt that the rates of pay will remain as they are for Lieutenants, Intermittent Police Officers and Intermittent Dispatchers, and that all actions shall be effective for all time worked on or after April 1, 1992.

The motion was seconded by Mrs. DeLuca, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then read and moved for adoption the following Resolution:

Resolution to Confer Emeritus Status

YR 1992-61

WHEREAS, Article III, Section 27 of the Policies of the Board of Trustees provides for the conferral of emeritus status upon faculty and Professional/Administrative staff who retire from the University following at least ten years of meritorious service and are recommended by the President of the University;

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that those faculty and Professional/Administrative staff members listed on Exhibit C attached hereto are hereby granted the emeritus title designated thereon.

The motion was seconded by Dr. Perry, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then read and moved for adoption the following Resolution:

Resolution to Confer President Emeritus Status

YR 1992-62

WHEREAS, Article III, Section 27 of the Policies of the Board of Trustees provides for the conferral of emeritus status upon faculty and Professional/Administrative staff who retire from the University following at least ten years of meritorious service.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that Dr. Neil D. Humphrey, is hereby, granted and designated President Emeritus.

The motion was seconded by Mrs. DeLuca. Thereupon, Mr. Monus stated that on behalf of the Board of Trustees, he wished to thank Dr. Humphrey for his service to Youngstown State University. Mr. Monus stated although the University presently faced serious budget restraints, if it had not been for Dr. Humphrey's foresight and fiscal skills, the University would be

confronted with a far more serious financial crisis. Following applause from the Board and those in attendance, the motion received the unanimous affirmative vote of the Trustees, and the Chairperson declared the motion carried and the Resolution adopted.

Dr. Perry then read and moved for adoption the following Resolution:

Resolution Concerning Insurance

YR 1992-63

WHEREAS, the employment contract for Neil D. Humphrey was amended in June, 1987, to provide for the purchase of an insurance policy on his life and the premium payments were made by the University in lieu of his receiving a salary increase; and

WHEREAS, the University is both the owner and beneficiary of the insurance policy and the University contracted with Humphrey for his wife and/or estate to receive certain benefits in the event of his death; and

WHEREAS, it has been determined that it is in the University's best interest to continue paying the premium for five additional years after the contractual payments have been completed in September, 1992, since it will result in an endowment for the benefit of the University of between \$200,000 and \$240,000 upon Humphrey's death;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and approve the payment of a \$10,000 per year premium for five additional years (1993 through 1997) of insurance upon the life of Neil D. Humphrey in order to fully pay for the policy and directs Richard L. Glunt, Executive Director of Finance, to continue to manage the policy, to comply with the existing employment contract between the University and Humphrey and to establish an endowment fund for the University's benefit in the event of Humphrey's death.

The motion was seconded by Mr. Lyden, and after discussion received the affirmative vote of all Trustees present.

The Chairperson declared the motion carried and the Resolution adopted.

Dr. Perry then read and moved for adoption the following Resolution:

Resolution Concerning Reinstatement of Professional Staff

YR 1992-64

WHEREAS, On March 27, 1992, the Board of Trustees at its meeting approved a Resolution that directed the administration to notify in writing not later than March 31, 1992, all full-time (95) and part-time (33) professional/administrative staff, covered by the terms of the 1990-92 Agreement between Youngstown State University and the YSU Association of Professional/Administrative Staff, that they would be retrenched as of midnight June 30, 1992; and

WHEREAS, Notifications were placed in the U.S. Mail and personally delivered in the departments on campus; and

WHEREAS, Since that time, the administration has prepared a budget for Fiscal Year 1992-93 that contains budget lines for ninety of the full-time positions and an undetermined number of the part-time positions; and

WHEREAS, This 1992-93 Budget has been advanced to the Board of Trustees for its approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Youngstown State University that the administration is hereby directed to notify in writing those employees occupying these included budgeted positions that their positions will be reinstated in the 1992-93 fiscal year.

The motion was seconded by Mr. Beeghly, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Perry then read and moved for adoption the following Resolution:

Resolution Concerning Retrenchment of Classified  
Civil Service Staff

YR 1992-65

WHEREAS, There continues to be a high probability of institutions of higher education in Ohio receiving a cut in the 1992-93 instructional subsidy of major proportions; and

WHEREAS, This financial crisis must be dealt with by the University; and

WHEREAS, The budget for Fiscal Year 1992-93, prepared by the administration and advanced to the Board of Trustees, calls for the elimination of thirty-four positions presently occupied by persons who are classified civil service employees (eight of whom have either tendered resignations or are slated for retirement); and

WHEREAS, The current Agreement between YSU and the Youngstown State University Association of Classified Employees requires in Article 16, Layoff and Recall, that "All layoff and recall procedures utilized by the University will be in accordance with the Ohio Revised Code and with the Rules and Regulations of the Department of Administrative Services. In accordance with the provisions of this article, layoffs may be appealed to the State Personnel Board of Review, but shall not be subject to the provisions of Article 9 ("Grievance Procedure")."

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the administration is directed to immediately notify in writing those full-time and part-time classified civil service employees, who are occupying the positions that have been eliminated from the 1992-93 Budget, that they are to be retrenched.

BE IT FURTHER RESOLVED, that the Board of Trustees takes this action with the deepest of regret, recognizing that these are valued and productive employees of the University.

The motion was seconded by Mr. Lyden, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Perry then read and moved for adoption the following Resolution:

Resolution to Establish a PERS Early Retirement Incentive Plan

YR 1992-66

WHEREAS, Sections 145.297 and 145.298 of the Ohio Revised Code, authorize Ohio's public employers to establish an Early Retirement Incentive Plan (ERIP). Such a plan is made available to employees covered under the Public Employees Retirement System (PERS) of Ohio; and

WHEREAS, Youngstown State University will establish and implement an Early Retirement Incentive Plan in accordance with the provisions of Section 145.297 of the Ohio Revised Code; and

WHEREAS, Said ERIP shall be available to eligible employees participating in the Public Employees Retirement System of Ohio; and

WHEREAS, Said ERIP shall provide for the purchase of up to three (3) years of retirement service credit; and

WHEREAS, said ERIP shall be offered to a maximum of five percent of the total number of University staff members who are contributing members of PERS on July 13, 1992.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does approve and directs the administration to present its Early Retirement Incentive Plan to the Public Employees Retirement System, and to announce said ERIP to its employees.

The motion was seconded by Mrs. DeLuca, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.



Dr. Perry then read and moved for adoption the following Resolution:

Resolution Concerning Salary Range Study for Exempt Professional Administrative Positions

YR 1992-67

WHEREAS, A revised classification plan for YSU Professional/Administrative personnel exempt from collective bargaining was approved by the Board of Trustees in June, 1990 and implemented on July 1, 1990; and

WHEREAS, This revised classification plan included a new salary schedule to be in place for a two-year period; and

WHEREAS, A study of the salary schedule has been conducted and the results discussed with the Board's Personnel Relations Committee; and

WHEREAS, The revised salary schedule, with adjusted ranges, as shown in Exhibit D attached is found satisfactory.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby adopt the revised Salary Schedule for YSU Professional/Administrative personnel exempt from collective bargaining.

BE IT FURTHER RESOLVED, that implementation of the revised Salary Schedule will be delayed until July 1, 1993.

2. Building and Property

Mr. Flask stated that the Building and Property Committee had no report.

3. Budget and Finance Committee

Mr. O'Connell stated that the Budget and Finance Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution Concerning Endowment Fund

YR 1992-68

WHEREAS, Youngstown State University is the sole beneficiary of the endowment held and managed by the Youngstown State University Foundation; and

WHEREAS, the University's Board of Trustees concludes that the Foundation Board of Trustees and its investment advisors have prudently managed the Foundation's endowment, currently in excess of \$60 million; and

WHEREAS, after considerable thought and consideration of alternatives, the Youngstown State University Board of Trustees and Administration has concluded that the University's endowment fund would be best managed by the Youngstown State University Foundation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University that the Youngstown State University Foundation be and is hereby requested to provide additional assistance to the University by managing, without any fee, the University's endowment fund, currently valued at \$1,817,211, and all additional endowments received by the University in the future, unless otherwise specified by the donor, in conformity with the "Investment Agreement" as included in Exhibit E, or a substantially similar agreement containing terms determined by the University's Chairman and the President to be necessary and appropriate, provided that such terms are approved by the University's legal counsel.

The motion was seconded by Mr. Lyden. Mr. McLaughlin stated that, acting on the advice of legal counsel, he and others would be abstaining from voting on the motion on the proposed Resolution. Thereupon, the motion received the affirmative vote of all Trustees present, with Dr. Perry, Mrs. DeLuca, Mr. McLaughlin, and Mr. Beeghly abstaining. The Chairperson declared the motion carried and the Resolution adopted.

#### 4. Academic Affairs

Dr. Perry reported that the Academic Affairs Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Authorize Conferral of Honorary Degree

YR 1992-69

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of an honorary degree upon Chancellor Elaine H. Hairston with all the rights and privileges attendant thereto.

5. Student Services

Mrs. DeLuca stated that the Student Services Committee was recommending one Resolution for adoption by the Board. She then read and moved for adoption the following Resolution:

Resolution to Authorize an Interfund Loan  
to Fund the Wick House Furniture

YR 1992-70

WHEREAS, bids have been received for furnishing the rooms in Wick House that are within the budgeted amount; and

WHEREAS, a fund raising project is currently underway to raise money to purchase this furniture; and

WHEREAS, the fund raising project will not be successfully concluded by the date the furniture must be ordered so that timely delivery can be assured.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize and direct an interfund loan of \$120,000 from the Parking Reserve to Wick House Renovation Fund; and

BE IT FURTHER RESOLVED, that the Parking Reserve fund will receive 4% annual interest on any balance until the loan has been repaid.

The motion was seconded by Dr. Perry, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

6. Public Services

Mr. McLaughlin stated that the Public Services Committee had no report.

7. Athletics Committee

Mr. Lyden stated that the Athletics Committee had no report.

8. Executive Committee

Mr. Monus stated that the Executive Committee had no report.

9. Nominating Committee

Mr. Monus stated that the Nominating Committee had no report.

ITEM VI - COMMUNICATIONS, MEMORIALS

There were no communications or memorials.

ITEM VII - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM VIII - NEW BUSINESS

The Chairperson requested the Secretary to read a Resolution of Appreciation prepared for Dr. John F. Geletka. Thereupon, the Secretary read the following Resolution:

Resolution of Appreciation

YR 1992-71

WHEREAS, on November 23, 1977, Ohio Governor James A. Rhodes appointed Dr. John F. Geletka to the Board of Trustees of Youngstown State University to fulfill the unexpired term of Edward J. DeBartolo, Jr.; and

WHEREAS, on June 3, 1983, Ohio Governor Richard F. Celeste appointed Dr. Geletka to a full term of nine years, which term expired May 1, 1992; and

WHEREAS, during his tenure of more than fourteen years, Dr. Geletka served faithfully as a Trustee of Youngstown State University, serving on the Academic Affairs Committee, the Athletics Committee, the Executive Committee, the Public Services Committee, the Student Services Committee, the Personnel Relations committee, the Building and Property Committee, and the Budget and Finance Committee of the Board of Trustees; and

WHEREAS, Dr. Geletka further served as Vice Chairperson and as Chairperson of the Board of Trustees of Youngstown State University; and

WHEREAS, Dr. Geletka generously devoted his time, talents, skills, and efforts to the best interests of the University, its students, faculty and staff, and throughout his tenure consistently approached his duties as Trustee with sincerity and conviction; and

WHEREAS, by virtue of his experience and understanding of the University, Dr. Geletka provided the Board of Trustees with a source of insight, continuity and historical perspective which will be greatly missed by the members of this Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Trustees express their appreciation to Dr. John F. Geletka for his dedication and efforts to promote the welfare and best interests of the students, faculty, and staff of Youngstown State University and the community which it serves; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be furnished to Dr. Geletka.

Mr. O'Connell moved that the Resolution be adopted as read by the Secretary. Dr. Perry seconded the motion. The motion received the affirmative vote of all Trustees present. Thereupon, the Chairperson declared the motion carried and the Resolution adopted.

#### ITEM IX - TIME AND PLACE OF NEXT REGULAR MEETING

Upon motion made by Dr. Perry, seconded by Mr. Beeghly, which received the affirmative vote of each Trustee

present, the Chairperson declared the following Resolution adopted:

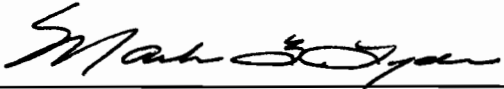
YR 1992-72

RESOLVED, that the upcoming regular meetings of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building at 3:00 P.M., on the following dates:

Friday, October 2, 1992  
Friday, December 18, 1992  
Friday, March 19, 1993  
Friday, June 25, 1993

ITEM X - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 4:45 P.M.

  
\_\_\_\_\_  
Chairperson

ATTEST:

  
\_\_\_\_\_  
Secretary to the Board of Trustees

MEMO TO: PATTY DAVIS MARTIN,  
Secretary to the President

COPY TO: DR. LESLIE H. COCHRAN, President

FROM: FRANKLIN S. BENNETT, JR.  
Secretary to the Board of Trustees

DATE: OCTOBER 2, 1992

RE: Insertions for original Minutes  
of Regular Board of Trustees  
Meeting of June 26, 1992; and

Minutes of Special Board of  
Trustees Meeting of August 20,  
1992.

Enclosed for insertion in the  
official Minutes of the Board of Trustees of Youngstown State  
University which are maintained in the President's office are the  
following:

	<u>Pages</u>
I. Ribbon copy of Minutes of Regular Meeting of Board of Trustees held June 26, 1992, which were approved, signed and attested at today's meeting. These should be followed by:	23

EXHIBITS:

A - Resolution Accepting Gifts	(YR 1992-57)
B - Resolution to Ratify Faculty/Staff Appointments	(YR 1992-58)
C - Resolution to Confer Emeritus Status	(YR 1992-61)
D - Resolution Concerning Salary Range Study for Exempt Professional Administrative Positions	(YR 1992-67)
E - Resolution Concerning Endowment Fund	(YR 1992-68)

1. Copy of Secretary's Memo of August 28, 1992 forwarding copy of Minutes of June 26, 1992 meeting to Eight Trustees, the President, and one Student Trustee.

2. Copy of Secretary's Notice to Trustees dated June 1, 1992 with Certificate as to mailing thereof to Nine Trustees, the President, the Presidents of YSU-OEA and

YSU-ACE, the Alumni Director, Legal Counsel and two Student Trustees.

3. Copies of Secretary's memo and letters of October 2, 1992 to the University Librarian, to the Presidents of YSU-OEA, YSU-ACE and YSU-APAS, and to the Alumni Director forwarding copies of the June 26, 1992 Board Minutes.

- |  |                       |
|--|-----------------------|
| II. Ribbon copy of Minutes of Special Meeting of Board of Trustees held August 20, 1992, which were approved, signed and attested at today's meeting. These should be followed by: | <u>Pages</u><br><br>5 |
|--|-----------------------|

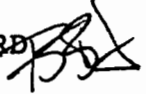
NO EXHIBITS.

1. Copy of Secretary's Memo of August 28, 1992 forwarding copy of Minutes of August 20, 1992 meeting to Eight Trustees, the President, and one Student Trustee.
2. Copy of Secretary's Notice to Trustees dated August 14, 1992 with Certificate as to HAND DELIVERY thereof to Six Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel. Notice sent by CERTIFIED MAIL to two Trustees and one Student Trustee.
3. Copies of Secretary's memo and letters of October 2, 1992 to the University Librarian, to the Presidents of YSU-OEA, YSU-ACE and YSU-APAS, and to the Alumni Director forwarding copies of the August 20, 1992 Special Board Minutes.



MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE  
UNIVERSITY, AND DR. LESLIE H. COCHRAN, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD 

DATE: AUGUST 28, 1992

RE: MINUTES OF MEETINGS

- A. REGULAR MEETING OF THE BOARD OF TRUSTEES -  
June 26, 1992;
- B. SPECIAL MEETING OF THE BOARD OF TRUSTEES -  
August 20, 1992.

Enclosed are draft Minutes for the above-described meetings of the Board of Trustees of Youngstown State University. Please review these Minutes noting any questions or corrections you might have. Please contact the Secretary with any corrections to these Minutes.



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

June 1, 1992

TO THE TRUSTEES OF  
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 p.m. on Friday, June 26, 1992 in the Board room in Tod Administration Building.

Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,

*Franklin J. Bennett, Jr.*  
Secretary to the Board of  
Trustees

FBJ:jlc

Copies of the above notice were mailed on June 1, 1992 to each of the nine Trustees and to the President, as listed on the reverse side of this page, and a copy was also mailed on this date to each of the six others listed on the reverse side of this page.

*Franklin J. Bennett, Jr.*  
Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Y.T. Chiu, Jr., M.D.  
3768 Boardman-Canfield Road  
Canfield, Ohio 44406

Mrs. Elizabeth C. DeLuca  
2968 Heatherbrae Drive  
Poland, Ohio 44514

Attorney Edward A. Flask  
DiBlasio, Flask & Associates  
11 Overhill Road  
Youngstown, Ohio 44512

Dr. John F. Geletka  
5121 Mahoning Avenue  
Youngstown, Ohio 44515

Mr. Mark E. Lyden, Vice President  
and Secretary  
The Lyden Company  
3711 LeHarps Road  
P.O. Box 1854  
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin  
McLaughlin, McNally & Carlin  
City Centre One Building  
Youngstown, Ohio 44503

Mr. Michael I. Monus, President  
PharMor, Inc.  
20 Federal Plaza  
P.O. Box 400  
Youngstown, Ohio 44501

Mr. Martin J. O'Connell  
317 E. Kline Street  
Girard, Ohio 44420

Dr. Earnest M. Perry  
1320 Belmont Avenue - Suite #2  
Youngstown, Ohio 44502

Dr. Neil D. Humphrey, President  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

\* \* \* \* \*

Dr. John B. Russo, President YSU-OEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Attorney Alan R. Kretzer  
Legal Counsel  
504 Stambaugh Building  
Youngstown, Ohio 44503

Ms. Lori Skarbinski, Executive  
Director YSU Alumni Association  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Ms. Jean Ann Gove  
President, YSU-ACE  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Mr. Scott P. Smith  
Student Trustee  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Mr. James Dull  
Student Trustee  
Lyden House  
Youngstown State University  
Youngstown, Ohio 44555

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, JR.,  
Secretary to the Board of Trustees *F.S.B.*

DATE: OCTOBER 2, 1992

RE: Minutes of Regular Meeting of  
the Board of Trustees held on  
June 26, 1992; and

Minutes of Special Meeting of  
the Board of Trustees held on  
August 20, 1992.

I am enclosing a xerox copy of  
the original Minutes of the Board of Trustees meetings referred to  
above.

The original Minutes were  
approved, signed and attested at today's meeting of the Board of  
Trustees.

F.B.J., Jr.

xc: Dr. Leslie H. Cochran, President  
Dr. Sally Hotchkiss, Acting Provost  
Mr. Mark E. Lyden, Chairperson



**YOUNGSTOWN STATE UNIVERSITY**  
YOUNGSTOWN, OHIO 44555

October 2, 1992

Dr. John B. Russo  
President YSU-OEA  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 26, 1992, and the Special Meeting of the Board of Trustees held August 20, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

  
Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President  
Ms. Shirley A. Carpenter  
Executive Director of Personnel



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 2, 1992

Ms. Jean Ann Gove  
President YSU-ACE  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Ms. Gove:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 26, 1992, and the Special Meeting of the Board of Trustees held August 20, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

  
Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President  
Ms. Shirley A. Carpenter  
Executive Director of Personnel



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 2, 1992

Ms. Geneva Mann, President  
Assoc. of Professional & Admn. Staff  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Ms. Mann:

Enclosed for your records find a copy of the minutes of the regular meeting of the Board of Trustees held June 26, 1992, and the Special Meeting of the Board of Trustees held August 20, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

  
Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President  
Ms. Shirley A. Carpenter  
Executive Director of Personnel



# YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 2, 1992

Ms. Lori Skarbinski, Executive  
Director YSU Alumni Association  
Youngstown State University  
410 Wick Avenue  
Youngstown, Ohio 44555

Dear Ms. Skarbinski:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held June 26, 1992, and the Special Meeting of the Board of Trustees held August 20, 1992.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

  
Secretary to the Board of Trustees

FBJ:jlc

Enclosures

Copy to: Dr. Leslie H. Cochran, President