

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF March 30, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
James P. Tressel	Head Football Coach and Assistant to the Executive Director of Athletics	Intercollegiate Athletics	02/01/90	\$65,000	12	February contract cycle; Multi-year: 1990--1995.
Stephanie L. Dost-Barnbizer	Instructor	Philosophy and Religious Studies	01/02/90	\$12,708 (9-Mo. Base: \$21,000)	9	Temporary/Terminal. (Winter and Spring Qts.)
Jennie M. Wood	Instructor	Nursing	01/02/90	\$16,172 (9-Mo. Base: \$26,500)	9	
Akhande Khan	Staff Auditor/Temporary	Internal Audit	01/02/90	\$12,404 (12-Mo. Base: \$25,000)	12	Temporary replacement for Ms. Greaf until she returns or until June 30, 1990, whichever occurs first.
Joanne M. Danchisen	Instructor	Industrial Engineering	01/02/90	\$21,969 (9-Mo. Base: \$36,000)	9	Temporary/Terminal.
Jeffrey M. Lallo	Instructor	Business Education and Technology	01/02/90	\$14,036 (9-Mo. Base: \$23,000)	9	Temporary/Terminal.
Julia M. Gergits	Assistant Professor	English	09/15/90	\$28,000	9	
Gary A. Sexton	Fine Arts and News Announcer/Producer	WYSU-FM	01/22/90	\$ 8,404 (12-Mo. Base: \$19,000)	12	
Bill V. Mullen	Instructor	English	09/15/90	\$23,700	9	Renewal beyond 90-91 contingent upon completion of PhD; replacement contract to be issued at \$28,000 as Assistant Professor if PhD completed by 9/15/90.

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<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Philip Sean Brady	Instructor	English	09/15/90	\$23,700	9	Renewal beyond 90-91 contingent upon completion of PhD; replacement contract to be issued at \$28,000 as Assistant Professor if PhD completed by 9/15/90.
Julie Brown	Instructor	English	09/15/90	\$23,700	9	Renewal beyond 90-91 contingent upon completion of PhD; replacement contract to be issued at \$28,000 as Assistant Professor if PhD completed by 9/15/90.
Bruce N. Waller	Assistant Professor	Philosophy and Religious Studies	09/15/90	\$35,000	9	
Rhonda A. Marr	Assistant Reference Librarian	Maag Library	02/19/90	\$ 6,528 (12-Mo. Base: \$14,976)	12	
Sherry Lee Linkon	Instructor	English	09/15/90	\$23,700	9	Renewal beyond 90-91 contingent upon completion of PhD; replacement contract to be issued at \$28,000 as Assistant Professor if PhD completed by 9/15/90.
Brad Burnett	Coordinator of Student Grants	Scholarships and Financial Aid	03/12/90	\$ 7,077 (12-Mo. Base: \$23,000)	12	
Jeanne M. Bova	Coordinator of Student Loans	Scholarships and Financial Aid	03/19/90	\$ 6,635 (12-Mo. Base: \$23,000)	12	

**YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF MARCH 30, 1990**

ANNUAL FUND CAMPAIGN

<u>CONTRIBUTOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>PURPOSE OR RESTRICTION</u>
Mr. & Mrs. David M. Adams	15	Scholarships
Samuel Anderson	25	"
Richard & Phyllis Ashley	100	"
John Augenstein	50	"
Vilma Kolacz-Belanger	100	"
Bechtel Foundation (Robert V. Galbreath)	250	Scholarships/Matching Gift
Gay Birnbaum	25	Scholarships
Jean Burke	100	"
David & Margaret Carle	15	"
Joseph G. Carson	100	"
David Clovsky	25	"
Community Mutual Blue Cross and Blue Shield (Kevin Duncan)	100	Scholarships/Matching Gift
Teri Dean	20	"
Dr. Nino Di Iullo	125	"
Joyce Doyle	100	"
Kevin S. Duncan	100	Scholarships/Matching Gift
Michael Early	25	"
Vivian Evans	200	Scholarships
Christine Fedor	10	"
C. Kenneth Fibus	1,000	"

ANNUAL FUND Continued

Dr. & Mrs. Matthew Finneran	100	Scholarships
William Fitzsimons	25	"
Samuel Frasco	25	"
Robert & Mary Friedman	10	"
Robert Galbreath	250	Scholarships/Matching Gift
The Gates Corporation (Wayne Tiedman)	50	Scholarships
Michael Gladd	100	"
John Gonda	50	Scholarships/Matching gift
Louis Greco	25	Scholarships
Harold Guttman	25	"
William J. Hanlon	25	"
Hugh Jones	500	Scholarships/Matching gift
Mr. & Mrs. John Kijowski	20	Scholarships
Pete Kondolios	10	"
Gregory & Estelle Konya	10	"
Joseph Kope	25	"
David L. Korb	20	"
Patrick W. Lee	100	"
Mary J. Lewis	15	"
Dorothy Llewellyn	10	"
Anna Lucas	100	"
John & Karen Matricardi	25	"
Paul Meese	100	"
Jack Menosky	250	"
Judith Ann Miller	10	"

ANNUAL FUND Continued

Shirley Minnozzi	20	Scholarships
Karl Mixon	100	"
James E. O'Neil, III	25	"
John R. Prelock	50	Scholarships/Matching Gift
Patricia Raffety	50	Scholarships
Diane Reinke	15	"
Liliana Ricotti	100	"
Atty. Bert Rigelhaupt	100	"
Scott Roessler	25	"
Lynda Romeo	10	"
Anthony C. Rossi	100	"
Helen Salandra	25	"
Eddie & Patricia Sampson	150	"
Mr. & Mrs. David Seefik	20	"
Karen M. Sekanick	10	"
Rod J. Simeone	25	"
Edward Skriner	500	"
Theodore Socha	15	"
Mr. & Mrs. Scott Solomon	10	"
Julia Spitzer Memorial Fund	1,500	"
Wayne & Nancy Tiedeman	50	Scholarships/Matching Gift
Joseph A. Valle	100	Scholarships
William H. Vogan	10	"
Andrew Voytik	15	"
Carol Wainio	10	"

ANNUAL FUND Continued

John W. Weaver	20	Scholarships
John & Barbara Wigle	20	"
James Zimmer	20	"
Abbott Laboratories (James Schrode)	500	Undesignated/Matching Gift
Helen J. Adamiak	10	Undesignated
Ron Albert	10	"
Alana Anderson	20	"
Anonymous	2,950	"
Anonymous	100	"
Catherine S. Baker	20	"
David & Gretchen Baldwin	10	"
Leon A. Beeghly Fund	5,000	"
Jan Beilby	15	"
Marcia J. Benko	20	"
Mark & Michelle Billy	100	"
Robert M. Birch	100	Undesignated/Matching Gift
Dr. Lawrence Blazina	25	Undesignated
Gary Borawski	20	"
Walter D. Bossick	20	"
Willard Bowers	25	"
Samuel Bradlyn	25	Undesignated/Matching gift
Robert L. Brickley	250	Undesignated/Matching Gift
Mr. & Mrs. Eugene Brown	25	Undesignated
Michael Butts	25	"
Eileen Carlile	25	"

ANNUAL FUND Continued

Richard & Helen Carlson	50	Undesignated
William B. Carson, Jr.	50	"
William B. Carson, Sr.	20	"
Isabella Casanta	10	"
Paul Caswell	100	Undesignated/Matching Gift
Wendell Chapman	10	Undesignated
Dr. Anthony Chila	100	"
Judith Cicatiello	10	"
Edward Cleary	25	"
Nicholas Coiro	20	"
Commercial Intertech (Robert Voytilla)	400	Undesignated/Matching Gift
Dr. Margaret Crishal	100	Undesignated
Mildred Crowder	10	"
Janette Buoscio Crowley	10	"
Don Culp	20	"
Cuna Mutual Insurance Group (Anthony Gates)	25	Undesignated/Matching Gift
Darrell Davis	50	Undesignated/Matching Gift
William DeFrance	50	Undesignated/Matching Gift
Elio DiRusso	30	Undesignated
James & Barbara Donnell	100	"
M. A. D'onofrio	20	"
Alex Downie, Jr.	100	"
Clarence & Beth Ann Dunham	25	"
J. J. Dutko	25	"

ANNUAL FUND Continued

Dinah M. Fedyna	50	Undesignated
Louise Newman Fenn	50	"
First Federal Savings and Loan Association of Youngstown	1,000	"
Kent L. Fourman	25	"
Teresa Frantz	100	Undesignated/Matching Gift
Richard Gal	5	Undesignated
Federico Garriel	15	"
Anthony Gates	25	Undesignated/Matching Gift
Melinda Cairey Gonano	10	Undesignated
Mr. & Mrs. J. E. Greaf	25	"
George E. Grimmett	105	"
Thomas Hall	15	"
Patricia & William Hamill	15	"
Harold T. Harmon	10	"
Robert Hartsuff	100	"
Robert & Dorothy Heller	25	"
David N. Herbert	25	"
Michael S. Herman	20	"
Robert A. Herman	10	"
Kenneth Horvath	50	"
Phil Howren	100	"
Hughes Aircraft Company (Robert C. Ordway)	50	Undesignated/Matching Gift
Randall & Treva Hutchison	15	Undesignated
Amy B. Hutson	25	"

ANNUAL FUND Continued

<u>William Jacobs</u>	300	Undesignated
Joseph Johnson	5	"
Nancy Naples-Johnson	25	"
Raymond Jaros	75	"
Thomas A. Joseph	100	"
Andrew & Katherine Kartalis	25	"
Ned Kaufman	25	"
Nancy Kayne	50	"
Miriam P. Keeling	10	"
Albert Kindler	100	"
Edward Kish	25	"
Linda & Fred Knox	20	"
Michele Brode Kotch	10	"
William Gary Koziar	175	"
Raymond & Cynthia Kunicki	100	Undesignated/Matching Gift
Ralph LaCivita	25	Undesignated
Virginia Benson Ladig	50	Undesignated/Matching gift
L. G. Lambert	20	Undesignated
George E. Lancaster	25	"
Thomas Lance	200	"
Ronald Leasburg	200	"
James Lewis	50	"
Alice Lipsick	5	"
Alfred S. Mangie	50	"
Dr. William Martin	100	"

ANNUAL FUND Continued

Eleanor A. Mazur	25	Undesignated
David McConahy	10	"
McDonnell Douglas Foundation (Hsuchiao Yeh)	150	Undesignated/Matching Gift
Kathleen T. McGuire	20	Undesignated
Mr. & Mrs. Dennis McMahon	50	"
Mr. & Mrs. James Mellinger	100	"
Cpt. Ben Meredith	50	"
Genevieve Meshot	25	"
James L. Metcalf	100	"
Michael & Jacqueline Mijik	10	"
J. Ronald & Lynn Mikolich, M.D.	100	"
Dr. Michael Miladore	100	"
Laurie Mills	15	"
Thomas S. Mirante	25	"
Leonard & Mary Monteleone	100	"
Robert Mullally, Jr.	20	"
John Murynski	20	"
Phillip Natoli	200	"
Ohio Edison (Donald Rearick)	150	Undesignated/Matching Gift
Marcy O'Neil	15	Undesignated
Robert C. & Caroline Ordway	50	Undesignated/Matching Gift
William Papalas	200	Undesignated
Marie Pavlicko	10	"
Michael & Martha Petrucci	100	"

ANNUAL FUND Continued

Fred Pisani	25	Undesignated
Mary W. Polley	25	"
John P. Popovec	500	"
Christpher Prime	100	Undesignated/Matching Gift
David & Barbara Pritchard	10	Undesignated
Frank L. Quinn	20	"
Alfred & Joann Raghanti	10	"
Kennedy C. Ray	50	"
Donald L. Rearick, Jr.	150	"
Thomas & Barbara Reebel	10	"
Howard Rempes	15	"
Christine Rohde	25	"
Mrs. Regina Root	20	"
Wayne R. Roth	50	Undesignated/Matching Gift
Brian Rowland	25	Undesignated
John S. Santisi	100	"
Thomas Sapiewza	50	"
David J. Sawayda	10	"
Michael J. Scarfo	20	"
James & Kathy Schrode	500	Undesignated/Matching gift
Thomas E. Scott	10	Undesignated
Mr. & Mrs. F. William Scragg	200	"
Beverly Seergae	15	"
Mary Beth Shaffer	50	"
Paul Don Shale	100	"

ANNUAL FUND Continued

James S. Sharlet	25	Undesignated
Debora Shaulis	20	"
Martha Shuster	25	"
Anthony Siciliano	50	"
John F. Smith	50	"
Nancy R. Smith	25	"
Jack E. Sommerlad	100	"
Metrechia A. Soper	15	"
Kathryn Spillman	10	"
Arnold D. Stambaugh Fund	2,294	"
Dean Stathis	10	"
Jack Stein	50	"
Vernon Stevens	25	"
Walter C. Stoner	100	"
Peter & Diane Storey	15	"
Florence Lovell Sturgeon	10	"
Elyn Summers	10	"
Michael Susick	25	"
Kirsten Swanson	10	"
Tandy Corporation (Cynthia Zeman)	200	Undesignated/Matching Gift
Michael Taylor	25	Undesignated
Phyllis Jones Tear	100	"
David Tempesta	50	"
Mr. & Mrs. W. Scott Thomas	25	"
Barbara Tinkham	100	"

ANNUAL FUND Continued

David & Jeanette Truog	100	Undesignated
Peter & Annetta Tsvetanoff	5	"
Lawrence E. Urban	100	"
Fred & Lois Van Kirk	50	"
Charles Vojnovich	10	"
David T. Volarich	35	"
Ronald & Judith Volpe	50	Undesignated/Matching gift
Margaret Voytilla	400	Undesignated/Matching gift
Robert Ward	25	Undesignated
Patricia Weickenand	20	"
Arthur Wester	10	"
Dr. Kenneth White	100	"
Jim Whittier	10	"
George Woodman	25	"
Joni Jo Woofter	50	"
Raymond Wylam	5	"
Hsuchiao Yeh	150	Undesignated/Matching Gift
Lynda Youmans	20	Undesignated
Val Zampedro	100	"
Mr. & Mrs. Alan Baxter	25	YSU Alumni Association
Mary & Chris Bucurel	15	"
Terry L. Cook	5	"
Allen Ehas	20	"
David Frankie	15	"
Donald L. Garver	25	"

ANNUAL FUND Continued

Judge Lynn B. Griffith, Jr.	20	YSU Alumni Association
Richard & Edith Hanni	40	"
Richard & Marlene Hill	200	"
Louis & Helen Kello	50	"
John H. Lewis	10	"
John T. Molnar	10	"
Atty. J. P. Morgan	100	"
George Myers	200	"
Mary Sauer	10	"
Ralph W. Skerratt, Jr.	250	"
James Tavolario	10	"
Dennis Vari	15	"
Herman & Patricia Carach	25	WYSU-FM
Bob Chuey	10	"
Mr. & Mrs. Carlo Ciccone	10	"
Robert Coe	1,000	"
Mary Margaret Crichton	100	"
Geraldine E. Early	15	"
Mary Ann Fontanarosa	25	"
Myron B. Groves	100	"
Philip & Theresa Hickey	100	"
Alan R. Kretzer	50	"
Mr. & Mrs. Eugene Mc Gowan	20	"
Sandra L. Mokros	25	"
Bea Tortora Pachuta	20	"

ANNUAL FUND Continued

Paul W. Rienrth, Jr.	50	WYSU-FM
Mary Lou & Joe Rongone	10	"
Paula Moss-Sander	10	"
Raymond Walker	30	"
Centerior Energy (Edward J. Morgan)	100	Intercollegiate Athletics/ Matching Gift
Linda E. Cohen	25	Intercollegiate Athletics
Dr. Nino Di Iullo	125	"
Edward Ferranti	10	"
First Federal Savings and Loan Association of Youngstown	1,000	"
George John Glaros, Jr.	50	"
Kurt Kamperman	20	"
Alan Kretzer	200	"
Robert G. Lynn	25	"
J.P. Mangun	50	"
Edward J. Morgan	100	Intercollegiate Athletics/ Matching Gift
Northern Telecom (George J. Glaros, Jr.)	50	Intercollegiate Athletics/ Matching Gift
Fred J. Quatro	100	Intercollegiate Athletics
Dominic & Constance Rosselli	25	"
Ralph W. Skerratt, Jr.	250	"
John T. Sontich	20	"
Mr. & Mrs. John Terlesky	10	"
Dennis J. Candor	25	Dana School of Music
Nicholas DeCarbo	25	"

ANNUAL FUND Continued

Barbara Murphy	20	Dana School of Music
Norman Nephew	10	"
Carl M. Olsen	20	"
Nick Rega	20	"
Lou & Sue Ann Reinisch	50	Dana School of Music/ Flute Scholarship
Dr. & Mrs. Salim El-Hayek	100	Arts & Sciences
Nancy A. Fitch	25	"
George John Glaros, Jr.	50	"
J. Grzebieniak	15	"
Mr. & Mrs. Stephen Hanzely	100	"
Alida V. Merlo	20	"
Northern Telecom (George J. Glaros, Jr.)	50	Arts & Sciences/ Matching Gift
Emery M. Rendes	10	Arts & Sciences
Dr. James Tisone	50	"
Walter Wasilewski, Jr.	50	"
Rev. Christine Blice-Baum	10	Fine & Performing Arts
Janine Lockhart	10	"
Dr. & Mrs. Robert Lurtz	10	"
Paula W. Powell	100	"
Patricia T. Fisher	50	Counseling/Matching Gift
Thomas Racich	100	Counseling
Conrad Balazs	25	Engineering/Matching Gift
Lawrence Baytos	150	Engineering/Matching Gift
Michael J. Boron	15	Engineering

ANNUAL FUND Continued

Lester Clemons	75	Engineering/Matching Gift
Adam Costarella	100	Engineering
James Donegan	50	"
Frank Duesing	50	"
Keith Eichhorn	100	"
Larry L. Fobes	25	Engineering/Matching gift
Robert A. Frantz, Jr.	25	Engineering
Raymond Fredrick	75	"
James Jannes	25	"
Thomas S. Novak	50	Engineering/Matching gift
James & Susan Olsavsky	10	Engineering
Joseph & Donna Parsons	50	"
David Pasquinelli	20	"
Suzanne Posey	30	"
Ronald Sines	10	"
David Vanaman	100	"
Thomas Gilbert Van Wert	10	"
Thomas M. Vojtko	50	Engineering/Matching Gift
Louis Waleff	50	Engineering/Matching Gift
Allan Wilson	200	Engineering/Matching Gift
John J. Ambrozy	15	Chemical Engineering
Mary Garback	20	Electrical Engineering
Thomas J. Belle	125	CAST
Thomas A. Bodnovich	25	"
Robert Macabobby	10	"

ANNUAL FUND Continued

Loretta Morell	50	Nursing
Janet L. Reeves	25	"
Linda Yore	25	"
Gary Aleman	20	School of Business
George & Denise Baker	25	"
Hedy Brales	10	"
Edward R. Bretz, Jr.	10	"
Matthew R. Brooks	20	"
Russell P. Campbell	50	School of Business/ Matching Gift
Dan Carnevalle	100	School of Business/ Matching Gift
Compass/Falcon Trans. Co.	2,500	School of Business
Thomas L. Davis	25	"
John P. Donchess	125	"
Jeffrey Ferezan	10	"
William A. Frederick, Jr.	50	"
Thomas L. Inman	50	"
John D. Kline	20	"
James F. Kuba	50	"
Gilbert V. Lucarelli	25	"
James Maskulka	40	"
Douglas Mock	25	"
Gary O'Hare	100	"
Daniel & Melinda Pissini	25	"
Dean E. Robb	25	"

ANNUAL FUND Continued

Rockwell International (Russell Campbell)	50	School of Business/ Matching Gift
James & Paulette Strang	25	School of Business
Dean Witter (Dan Carnevale)	100	School of Business/ Matching Gift
Lynn A. Zajac	10	School of Business
Walter Avdey	50	Accounting & Finance/ Matching Gift
Dennis & Faye Bensinger	25	Accounting & Finance
Joy Berteotti	50	Accounting & Finance/ Matching Gift
Cynthia Charniga	50	Accounting & Finance/ Matching Gift
Lisa Daprile	25	Accounting & Finance/ Matching Gift
Lisa DeFuria	30	Accounting & Finance/ Matching Gift
Phillip Dennison	305	Accounting & Finance/ Matching Gift
James Gasior	30	Accounting & Finance/ Matching Gift
John Herubin	30	Accounting & Finance/ Matching Gift
Lisa Kowalsky	50	Accounting & Finance/ Matching Gift
Richard A. Lundy	25	Accounting & Finance/ Matching Gift
James Pierson	25	Accounting & Finance Matching Gift
Susan Powell	30	Accounting & Finance/ Matching Gift
Judy Sees	25	Accounting & Finance/ Matching Gift

ANNUAL FUND Continued

Jeffrey Sheets	25	Accounting & Finance/ Matching Gift
Sara Bentley	750	Management/Matching Gift
Gannett Company (Sara Bentley)	750	Management/Matching Gift
Mattie Pearl Bell	25	School of Education
Eleanor M. Donnan	10	"
Ronald Kendall	25	"
Marie Schiavone Lorubbio	20	"
Anne McBriarty	25	"
Partick R. Ranalli	50	"
Eugene Santoro	10	"
Kathy Solarek	10	"
Janet Burrows Stoops	15	"
Richard Stuart	25	"
Mary Sturgeon	100	"
James A. Toti	10	"
William J. Bresnahan	100	History Department
Mark & Sharon Meinzer	25	"
Anthony & Gloria Stocks	325	Arts & Sciences
Lisa Farrall	10	Foreign Language
Nathan Nateman	100	Philosophy & Religious Studies
Exxon (Gary Kompanik)	300	Geology Department/ Matching Gift
Gary S. Kompanik	100	Geology/Matching Gift
Cary & Elizabeth Secrest	10	Geology Department

ANNUAL FUND Continued

Edgar L. Powell	30	Sociology/Matching Gift
Penny Pavelko	20	Math Department
Ashland Oil Foundation (Eugene Bulgozdy)	200	Chemistry Department/ Matching Gift
Michael Bestil	50	Chemistry Department
Eugene Bulgozdy	100	Chemistry Department/ Matching Gift
Stephen & Susan Foster (In memory of Darlene Foster)	30	Carol Gay Fund
Jeghers Medical Index System	60	"
Harold Segall	1,100	"
Stephen & Marilyn Sniderman	25	"
Susan Dene Jacobson	50	Candace Gay Fund
M. Thelma Johnston (In memory of Betty Williams)	20	President's Discretionary Fund
Alan Kretzer	300	"
Alan Kretzer	200	Harvey Kretzer Scholarship
Joseph Wallace (Wallace-Black Co.)	1,000	Skeggs Lecture Series
Mr. & Mrs. David Barnes	50	George Wilcox Fund In memory of George Schoenhard
E. Louise Brenner	15	"
Mr. & Mrs. George Cage	25	"
Carol Corbin	50	"
Mrs. Lucille Hooper	10	"
Jeannette Jalbert	10	"
Mr. & Mrs. Richard B. Jones	25	"
David Knight	25	"

ANNUAL FUND Continued

First United Methodist Church Senior and Bell Choirs	80	George Wilcox Fund In memory of George Schoenhard
Carol Schoenhard	40	"
Mr. & Mrs. John Sharrer	10	"
John & Pauline Stone	25	"
Dr. & Mrs. Clyde Vanaman	30	"
Mr. & Mrs. Malcolm Wilkin	10	"
Mr. & Mrs. Thomas E. Will	10	"
Mr. & Mrs. William Wright	50	"
Florence Neithardt Mark Bory Edith Rutter Joan Baker	30	"
Mr. & Mrs. Charles Fiori (In memory of David C. Lathom)	25	English Department
Herman Lazerson (In memory of David C. Lathom)	15	English Department
Niles Trucking Company	10,000	Louis Tauro Fund
Daryl Hatch	75	Deloitte, Haskins & Sells/ Matching Gift
Sieglinde Warren	50	Graduate School
Dr. & Mrs. Taylor Alderman	500	\$250 - Maag Library \$250 - VP-PS Discretionary
Walter & Carolyn Watson Trust	2,000	Watson Awards
Sandra Mokros	250	Youngstown State University Foundation
Estate of Elaine Winick	1,000	Ethel M. Wood Epilepsy Fdn.
James Williamson	8,500	Forensic Research Lab.

ANNUAL FUND Continued

Harold Segall	500	450 - English Festival 50 - Sister J. Gillespie Award
Cesare Antonelli	200	Honors Day
Hugh Fagan (In memory of Dorothy Fagan)	5	Special & Minority Student Services Restricted Gift
Sanray Corporation	10,000	Sandilini Scholarship Fund
Mr. & Mrs. R. Donald Elser	400	R. Donald Elser Award
First Federal Savings and Loan Association of Youngstown	1,000	Youngstown State University Foundation
Western Reserve Care System	2,500	Allied Health
The Hine Memorial Fund	9,665	Dental Hygiene Outreach
Mr. & Mrs. C. Gilbert James, Jr.	5,454	Contribution of Porcelain Penguin Figurine

**TOTAL ANNUAL FUND CAMPAIGN
CASH CONTRIBUTIONS****\$100,293****Pledges**

Don Constantini	1,000	School of Business
David & Laura Boich	75	\$25-Residence Hall \$25-Alumni Association \$25-Athletics
Dr. Morren Greenburg	200	Nursing/Track Team
Robert N. Heller	100	Undesignated
Mary Krupa	25	Home Economic Department
Mr. & Mrs. Thomas Palumbo	150	100- Scholarships 50- WYSU-FM
Robert W. Peterson	250	WYSU-FM
Yvonne Petrella	100	School of Business
Col. John Petri, Jr	100	School of Education
Virginia Phillips	100	WYSU-FM

ANNUAL FUND Continued

Jeffery S. Siebenaller	100	School of Business/ Matching Gift
Donna J. Pejack Terzak	50	School of Business
Philip Snyder	150	100 School of Business 50 WYSU-FM

**TOTAL ANNUAL FUND
CAMPAIGN PLEDGES** **\$ 2,400**

**TOTAL ANNUAL FUND
CASH CONTRIBUTIONS
AND PLEDGES** **\$102,693**

WYSU-FM CONTRIBUTIONS

Marie Lushinsky	10	Dr. Leslie Domonkos	30
Dr. Fredrick Koknat	50	Ms. Sandy Mitovich	100
Fran Roscoe	30	Marjorie C. Stanley	20
Leonard T. Thomae	25	Dr. Richard Wilner	100
Richard Gurska	30	James A. Houck	100
Frances Bare	30	Shirley Bartlett	20
Edwin Benedict	30	Ann Cliness	50
Jean Engle	30	Dr. Charles Gebelein	30
Cramer Gorley	30	Ms. Colleen McGarry	52
Riverbend Food Service, Inc.	30	Mr. & Mrs. Larry Rodocker	100
Dr. Lowell & Ellen Satre	50	James Antell	30
Mr. & Mrs. Steven Chikosky	25	Lorraine (Scotty) Hanahan	50
Charles A. Long	30	Joe Moore	10
Walter Saare	25	Don Alber	30
Dr. Donald Bowman	100	Mr. & Mrs. Charles Carl	35
Robert R. Costa	52	Mr. & Mrs. Robert Detwiler	40
Helen C. Estabrook	40	Dr. & Mrs. Theodore Gravel	75
Wilhelmene B. Greene	25	Rose Mary Hodos	50
Mr. & Mrs. Fred Krauss	40	Reverend Jim Kuse	100
Mr. & Mrs. Paul Melvin	20	Atty. Ronald Mostov	100
Frank Mumpfer	50	Ann Schirck	30
Mr. & Mrs. Thomas Scurich	30	James Walker	25
Raymond Johnson	35	George Harris	30
Dr. Stephen Hanzely	25	John Polansky	10

WYSU-FM Continued

Fr. William Loveless	75	Mr. & Mrs. Richard L. Brown	50
Anne Ondrusko	15	Duane Sample	75
Olga Maruskin	30	Dorothy L. Brown	5
Michael S. Byce	30	Mary Ann P. Cox	75
Richard Hahn	50	John & Marti Odle	60
Terry Patrick	50	Mr. & Mrs. J.J. Senko	20
Mr. & Mrs. Gary Sexton	30	Helen Villani	100
David Wardale	50	Dr. & Mrs. Milt Greenberg	100
Andrew Hohos	30	Dr. Bill G. Hulsopple	75
David Mckillop	25	Sister Rose Monica	30
Lucy Hammer	50	Ardith Henderson	5
Mary Ann Seman	30	Rocco Bernard	30
George Bernardich	20	Rev. Robert J. Castelucci	25
Mrs. Ann Darling	30	Mr. Art Ondich	20
Irving Bezman	35	Charles A. Black	75
Alice Cooper	5	Bill Dobosh	30
Doug Downie	10	Henry A. Gajda	52
Giovanna's Window Fashions	50	Mr. & Mrs. William Gorman	20
Dr. & Mrs. Thomas Harnish	100	Robert Hendrickson	100
Ruth G. Hersh	50	Mr. & Mrs. Ted Humphrey	50
Raymond Johnson	10	Dr. Larry Kutler	30
Mrs. A. R. Lindsley	100	Fred Martin Ford	100
Fred Martin	100	Dave Meese	10
Ellen & Dave Robinson	30	Mr. & Mrs. Leonard Schiavone	50
Jim Shaffer	50	John L. Sharrer	15

WYSU-FM Continued

Mr. Charles Silverman	100	Laurence Soges	60
Jerome Stephens	30	Ann Suliot	30
Ira Thomas	50	Myron Ullman	100
David West	10	Nancy H. Yauger	50
Dr. & Mrs. John Altier	25	Ursula Ahmed	30
Donald & June Byo	50	Ruth Davis	30
Sally Duncan	30	Don Engle	30
Pat Foley	40	Perc Kelty	50
Mr. Patrick McLeod	50	Mr. & Mrs. Thomas Moore	50
Mr. & Mrs. John Moyer	100	Dr. Gene O'Brien	75
Edward Rance	50	Gary P. Richards	100
Carolyn Steglich	50	Dr. & Mrs. William Bunn	100
Michael & Amy Gelfand	30	Michael Klasovsky	30
Roman & Suzanne Rudnytsky	30	Janet Sanders	30
Nancie Shillington	20	Ron Tabak	50
John Venesky	30	Dr. Clien-Hung Wu	100
Phyllis Borolsky	50	Jo Bennett	30
Ludwig Deppisch	50	Emil Dickstein, M.D.	30
Dr. W.B. Franklin	100	Susan Friedman	30
Hilda Harder	50	Jack & Jaye Harris	50
Joseph B. Kope	50	Martha Largent	30
John Mancino	20	Mrs. William McKelvey	25
Linda Nehls	100	Richard Pirko	30
Victoria Reto	100	Sean Riley	50
Tom & Patricia Seckler	30	Dr. & Mrs. David Sweetkind	50

WYSU-FM Continued

Betty Ziska	20	Herman Carano	10
Dr. Bing & Bob Domingo	100	Denice Leonard	60
Lorel Mocker	30	Edward Przelomski	15
Walter Saare	25	Mrs. Rosemary Sontich	30
Warren Jensen	50	Cecelia Bersch	30
Dr. Victor Jurczenko	100	Annamaria Ragghanti	10
Suzanne Rinderknecht	35	Murial Altman	40
Dr. J.H. Canaday	75	Mrs. George Emerick	30
John Hackett	30	Peace Council of Youngstown	100
John M. Penman	50	Andrew Bruck	30
Alice Cooper	5	Mr. & Mrs. Charles Carl	40
Mr. & Mrs. Steven Chikosky	25	Eleanor Jones	60
Margaret N. Starbuck	75	Margaret White	60
Deal & Vera Sterlings	20	Lois Simen	30
Irwin Gertzog	50	Mrs. Kathy Gracenin	10
Carol Klingensmith	15	Donald Metzger	100
Reverend Jim Ray	50	Mr. & Mrs. Donald Buckey	30
Thomas M. Conroy	25	Ida Scheetz	30
Tom Schroth	100	Ingrid Lundquist	50
Anthony Parish	20	Roger Shoaf	30
Margaret McDowell Walker	50	George C. Bowles	100
Shirley Bartlett	20	John Polanski	10
Mr. A. D. Anderson	20	Harriet Marsh	20
Mr. & Mrs. John Yohe	10	Mrs. Arden Farragher	75
Lilija Pencis	50	Thomas & Jean Wellman	50

WYSU-FM Continued

Taylor Winfield Foundation	100	Ardith Henderson	5
Mr. & Mrs. David Cornell	20	Norma Hazelbaker, M.D.	100
C. Allen Pierce	30	Charles B. Cushwa, III	50
Annelies Dziadzka	50	Raymond Johnson	10
Leonard J. Rosenberg Agency	15	Tessa Smith	30
Julie Downie	30	Irene Halverstadt	50
Vince Schultz	20	Sidney W. Greenberg	25
Sara & Dan Scudier	75	Cornell Bogdan	10
Rev. & Mrs. Richard Speicher	10	Robert W. Boykin	25
Dr. Robert V. Carr	200	Dr. Stanley Guzell, Jr.	50
W.N. Hubin	30	Dr. Francis R. Krygowski	30
David H. Pollack	5	W. B. Clapham, Jr.	30
Mary Lou Quisenberry	25	Ralph Kroehle Foundation	500
Carl F. Heeschen	60	Case & Eric Shoemaker	25
Walter Saare	25	Robert Michael	15
Dorothy L. Brown	10	Alice H. Cooper	10
Ardith E. Henderson	5	Anmarie Houk	120
Harold A. Zealley	30	Oscar & Miriam Darlington	20
Raymond Johnson	10	Cathy Carroll	50
Marion E. King	35	Orpha H. Towers	100
Dr. Isadore Mendel	100	Shirley Bartlett	20
Mrs. Charles Schaff	100	Janice Elias	50
Gina Schiavone	50	Women's Committee for Children's Concerts, Inc.	50
Virginia S. Scheffter	35	Shirley A. Bartlett	20
Polish Arts Club	120	Ardith Henderson	5

WYSU-FM Continued

Raymond Johnson	10	Robert Boykin ²⁵ (Matching Gift from Equitable)
Robert A. Coe	75	(Gift Certificate)
Robert A. Coe	75	(Gift Certificate)
Robert A. Coe	60	(Gift Certificate)
Brother Timothy Cicconni	600	(Opera albums and recordings)

TOTAL WYSU-FM CASH CONTRIBUTIONS **\$12,311**

WYSU-FM UNDERWRITING

Mahoning Valley GM Public Affairs Committee	\$ 5,000
Robert A. Coe	2,500
Ohio Bell	2,600
Manchester, Bennett, Powers & Ullman	520
Second National Bank of Warren	1,300
Ernst & Young	120
Ernst & Young (One day's sponsorship)	100

TOTAL WYSU-FM UNDERWRITING **\$12,140**

RESIDENCE HALL CONTRIBUTIONS

J. S. Andrews	500	
Anonymous	100,000	Dining Facility
Mrs. Louise Aurelio	10	
Robert Belki	10	
Edward & Margaret Cappelli	100	
Kenneth E. Carey	25	
East Ohio Gas Company	10,000	
Frank Einsiedel	100	Matching Gift
Robert M. Fitzgerald	50	
Deborah Bucci Giardini	50	
Brian Hannon	10	
Bob Hendricks	1,000	
The Hine Memorial Fund	40,000	
Mary Jane Jones	100	
Pete Kondolios	10	
Joseph Kosek	25	Matching Gift
Atty. Alan Kretzer	250	
J.J. Labozan	20	
Dr. & Mrs. Charles McBriarty	1,000	
James A. Napoli, Jr.	100	
Penguin Club	10,000	
Ralph & Joan Prall	10	
Edward & Anastasia Przelomski	100	
Valerie Rausch	100	

RESIDENCE HALL Continued

Fred & Kim Romeo	50
Stambaugh Thompson	500
John E. Vasich	50
Neven Zelich	20
Steven Zelich	35

**TOTAL YSU RESIDENCE HALL
CAMPAIGN CONTRIBUTIONS**

\$165,125

OTHER CONTRIBUTIONS

Condyne Div./Metronics, Inc.	VAC Model HE-43-2 Dry-Box--Value/ \$8,000	Chemistry
MicroSim Corporation	2 PSpice Program packages--Value/ \$6,050	Electrical Engineering
Tektronix, Inc.	Electronic Equipm. Value/\$2,469	Electrical Engineering
Apple Computer, Inc.	Macintosh Computer w/Monitor & Keyboard Value/\$6,895	Kilcawley Center Computer Lab

TOTAL--OTHER CONTRIBUTIONS

\$23,414

GRANTS AND CONTRACTS

<u>Department</u>	<u>Funding Source</u>	<u>Award</u>	<u>YSU Match</u>	<u>Total</u>
Home Economics	AHEC/NEOUCOM	\$15,472	\$10,186	\$25,658
Biology	Ohio Water Service	15,270	4,047	19,317
Human Services	Youngstown Police Department		4,890	4,890
Human Services	On Tasc Inc.	2,594	1,221	3,815
Urban Studies	National Reining Horse Assn.	642		642

Grants & Contracts, Continued

<u>Department</u>	<u>Funding Source</u>	<u>Award</u>	<u>YSU Match</u>	<u>Total</u>
Black Studies	East Ohio Gas/ Ohio Edison	\$ 6,000	\$ 2,240	\$ 8,240
Black Studies	648 Board	1,250	1,250	2,500
Black Studies	Youngstown Vindicator	1,250	1,250	2,500
Black Studies	Youngstown Area Community Action	525	525	1,050
Human Services	Assoc. Neighborhood Centers	1,600	5,740	7,340
Small Business Dev. Center	SBA/Ohio Dept. of Development	75,722	89,650	165,372
Total		<u>\$120,325</u>	<u>\$120,999</u>	<u>\$241,324</u>

RECAP

Annual Fund			
Cash Contributions	\$100,293		
Pledges	<u>2,400</u>	\$ 102,693	
Residence Hall Campaign		165,125	
Other Contributions		23,414	
Grants & Contracts		120,325	
WYSU-FM			
Cash Contributions	12,311		
Underwriting	<u>12,140</u>	<u>24,451</u>	
TOTAL--ALL GIFTS, GRANTS & CONTRACTS		<u>\$435,998</u>	

YOUNGSTOWN STATE UNIVERSITY

SENATE BILL 140
POST-SECONDARY ENROLLMENT PROGRAM

MARCH 1990

Agenda Item D.3.
Exhibit C

SENATE BILL 140
POST-SECONDARY ENROLLMENT PROGRAM

Intent

The bill as developed extends to eleventh and twelfth grade high school students an additional opportunity to attend post-secondary institutions.

Youngstown State University recognizes the value of encouraging and promoting an opportunity for academically talented students to attend post-secondary institutions in pursuit of courses not offered at their high school through an early admission policy. The current policy permits high school seniors with letters of recommendation and permission from the high school principal or guidance counselor to attend YSU.

This policy has served the special needs of this type of student adequately. The present bill includes the eleventh grade students as being eligible to participate in post-secondary experiences. The bill does not specify qualitative requirements but does provide the latitude for higher education to apply standards.

The Ohio Board of Regents recommends that higher education institutions should strictly limit participation to course work that is clearly at a collegiate level. These courses should be more demanding than normal high school course work in content and in pace. Additionally, the standards for admission should be reasonable so as not to exclude students who might benefit from such a program.

Youngstown State University will comply with the legislation and include the eleventh grade students as candidates for admission. Therefore, our proposal will be to expand the current practice. The University will consider for admission eleventh and twelfth grade students with above average capability and their high school principal or guidance counselor's acknowledgment of participation.

Students will be admitted to the University under option A or B (See Appendix A). Those admitted under Option B should be counseled to enroll for those courses deemed appropriate to fulfill credits at their high school. In general under option A, the University requires the completion of pre-college units and other requirements for admission to University level courses (See Appendix C). Individual circumstances will be considered.

Attached are several documents intended to provide a framework for discussion and for guidance counselors' use for counseling into select courses.

Admission Requirements for Post-Secondary Enrollment Program Participants
Entering YOUNGSTOWN STATE UNIVERSITY

Modified 4.1.6. EARLY ADMISSION POLICY (OAC 3356:6-1-07)

A. Eligibility

1. Student must have completed at least the sophomore year of high school and be of junior status as locally defined by the school district.
2. Student must not have completed high school.

B. Requirements to be Considered for Admission

1. Application for admission must be submitted by May 1 for the following academic year.
2. Twenty dollar (\$20.00) non-refundable application fee.
3. High school transcript indicating courses taken and must rank in the top 20% of the class.
4. Counselor verification form indicating parental consent and verification of counseling session with high school guidance counselor.
5. English Placement exam is required.
6. Clear and definite indication from student which Option (See Appendix A) is desired for each course.
7. Personal interview with the designated counselor in the YSU Admissions Office after which the admissions committee will make a decision.
8. Appropriate waivers must be signed by parent/guardian and student concerning release of information.

C. Acceptance Notification, Advisement Requirements, & Reporting

1. In accordance with the law, ten days after completing the application process, the following individuals will be notified regarding admission status: the student, the student's parents, the high school counselor, the district superintendent and the state superintendent.
2. Participants will be advised by professional academic advisors employed by the university. Students must secure the signature of their university advisor each quarter they are enrolled through this program.
3. Course enrollment will be on the basis of space available and only after regularly matriculated students have registered. Approval for more than 12 quarter hours must be granted by the YSU academic advisor.

4. A suggested course list will be made available to high school counselors (Appendix B). These will generally consist of undergraduate courses that meet articulation requirements as well as basic survey courses. Students must meet prerequisites for advanced and technical courses.
5. In accordance with the law, ten days after enrollment, the following individuals will be notified regarding the student's schedule: the student's parents, the high school counselor, the district superintendent, and the state superintendent. The student will be informed immediately of his/her schedule upon registration.

D. Validation of Credit

1. Grades will be reported to the student.
2. For students who have chosen to have courses used to complete high school requirements, the University will supply a copy of the grade report to the students' high school principal.

E. Continuance in the Post-Secondary Enrollment Program

1. The student must be academically eligible to continue to participate in the program at Youngstown State University.
2. While the University's policy on academic standing applies to post-secondary students, the advisability of their continued participation in the program will also be reviewed on a quarterly basis by their academic advisor.
3. Grades and/or credits earned will be recorded on a Youngstown State University transcript.
4. Each quarter the student will have to designate which Option (See Appendix A) is desired for each course.
5. The student need not submit a new application for admission if he/she is eligible to participate in the Post-Secondary Program for a second academic year while still enrolled in high school.
6. Transcripts for credits may be obtained:
 - a. After the completion of the quarter for students who have chosen Option A.
 - b. After tuition/fees are received for students who have chosen Option B.

Post-Secondary Enrollment Options

Option A: The student may elect at the time of enrollment to receive ONLY college CREDIT for the course. The college shall notify the student about payment of tuition and fees in the customary manner followed by the college, and the student shall be responsible for payment of all tuition, AND THE COST OF ALL textbooks, materials, and fees associated with the course. IF THE STUDENT SUCCESSFULLY COMPLETES THE COURSE, THE COLLEGE SHALL AWARD HIM FULL CREDIT FOR THE COURSE, BUT THE BOARD OF EDUCATION SHALL NOT AWARD HIM HIGH SCHOOL CREDIT.

Option B: The student may elect at the time of enrollment for each course to receive BOTH COLLEGE credit AND HIGH SCHOOL CREDIT. IF THE STUDENT SUCCESSFULLY COMPLETES THE COURSE, THE COLLEGE SHALL AWARD HIM FULL CREDIT FOR THE COURSE, AND THE BOARD OF EDUCATION SHALL AWARD HIM HIGH SCHOOL CREDIT. If the student elects this option, the college shall be reimbursed in accordance with section 3365.07 of the Revised Code.

SELECTED COURSES APPROPRIATE FOR EARLY ADMISSION STUDENTS

The following courses may be taken by a high school junior or senior under the Early Admission program. In general, the courses are collegiate level and meet specific associate or baccalaureate degree requirements. Interpretation and/or assignment of carnegie unit equivalency is left up to the individual boards of education. For working purposes, one carnegie unit is equal to 7 1/2 quarter hours of credit. The following list is provided as a working document and is not intended to be exhaustive.

COLLEGE OF ARTS AND SCIENCES

ENGLISH			QTR. CREDIT HOURS
ENGL	550	Composition 1 *	4
ENGL	551	Composition 2	4
FOREIGN LANGUAGE **			
FRNCH	501	Elementary 1	4
FRNCH	502	Elementary 2	4
FRNCH	503	Elementary 3	4
FRNCH	601	Intermediate 1	4
GERMN	501	Elementary 1	4
GERMN	502	Elementary 2	4
GERMN	503	Elementary 3	4
GERMN	601	Intermediate 1	4
GREEK	501	Elementary 1	4
GREEK	502	Elementary 2	4
GREEK	503	Elementary 3	4
GREEK	601	Intermediate 1	4
ITALN	501	Elementary 1	4
ITALN	502	Elementary 2	4
ITALN	503	Elementary 3	4
ITALN	601	Intermediate 1	4

* English Placement Test is Mandatory.

** At YSU, the 501 - 502 - 503 sequence in any foreign language equates to the first two years of foreign language training at the high school level. However, completion of this sequence only equates to 1 1/2 carnegie units. Courses at the 601 and 602 level equate to the third and fourth high school years, respectively. Thus, while 2 YSU four credit courses equate to 1 carnegie unit, the four years of high school foreign language is taught at YSU within 5 - four credit courses. A similar situation exists in equating YSU to high school mathematics courses.

COLLEGE OF ARTS AND SCIENCES (CONT.)

FOREIGN LANGUAGE

QTR. CREDIT
HOURS

LATIN	501	Elementary 1	4
LATIN	502	Elementary 2	4
LATIN	503	Elementary 3	4
LATIN	601	Intermediate 1	4
RUSSN	501	Elementary 1	4
RUSSN	502	Elementary 2	4
RUSSN	503	Elementary 3	4
RUSSN	601	Intermediate 1	4
SPAN	501	Elementary 1	4
SPAN	502	Elementary 2	4
SPAN	503	Elementary 3	4
SPAN	601	Intermediate 1	4

GOVERNMENT

POLIT	550	Elements of Politics	4
POLIT	601	American National Government	4

HISTORY

HIST	605	United States 1	4
HIST	606	United States 2	4

SCIENCE (Lab Sciences)

BIOL	506	Principles of Biology 1	4
BIOL	507	Principles of Biology 2	4
BIOL	508	Principles of Biology 3	4
CHEM	500	Introduction to Chemistry	4
CHEM	501	Survey of Chemistry 1 (Prerequisites: Algebra 1, Algebra 2 or Geometry)	4
CHEM	510	Survey of Chemistry Laboratory 1	1
GEOL	505	Physical Geology	4
GEOL	506	Introduction to Historical Geology	4
GEOL	607	Geology Laboratory	4

SCIENCE (Non Lab Sciences)

ASTRO	504	Descriptive Astronomy	4
ASTRO	608	Moon And Planets	4

COLLEGE OF ARTS AND SCIENCES (CONT.)

SCIENCE (Non Lab Sciences) Cont.			QTR. CREDIT HOURS
BIOL	504	Human Evolution and Genetics	4
BIOL	505	Biology and the Modern World	4
BIOL	661	Economic Botany	4
GEOG	503	Introduction to Physical Geography	4
GEOG	603	Conservation of Natural Resources	4
GEOG	630	Weather	4
GEOL	505	Physical Geology	4
GEOL	506	Introduction to Historical Geology	4
GEOL	510	Geology of National Parks	4
GEOL	602	Introduction to Oceanography	4
PHYS	500	Physics and Man	4
PHYS	501	Fundamentals of Physics 1 (Requires Trigonometry)	4
PHYS	608	Sound	4
SOCIAL SCIENCE ELECTIVES			
ANTHR	602	Introduction to Anthropology	4
ECON	520	Principles of Economics 1 (Not recommended)	4
GEOG	626	World Geography	4
GEOG	640	Human Geography	4
GEOG	650	Economic Geography	4
HIST	500	Introduction to World History	4
HIST	502	History of the Labor Movement	4
HIST	590	Introduction to Women's Studies	4
HIST	601	American Military History	4
HIST	611	Latin America	4
HIST	630	The Black Experience in America	4
HIST	655	History of Western Civilization 1	4
HIST	656	History of Western Civilization 2	4
HIST	661	Middle Eastern Civilization	4
HIST	662	History of Asian Civilization	4
HIST	663	African Civilization	4
HIST	699	History of Medicine	4
PSYCH	560	General Psychology	4

COLLEGE OF ARTS AND SCIENCES (CONT.)

SOCIAL SCIENCE ELECTIVES (CONT.)

QTR. HOURS
HOURS

SOCSC	510	Introduction to Social Science 1	4
SOCSC	511	Introduction to Social Science 2	4
SOCIO	500	Fundamentals of Sociology	4
SOCIO	600	Principles of Sociology	4

MATHEMATICS ELECTIVES

MATH	520	Trigonometry	4
MATH	525	Precalculus Mathematics	4
MATH	550	Calculus for Social, Managerial and Life Sciences 1	5
MATH	571	Calculus 1	5
MATH	572	Calculus 2	4
MATH	642	Applied Finite Mathematics	5
MATH	673	Calculus 3	5

COLLEGE OF APPLIED SCIENCE AND TECHNOLOGY

NURSING

NURS	640	Introduction to Nursing	3
NURS	641	Concepts and Theories of Self Care I	2

ALLIED HEALTH

MAT	501	Medical Terminology	4
MAT	502	Medical Law and Ethics	4

CRIMINAL JUSTICE

CRJUS	500	Introduction to Criminal Justice	4
CRJUS	630	Criminology	4

HOME ECONOMICS

HOMECEC	500	Hospitality Industry	3
HOMECEC	502	Nutrition Fundamentals	4
HOMECEC	506	Clothing Selection	3
HOMECEC	507	Basic Clothing Techniques	1
HOMECEC	512	Orientation to Child Care	3
HOMECEC	525	The World of Fashion	2
HOMECEC	531	Infant and Todler Care	3
HOMECEC	532	Pre-School Child Care	3
HOMECEC	543	Personal Nutrition	2
HOMECEC	551	Normal Nutrition 1	4
		(Basic Chemistry is a prerequisite)	
HOMECEC	552	Food Management	2

COLLEGE OF APPLIED SCIENCE AND TECHNOLOGY (CONT.)QTR. CREDIT
HOURS

BUSINESS EDUCATION AND TECHNOLOGY

BUTEC	500	Survey of American Business	4
BUTEC	501	Introduction to Transportation	4
BUTEC	502	Fundamentals of Occupational Safety	4
BUTEC	510	Real Estate Principles and Practices	3
BUTEC	580	Elementary Accounting Technology 1	4
BUTEC	610	Real Estate Law	3
LSTEC	501	Introduction to Organized Labor	4
LSTEC	502	History of the Labor Movement	4
LSTEC	510	Union Leadership Skills	4
LSTEC	520	Union Democracy	4
BET	505	Transcription Skills	4
BET	510	Office Procedures	4
BET	513	Business Computer Systems 1	4
BET	520	Typewriting/Keyboarding	2
BET	523	Intermediate Typewriting	3
BET	530	Introduction to Gregg Shorthand	4
BET	534	Alphabetic Shorthand 1	4
BET	535	Machine Shorthand 1	4
BET	572	Introduction to Typography	3

ENGINEERING TECHNOLOGY

ENTEC	505	Elements of Engineering Technology (Prerequisites: Geometry, Algebra 2)	4
CITEC	604	Properties and Strength of Materials (Prerequisite: Chemistry)	4
DDT	605	CAD Technology 1 (Prerequisite: Mechanical Drawing)	4
COMP	500	Data Processing Concepts	4
COMP	601	Scientific Programming 1 (Prerequisite: Algebra 2)	4
METEC	630	Manufacturing Techniques	3

FINE AND PERFORMING ARTS

ART

ART	501	Drawing 1	3
ART	502	Design 1	4
ART	513	Survey of Western Art 1	3

FINE AND PERFORMING ARTS (CONT.)

ART (CONT.)			QTR. CREDIT HOURS
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ART	514	Survey of Western Art 2	3
ART	515	Survey of Non-Western Art	3
ART	517	Introduction to Music & Art	4
ART	603	Appreciation of Contemporary Art	4

SPEECH COMMUNICATION AND THEATRE

SPCH	500	Introduction to Speech Comm. and Theatre	1
SPCH	530	Introduction to Communication	4
SPCH	545	Fundamentals of Communication	4
SPCH	550	Public Speaking	4
SPCH	652	Business and Professional Speaking	4
SPCH	580	Intro. to Telecommunication Studies	4
SPCH	581	Survey of Am. Mass Communication *	4
SPCH	583	An Audio History of Broadcast Programming *	4
SPCH	681	Communication Strategies for Electronic Media	4
SPCH	512	A Survey of Musical Theatre **	4
SPCH	560	Introduction to Theatre Arts **	4
SPCH	561	Stagecraft ***	4
SPCH	563	Stage Costuming ***	4
SPCH	568	Ballet 1 ***	2
SPCH	590	History of Motion Pictures **	4

MUSIC

MUSIC	500A	Applied Music **	2
MUSIC	501	Applied Music ***	2
MUSIC	504	Applied Music ***	4
MUSIC	510	Survey of Jazz **	3
MUSIC	512	Survey of Musical Theatre **	4
MUSIC	517	Introduction to Music and Art **	4
MUSIC	518	Survey of Music Literature **	3
MUSIC	520	Materials of Music **	4
MUSIC	521	Intro Music Fund **	3
MUSIC	522	Introduction to World Music **	4
MUSIC	580	Keyboard Musicianship	1
MUSIC	617	Film Music **	4
MUSIC	618	Rock n' Roll to Rock **	4
MUSIC	621	Music Lit & Appreciation **	4
MUSIC	622	Popular Music in America **	4

* Satisfies University humanities requirement

** Satisfies University humanities and high school fine arts requirement

*** Satisfies high school fine arts requirement

SCHOOL OF ENGINEERING

MECHANICAL ENGINEERING

MECH	500	Drawing Fundamentals	4
MECH	501	Engineering Drawing	3

YOUNGSTOWN STATE UNIVERSITY--UNCONDITIONAL ADMISSION

Core Requirements - Baccalaureate Program

Those students graduating from high school after September, 1985, desiring to pursue a baccalaureate program at Youngstown State University will be granted admission on an unconditional basis upon satisfactory completion of a course of study at the secondary level that includes the following courses:

- 4 units of English; with emphasis on composition
- 3 units of Mathematics (Algebra I, Algebra II and Plane Geometry)
- 1 unit of Laboratory Science (Biology, Chemistry, Earth Science or Physics)
- 1 unit of any other Science
- 1 unit of U.S. History
- 1/2 unit of U.S. Government
- 1/2 unit of any other Social Science
- 1 unit of an additional Science or Social Science
- 1 unit of Fine or Performing Arts
- 2 units of one Foreign Language

Admission to certain programs may require specific levels of performance in the above areas.

Ohio residents who have graduated from high school without completing all of the above program will be admitted on the condition that their course of study includes prescribed courses aimed at correcting any deficiencies. Non-Ohio residents admitted, but without completing all of the above program, will likewise be expected to correct any deficiencies. Students admitted with deficiencies should realize that such courses will not count as credit toward fulfilling the baccalaureate requirements. They will be required to enroll in at least one course each quarter aimed at removing their deficiency and must have the deficiency completely removed before the beginning of the junior year (90 q.h.)

Core Requirements - Associate Program

- English -4 units
- Math -2 units--Algebra I and Algebra II or Geometry
- Science -2* units--at least one of Biology, Chemistry, Physics or Earth Science
- Social Science -2 units--at least one of (U.S. History and 1/2 of government)

*AAB & ALS Degrees: one unit is required--any science

Course work taken to make up deficiencies does not count towards the degree. Deficiencies must be made up during the first 60 q.h. of course work taken at Youngstown State University.

Additional Requirements -

American College Test (ACT) or the Scholastic Aptitude Test (SAT).

Final transcript showing graduation from high school.

Section 6 - University Facilities

6.3.10 Rental Charges

- A. Rental charges are payable in advance of the scheduled event. Rental charges for Kilcawley Center are listed in the Kilcawley Center Manual.
- B. The Board of Trustees has approved the following fees for non-University users.

Schwebel Auditorium	\$ 85 per day*
Other classrooms, lecture rooms or laboratories	25 per day

Bliss Hall:

Ford Auditorium	125 per day
Recital Hall	60 per day

Arts & Science Building

Lecture Hall/Auditorium	60 per day
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Cushwa Hall:

B 031	85 per day
B 024	85 per day

Beeghly Physical Education Center:

Classrooms	25 per day
Lab-Exercise Room/Dance Studio	
Kinesiology Room	30 per day
Gymnastics Room	60 per day
Wrestling Room	30 per day
Handball Court	10 per hour
Squash Court	10 per hour
Rifle Range	40 per day
Weight-lifting Room	30 per day
Swimming Pool: First two hours	145
Per hour thereafter	40
Electronic Timer, Including Operator (2 hours)	145
Per hour thereafter	40
Instructional Deck	280 per day

Main Gymnasium

NON-PROFIT GROUP

Without bleacher or chairs	1,000 (4 hours)
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With bleachers and chairs	1,250 (4 HOURS)
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(non-profit group)	1,250
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Per hour thereafter	250
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With bleachers (profit group)	
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2,000 or 10% of gate, whichever is greater

Agenda Item F.2.c.
Exhibit D

FOR-PROFIT GROUP
WITH BLEACHERS

	\$ 2,000 OR 10% OF GATE, WHICHEVER IS GREATER
DOUBLE HEADER, PER GAME	1,500 OR 10% OF GATE, WHICHEVER IS GREATER
MULTIPLE USER (SCHEDULE NOT LESS THAN 18 DATES PER YEAR)	1,750 OR 10% OF GATE, WHICHEVER IS GREATER
DOUBLE HEADER, PER GAME	875 OR 10% OF GATE, WHICHEVER IS GREATER
"Super Trooper" spotlights (4 available) 4 hours	75 each
Basketball timer	30 per game
Basketball scorekeeper	18 per game
Wrestling timer	75 per meet
Wrestling scorekeeper	18 per match
Portable Stage (on-campus use):	
15' x 24' stage	40 per day
20' x 32' stage	60 per day
24' x 38' stage	85 per day
24' x 40' stage	90 per day
Band Risers	30 per day
All-Sports Complex:	
(Rental of Stadium for football game includes a one-hour practice session)	
Stambaugh Stadium & Beede Field:	
Area high schools-regular football	
Game	2,000
Double header, per game	1,500
Extra practice sessions	100 per hour
Other non-profit users:	
Four hours minimum	2,000
Per hour thereafter	250
Profit-making individuals or groups: 4 hrs. minimum	5,000 or 10% of gate, whichever is greater
Per hour thereafter	750
Tennis, Racquetball, or Squash Courts (per court)	10 per hour
Track	20 per hour
Gymnasium:	
A, B, & C - 4 hrs. or part thereafter	1,500
Per hour thereafter	375
A only (or B or C only) without bleachers or chairs	500
Per hour thereafter	125

Harrison Field:		
4 hours or part thereof	\$	50
Office for YSU Federal Credit Union		
in Motel (approx. 903 gross		
sq. ft.)		2,400
ROOM B106 TOD HALL		3,780 PER YEAR
Office space for Council of Family		
Medicine (NEQUCOM) in "Motel" at		
a rate of \$2.66 per square foot		
per year		

*A day is considered to be 8 hours.

limits 1990-91 Instructional Fee increases to \$120 or 6 percent for the academic year of three quarters; and

WHEREAS, an increase of \$120 per academic year results in an Instructional Fee of \$550 per quarter or \$1,650 per academic year, and it is noted that this amount is \$553 or 25.1 percent less than the amount assumed by the General Assembly in the formula for determining the appropriation for YSU.

NOW, THEREFORE, BE IT RESOLVED, the the Board of Trustees of Youngstown State University does hereby declare the "tuition charge" shall be the sum of the Instructional Fee and the General Fee and does hereby establish the tuition, fee, fines and other charges included in Exhibit E to become effective Summer Term, 1990, and to remain in effect until changed by the Board of Trustees.

Exhibit E

<u>TUITION</u>	<u>1989-90</u>	<u>1990-91</u>
Instructional Fee		
Part-time undergraduate, 1-11 credits	43 per credit	\$ 46 per credit
Full-Time undergraduate, 12-16 credits	510 per quarter	550 per quarter
Undergraduate credits in excess of 16 per quarter	43 per credit	46 per credit
Graduate students	50 per credit	54 per credit
General Fee		
Students registering for 1-11 credits	13 per credit	15 per credit
Students registering for 12 or more credits	157 per quarter	180 per quarter
NONRESIDENT TUITION SURCHARGE		
Students registering for 1-11 credits	34 per credit	34 per credit
Students registering for 12-16 credits	400 per quarter	400 per quarter
Students registering for more than 16 credits	34 per credit	34 per credit
SPECIAL PURPOSE FEES, SERVICE CHARGES AND FINES		
Performance Music Fee (plus tuition)	14 per credit	14 per credit
Undergraduate Application Fee	20	20
Graduate Student Application Fee	30	30
Change of Registration Fee	6	6
Credit by Examination Fee	20 per course	20 per course

Graduation Fee	25	25
Proficiency Examination Fee	10 per course	10 per course
Transcript Fee	3 per copy	3 per copy
Student Locker Rental	5 acad. year	5 acad. year
Thesis Binding Charge	10	10
Health & Physical Education Locker & Towel Charge		
Student registered for H&PE Course	0	0
All others authorized use	10 per quarter	10 per quarter
Lock Replacement Charge	5	5
Towel Replacement Charge	5	5
Health & Physical Education Activity Charge: Set by and paid to independent vendor. Variable to cover cost in that course.		
Diploma Mailing Charge	5	5
(not assessed those attending commencement)		
Registration Withdrawal Fee	10	10
Diploma Replacement Charge	30	30
Career Services Credentials Fee	2	2
I.D. Replacement Charge	5	5
I.D. Validation Sticker Replacement Charge	3	3
Late Registration Fee	30	30
Late Payment Fee	15	15
Returned Check or Credit Card Fee	12	12
Library Fines:		
(1) Overdue book: \$.10 per day to maximum of \$5, plus cost of book replacement, including a \$10 processing charge.		
(2) Overdue reserve book: \$.55 per day to a maximum of \$11, plus cost of book replacement including a \$10 processing charge.		
(3) Unauthorized removal of closed reserve book: \$.55 per day to a maximum of \$11, plus cost of book replacement, including a \$10 processing charge, plus \$5.		
Child Development Laboratory Charge	25 per quarter	25 per quarter
Elementary Education Reading Specialist Charge	25 per quarter	25 per quarter
Early Childhood Practicum Charge	25 per quarter	25 per quarter
ROTC Activity Fee	4 per quarter	4 per quarter
Quantity Foods Luncheon	5	5
Parking Permit Charge:		
per academic quarter	25 per quarter	25 per quarter
per day without permit	1	1
Kilcawley House and Lyden House		
Room and Board per academic year:	3,000	3,405
Payable \$1,135 per quarter except that an extra \$200 is charged the first quarter of residency and the Spring Quarter is reduced by \$200.		
If a resident does not stay through the Spring Quarter, the \$200 is forfeited.		
Residence Hall Security Deposit (paid first quarter)	50	50
Single Room Surcharge	125	200
Residence Hall Summer Session		
Room, per five-week session	190	220
Single Room Surcharge, per five-week session	25	50
Security Deposit	50	50
Voluntary Board Plan (Students rooming in Weller House and students not rooming in other University owned housing.)		
Nineteen-meal Plan - per week	550 per quarter	425 per quarter
Fifteen-meal Plan - per week	470 per quarter	395 per quarter
Ten-meal Plan - per week	410 per quarter	370 per quarter
Five-meal Plan - per week	230 per quarter	210 per quarter

Intramural Team Deposit	10	10
Intramural Team Protest Charge	5	5
Neon:		
Student, prepaid	15	15
Non-student or student not prepaid	20	20
Nonstudent Library Card. Issued only to members of the YSU Alumni Association or "Friends of the Maag Library Association."	0	0
Maag Library Carrel Key Deposit	10	10
Parking Violations Fines		
Class I - All violations except those in Class II (Fine doubled if not paid within 10 days of issuance of ticket.)	5	5
Class II - Parking in a Handicap Zone without proper permit. Parking at a No Parking sign, Tow Away Zone, Loading Zone, Official Use Only sign, Fire Lane, or in the Campus Core area. (Fine doubled if not paid within 10 days of issuance of ticket.)	13	13

AND, BE IT ALSO RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops offered or coordinated through the Department of Continuing Education;
2. ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. charges for use of University facilities by non-University groups or organizations; and,
5. special fees for 1) a "Mall Management Institute"; 2) International student training programs under contract; 3) an "Executive Sequence--Masters of Business Administration" program. It shall be understood that such special fees, if authorized, shall provide for all related costs of the program and that the budget for such programs shall be subject to approval in the same manner as are other University operating budgets.
6. to authorize the expenditure of funds that may be granted by the Ohio Board of Regents under the Selective Excellence Programs.

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and

through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant department head to cover the depreciated value of the equipment and the processing cost; (c) for such charges as noted in (a) and (b) above, the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

Fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1989-64 and in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the Spring, in order that students and others are informed as to rates for the coming year and budgets may be finalized.

It is understood that charges, fines, penalties, and assessments to students and non-students will not be waived except as specifically authorized by proper authority.

If a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition (i.e., the instructional fee and the general fee), of the nonresident tuition surcharge, and the performance music fee, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the university, the registration withdrawal fee shall be assessed and paid and the student identification card shall be surrendered before the refund is paid.

DATE OF ACCEPTANCE BY BURSAR	ACADEMIC QUARTER	SUMMER SESSION
1st - 6th day	75% of fee	50% of fee
7th - 12th day	50% of fee	No refund
13th - 18th day	25% of fee	No refund
19th day and thereafter	No refund	No refund

MINUTES OF MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Hall
Friday, March 30, 1990

Pursuant to Resolution YR 1990-29 and to Notices mailed on the fifteenth day of March, 1990 by the President of the University to each Trustee, a copy of which precedes these Minutes (with copies to the President of the YSU Chapter of OEA; to Alan R. Kretzer, Special Counsel appointed by the Attorney General of Ohio; and to the Executive Director of YSU Alumni Association) a regular meeting (one-hundred and thirty-eighth) of the Board of Trustees of Youngstown State University convened at 3:00 p.m. in the Board Room in Tod Hall.

Eight Trustees and one Student Trustee were present at the meeting, to-wit: Trustees Mrs. Elizabeth C. DeLuca, Mr. Edward A. Flask, Dr. John F. Geletka, Mr. Mark E. Lyden, Mrs. Emily P. Mackall, Mr. Richard P. McLaughlin, Mr. Martin J. O'Connell, Dr. Earnest Perry, and Student Trustee Ms. Amy McFarland. Absent were Trustee Michael I. Monus and Student Trustee Ralph M. Crum.

Also present were Dr. Neil D. Humphrey, President; Dr. Bernard T. Gillis, Provost; Dr. Taylor Alderman, Vice President--Personnel Services, Dr. Lawrence E. Looby, Vice President--Institutional Advancement; Dr. Charles A. McBriarty, Vice President--Student Services; Mr. Edmund J. Salata, Executive Director of Facilities; Mr. James D. Miller, Executive Director of Administrative Services; Mr. Richard L. Glunt, Executive Director of Finance; Mr. James E. McCollum, Assistant to the President for Legal Services; Mr. G. L. Mears, Director of Budget and Institutional Services; Mr. Phil Snyder, Director of News Service; Patricia D. Martin, Acting Secretary to the Board of Trustees; and Rose M. Butler, Acting Secretary to the Board of Trustees. Also present were approximately 50 persons, including deans, members of the faculty, students and members of the news media.

Mrs. Emily P. Mackall, Chairperson of the Board, presided.

ITEM I - Proof of Notice of Meeting

Evidence was available to establish that due notice of the meeting had been mailed by the President of the University on March 15, 1990, to each of the nine Trustees and the two Student Trustees, and that copies had also been mailed to Dr. John Russo, President of the YSU Chapter of OEA; to Mr. Alan R. Kretzer, Special Counsel; to Mr. Thomas Thompson, President, YSU-ACE; and to Ms. Lori Skarbinski, Executive Director of the YSU Alumni Association. Such evidence precedes these Minutes.

ITEM II - Minutes of Meeting Held December 15, 1989

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on December 15, 1989 had been mailed to each Trustees, to the President,

Provost, Vice President--Personnel Services, the Executive Director of Facilities and the Special Counsel. The Minutes of such meeting were approved on motion by Mr. McLaughlin, seconded by Mr. O'Connell, and duly carried, and were signed by the Chairperson and attested by the Acting Secretary.

ITEM III - Recommendations of the President of the University

Dr. Humphrey recommended that three Resolutions be adopted by the Trustees.

1. Resolution to Ratify Faculty/Staff Appointments

After a motion which was made by Dr. Perry and seconded by Mrs. DeLuca had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and YR 1990-30

WHEREAS, new appointments have been made subsequent to the December 15, 1989 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1989-90 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

2. Resolution Accepting Gifts

After a motion which was made by Mr. O'Connell and seconded by Mrs. DeLuca had received the affirmative vote of each Trustee present, the Chairperson, after expressing her thanks to all contributors, declared the following Resolution duly adopted:

WHEREAS, Resolution 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and YR 1990-31

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance, and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

3. Resolution on Early Admission

Dr. Humphrey explained that this would normally go through the Academic Affairs Committee but did not arrive in time to be included on the Committee's agenda.

Dr. Gillis then explained that this Resolution is the result of Post-secondary enrollment provisions of Senate Bill 140 which provides an opportunity for eleventh and twelfth grade high school students to attend post-secondary institutions.

Dr. Humphrey continued, explaining that a great deal of work has been done on this, and that our Enrollment Management staff has met with the superintendents of area high schools and others as appropriate to formulate the program.

After a motion which was made by Mrs. DeLuca and seconded by Mr. O'Connell had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

WHEREAS, the Article VIII, Section 1 of the Board of Trustees Policies calls for recommendations concerning rules and regulations governing the requirements for admission be referred to the Board after review and recommendation by the Academic Senate, the Provost and the President; and

YR 1990-32

WHEREAS, it is necessary to comply with the spirit and intent of the Post-secondary Enrollment provisions of Senate Bill 140; and

WHEREAS, a Post-secondary Enrollment Program has been formulated after broad consultation with school superintendents, deans, administrators, and other State universities, and it is has been shared with the University Academic Senate and bears the recommendation of the Provost and the President;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve of the new Post-secondary Enrollment Program shown as Exhibit C

which provides additional opportunities for eleventh and twelfth grade high school students to attend Youngstown State University, subject to review after one year's experience.

ITEM IV - Report of the President of the University

1. Dr. Gillis, Provost, reported concerning the following matters.

a. Program Reaccreditation

Continuing accreditation to the Respiratory Therapist program in the College of Applied Science and Technology was awarded for a period of five years.

b. Spring Commencement Speaker

The spring commencement speaker will be Mr. Warren P. Williamson, Jr. who has also been selected to receive the YSU Alumni Distinguished Citizen Award for 1990. Mr. Williams will be awarded an honorary doctorate degree at the commencement ceremonies June 16, 1990.

c. Policy on Scientific Misconduct

Such a policy is required by federal granting agencies before grant funds can be released. The Academic Affairs Committee will present a resolution to effect such a policy.

d. Monus Professor of Entrepreneurship Status

A national search is still in process for the position Professorship in Entrepreneurship.

e. University Research External Funding

There has been a dramatic increase in the amount of monies requested through grants from external funding agencies. The number of grants funded, however, has remained constant.

f. Ohio Infrastructure Institute

YSU has recently joined this institute which is formed of engineering deans throughout Ohio. Its purpose is to aid the State in solving its problems with highways, bridges, sewers, etc.

g. Proposal for a Ph.D. Degree Program in Chemistry

The Academic Affairs Committee of the Board of Trustees has approved the Phase I planning proposal which was advanced by the Department of Chemistry.

h. Sabbatical and Faculty Improvement Leaves

As provided in the YSU/YSU-OEA Agreement, a number of faculty have been granted sabbaticals and faculty improvement leaves beginning in September, 1990.

I. Faculty Publications and Honors

A book entitled "Teaching Team Sports - A Coeducational Approach", written by Dr. Joan Philipp, Department of Health and Physical Education and Jerry Wilkerson, has been published.

The book "Reading and Writing Women's Lives: A study of the Novel of Manners", was edited by Dr. Bege Bowers and Dr. Barbara Brothers of the English Department.

A book entitled "Social Psychology Readings: A Century of Research", written by Dr. Steven L. Ellyson of the Department of Psychology and Amy C. Halberstadt of North Carolina State University, has been published.

The Ohio Outstanding English Language Arts Educator Award was presented to Dr. Gratia Murphy of the English Department on March 3, 1990.

2. Mr. Salata, Executive Director of Facilities, reported on the following matters:

a. McDonough Museum--preparation for the demolition of the motel is now underway.

b. Housing Projects--construction on the Weller house and the Lyden house is progressing. Electrical work on the Lyden House is 95% complete; brick has been selected. Occupancy for both dorms is still planned for this Fall.

3. Dr. McBriarty, Vice President--Student Services, reported on the following:

Dr. McBriarty made note of the brochures concerning the residence hall and a report on Student Retention that were made available to the Trustees. He then summarized in detail his report on Student Retention.

ITEM V - Reports of the Committees of the Board

1. Personnel Relations

Mr. McLaughlin recommended adoption of the following Resolution:

a. Resolution to Ratify Administrative Leave of Absence

WHEREAS, it was necessary in January, 1990, to direct the absence of a classified civil service employee in the Bursar's Office, pending review of specific fiscal records; and YR 1990-33

WHEREAS, the University administration mandated the individual's absence on "Administrative Leave With Pay" because there was no other means available to accomplish the immediate removal of the employee from her presence on campus;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees, that this leave of absence be and is hereby ratified for the period January 22, 1990, at 8:00 a.m. through February 7, 1990, at 9:00 a.m.

The motion was seconded by Mr. Lyden and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

2. Building and Property Committee

Mr. Flask reported that the Committee had three Resolutions for Board consideration. He then read and moved for adoption the following Resolution:

a. Resolution to Authorize Land Appropriation Procedure

WHEREAS, the Board of Trustees of Youngstown State University adopted a long range Facility Master Plan on June 7, 1985; and

YR 1990-34

WHEREAS, the Facility Master Plan was developed to project land and facility needs over the next decade, and to allow the University to meet its mission objectives by completing a physical environment which is aesthetically pleasing, responsive to the University's changing functional needs, and efficient and cost-effective in its operation; and

WHEREAS, the Facility Master Plan, as a dynamic document has from time to time been modified by Board resolution to reflect evolving changes; and

WHEREAS, the Board of Trustees has authorized the administration to negotiate the purchase of certain parcels of real estate, located within the realm of approved University development, on willing-buyer basis at the property's appraised value; and

WHEREAS, although negotiations for the purchase of City Lot 4666 located on Arlington Street, and City Lot

10343 located on Custer Street, both within the real of approved University development, were completed; the owners failed to finalize the sale by closing; and

WHEREAS, negotiations for the purchase of the south part of City Lot 1005 (part 398 and 399) located on Fifth Avenue, within the realm of approved University development, will by March 31, 1990, have resulted in a negotiated purchase agreement or a conclusion that negotiations are at an impasse;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the administration to request the Ohio Department of Administrative Services to appropriate the above enumerated City lots located in the City of Youngstown, County of Mahoning, State of Ohio.

The motion was seconded by Mr. O'Connell and received the affirmative vote of the Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then read and moved for adoption the following Resolution:

b. Resolution to Authorize Land Appropriation Procedure

WHEREAS, the Board of Trustees of Youngstown State University adopted a long range Facility Master Plan on June 7, 1985; and

YR 1990-35

WHEREAS, the Facility Master Plan was developed to project land and facility needs over the next decade, and to allow the University to meet its mission objectives by completing a physical environment which is aesthetically pleasing, responsive to the University's changing functional needs, and efficient and cost-effective in its operation; and

WHEREAS, the Facility Master Plan, as a dynamic document has from time to time been modified by Board resolution to reflect evolving changes; and

WHEREAS, the Board of Trustees has authorized the administration to negotiate the purchase of certain parcels of real estate, located within the realm of approved University development, on a willing-seller, willing-buyer basis at the property's appraised value; and

WHEREAS, although negotiations for the purchase of City Lot 36322 located on 805 N. Walnut Street, and City Lot 1429 located on 614 Audubon Street, both within the realm of approved University development,

were completed; the owners failed to finalize the sale by closing;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the administration to request the Ohio Department of Administrative Services to appropriate the above enumerated City lots located in the City of Youngstown, County of Mahoning, State of Ohio.

The motion was seconded by Mr. O'Connell and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Flask then read and moved for adoption the following Resolution:

c. Resolution to Modify Facilities Rental Fees

WHEREAS, the Board of Trustees of Youngstown State University recognizes that under generally accepted business practices, volume purchasers of goods or services qualify for discounts on those purchases;

YR 1990-36

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby modify the University's facilities rental fees schedule to provide for a multiple user fee in accordance with the revised Section 6.3.10 of the Youngstown State University Administrative Manual, attached as Exhibit D.

The motion was seconded by Mr. O'Connell and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

3. Budget and Finance Committee

Dr. Geletka reported that the Committee was recommending two Resolutions for adoption by the Board of Trustees. He then read and moved for adoption the following Resolution:

a. Resolution to Transfer Funds From the Unallocated Reserve, Educational and Associated Operations Fund

WHEREAS, the FY 1989-90 budget document adopted by the Board of Trustees requires the approval of the Board of Trustees for all transfers from the Unallocated Reserve, Educational and Associated Operations, (Fund One); and

YR 1990-37

WHEREAS, the collective bargaining Agreement between YSU and YSU/OEA provides for additional faculty staffing in

the Dana School of Music; and

WHEREAS, the appropriate University officers have reviewed the operations of the Electronic Maintenance Services and have determined that there is a need for additional staff;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the transfer of \$56,253 from the Unallocated Reserve, Educational and Associated Operations Fund as follows:

\$42,668 to the Instructional and Departmental Research Reserve for overload payments and limited service faculty in the Dana School of Music; and

\$13,585 to the Electronics Maintenance Services department for compensation for a one-half time clerical person and a one-half time electronics technician.

The motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson then declared the motion carried and the Resolution adopted.

Dr. Geletka then read and moved for adoption the following Resolution:

b. Resolution Concerning Tuition and Other Student Fees and Charges

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students, including an "instructional fee" for educational and associated operational support of the institution and a "general fee" for noninstructional services, and that these two fees shall encompass all charges for services assessed uniformly to all enrolled students and shall be identified as "tuition"; and

YR 1990-38

WHEREAS, the law also provides that each Board may establish special purpose fees, service charges, and fines, and that a tuition surcharge shall be paid by all students who are not residents of Ohio; and

WHEREAS, the current appropriation act for higher education provides that the University shall separately identify the Instructional Fee, the General Fee, the Tuition Charge, and the Tuition Surcharge which shall be paid by all students who are not residents of Ohio; and

WHEREAS, the Ohio General Assembly uses an assumption as to what the Instructional Fee will be at each instructional level in order to subtract proceeds of that assumed fee from the appropriations that would otherwise be needed as generated by the formula as applied to each university; and

WHEREAS, the Instructional Fee for all undergraduate programs at YSU in 1989-90 was \$1,530 for the academic year but the appropriations bill (Amended Substitute Bill 111) assumed an Instructional Fee of \$2,094 for all undergraduate programs used by YSU, except Technical I and III which were assumed to be \$2,044; and

WHEREAS, the Instructional Fee assumption used by the Ohio General Assembly in its 1990-91 formula is \$2,203 for all undergraduate instructional programs except Technical I and III which were assumed to be \$2,153; and

WHEREAS, the Ohio General Assembly enacted legislation which limits 1990-91 Instructional Fee increases to \$120 or 6 percent for the academic year of three quarters; and

WHEREAS, an increase of \$120 per academic year results in an Instructional Fee of \$550 per quarter or \$1,650 per academic year, and it is noted that this amount is \$553 or 25.1 percent less than the amount assumed by the General Assembly in the formula for determining the appropriation for YSU;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby declare the "tuition charge" shall be the sum of the Instructional Fee and the General Fee and does hereby establish the tuition, fees, fines and other charges included in Exhibit E to become effective Summer Term, 1990, and to remain in effect until changed by the Board of Trustees.

BE IT FURTHER RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops offered or coordinated through the Department of Continuing Education;

2. ticket prices for admission of the public to inter-collegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. charges for use of University facilities by non-University groups or organizations;
5. special fees for 1) a "Mall Management Institute"; 2) International student training programs under contract; 3) an "Executive Sequence--Masters of Business Administration" program. It shall be understood that such special fees, if authorized, shall provide for all related costs of the program, and that the budget for such programs shall be subject to approval in the same manner as are other University budgets; and
6. expenditure of funds that may be granted by the Ohio Board of Regents under the Selective Excellence programs.

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant department head to cover the depreciated value of the equipment and the processing cost; (c) for such charges as noted in (a) and (b) above, the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

Fines which are authorized in this Resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this Resolution shall replace the rates adopted in Resolution YR 1989-64 and in any other Resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the spring, in order that students and others are informed as to rates for the coming year and budgets may be finalized.

It is understood that charges, fines, penalties, and assessments to students and nonstudents will not be waived except as specifically authorized by proper authority.

If a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition i.e., the noninstructional fee and the general fee), of the nonresident tuition surcharge, and the performance music fee, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the University, the registration withdrawal fee shall be assessed and paid and the student identification card shall be surrendered before the refund is paid.

DATE OF ACCEPTANCE BY BURSAR	ACADEMIC QUARTER	SUMMER SESSION
1st-6th day	75% of fee	50% of fee
7th-12th day	50% of fee	No refund
13th - 18th day	25% of fee	No refund
19th day and thereafter	No refund	No refund

The motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Humphrey then asked Dr. Mears to give highlights of the fees Resolution. Dr. Mears stated that there are few changes; namely, a slight increase in tuition (9.4%), with no change in the nonresident surcharge; 13.5% increase in room and board in Kilcawley House and the Lyden House; a decrease in the voluntary lunch plan; and all other special charges, fines, etc. remain the same.

3. Academic Affairs Committee

Mrs. DeLuca reported that the Academic Affairs Committee had three Resolutions to bring before the Board of Trustees for adoption. She then read and moved for adoption the following Resolution:

a. Resolution Concerning Policy on Scientific Misconduct

WHEREAS, the National Institutes of Health and other Federal granting agencies require that a policy governing scientific misconduct be officially adopted by a university before grant funds can be released to it; and

YR 1990-39

WHEREAS, a proposed policy has been developed and recommended by the Provost and President;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve of the added Section 35 of Article III of the Board of Trustees Policies as shown as Exhibit F which complies with the requirement.

The motion was seconded by Mr. Lyden and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mrs. DeLuca then read and moved for adoption the following Resolution:

b. Resolution to Ratify Conferral of Honorary Degree

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify the conferral of a Doctor of Laws (LL.D.) degree, honoris causa, upon Mr. C. Gilbert James, Jr., with all rights and privileges attendant thereto.

YR 1990-40

The motion was seconded by Mr. Flask and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mrs. DeLuca then read and moved for adoption the following Resolution:

c. Resolution to Ratify Conferral of Honorary Degree

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify the conferral of a Doctor of Laws (LL.D.) degree, honoris causa, upon Mr. Warren P. Williamson, Jr., with all the rights and privileges attendant thereto.

YR 1990-41

The motion was seconded by Mr. O'Connell and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Student Services Committee

Dr. Perry reported that the Committee was recommending one Resolution for adoption by the Board of Trustees. He read and moved for the adoption the following Resolution:

a. Resolution Concerning Student Health Services Staffing

WHEREAS, Youngstown State University contracted with the American College Health Association to review the operation of the student health services and recommend improvements; and

YR 1990-42

WHEREAS, the recommendations of the American College Health Association consultants have been reviewed with the Student Services Committee of the Board of Trustees; and

WHEREAS, the appropriate University officers have reviewed and concur with the recommendations to add a Nurse Practitioner to the full service staff in the Student Health Services office, and to employ a physician for on-campus services;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept the recommendations of the consultants report and the University's officers regarding the Nurse Practitioner position and the on-campus physician services, and directs the implementation effective with the FY 1990-91 budget.

The motion was seconded by Mrs. DeLuca and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Public Services Committee

The Public Services Committee had no report.

6. Athletics Committee

The Athletics Committee had no report.

7. Executive Committee

The Executive Committee had no report.

8. Nominating Committee

Mrs. DeLuca then gave the report of the nominating committee stating that Mrs. Emily Mackall had been nominated as Chairperson of the Board of Trustees and Dr. John Geletka as Vice Chairperson.

The Chairperson asked for other nominations and, there being none, stated that the nominations were closed.

Mrs. DeLuca then read for adoption by the Board of Trustees, the following Resolution:

RESOLVED, that Mrs. Emily Mackall be elected Chairperson and that Dr. John Geletka be elected Vice Chairperson of the Board, each to serve for the ensuing year and until their successors are elected and qualified.

YR 1990-43

The motion was seconded by Dr. Perry and received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

ITEM VI - Communications, Memorials

There were no communications or memorials.

ITEM VII - Unfinished Business

There was no unfinished business.

ITEM VIII - New Business

There was no new business.

ITEM IX - Time and Place of Next Regular Meeting

After a Motion, which was made made by Mr. Lyden and seconded by Mr. O'Connell, had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

RESOLVED, that the next regular meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Hall on Friday, June 22, 1990, at 3:00 p.m. YR 1990-44

ITEM X - Executive Session

The Chairperson recognized Mr. McLaughlin who made the following motion:

I move that the Board vote by roll call to hold an Executive Session for the purpose of considering personnel matters.

The motion was seconded by Mr. Lyden. Thereupon, the Chairperson requested the Acting Secretary to conduct a roll call vote upon the motion, the results of which are as follows ("Yes" being in favor of the Motion):

Mrs. DeLuca	Yes	Mrs. Mackall	Yes
Mr. Flask	Yes	Mr. McLaughlin	Yes
Dr. Geletka	Yes	Mr. O'Connell	Yes
Mr. Lyden	Yes	Dr. Perry	Yes

The Trustees then retired into Executive Session at 4:15 p.m.

Upon conclusion of the Executive Session, the meeting was duly adjourned at 4:40 p.m.

Emily P. Mackall
Chairperson

ATTEST:

Ros M. Butler
Secretary Pro tem

ARTICLE III.

SECTION 35. SCIENTIFIC MISCONDUCT

In accordance with the requirements of 42 CFR Part 50, Subpart A, "Responsibilities of Awardee and Applicant Institutions for Dealing With and Reporting Possible Misconduct in Science," the Board of Trustees of Youngstown State University does hereby establish the following interim policy respecting scientific misconduct:

- 35.1 Among the basic principles of Youngstown State University are the pursuit of truth and the responsible exercise of academic freedom. From these principles derive such ideals and values as the freedom and openness of inquiry, academic honesty, and integrity in scholarship and teaching. The University affirms and honors the preservation, growth, and flourishing of these values throughout all its activities, including teaching and learning, research, scholarly inquiry, and creative scholarly endeavor. Accordingly, scientific misconduct is inimical to the concept of academic freedom and its responsible exercise. It is from this background that the Board of Trustees implements this policy for handling allegations of misconduct in research.
- 35.2 "Scientific misconduct" for purposes of this policy means
- (a) fabrication, falsification, plagiarism or other practices that violate accepted standards of honesty within the academic and scientific communities for proposing, conducting, presenting, or reporting the results of research, scholarly inquiry, or creative scholarly endeavors;
 - (b) material failure to comply with Federal, State, or local laws or regulations for protection of researchers, human subjects, or the public, or for ensuring the welfare of laboratory animals; or
 - (c) failure to comply with other material legal requirements governing research.
- 35.3 Definitions
- (A) "Fabrication" means the creation of nonexistent or fictitious data or results.
 - (B) "Falsification" means the manipulation or alteration of data for the creation or reporting of false results.
 - (C) "Plagiarism" means representing the words, ideas, or methods of another person as one's own.

- (D) "Other Practices" that violate accepted standards of honesty include but are not limited to:
- 1) Selective reporting or omission of conflicting data;
 - 2) Gross negligence in collecting or analyzing data;
 - 3) Improper use or release of ideas or data that have been received with the expectation that confidentiality will be preserved in accordance with applicable law;
 - 4) Stealing, destroying, or taking or using without permission the property of others or products or research produced by others, such as data, equipment, supplies, computer programs, notes and records, manuscripts, or specimen collections.

Nothing in these definitions shall be deemed to include honest error, honest omission or oversight, or honest differences in interpretations or judgments of data.

35.4 Regulations

- (A) It is a violation of this policy for any member of the faculty, professional administrative staff, classified staff, individual working under an independent contract for services, or a student to engage in scientific misconduct, to retaliate against anyone making a good faith allegation of misconduct, to obstruct the inquiry into or investigation of allegations of scientific misconduct, or to make other than in good faith allegations of scientific misconduct.
- (B) Except as otherwise required by this policy or by Federal, State, or local law or regulation, it is a violation of this policy for any member of the faculty, administration, classified staff, providing services pursuant to an independent contract, or student body to violate the confidentiality of an proceeding under this policy.

35.5 Procedures

(A) Allegations

- 1) Any person, upon observing or having evidence of suspected scientific misconduct or believing specific actions, activities, or conduct constitutes scientific misconduct (as defined in section 34.2 above) may make an allegation. Such person contemplating making an allegation may, and is encouraged to, first discuss the contemplated allegation in absolute confidence and privacy with the Associate Provost, who will advise the person(s) contemplating the allegation about the appropriate written form for the allegation and the procedures that must be followed under this policy once an allegation is made.
- 2) An allegation of scientific misconduct is not made unless and until it is received in writing by the Associate Provost.

(B) Inquiries

- (1) Upon receiving a formal allegation of scientific misconduct, the Associate Provost will notify the person(s) against whom an allegation is made about the allegation. The person(s) about whom an allegation is made may have at their expense a representative of their choice present during any subsequent proceeding in which they may be asked or required to be involved.
- (2) Upon notifying the person(s) against whom an allegation is made, the Associate Provost will conduct an inquiry in order to determine whether or not an allegation or apparent instance of scientific misconduct warrants an investigation. In conducting this inquiry, the Associate Provost shall be responsible for gathering information and conducting initial fact finding to justify his/her decision about the need for a formal investigation. The Associate Provost is responsible for preparing a written report that states what evidence was reviewed, summarizes interviews conducted, and includes the conclusions of the inquiry. They may respond in writing with comments about any part of the inquiry report within ten (10) days of receipt of the inquiry report, and if they choose to make written comments, those comments shall be made part of the formal inquiry.

- (3) An inquiry must be completed within sixty (60) calendar days of its initiation unless circumstances warrant a longer period. If the inquiry takes longer than sixty (60) days to complete, the record of the inquiry shall include documentation of the reasons for exceeding such period.
- (4) The Associate Provost shall maintain sufficiently detailed documentation of inquiries to permit later assessment of the reasons for determining that an investigation was not warranted. Such records shall be maintained in a secure manner for a period of at least three (3) years after the termination of the inquiry, and shall, upon request, be provided to authorized Federal personnel having a valid reason to review the records.

(C) Investigation

- (1) If the inquiry provides sufficient evidence that an investigation is warranted, the Associate Provost shall commence an investigation within thirty (30) days of the completion of the inquiry.
- (2) The Associate Provost shall appoint an ad hoc committee of not less than three and not more than five tenured University faculty having appropriate substantive expertise to carry out a thorough and authoritative evaluation of the evidence bearing on alleged scientific misconduct. The Associate Provost shall also be responsible for obtaining individuals from outside the University community having appropriate substantive expertise to thoroughly and authoritatively evaluate evidence if such expertise is clearly not present within the University community or if a conflict of interest could arise from using a member of the University community to evaluate the evidence.
- (3) The investigation shall include examination of all documentation, including but not necessarily limited to relevant research data and proposals, laboratory or field notes, manuscripts, publications, correspondence, and memoranda of telephone calls. Whenever possible, interviews should be conducted with not only individuals involved in making the allegation and individuals against whom the allegation is made, but also any other individuals

who might have information regarding key aspects of the allegation. Complete summaries of these interviews should be prepared, provided to the interviewed party for comment and suggested revision, and included as part of the investigation record. Persons being interviewed pursuant to an investigation may have a representative of their choice present to advise them.

- (4) The ad hoc committee shall participate in the interviews of all parties involved in the investigation and shall report its findings concerning evaluation and assessment of the evidence to the Associate Provost in a written report.
- (5) Using all available information, the Associate Provost shall prepare a written report of the investigation, which shall include an assessment of the extent to which the allegation of misconduct is substantiated by the evidence. If an allegation of misconduct is substantiated in whole or in part, the Associate Provost shall include in the written investigation report a recommendation concerning, without limitation, the following matters:
 - (a) Removal from involvement or activity on a particular project;
 - (b) Orderly termination of the entire research project;
 - (c) Suspension of privileges to submit external proposals for research support;
 - (d) Suspension of privileges to submit proposals for University Research Council support;
 - (e) Special monitoring of future work.

The Associate Provost shall provide copies of this report to the individual(s) against whom the allegations are made for comment and to the principal administrative officer of the area in which these individuals are employed. If they can be identified, the persons who raised the allegations should be provided with those portions of the report which address their role and opinions in the investigation. The Associate Provost shall maintain all documentation to substantiate the investigation's findings.

- (6) The investigation should be conducted and completed within one-hundred-twenty (120) calendar days of its initiation, including report preparation, review and comment by subjects of the investigation, and submission of the report to required University and Federal officials. If the report cannot be completed within (120) days, and the report must be submitted to a cognizant Federal funding agency, then the Associate Provost shall submit a written request for extension of the (120) days to the cognizant Federal agency that includes an explanation of the delay, an interim progress report on the investigation, and an estimated completion date of the report and other necessary steps.

(D) Resolution

(1) Misconduct

Upon receiving a Scientific Misconduct Investigation Report from the Associate Provost in which the allegation of misconduct is in whole or in part substantiated, the appropriate principal administrative officer shall be responsible for initiating applicable disciplinary proceedings in accordance with Board policy and/or provisions of an applicable collective bargaining agreement as appropriate.

(2) Absence of Misconduct

If the results of the inquiry and/or investigation reveal that allegations of misconduct are not supported, then any party making an allegation or against whom an allegation is made and previously notified about the possibility of misconduct or the need to conduct an investigation should be informed of those findings in writing. In announcing a finding that the allegations are not supported, the Associate Provost should consult with the person(s) who were the subject of the allegations to determine (a) whether the announcement should be a public announcement and (b) what organizations beyond those initially informed should receive the information about the findings of no misconduct as a means to restore, repair, or reassure the reputation of those involved. The Associate Provost should normally be guided by whether or not a public announcement will

be helpful or cause further harm in restoring the reputations of those against whom the allegations were made and should give weight to their views in determining which additional organizations, if any, should be notified.

35.5 Notification to Federal Agencies

- (A) The Associate Provost shall notify the cognizant Federal funding agency if at any time during an inquiry or investigation conducted under this policy it is determined that any of the following conditions exist:
- (1) There is an immediate health hazard involved;
 - (2) There is an immediate need to protect Federal funds or equipment;
 - (3) There is an immediate need to protect the interests of the person(s) making the allegations or of the individual(s) who is the subject of the allegations as well as his/her co-investigators and associates, if any;
 - (4) It is probable that the alleged incident is going to be reported publicly;
 - (5) There is a reasonable indication of possible criminal violation. In that instance, notification of the cognizant Federal agency must occur within twenty-four (24) hours of obtaining that information.
- (B) When alleged misconduct involves employees or students conducting research supported by Federal agency sponsors, additional agency notification requirements apply, as follows:
- (1) When, on the basis of an inquiry, it is determined that an investigation is warranted, the Associate Provost shall notify the cognizant Federal funding agency in writing on or before the date the investigation begins that an investigation is being commenced. The notification should inform the cognizant Federal agency at a minimum of the name of the person(s) against whom the allegation(s) have been made, the general nature of the allegation(s), and the Federal grant application(s) or award(s) involved.

- (2) The Associate Provost must submit the final report of an investigation to the cognizant Federal funding agency if the investigation concerns research being supported by Federal funds. This report to the cognizant Federal agency must describe the policies and procedures under which the investigation was conducted, how and from whom information relevant to the investigation was obtained, the findings, and the basis for the findings. It must include the actual text or an accurate summary of the views of any individual(s) found to have engaged in misconduct, as well as a description of any sanctions or corrective actions taken by the University.