

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, December 14, 1990

Pursuant to Notice given by Resolution YR 1991-20 publicly adopted at the Regular Meeting of the Board of Trustees on September 14, 1990, a Regular Meeting (the one hundred and forty-third) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, December 14, 1990, in the Board Room in Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Mrs. Emily P. Mackall, Dr. John F. Geletka, Dr. Earnest J. Perry, Mrs. Elizabeth C. DeLuca, Mr. Martin J. O'Connell, Mr. Richard P. McLaughlin, Mr. Edward A. Flask, and Mr. Mark E. Lyden. Also present were Student Trustees Ralph M. Crum and James R. Dull. Absent was Trustee Michael I. Monus.

Also present were Dr. Neil D. Humphrey, President; Dr. Bernard T. Gillis, Provost; Dr. Lawrence E. Looby, Vice President - Institutional Advancement; Dr. Charles A. McBriarty, Vice President - Student Services; Ms. Shirley A. Carpenter, Executive Director of Personnel Services; Mr. Edmund J. Salata, Executive Director of Facilities; Mr. Richard L. Glunt, Executive Director of Finance; Mr. James D. Miller, Executive Director of Administrative Services; Dr. G. L. Mears, Executive Director of Budget and Institutional Studies; Mr. Dennis A. Clouse, Assistant Vice President for Labor Relations; Mr. James E. McCollum, Assistant to the President for Legal Services; and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, and members of the news media.

Mrs. Emily P. Mackall, Chairperson of the Board, presided.

ITEM I: ADMINISTRATION OF OATH OF OFFICE TO JAMES R. DULL,
STUDENT TRUSTEE.

Mrs. Mackall reported that Governor Richard F. Celeste had appointed Mr. James R. Dull as a Student Trustee to the Board of Trustees of Youngstown State University. Mrs. Mackall invited Mr. Dull to step forward where the oath of office was administered by the Secretary to the Board. Upon administration of the oath to Mr. Dull, Mrs. Mackall invited him to take his seat with the Board.

ITEM II: PROOF OF NOTICE OF MEETING.

Evidence was available to establish that a Resolution of the Board of Trustees had been duly and publicly passed in a Regular Meeting of the Board of Trustees on September 14, 1990.

ITEM III: DISPOSITION OF MINUTES FOR MEETING HELD SEPTEMBER 14, 1990.

Copies of the draft of the Minutes of the Meeting of the Board of Trustees held on September 14, 1990, had been mailed to each Trustee, to the President, Provost, University Vice Presidents and Executive Directors, the State Examiner, the Special Counsel and the Legal Services Officer. Upon motion made by Mr. McLaughlin, seconded by Mr. O'Connell, the Board unanimously adopted the Minutes of the Meeting of September 14, 1990, as mailed.

ITEM IV: RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Humphrey recommended that two Resolutions be adopted by the Trustees:

After a Motion which was made by Mrs. DeLuca, and seconded by Dr. Perry, had received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution duly adopted:

Resolution to Ratify Faculty/Staff Appointments

YR 1991-21

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the September 14, 1990 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1990-91 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

After a Motion which was made by Dr. Geletka, and seconded by Dr. Perry, had received the affirmative vote of each Trustee

present, the Chairperson declared the following Resolution duly adopted:

Resolution Accepting Gifts

YR 1991-22

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby accept these gifts on behalf of Youngstown State University and instructs the President to acknowledge such acceptance to the donors and to express our gratitude for their generosity to the University.

ITEM V: REPORT OF THE PRESIDENT OF THE UNIVERSITY.

The following staff reports were delivered:

Dr. Gillis, Provost, reported concerning the following matters:

1. Program Reaccreditation Visitation.

Dr. Gillis reported that a fifteen-member team from the Ohio Department of Education recently performed a comprehensive review of the programs in the School of Education. The review team was very complimentary to the programs, and stated during the exit interview that the evaluation was one of the smoothest they have ever had. Dr. Gillis reported that the review team stated that some of YSU's programs could serve as models for the state. The evaluation team has recommended to the State Board of Education reaccreditation of all YSU teacher education programs for five years.

2. Program Accreditation Visitations.

Dr. Gillis reported that the University had formally applied for accreditation with the Association of Collegiate Business Schools & Programs (ACBSP) following ACBSP's approval of YSU's request to become a pilot school for accreditation. A

preliminary audit and visitation occurred on October 29, 1990. YSU will continue to develop a full accreditation report with hope for an on-campus visit in the Spring of 1991.

3. Course Inventory/Subsidy Level Review.

Dr. Gillis reported that a review of all undergraduate courses and curricula had been requested of each department within the University. The results of those reviews show that only a modest number of revisions are possible. They will be processed through the appropriate University procedures.

4. Search For Acting Dean, College of Applied Science and Technology.

Dr. Gillis reported that the applicants for Acting Dean of the College of Applied Science and Technology were interviewed by the chairpersons and faculty of the College, the Screening Committee, the Deans, Provost, and President. Upon this review, Dr. John Yemma, Chairperson of the Allied Health Department was recommended to serve as Acting Dean. (NOTE: Dr. Yemma's appointment as Acting Dean was approved through Resolution YR 1991-21; See ITEM I, Exhibit A.)

5. Establishment of the Affiliated Scholar Status.

Dr. Gillis reported that there have been occasions when it seemed desirable to have a scholar affiliated with the University without becoming an employee. A policy will be recommended to the Board by the Academic Affairs Committee to accommodate this category.

6. Operation Nurture.

A mentoring program of the Williamson School of Business has been initiated in conjunction with the YSU Foundation. The program seeks to provide academically qualified but disadvantaged high school graduates an enhanced opportunity for success as a business major by establishing mentoring relationships with community business practitioners.

7. Master of Science in Nursing Proposal.

Dr. Gillis reported that the Department of Nursing is awaiting approval from the Ohio Board of Regents for submission of a final Phase II proposal for a Master of Science in Nursing program. Upon completion of the proposal, Board approval will be requested for submission of the full program to the Ohio Board of Regents.

8. Ed.D Program in Educational Administration.

Dr. Gillis reported that the Department of Educational Administration under its new Chairperson, Dr. Robert J. Beebe, has completed the Program Development Plan for an Ed.D. degree program. The Plan will be submitted to the Ohio Board of Regents to be processed in accord with the procedures for new programs.

9. Continuation of Master's Degree Programs in Elementary Education, Counseling, and Music.

Dr. Gillis reported that the Graduate Council voted to ratify the recommendation of the Self-Study Review Committee to continue for a five year period the Master's Degree programs in Elementary Education, Counseling and in Music. The program in Music is required to submit in the Fall of 1992 an interim report on several matters.

10. Faculty Publications and Honors.

Dr. Gillis reported on the following faculty publications:

A. Dr. William D. Jenkins, Jr., of the Department of History is the author of Steel Valley Klan: The Ku Klux Klan in Ohio's Mahoning Valley, which received much publicity. It was featured with a picture of the Ku Klux Klan on the cover of the Fall/Winter 1990 Kent State University Press Catalog "Celebrating 25 Years of Excellence".

B. Dr. Bruce N. Waller of the Philosophy and Religious Studies Department is the author of Freedom Without Responsibility, published December 7, 1990, by Temple University Press.

C. Dr. Renee Linkhorn of the Department of Foreign Languages and Literatures has had her book The Prose and Poetry of Andree Chedid published by Summa Publications, Inc., Birmingham, Alabama, 1990.

Dr. McBriarty, Vice President - Student Services, reported concerning the following matters:

1. Housing Status.

Dr. McBriarty stated that December 8, 1989, was an important day as it marked the groundbreaking for Lyden House and a new phase of YSU student housing. Dr. McBriarty stated that in approximately one year, the capacity for housing in University owned/operated or affiliated housing will have increased from 236 beds to 644 beds. Dr. McBriarty stated that upon completion of the housing projects, a wide variety of living options will be

available to YSU students. Dr. McBriarty reported on the final planning stages for the Dining Commons project to be constructed adjacent to Lyden House. Dr. McBriarty discussed the continuing efforts toward marketing the YSU housing programs.

Mr. Edmund J. Salata, Executive Director of Facilities, reported concerning the following matters:

1. John J. McDonough Museum of Art.

Mr. Salata reported that construction progress on the museum is 3 weeks ahead of schedule, being 18% complete.

2. Wick House.

Mr. Salata reported on progress toward preparation of the final plans and specifications for Wick House.

3. Parking Lot - West Side of Fifth Avenue.

Mr. Salata reported that commencement of construction of the surface parking lot on the west side of Fifth Avenue is planned for June of 1991. Completion is expected by September 15, 1991. One-half of the costs of construction will be paid by the State of Ohio, and one-half by the University.

4. Beede Field Turf Replacement.

Mr. Salata reported that final plans and specifications were completed and approved for the replacement of the Beede Field synthetic turf. Mr. Salata stated that the estimated project cost is \$850,000.

5. Dining Commons.

Mr. Salata reported on progress toward completion of the final plans and specifications for the Dining Commons. Mr. Salata anticipates that bidding on the project will occur in February of 1991.

Dr. G. L. Mears, Executive Director of Budget and Institutional Studies, reported on the status of Student Health Services.

1. Student Health Services.

Dr. Mears introduced Ms. Sherry Swanson who stated that beginning October 1, 1990, she had been employed by the University as a full-time nurse practitioner. Ms. Swanson stated that since on November 14, 1990, a physician from Youngstown Osteopathic Hospital has been on duty at the University on Mondays,

Wednesdays, and Fridays from 9:00 until Noon. During the Fall Quarter, 1,417 cases were handled by the Service, composed of 1,026 students, 283 staff, 87 faculty, and 21 visitors to campus. There is no charge to the patient for service, which is primarily designed to meet needs of students.

ITEM VI - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES

1. Personnel Relations

Mr. Lyden stated that the Personnel Relations Committee had no report.

2. Building and Property

Mr. O'Connell reported that the Building and Property Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution Concerning Property

YR 1991-23

WHEREAS, Developing Potential, Inc., which now operates the Millcreek Child Development Center at 498 Glenwood Avenue, seeks to acquire the entire block of land defined by Market and Essex Streets and Falls Avenue on Youngstown's upper southside in order to construct and operate a new child care center to service the working poor of the city; and

WHEREAS, Youngstown State University owns seven vacant lots (CL Nos. 6022, 6023, 6024, 6026, 6027, 9651 and Pt of OL No. 524) in this block which are of nominal value and of no utility in the operation of the University; and

WHEREAS, Developing Potential, Inc., is a not-for-profit organization dedicated to assisting the working poor of Youngstown and is funded by the United Way, government grants, and private donors,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the University administration to seek approval of the Ohio

General Assembly for the transfer of the University's property between Market and Essex Streets to Developing Potential, Inc., without charge providing only that Developing Potential, Inc., constructs and operates a child care facility on this property no later than July 1, 1995.

The motion was seconded by Mr. Flask, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

3. Budget and Finance Committee

Dr. Geletka reported that the Budget and Finance Committee was recommending seven Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Revise the Athletic Facilities Concessions Fund Budget FY 1990-91

YR 1991-24

WHEREAS, the budget administration instructions adopted by the Board of Trustees provide that all increases in the total budget of a fund are subject to approval by the Board of Trustees; and

WHEREAS, the Athletic Facilities Concessions Fund has experienced higher than projected sales and expenses; and

WHEREAS, the projections have been reviewed by appropriate University officers and are found to be reasonable.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve an increase of \$49,000 in the Athletic Facilities Concessions Fund budget as shown on the attached Exhibit C.

The motion was seconded by Mrs. DeLuca, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

Resolution Concerning Tuition and
Other Student Fees and Charges

YR 1991-25

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students, including an "instructional fee" for educational and associated operational support of the institution and a "general fee" for non-instructional services, and that these two fees shall encompass all charges for services assessed uniformly to all enrolled students and shall be identified as "tuition", and

WHEREAS, the law also provides that each Board may establish special purpose fees, service charges, and fines and that a tuition surcharge shall be paid by all students who are not residents of Ohio; and

WHEREAS, the current appropriation act for higher education provides that the University shall separately identify the Instructional Fee, the General Fee, the Tuition Charge, and the Tuition Surcharge which shall be paid by all students who are not residents of Ohio; and

WHEREAS, the Ohio General Assembly uses an assumption as to what the Instructional Fee will be at each instructional level in order to subtract the proceeds of that assumed fee from the appropriations that would otherwise be needed as generated by the formula as applied to each university; and

WHEREAS, the Instructional Fee for all undergraduate programs at YSU in 1990-91 was \$1,650 for the academic year by the appropriations bill (Amended Substitute Bill 111) assumed an Instructional Fee of \$2,203 for all undergraduate programs used by YSU except Technical I-III which were assumed to be \$2,153; and

WHEREAS, the Instructional Fee assumption used by the Ohio Board of Regents in its recommendation concerning the Instructional Subsidy formula for 1991-92 is \$2,187 for all undergraduate instructional programs except Bacca-

laureate I-III which are assumed to be \$2,237;
and

WHEREAS, the Instructional Fee of \$720 per Quarter or \$2,160 per Academic Year is \$77 or 3.4 percent less than the amount assumed by the Ohio Board of Regents in its recommendation to the General Assembly for the formula for determining the Instructional Subsidy earnings of each university.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby declare the "tuition charge" shall be the sum of the Instructional Fee and the General Fee and does hereby establish the tuition and other fees included in Exhibit D to become effective Summer Term, 1991, and to remain in effect until changed by the Board of Trustees; and

BE IT ALSO RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. fees of noncredit courses, institutes, and workshops offered or coordinated through the Department of Continuing Education;
2. ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. service charges for loans to students;
4. charges for use of University facilities by non-University groups or organizations; and
5. a special fee for 1) a "Mall Management Institute"; 2) International student training programs under contract; 3) an "Executive Sequence--Masters of Business Administration" program. It shall be understood that such special fees, if authorized, which shall provide for all related costs of the program and that the budget for such a fund shall be subject to approval in the same manner as are other University operating budgets; and

6. to authorize the expenditure of funds that may be granted by the Ohio Board of Regents under the Selective Excellence Programs.

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant charge to cover processing costs; (c) for such charges as noted in (a) and (b) above, the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

Fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1990-38 and in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually in the Winter, in order that students and others are informed as to rates for the coming year and budgets may be finalized.

It is understood that charges, fines, penalties, and assessments to students and nonstudents will not be waived except as specifically authorized by proper authority.

If a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition (i.e., the instructional fee and the general fee), of the nonresident tuition surcharge, where applicable, shall be made in conformity with the following schedule; however, for those withdrawing from the University, the registra-

tion withdrawal fee shall be assessed if the withdrawal is within the time limits as prescribed below. If the withdrawal is after the prescribed time limits, all fees are forfeited but no withdrawal fee will be assessed. All applicable fees, fines and penalties due must be paid and the student identification card surrendered before the refund is paid.

DATE OF ACCEPTANCE BY REGISTRAR

Courses with a duration of 10 weeks or more:

1st - 6th day 100% of fee less the Withdrawal Charge

7th day and later No refund

Courses with a duration of 5 - 9 weeks:

1st - 5th day 100% of fee less the Withdrawal Charge

6th day and later No refund

Courses with a duration of less than 5 weeks:

1st - 3rd day 100% of fee less the Withdrawal Charge

4th day and later No refund

(Beginning the first day of each academic term excluding Sundays. See current University Bulletin for complete details.)

The motion was seconded by Mr. O'Connell. Thereupon, the Chairperson recognized Dr. G. L. Mears who provided a review of the University's instructional fee structure. Following Dr. Mears's presentation, and upon discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

Resolution to Authorize a Transfer from the Educational and
Associated Operations Fund (Fund One)
Unallocated Reserve

YR 1991-26

WHEREAS, the Fiscal Year 1990-91 budget document adopted by the Board of Trustees of Youngstown State University requires the approval of the Board of Trustees for all transfers from the Unallocated Reserve; and

WHEREAS, improvements in security in Maag Library have been implemented to check the identity of persons entering the library; and

WHEREAS, it is desirable to provide funding to continue the improved security in Maag Library.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the transfer of \$12,300 from the Educational and Associated Operations Fund Unallocated Reserve to the Library budget for the purpose of supplementing student wages funds as shown on the attached Exhibit E.

The motion was seconded by Mr. Flask, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

Resolution to Authorize Transfer of Funds from the
Non-Instructional Services Reserve and
Adjust the Housing Services Budget

YR 1991-27

WHEREAS, the FY 1990-91 budget document adopted by the Board of Trustees of Youngstown State University requires the approval of the Board of Trustees for transfer from the Non-Instructional Services Reserve; and

WHEREAS, the Housing Services budget planned expenditures have been significantly reduced; and

WHEREAS, occupying rates for University operated housing has been less than projected which has resulted in a shortfall in revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve and direct the transfer of \$59,162 from the Non-Instructional Services Reserve to the Housing Services budget; and

BE IT ALSO RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the Fiscal Year 1990-91 adjusted budget for Housing Services as shown on the attached Exhibit F.

The motion was seconded by Mr. Flask, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

Resolution to Register Trademarks and
Create a Licensing Program

YR 1991-28

WHEREAS, the Board of Trustees of Youngstown State University concurs in an administration recommendation to register University trademarks and to begin a program of licensing those trademarks to interested vendors;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby direct the administration to register University trademarks with the office of the Ohio Secretary of State, and to develop a licensing program with vendors who desire to market products with University trademarks; and

BE IT FURTHER RESOLVED, that all University departments purchasing products exhibiting University trademarks for departmental use or resale secure such products from licensed vendors only, and that the revenues realized from the royalties paid under the licensing program be distributed as follows: one half to

the University's general scholarship or grant-in-aid fund, and one half to the Intercollegiate Athletic scholarship or grant-in-aid fund.

The motion was seconded by Mr. Lyden, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

Resolution to Amend Travel Policy

YR 1991-29

WHEREAS, the Youngstown State University travel policy was last amended in June, 1989; and

WHEREAS, the University has followed the United States Internal Revenue Service automobile mileage rate and such rate has been increased to 26 cents per mile for calendar year 1991.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve amendment of Unit 7, Travel Regulation, Section 7.7.2, of the Y.S.U. Administrative Manual as shown in the attached Exhibit G.

The motion was seconded by Mr. Flask, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Geletka next read and moved for adoption the following Resolution:

Resolution to Provide Funds to
Cooperative Campus Ministry Free Clinic

YR 1991-30

WHEREAS, the Cooperative Campus Ministry Free Clinic provides a valuable service to Youngstown State University students and the community; and

WHEREAS, Youngstown State University wishes to thank the CCM Free Clinic for its services to University students; and

WHEREAS, Youngstown State University wishes to assist in the financial support of the Cooperative Campus Ministry Free Clinic due to its services to students.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize and direct the donation of \$1,500 from the Unrestricted Gifts account to the Cooperative Campus Ministry Free Clinic.

The motion was seconded by Mr. McLaughlin, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Academic Affairs

Mrs. DeLuca reported that the Academic Affairs Committee was recommending one Resolution for adoption by the Board. She then read and moved for adoption the following Resolution:

Resolution to Establish the Affiliated Scholar Status

YR 1991-31

WHEREAS, it has been found desirable to provide a mechanism whereby scholars may affiliate with Youngstown State University without becoming an employee of the University; and

WHEREAS, the academic administration has reviewed this and recommends adoption of a policy which would provide for "affiliated scholar" status.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the adoption of a new section of Article III, Personnel, of the Policies handbook, as found in Exhibit H.

The motion was seconded by Mr. Lyden, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Student Services

Mr. Flask reported that the Academic Affairs Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Refund Fees to Students Called to Active Military Duty

YR 1991-32

WHEREAS, a number of students have completely withdrawn from classes because they have been called to active military duty as a result of the difficult situation in Saudi Arabia, the Persian Gulf and elsewhere in the Middle East; and

WHEREAS, under existing Youngstown State University Board of Trustees policy, many of these students are not eligible for a full refund of fees; and

WHEREAS, the administration has recommended that any student called to active military duty, as a result of the current situation in the Middle East, be given a full refund of fees;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby direct that any student who has completely withdrawn this fall from classes because of a call to active military duty be given a full refund of fees; and

BE IT FURTHER RESOLVED, that Section 3 of Article VIII of the Policies of the Board of Trustees of Youngstown State University be revised as attached hereto as Exhibit I.

The motion was seconded by Mr. O'Connell, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

6. Public Services

Mr. McLaughlin reported that the Public Services Committee recommended one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Amend Article IX, Section 2 of the
Youngstown State University Policies

YR 1991-33

WHEREAS, the YSU Technology Development Corporation was established for the purpose of initiating research in the development of new products and processes that may create jobs in the regional economy; and

WHEREAS, the YSU Technology Development Corporation was formed to provide flexibility in employing YSU talent and expertise and to work closer with area manufacturing firms; and

WHEREAS, the current policy allows "for-profit organizations" to rent only Beede Field and Rosselli Court; and

WHEREAS, it is appropriate for the YSU Technology Development Corporation to have access to University facilities and equipment in order to carry out its mission.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby amend Article IX, Section 2, "Scheduling and Payment of Fees for the Use of University Facilities and Equipment of the Policies of the Board of Trustees of Youngstown State University as contained in Exhibit J; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Youngstown State University does hereby direct the administration to develop a rental and fee schedule for use of facilities and equipment.

The motion was seconded by Mr. Lyden, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

7. Athletics Committee

Dr. Perry stated that the Athletics Committee had no report.

8. Executive Committee

Mrs. Mackall reported that the Executive Committee of the Board of Trustees has approved and adopted a presidential search mechanism, and has initiated the first phases of that procedure. Mrs. Mackall discussed her letter of December 11, 1991 to the University Community, and the memorandum attached thereto setting forth the composition and functions of the "Screening Committee" and the "Search Committee."

ITEM VII - COMMUNICATIONS, MEMORIALS

There were no communications or memorials.

ITEM VIII - UNFINISHED BUSINESS

There was no unfinished business.

ITEM IX - NEW BUSINESS

There was no new business.

ITEM X - TIME AND PLACE OF NEXT REGULAR MEETING

Upon motion made by Mr. McLaughlin, seconded by Mr. Lyden, which carried the affirmative vote of each Trustee present, the Chairperson declared the following Resolution adopted:

YR 1991-34

RESOLVED, that the next regular meetings of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building at 3:00 P.M., on Friday, March 22, 1991, and at 3:00 P.M., on Friday June 14, 1991.

The Chairperson recognized Mr. McLaughlin who made the following Motion:

I move that the Board vote by roll call to hold an Executive Session for the purpose of considering matters involving University personnel.

The Motion was seconded by Mr. O'Connell. Thereupon, the Chairperson requested the Secretary to conduct a roll call vote upon the Motion, the results of which are as follows ("Yes" being in favor of the Motion):

Mrs. Mackall	Yes	Mr. O'Connell	Yes
Dr. Geletka	Yes	Mr. McLaughlin	Yes
Dr. Perry	Yes	Mr. Flask	Yes
Mrs. DeLuca	Yes	Mr. Lyden	Yes

The Motion having carried unanimously, the Trustees then adjourned to Executive Session in the Manchester Room at 4:05 P.M. for approximately one-quarter hour. Accompanying the Trustees into Executive Session were the President, the Provost, and the Secretary to the Board.

Upon Motion made by Mrs. DeLuca, and seconded by Mr. Lyden, the meeting was duly adjourned at 4:20 P.M.

Emily O. Mackall
Chairperson

ATTEST:

Franklin J. Burnett, Jr.
Secretary to the Board of Trustees

YOUNGSTOWN STATE UNIVERSITY
 RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
 AS OF December 14, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Linda J. Peoples	Instructor	Accounting and Finance	09/15/90	\$36,000	9	Temporary/Terminal
Donald J. Gorczyca	Assistant Professor	Accounting and Finance	09/15/90	\$38,000	9	Temporary/Terminal
Nancy Sweeney	Assistant Professor	Special Education	09/15/90	\$32,000	9	Renewal beyond 91-92 contingent upon doctorate.
Belinda Klau	Instructor	Secondary Education	09/15/90	\$22,000	9	Temporary/Terminal
Walter A. Gibson	Instructor	Elementary Education and Reading	09/15/90	\$22,000	9	Temporary/Terminal
Thomas Carey	Assistant to Executive Director/Penguin Club	Intercollegiate Athletics	09/01/90	\$22,700	9	
David R. Decker	Professor	Marketing	09/15/90	\$57,000	9	(Monos Entrepreneurship) Tenure contingent upon 3 articles accepted for publication in refereed journals; as well as proof of effective teaching, and appropriate community and University service.
Lisa A. Rohrbaugh	Assistant Reference Librarian	Maag Library	10-01-90	\$16,125	9	9-Month position.
Laurel Zlotnick- Chevlen	Instructor	Speech Communication and Theatre	09/15/90	\$27,800	9	Temporary/Terminal
Patti Coughlin Dalleske	Instructor	Nursing	09/15/90	\$26,500	9	A doctorate in Nursing is not required for this position. No demand for this degree will be placed upon the appointee after hiring and no approvals for such a degree program will be approved by the Administration.

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF December 14, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Kimberly A. Serroka	Instructor	Nursing	09/15/90	\$26,500	9	
Dix H. Fisher	Instructor	Business Education and Technology	09/15/90	\$27,500	9	Temporary/Terminal
Thomas F. Butcher	Instructor	Speech Communication and Theatre	09/15/90	\$29,000	9	Promotion and tenure are contingent upon completion of the earned doctorate plus satisfactory performance in teaching, scholarship and service. Contract subject to renewal annually.
Marion R. Scott	Instructor	Health and Physical Education	09/15/90	\$24,500	9	
Sherry Swanson	Nurse Practitioner	Environmental and Health Services	10/01/90	\$23,925 (12-Month Base: \$31,900)	12	Contingency that the requirements to receive a Master's degree in Nursing be completed no later than January 31, 1992.
Sandra E. Ross	Admissions Counselor	Admissions	09/17/90	\$14,250 (12-Month Base: \$19,000)	12	Acceptance of this appointment constitutes resignation as Administrative Aide/Temporary in the Registrar's Office.
Angela Curtis-Norman	Administrative Aide	Registrar's	11/01/90	\$ 5,750 (12-Month Base: \$23,000)	12	Temporary Appointment through January.
Lynn Marie Seballos	Data Service Manager	Urban Studies	11/05/90	\$15,038 (12-Month Base: \$23,000)	12	Externally funded.
Julie Brown	Assistant Professor	English	09/15/90	\$28,000	9	Rank and Salary revised in light of completion of doctorate.

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF December 14, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Philip Sean Brady	Assistant Professor	English	09/15/90	\$28,000	9	Rank and Salary revised in light of completion of doctorate.
Bill B. Mullen	Assistant Professor	English	09/15/90	\$28,000	9	Rank and Salary revised in light of completion of doctorate.
Sherry Lee Linkon	Assistant Professor	English	09/15/90	\$28,000	9	Rank and Salary revised in light of completion of doctorate.
Raymond J. Shaffer	Associate Professor	Accounting and Finance	09/15/90	\$52,000	9	Rank and Salary revised in light of completion of doctorate.
Mansour Zenouzi	Assistant Professor	Engineering Technology	09/15/90	\$34,000	9	Rank and Salary revised in light of completion of doctorate.
Carolyn K. Mikanowicz	Assistant Professor	Health and Physical Education	09/15/90	\$28,000	9	Rank and Salary revised in light of completion of doctorate.
Bo Kai Wong	Associate Professor	Management	09/15/90	\$50,500	9	Salary Increment of \$2,300 for degree completion.
Pamela A. Schuster	Assistant Professor	Nursing	09/15/90	\$39,352	9	Salary Increment of \$3,000 for degree completion.
Paul M. Mullins	Assistant Professor	Mathematical and Computer Sciences	09/15/90	\$41,320	9	Salary Increment of \$3,000 for degree completion.
Louis N. Harris	Associate Professor	Allied Health	09/15/90	\$42,836	9	Salary Increment of \$2,300 for degree completion.

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF December 14, 1990

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
John J. Yemma	Acting Dean	College of Applied Science and Technology	01/01/91	\$ 500 Per Month Supplemental	*	*Appointment is for the second half of fiscal year 1990-91 but should not extend beyond 09/30/91.

YOUNGSTOWN STATE UNIVERSITY
GIFT LIST
AS OF
DECEMBER 14, 1990

ANNUAL FUND CAMPAIGN

<u>CONTRIBUTOR</u>	<u>AM'T. AND/OR DESCRIPTION</u>	<u>PURPOSE OR RESTRICTION</u>
Adeline T. Ackerman	10	Undesignated
Helen J. Adamiak	15	"
Anonymous	10	"
John S. Andrews	100	"
Richard Bagdassarian	5	"
Mr. & Mrs. Edward R. Bee	50	"
Terry Bilkey	100	"
Ray A. Blasko	2	"
Emily & Walter Bossick	20	"
Dennis Candor	25	"
Mr. & Mrs. Richard A. Chance	20	"
Edward J. Cleary	25	"
Christine Costa	20	"
Teresann Weller Davis	10	"
William DeFrance	50	Undesignated/ Matching Gift
Catherine Diblasi	50	Undesignated
Ralph Dillon	100	"
James DiLorenzo	10	"
Al Donadio, Jr.	5	"

ANNUAL FUND Cont'd.

Mr. & Mrs. Forrest D. Donaldson	10	Undesignated
Alex Downie, Jr.	100	"
C. Kenneth Fibus	1,000	"
Sandra Fischio	5	"
Samuel A. Frasco	25	"
James W. Geric	100	"
Harold Harmon	10	"
Rozella P. Heilman	50	"
David Herbert	50	"
Paul & Elizabeth Hickson	25	"
Matthew C. Inskeep	3	"
Thomas A. Joseph	100	"
Ned Kaufman	20	"
Gerald C. King	20	"
Larry G. Lambert	25	"
Eleanor Mazur	25	"
David L. Mc Conahy	10	"
Dennis & Shirley Mc Mahon	50	"
Genevieve V. Meshot	25	"
Helen Morris	25	"
Nathan Nateman	25	"
E. J. Nicola	25	"
Jennifer Ott	10	"
Mr. & Mrs. John Pachuta	20	"
Nicholas D. Pacura	15	"

ANNUAL FUND Cont'd.

Karen S. Peterson	1	Undesignated
Michael J. Petrucci	50	"
Mary Polley	25	"
D. L. Rearick	200	"
Fred & Kim Romeo	100	"
Angela & Joseph Ross	10	"
Wayne R. Roth	100	Undesignated/Matching Gift
Mark Rothbauer	5	Undesignated
Mr. & Mrs. Richard Sementa	10	"
Marybeth Shaffer	100	"
Lysle M. Shields	25	"
William Shriver	10	"
Mr. & Mrs. John F. Smith	25	"
Nancy R. Smith	25	"
Nancy M. Sprockett	10	"
Stancorp, Inc.	500	"
Mary Sturgeon	100	"
Jean E. Summers	5	"
Casimir Szmaj	5	"
Michael Taylor	25	"
Phyllis Jones Tear	100	"
Michael D. Tsikouris	20	"
Tugrul A. Uysal	10	"
Betty M. Volosin	10	"
Joseph & Carmen Vona	20	"

ANNUAL FUND Cont'd.

Raymond & Adalie Walker	25	Undesignated
William R. Whan	10	"
Kenneth H. White	100	"
George B. Woodman	25	"
Hsuchiao Yeh	150	Undesignated/Matching Gift
Michael C. Yourga	100	Undesignated
Florence M. Yuhas	100	"
Val Zampedro	50	"
Mr. & Mrs. William V. Chachko	20	Scholarships
Mr. & Mrs. Ed Demechko	25	"
Robert Edeburn	250	"
Ed Evaniuk	25	"
William J. Fitzsimons	200	"
Michael A. Gladd	50	"
Joe Gregory	100	"
Nikki C. Harnish	25	"
Jim Holmes	100	Scholarships/ Matching Gift
Marianne Kieffer	20	Scholarships
William G. Koziar	210	"
Monica Lovre	20	"
Rosemary Mc Cann	10	"
Jill I. McPhillips	10	"
NRC Inc. (William A. Serjak)	50	Scholarships/ Matching Gift
Joseph & Donna Parsons	100	Scholarships

ANNUAL FUND Cont'd.

Edward & Anastasia Przelomski	100	Scholarships
Theodore T. Pushak	50	"
Timothy P. Rohr	50	"
James L. Rowbottom	1	"
Howard & Joann Scheetz	25	"
Lawrence H. Shaffer	50	"
Helen Shagrin	5	"
Peter D. Sicafuse	100	Scholarships/Matching Gift
Ralph W. Skerratt, Jr.	600	Scholarships
Edward Skriner	500	"
Lee R. Slivinsky	25	"
Dennis Watkins	25	"
Scott T. Wood	25	"
Joni Jo Woofter	100	"
Bill Carson	25	Intercollegiate Athletics
Maryann Fontanarosa	25	"
Gary L. Horvath	100	"
Eugene J. Kusnir	100	"
Nick Mancini	10	"
Mr. & Mrs. Dominic L. Rosselli	15	"
Mr. & Mrs. John Terlesky	15	"
Penn-Ohio Section of AIME	1,000	2 Scholarships for Materials Engineering
Mr. & Mrs. Jeffrey J. Burdge	1,000	Betty Connors Scholarship/ Matching Gifts
Mr. & Mrs. Randall D. Burdge	100	Betty Connors Scholarship

ANNUAL FUND Cont'd.

Karen Fry	20	Betty Connors Scholarship
Norma A. Watkins	300	"
Deloitte & Touche Foundation (Deborah Bonanno, Karen Halliday, Daryl Hatch, Elaine Volarich)	300	Deloitte & Touche Scholarship/ Matching Gift
Grocery Manufacturers Representatives of Youngstown	1,500	GMRY Scholarship Fund
UAW Local 1112/BOC Lordstown Assembly Plant	2,000	UAW/BOC Lordstown Joint Assembly Scholarship Fund
Jane Cunningham	20	Mary B. Smith Award
Adoracion Gonzalez	25	"
Betty Greenway	20	"
Gertrude E. Hendricks	25	"
Sally Hotchkiss	20	"
Anne McMahon	5	"
Jane S. Reid	25	"
Mr. & Mrs. John J. Koch	15	George Wilcox Fund
Deloitte & Touche Foundation (Jeffrey Aukerman, Ronald Coviello, Gerald R. Wiant)	200	Accounting Dept./ Matching Gift
George Beaver	25	Arts & Sciences
Edgar L. Powell	30	Arts & Sciences/Matching Gift
Brian J. Tareshawty	25	"
Gareth C. Webley	10	"
Dr. Howard Mettee	35	Chemistry Department
Dr. Hassan A. Ronaghy	500	Economics Dept.
Specrete Corp.	1,000	Engineering Tech.

ANNUAL FUND Cont'd.

Sanford & Sally Hotchkiss	500	Graduate School
Sinauer Associates, Inc.	350	Graduate School
Jocelyne Linsalata	25	Graduate School
Thomas, Katherine & Anne Louise Shipka	500	Philosophy & Religious Studies
David E. Anderson	25	School of Business
Hedy Brales	25	"
Edward R. Bretz, Jr.	10	"
Dow Chemical Company (W. Perry Cooper, William Schmid, Robert Beil)	4,500	School of Business/ Matching Gift
Lawrence W. Ward	100	School of Business
Mary Jane Brosko	100	Electrical Engineering
Steven M. Bondor	10	School of Engineering
Michael Migliore	20	"
Mr. & Mrs. James L. Olsavsky	10	"
William Vogan	15	"
Wheatland Tube	200	"
Janette Crowley	5	School of Education
Mary H. Snyder	10	"
Mark Yoder	30	"
Mr. & Mrs. Ernest Camodeca	5	School of Music
Charlotte M. Palmiter	25	"
BF Goodrich (Frank W. Konya, Jr.)	50	Military Science/ Matching Gift
Joyce Doyle	100	WYSU-FM
Geraldine E. Early	15	WYSU-FM

ANNUAL FUND Cont'd.

Dr. & Mrs. Stephen Hanzely	100	WYSU-FM
Dorothy M. Kennedy	50	"
Russell Ross	20	"
Rosemarie C. Torem	10	"
Commercial Intertech (Mr. John Nelson)	100	Residence Hall/Matching Gift
William R. Habay	100	\$50 Residence Hall/ \$50 Dining Commons
Gregory & Estelle Konya	10	"
Prout Boiler, Heating & Welding	10,000	"
IBM (William Reedy)	500	President's Discretionary Fund/Matching Gift
Ronald T. Caldwell	2	Maag Library
Richard F. Edwards	10	"
Patricia & Kenneth Veisz	25	"
Steve Cegin	100	Alumni Association
Robert Citino	10	"
Robert T. DelBene	15	"
Francine Glista	5	"
Alice Hoffman	5	"
Frank & Bonnie Nicpon	25	"
Taylor & Pam Alderman	300	\$250 English Department \$50 Slavin Fund
Dr. & Mrs. Lawrence E. Looby	25	The Nicola & Rocchina Richley Memorial Scholarship
Woman To Woman	590	Women's Resource Center

ANNUAL FUND Cont'd

Jacquelyn W. Brauninger	1,000	President's Discretionary Fund
<u>University Student Enrichment Fund*</u>		
YSU Foundation	375	Nexus Workshop and Lecture Recital
YSU Foundation	750	Guadalajara Cultural Exchange
YSU Foundation	1,000	International Living and Learning Center
YSU Foundation	375	Fortepiano Recital
YSU Foundation	1,000	ASME Mini-Baja Vehicle Project

*To be matched from YSUF monies held by YSU.

**TOTAL ANNUAL FUND CAMPAIGN
CASH CONTRIBUTIONS \$38,944**

Non-Cash Contributions

L. Anthony Whitney	397	Portable Squash Wall, Two Squash Racquets, Two Squash Balls and International Squash Rules Poster
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**TOTAL ANNUAL FUND CAMPAIGN
NON-CASH CONTRIBUTIONS \$397**

Pledges

Dr. G.L. Mears	240	Undesignated
Ronald L. Williams	120	"
Dr. Anne McMahon	120	School of Business
Jeffrey S. Siebenaller	100	Marketing Dept./ Matching Gift
Dr. George E. Sutton	600	School of Engineering
Dr. & Mrs. Lawrence E. Looby	150	WYSU-FM

ANNUAL FUND CAMPAIGN Cont'd.

Dr. & Mrs. Lawrence E. Looby	200	WYSU-FM
Robert W. Peterson	100	"
Virginia Phillips	100	"
Dr. Linda J. Tessier	50	\$25 Phil. & Rel. Studies/ \$25 Special Student Svcs. Women's Center

**TOTAL ANNUAL FUND
CAMPAIGN PLEDGES** \$ 1,780

**TOTAL ANNUAL FUND
CASH CONTRIBUTIONS,
NON-CASH CONTRIBUTIONS
AND PLEDGES** \$41,121

WYSU-FM CONTRIBUTIONS

Mr. & Mrs. Emery Ellis	20	Mr. & Mrs. Tom Jones	15
Jill A. Rock	15	Dr. David G. DeMarco	100
Mr. & Mrs. John Meyers, Jr.	15	Alice Cooper	5
Ardith Henderson	5	Rick Rosen	52
Raymond Johnson	20	Philip Ode	30
Dr. Donald G. Stitt	75	Dr. A. J. Gilbert	30
Louis Paskoff	100	YSU Chapter, OEA	100
Alice Cooper	5	Mr. & Mrs. Tom Jones	15
Dr. & Mrs. Gil Peterson	30	Dr. David G. DeMarco	100
Richard Gunn	100	Ardith E. Henderson	5
Mr. & Mrs. David H. Johnson	26	Raymond Johnson	20
American Guild of Organists	100	Rev. Jim Kuse	100
Dr. J. H. Canady	75	Alice Cooper	5
Ted & Susan Perkins	40	Martin & Susan Stolpe	100
Mike Markopoulos	30	Don & Marilyn Durr	50
Dewwy Fasnacht, Jr.	30	Lorrayne Y. Baird-Lange	15
Dr. John R. Loch	200	Marilyn Moore	30
Paul Asente	100	Joanne Beeghly	200
Donald & June Byo	30	David Dickey	10
Alfonso Garcia	50	Raymond Johnson	20
Sherman S. Jubelirer	15	Glen H. Kell	30
Marvin Lukin	30	D.E. Mc Lennan	30
Marian Mc Conkey	15	John Noga	50
Dr. & Mrs. Wendell Orr	30	Frank & Dorothy O'Stafy	30
Dr. & Mrs. Leonard Ozeroff	30	Mrs. Steven Pollis	30

Mr. & Mrs. Donald R. Seely	50	Dr. Melissa T. Smith	30
Capt. & Mrs. C. Alan Stephan	30	Elizabeth H. Stewart	30
Janet H. Muder	15	Dr. & Mrs. John E. Blank	30
J. R. Case	50	Robert P. Gourley	50
Harold G. Heinaman	30	Ardith Henderson	5
Warren D. Jensen	30	Kirtley & Bernice Judd	30
Betty Middleton	15	Ruth A. Mitchell	30
Hildegard Schnuttgen	30	Dr. George R. Sprogis	15
Rev. Philip P. Conley	30	Dorian M. Cerneka	30
Rev. George M. Franko	30	Raymond R. Hipple	15
Mr. & Mrs. Paul A. Knights	50	Pearl C. Ulicny	50
Ivis Boyer	15	Ida M. Callan	10
Constance Conger	30	Fred Hartenstein	30
Mr. & Mrs. Howard J. Imblum	15	Mr. & Mrs. Allen I. Janis	30
Joseph Kirschner	30	Mr. & Mrs. Robert S. Munn	25
Catholic Publishing Company	100	Tom Schroth	50
Joseph Edwards	75	Dr. Christopher Bache	30
Tim Smith	60	George Carney	10
James Donatelli	30	Dr. & Mrs. Robert Hodgson	100
Betsy Jones	100	Vincent Sanderson	52
David Yarian	30	William F. Zarbaugh	100
Leonard Batcha	30	Kenneth Birath	10
Carla Buss	50	Mr. & Mrs. George Call	50
Mr. & Mrs. Ernest L. Case	10	Michelle Cox	30
Sidney W. Greenberg	50	Richard Healey	15

Ronald G. Hietsch	30	Bill G. Hulsopple	50
David Ludwick	30	Vivian Tamarkin	50
A. P. Van Iderstine	60	Mr. Frank Verterano	30
Arthur Wolfcale	50	Jeff Byce	10
Richard Gurska	30	Robert McConnell	75
Victor Pariott	35	Richard Van Petten	35
Atty. & Mrs. C. John Amstutz	50	Wendell W. Binkley	15
Judge & Mrs. Wm. T. Bodoh	50	Mrs. Fredrick J. Coombs, Jr.	75
Mary Ann Cox	50	W. E. & Ruth Durstine	50
Mr. & Mrs. Glen George	100	Mary E. Gibson	30
Mrs. Robert Hanahan	100	Margaret B. Haushalter	30
Mr. & Mrs. Frederick D. Horn	20	Shirley Miller	60
Camile Nulf	30	Mr. & Mrs. Edward Przelomski	50
Janet Sanders	30	Doug Shasby	30
Mr. & Mrs. L. Sniderman	50	Mr. & Mrs. Robert Soman	35
James M. Stipetich	30	Linda Syphard	30
Jack Tamarkin	50	Henry C. Vanderhoeven	15
David C. West	20	Eric J. Wingler	70
Rand Becker	100	Fr. Anthony Fasline	30
Leonard T. Gantler	30	James Kling	60
John Knapp	30	James Aiken	25
George Macleod	30	Kathie Ratie	30
William Petry	30	Randy & Pat Taylor	50
Charles Reed	100	Carol C. Sacherman	150
Ann Schrick	30	William J. Ayers	25

Wilbur Anderson	10	Paul Blair	30
June Botu	40	Gloria J. Birney	15
Robert Allen Coe	200	Robert A. Donahugh	52
Lee M. Ebert	15	Elizabeth Ellis	30
Pat Foley	30	Mr. & Mrs. Stephen Grcevich	50
Mrs. Bengé Holz	75	Addy James	100
Gerald Kessler	50	Sandra Marina	100
Clyde Morris	250	Dr. Jane Morris	50
Don Patterson	100	Richard L. Patterson	52
Myron Roh	100	Susan Sexton	30
Show Tyme Exhibits	50	Dr. Peter C. Soutus	50
Rev. James Walker	30	Dr. Richard Wilner	100
M & M Consultants, Inc.	50	Mary DeJong	30
Mitch Goodrich	10	Jacquelyn Hayes	30
Janice Solmen	10	Brian Weingart	10
Dorothy L. Brown	10	Andrew M. Bruck	30
Dr. Harold Chevlen	50	Karen De Matteo	50
Thomas J. Dohar	30	Alan G. Gittis	67
Mr. & Mrs. A. Guerrieri, Jr.	30	Dr. E. Thomas Harnish	100
Irwin M. Yanowitz	50	Kenneth & Nancy Harris	30
Ruth G. Hersh	50	Robert D. Hummer, Jr.	52
John & Nancy Heiser	30	Wendell Jones	50
William Leitkam	30	Mary Loud	75
Dorothy McClelland	50	Dr. Isadore Mendel	100
Sherry Luchette	10	Sr. Mary Rose Mullin	10

Mr. & Mrs. Ben Pantalone	50	Pine Knoll Investments	30
Mark Fisher & Rebecca Roh	50	Marjorie C. Stanley	15
Gertrude Schafer	15	Steven & Antonia Schildcrout	30
Mr. & Mrs. Richard Stigliano	31	Jerry Stigliano	10
The Young & Merrill Agency	100	Mary Lou Weingart	15
Stacie Williams	20	Lawrence Conti	150
Nancy Diehl	100	Sherry Frank	60
Fred L. Fusco	25	Dr. Robert L. Gilliland	100
Mrs. Tomar Green	50	Elizabeth Holloway	30
Benjamin Lowenhaupt	30	Philip Lucido	75
Rod Macdonald	100	Sheila Routh	30
Mr. & Mrs. Thomas Wellman	52	Rosemarie Zocco	50
Jane Steinhouse	30	Erin Fogarty	30
Dr. B. B. Hill	16	Patricia Solmen	15
David J. Moore	50	Richard Bare	50
Mr. & Mrs. Bruce Beeghly	100	Mr. & Mrs. Charles Black	75
Fred Blue	30	Ivis Boyer	100
Ruth Broad	30	Donald Buckey	30
Mr. & Mrs. Michael Byce	30	John G. Cardinal	50
Dr. Robert Carr	100	John R. Clark	30
J. Cook & Associates	60	Henry D. Crum	52
Florence E. Dingley	30	Sally L. Duncan	30
Louise Einstein	52	James Elder	30
David M. Gildersleeve	10	Dr. & Mrs. Ronald Gould	50
Marmee Gurgiolo	20	Lois E. Hanna	15

Sim Hardy	30	Mr. & Mrs. George Harris	30
Mr. & Mrs. Jack Harris	50	Tim Hemry	20
Ronald & Carol Homrighausen	150	James A. Houck	50
Robert Kamenitsa	50	Art Kimmel	50
Mr. & Mrs. Conrad Koehler	30	Bess Lowendorf	30
Mr. & Mrs. Merlin Luce	10	Mr. & Mrs. Robert McIntire	25
David McKillop	100	Kathy Markovich	25
Fred Marzulla	40	John Monahan	15
Frank Mumpfer	50	Dr. Gene O'Brien	30
William Palmer	100	Scott Pergande	10
John Polanski	30	Dr. & Mrs. George B. Pugh	50
Dr. Stanton Randolph	50	Ronald Rennolds	120
Riverbend Foodservice	50	Phyllis Roman	30
Joyce Routh	30	Walter Saare	30
Nancy Sontich	20	John Sopko	50
Mabel Stoddard	25	Leonard T. Thomae	20
Catherine Stuart	1,000	Gertrude Weiner	30
Mr. & Mrs. Ron Volpe	50	Julia Gergits	5
James Driscoll	30	Scott Duncan	50
J. Douglas Faires	500	Dale & Vera Spurling	15
Mr. & Mrs. Edgar Abel	35	Frances Atwood	30
Bege K. Bowers	30	Wilhelmene Bixler Greene	25
Rebecca Macqueen	60	Mrs. L. M. Nesselbush	100
Mr. & Mrs. Eugene J. O'Meara	25	Carl & Becky Schaub	50
TOTAL WYSU-FM CASH CONTRIBUTIONS		\$14,896	

WYSU-FM NON-CASH CONTRIBUTIONS

Mr. Robert Coe	285	Restaurant Gift Certificate/ On-Air Challenge Gift
Mr. Jim Ambrasio	40	2 Restaurant Gift Certificates/ On-Air Challenge Gift
The Flower Mill	32	4 Ornamental Plants/On-Air Challenge Gift
Mr. Robert Donahugh	240	4 First Edition Books/On-Air Challenge Gift
Audio Arts	300	Stereo Receiver/On-Air Challenge Gift
Butler Institute	50	Framed Print/On-Air Challenge Gift
Smith & Co.	350	7 Gift Certificates/On-Air Challenge Gift
Frame Village	70	Framed P. Buckley Moss Poster/ On-Air Challenge Gift
Custom Awards	105	Walnut Desk Clock/On-Air Challenge Gift
Crishal's Flowers	25	Gift Certificate/On-Air Challenge Gift
Behind Closed Doors	45	Decorative Arched Arrangement/ On-Air Challenge Gift
Ms. Mary Loud	240	9 CDs
Record Systems, Inc.	6,000	Electric Rotary File for Departmental Use
TOTAL WYSU-FM NON-CASH CONTRIBUTIONS		\$ 7,782
TOTAL WYSU-FM CASH AND NON-CASH CONTRIBUTIONS		\$22,678

WYSU-FM UNDERWRITING

Home Savings & Loan Co.	2,300
At the Speed of Sound	\$318 Reciprocal Agreement - Underwriting credits in exchange for advertising Sept. 6-28, 1990.
Dollar Savings & Trust Co.	3,350
Valley Pontiac	390
At the Speed of Sound	\$318 Reciprocal Agreement - Underwriting credits in exchange for advertising Oct. 5-27, 1990.
Bank One, Youngstown, NA	3,900
Smith & Co. Jewelers	792
Valley Pontiac	15
Barrett Cadillac Inc.	520
Brenner's Jewelry	1,768
At the Speed of Sound	\$318 Reciprocal Agreement - Underwriting credits in exchange for advertising Nov. 2-24, 1990.

TOTAL WYSU-FM UNDERWRITING \$13,989

GRANTS AND CONTRACTS

<u>Department</u>	<u>Funding Source</u>	<u>Award</u>	<u>YSU Match</u>	<u>TOTAL</u>
Political/Social Science	OBOR-Cleveland State University	\$ 2,500		\$ 2,500
Small Business Devel	SBA/OHio Dept. of Development	77,469	\$84,120 (IK)	161,589
Fine & Performing Arts	YSU Fndn/Ygst. Symphony	1,500		1,500
Psychology	YSU Foundation	1,500		1,500

Grants and Contracts, Continued

<u>Department</u>	<u>Funding Source</u>	<u>Award</u>	<u>YSU Match</u>	<u>TOTAL</u>
Student Services	YSU Foundation	\$ 2,000		\$ 2,000
Counseling	United Telephone of Ohio	1,000		1,000
Urban Studies	WFMJ Broadcasting	415		415
Human Services	ON Tasc, Inc.	8,862		8,862
Total		<u>\$95,246</u>	<u>\$84,120</u>	<u>\$179,366</u>

OTHER CONTRIBUTIONS

<u>Contributor</u>	<u>Am't. and/or Description</u>	<u>Purpose or Restriction</u>
Criticare Systems, Inc.	POET Monitor Value, \$8,400	Respiratory Therapy Program
TOTAL OTHER	\$8,400	

RECAP

ANNUAL FUND

Cash	\$38,944	
Non-Cash	397	
Pledges	<u>1,780</u>	\$ 41,121

WYSU-FM

Cash	14,896	
Non-Cash	7,782	
Underwriting	<u>13,989</u>	36,667

GRANTS & CONTRACTS		179,366
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OTHER		<u>8,400</u>
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TOTAL GIFTS		\$265,554
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YOUNGSTOWN STATE UNIVERSITY
Proposed Revised Athletic Facilities Concessions Budget
Fiscal Year 1990-91

	SOC	Budget		Adjustment		Adjusted Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Personal Services-							
Salaries:							
Prof. Admin., Part-time	121	0.50	\$10,000	0.13	\$2,600	0.63	\$12,600
Occasional Service Payment	195		22,000		20,000		42,000
Total Salaries		0.50	\$32,000	0.13	\$22,600	0.63	\$54,600
Fringe Benefits	200		2,500		500		3,000
Total Personal Services		0.50	\$34,500	0.13	\$23,100	0.63	\$57,600
Operating Expenses-							
Supplies	300		\$1,000				\$1,000
Public Relations & Advertising	540		1,000				1,000
Telephone	551		1,200				1,200
Maint. & Repairs-Movable Equip.	620		1,500				1,500
Miscellaneous - Other	799		9,300		5,900		15,200
Miscellaneous Merchandise	890		27,500		20,000		47,500
General Equipment	949		20,000				20,000
Total Operating Expenses			\$61,500		25,900		\$87,400
Total Departmental Budget		0.50	\$96,000	0.13	49,000	0.63	\$145,000
Income:							
Sales			\$110,000		\$55,000		\$165,000
Total Income			\$110,000		\$55,000		\$165,000
Less:							
Transfer to Athletics			14,000		6,000		20,000
Net Income			\$96,000		\$49,000		\$145,000

Agenda Item F.3.a.
Exhibit C

TUITION

1990-91

1991-92

Instructional Fee

Undergraduate, 1-12 credits	\$46 per credit	\$0 per credit
Undergraduate, 1-14 credits	0 per credit	48 per credit
Undergraduate, 12-16 credits	550 per quarter	0 per quarter
Undergraduate, 15-18 credits	0 per quarter	720 per quarter
Undergraduate credits in excess of 16 per quarter	46 per credit	0 per credit
Undergraduate credits in excess of 18 per quarter	0 per credit	48 per credit
Graduate students	54 per credit	58 per credit

General Fee

Students registering for 1-11 credits	15 per credit	0 per credit
Students registering for 1-14 credits	0 per credit	16 per credit
Students registering for 12 or more credits	180 per quarter	0 per quarter
Students registering for 15 or more credits	0 per quarter	240 per quarter

NONRESIDENT TUITION SURCHARGE

Students registering for 1-11 credits	34 per credit	0 per credit
Students registering for 1-14 credits	0 per credit	40 per credit
Students registering for 12-16 credits	400 per quarter	0 per quarter
Students registering for 15-18 credits	0 per quarter	600 per quarter
Students registering for more than 16 credits	34 per credit	0 per credit
Students registering for more than 18 credits	0 per credit	40 per credit

SPECIAL PURPOSE FEES, SERVICE CHARGES AND FINES

Performance Music Fee (plus tuition)	14 per credit	0 per credit
Undergraduate Application Fee	20	20
Graduate Student Application Fee	30	30
Change of Registration Fee	6	0
Credit by Examination Fee	20 per course	20 per course
Graduation Fee	25	25
Proficiency Examination Fee	10 per course	10 per course
Transcript Fee	3 per copy	4 per copy
Student Locker Rental	5 acad. year	5 acad. year
Thesis Binding Charge	10	15
Health & Physical Education Locker & Towel Charge		
Student registered for H&PE Course	0	0
All others authorized use	10 per quarter	10 per quarter
Lock Replacement Charge	5	5
Towel Replacement Charge	5	5
Health & Physical Education Activity Charge: Set by and paid to independent vendor. Variable to cover cost in that course.		
Diploma Mailing Charge (not assessed those attending commencement)	5	8
Withdrawal Charge	10	25
Diploma Replacement Charge	30	30
Career Services Credentials Fee	2	3
I.D. Replacement Charge	5	7
I.D. Validation Sticker Replacement Charge	3	4
Late Registration Fee	30	30

Late Payment Fee	15	15
Returned Check or Credit Card Fee	12	15
Library Fines:		
(1) Overdue book: \$.10 per day to maximum of \$5, plus cost of book replacement, including a \$10 processing charge.		
(2) Overdue reserve book: \$.55 per day to a maximum of \$11, plus cost of book replacement including a \$10 processing charge.		
(3) Unauthorized removal of closed reserve book: \$.55 per day to a maximum of \$11, plus cost of book replacement, including a \$10 processing charge, plus \$5.		
Child Development Laboratory Charge	25 per quarter	25 per quarter
Elementary Education Reading Specialist Charge	25 per quarter	25 per quarter
Early Childhood Practicum Charge	25 per quarter	25 per quarter
ROTC Activity Fee	4 per quarter	0 per quarter
Quantity Foods Luncheon	5	5
Parking Permit Charge:		
per academic quarter	25 per quarter	25 per quarter
per day without permit	1	1
University Housing		
Room and Board per academic year:	3,405	3,405
payable in equal amounts per quarter, except that an extra \$200 is collected the first quarter of residency and the Spring Quarter is reduced by \$200. If a resident does not stay through the Spring Quarter the \$200 is forfeited.		
Housing Security Deposit (paid first quarter)	50	50
Single Room Surcharge	200	200
Residence Hall Summer Session		
Room, per five-week session	220	220
Single Room Surcharge, per five-week session	50	50
Security Deposit	50	50
University apartments (room only, per person per academic year)		
5 persons per apartment	N.A.	2,130
4 persons per apartment	N.A.	2,220
3 persons per apartment	N.A.	2,340
2 persons per apartment	N.A.	2,430
Voluntary Board Plan		
Nineteen-meal Plan - per week	425 per quarter	* per quarter
Fifteen-meal Plan - per week	395 per quarter	* per quarter
Ten-meal Plan - per week	370 per quarter	* per quarter
Five-meal Plan - per week	210 per quarter	* per quarter
Intramural Team Deposit	10	10
Intramural Team Protest Charge	5	5
Neon:		
Student, prepaid	15	15
Non-student or student not prepaid	20	20
Nonstudent Library Card. Issued only to members of the YSU Alumni Association or "Friends of the Maag Library Association."	0	0
Maag Library Carrel Key Deposit	10	10
Parking Violations Fines		
Class I - All violations except those in Class II	5	5

(Fine doubled if not paid within 10 days of
issuance of ticket.)

Class II - Parking in a Handicap Zone without proper
permit. Parking at a No Parking sign, Tow Away
Zone, Loading Zone, Official Use Only sign,
Fire Lane, or in the Campus Core area.

13

13

(Fine doubled if not paid within 10 days of
issuance of ticket.)

Note of explanation: Prior to 1991-92 a full-time student, for fee
assessment purposes, was defined as being enrolled for 12-16
quarter credit hours.

*To be established after food service contract is awarded.

YOUNGSTOWN STATE UNIVERSITY
Proposed Adjusted Budget, University Library
Fiscal Year 1990-91

Expenditure	SOC	Budget		Adjustments		Adjusted Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Personal Services:							
Salaries -							
Prof./Admin., Full-time	120	14.00	\$469,258			14.00	\$469,258
Civil Service Classified	130	27.00	628,771			27.00	628,771
Student Wages	140	19.00	158,080	1.38	12,100	20.38	170,180
Supplementary Payment	191		3,525				3,525
Total Salaries		60.00	\$1,259,634	1.38	\$12,100	61.38	\$1,271,734
Fringe Benefits	200		\$319,036		\$200		\$319,236
Total Personal Services		60.00	\$1,578,670	1.38	\$12,300	61.38	\$1,590,970
Operating Expenses:							
Supplies	300		\$34,460				\$34,460
Travel	410		9,100				9,100
Dues and Memberships	520		2,100				2,100
Telephone	551		1,700				1,700
Postage, Freight, UPS Charges	570		18,124				18,124
Maint. & Repairs - Movable Equip.	620		51,765				51,765
Rentals - Equipment	795		55,600				55,600
General Equipment	949		22,630				22,630
Library Books	950		440,000				440,000
Library Periodicals	951		516,000				516,000
Microforms	952		49,000				49,000
Binding	953		45,000				45,000
Total Operating Expenses			\$1,245,479		\$0		\$1,245,479
Total Departmental Budget		60.00	\$2,824,149	1.38	\$12,300	61.38	\$2,836,449

YOUNGSTOWN STATE UNIVERSITY
Proposed Adjusted Budget, Housing Services
Fiscal Year 1990-91

Expenditure	SOC	Budget		Adjustments		Adjusted Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Personal Services:							
Salaries -							
Prof./Admin., Full-time	120	3.00	\$76,293			3.00	\$76,293
Civil Service Classified	130	2.00	41,580	-0.24	(\$5,980)	1.76	35,600
Student Wages	140	8.16	67,872	-2.46	(19,972)	5.70	47,900
Student Stipends	185		27,900		(8,000)		19,900
Total Salaries		13.16	\$213,645	-2.70	(\$33,952)	10.46	\$179,693
Fringe Benefits	200		\$33,684		(\$2,284)		\$31,400
Total Personal Services		13.16	\$247,329	-2.70	(\$36,236)	10.46	\$211,093
Operating Expenses:							
Office Supplies	310		\$7,000		(\$2,000)		\$5,000
Maintenance Supplies	340		15,500		(3,000)		12,500
Furnishing Supplies	370		4,500		(1,000)		3,500
Microcomputer Software	375		1,000				1,000
Miscellaneous Supplies	390		14,000		(4,000)		10,000
Travel	410		2,000		(1,000)		1,000
Public Programs	460		3,400				3,400
Subscriptions, Book, & Reports	510		1,500		(700)		800
Dues and Memberships	520		400				400
Publication of Univ. Materials	530		2,800				2,800
Public Relations & Advertising	540		1,400				1,400
Telephone	551		1,000				1,000
Telephone Equip. Modifications	555		800				800
Postage, Freight, UPS Charges	570		1,400				1,400
Maint. & Repairs - Buildings	617		166,000		(40,000)		126,000
Maint. & Repairs - Movable Equip.	620		19,500		(7,700)		11,800
Dry Cleaning and Laundry	623		200				200
Gas - Natural	650		25,000		(5,000)		20,000
Purchased Steam	651		21,000				21,000
Electricity	660		138,000		(52,500)		85,500
Water	670		9,000		(2,000)		7,000
Waste Collection	680		20,500		(11,000)		9,500
Security Services	725		0				0
Awards	743		600				600
Food Service - Residents	770		655,000		(200,000)		455,000
Rentals - Materials	796		500				500
General Equipment	949		15,000		(10,000)		5,000
Reserve	999		289,851		(67,857)		221,994
Total Operating Expenses			\$1,416,851		(\$407,757)		\$1,009,094
Total Departmental Budget		13.16	\$1,664,180	-2.70	(\$443,993)	10.46	\$1,220,187
Resources:							
Room Rentals & Board			\$1,645,180		(\$543,625)		\$1,101,555
Guaranteed Athletic Spaces					40,470		40,470
Vending			3,500		0		3,500
Summer Football Camp			8,000		0		8,000
Summer Sports Camp			7,500		0		7,500
Subtotal			\$1,664,180		(\$503,155)		\$1,161,025
Additional Resources:							
Non-mandatory transfer from Non-instructional Services Reserve					\$59,162		\$59,162
Total			\$1,664,180		(\$443,993)		\$1,220,187

7.6.2

POST-AUDIT REVIEW

Travel Voucher will be reviewed by the Accounts Payable-Travel Office for compliance with these regulations. If the requested reimbursement does not comply, the Travel Voucher will be returned to the traveler for correction or written explanation. However, errors of computation will be corrected without returning the Travel Voucher. If the traveler disagrees with the review finding, a written explanation can be submitted through the designated representative to the Executive Director of Finance for final disposition.

7.6.3

REIMBURSEMENT CHECK

Within approximately ten days from the filing of the Travel Voucher (if uncontested) the reimbursement check will be sent from the Accounts Payable-Travel Office to the traveler through campus mail.

Section 7.7 - Transportation Expenses

7.7.1

UNIVERSITY VEHICLE

YSU Motor Pool vehicles are to be used only for official University business. Passenger cars will be charged at the rate authorized for privately owned automobiles. Rates for other vehicles are set by the Executive Director of Facilities. Passengers in a University vehicle are limited to employees of the University and other individuals on official University business. No other persons are permitted to travel in a motor pool vehicle. If a family member is accompanying the traveler, a personal vehicle must be used. Picking up hitchhikers and casual riders is not permitted.

7.7.2

PRIVATE VEHICLE

The use of a privately owned automobile is authorized provided the owner has liability insurance which complies with ORC 4509.51 (\$12,500 per person, \$25,000 per incident, \$7,500 property damage). Signature of the traveler on the Travel Voucher is considered certification by the traveler that he has the required insurance. The reimbursement rate is 24c 26c per mile. AAA mileage or reasonable odometer reading shall be accepted as the basis for mileage reimbursement. However, the Executive Director of Athletics will determine the reasonableness of mileage incurred while recruiting student athletes. All travel that does not originate from the University must be noted on the Travel Voucher.

Board of Trustees Policies

Article III. PERSONNEL

Section. 36. Affiliated Scholar

36.1 An affiliated Scholar of Youngstown State University is an individual, not on the full-service faculty, who:

- 1) holds the terminal degree in an academic discipline and is actively engaged in conducting research in that discipline;
- 2) has amassed a record of scholarly research and publication activity deemed by University Research Council to be of such merit as to reflect favorably upon the University; and
- 3) receives a favorable recommendation from University Research Council and concurrence by the cognizant department chair, college dean, graduate dean, provost, and president.

36.2 The Affiliated Scholar will:

- 1) be responsible for paying, from grant monies or personal resources, any usual and customary charges for use of University parking, library and computer facilities, telephone service, etc.
- 2) agree to comply with all applicable University policies and procedures, to follow the standard "blue sheet" procedure when applying for external funding and invoking the University affiliation, and to assign to Youngstown State University any indirect cost reimbursement awarded by the grantor;
- 3) credit Youngstown State University in any publication stemming from research conducted as an Affiliated Scholar;
- 4) supply to the Associate Provost and Dean of Graduate Studies one copy of each publication resulting from research conducted as an Affiliated Scholar; and
- 5) be ineligible for internal research funding and for remuneration from the University for the activities engaged in as an Affiliated Scholar, except as specifically provided for in the contract accompanying an external grant awarded to the Affiliated Scholar.

36.3 The University will:

- 1) provide the Affiliated Scholar with official identification adequate to authorize access to the facilities and services indicated above;
- 2) if required, provide the Affiliated Scholar with assistance from the Research Coordinator and the Grants and Contracts Administrator on a time-available basis;
- 3) supply to external granting agencies those standard assurances (e.g., drug-free workplace, scientific fraud, Human Subjects Research) required as part of the grant application; and
- 4) receive and disburse, in accordance with its established policies and procedures, grant monies awarded to the Affiliated Scholar whose grant application named Youngstown State University as the institutional affiliation.

Section 3. Refunds of Tuition and Fees

In the event a student withdraws from the University, tuition and fees, except application fees, are refundable within a period of time as specified by the current University catalogue, or as modified by action of the Board.

Students dismissed from the University or withdrawing at the request of the University are not entitled to any refund of fees.

In exceptional cases, such as physician's request, induction into military service, change in work shifts or transfer of employment, a student may have his fees revised in proportion to the number of weeks in attendance. STUDENTS WITHDRAWING FROM ALL CLASSES AS A RESULT OF BEING CALLED TO ACTIVE MILITARY SERVICE TO RESPOND TO A NATIONAL EMERGENCY (E.G., 1990 PERSIAN GULF SITUATION) ARE ELIGIBLE FOR A FULL REFUND OF FEES. Official withdrawal is necessary and must be supported by evidence validating such changes.

ARTICLE IX, SECTION 2

"Scheduling and Payment of Fees for the Use of
University Facilities and Equipment

The use of University buildings, equipment and other facilities and the collection of fees for said use by groups not affiliated with the University shall be authorized by the President, or his designee, in accordance with the policies adopted by the Board. The fees for use of University facilities by non-University organizations shall be established by the Board of Trustees.

The highest priority for use of equipment, facilities and property shall be given to University programs of instruction, research and public service. Second priority shall be given to departmental programs, meetings, workshops, activities of an educational nature, and to University-wide functions and programs; third priority shall be given to approved student organizations; fourth priority shall be given to faculty and staff social and recreational programs and events; fifth priority shall be given to governmental agencies and to non-University organizations and associations which have established non-profit status under appropriate state and/or federal statutes; and sixth priority shall GENERALLY be limited to Beede Field and Rosselli Court, and the University shall charge an additional fee to the rental charge, or share in the proceeds of admission fees; HOWEVER, UNIVERSITY SPACE, GENERAL LAB FACILITIES ONLY AND EQUIPMENT MAY BE LEASED TO PROFIT-MAKING ENTITIES ENGAGED IN BASIC SCIENTIFIC RESEARCH AND/OR PRODUCT DEVELOPMENT ACTIVITIES, IN A MANNER WHICH DOES NOT INTERFERE WITH HIGHER PRIORITY USES, FOR TERMS NOT TO EXCEED SIX MONTHS. PROFIT-MAKING ENTITIES ENGAGED IN BASIC SCIENTIFIC ACTIVITIES SHALL SET OUT IN WRITING THE PURPOSE OF THE PROPOSED LEASE AND SHALL CLARIFY THAT COMPARABLE SPACE AND/OR EQUIPMENT IS NOT READILY AVAILABLE FOR SHORT-TERM LEASE FROM PRIVATE PROVIDERS. IN ASSESSING THESE REQUESTS THE UNIVERSITY WILL, BEFORE ENTERING INTO SUCH SHORT-TERM LEASES,

IN ADDITION TO THE STEPS IN PLACE FOR ANY PRIORITY SIX USE, WHICH INCLUDES ADEQUATE INSURANCE PROTECTING THE UNIVERSITY AS AN ADDITIONAL INSURED, CONDUCT AN ENVIRONMENTAL IMPACT REVIEW OF THE PROPOSED LEASE TO DETERMINE THAT THE PROPOSED USE DOES NOT INVOLVE THE USE OF HAZARDOUS MATERIAL AND/OR WASTES. All reservations for the scheduling of non-regular use of facilities and collection of fees shall be made in accordance with established University policies and procedures.

MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE
UNIVERSITY AND DR. NEIL D. HUMPHREY, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD *#586*

DATE: MARCH 15, 1991

RE: MINUTES OF MEETINGS

A. REGULAR MEETING OF THE BOARD OF TRUSTEES -
DECEMBER 14, 1991;

Enclosed are draft Minutes for the above-described meeting of the Board. Please review these Minutes noting any questions or corrections you might have. Please contact the Secretary with any corrections to these Minutes.

MEMO TO: DR. DAVID A. GENAWAY, Librarian
FROM: FRANKLIN S. BENNETT, JR., Secretary
to the Board of Trustees *FSB*
DATE: MARCH 22, 1991
RE: Minutes of Regular Meeting of the
Board of Trustees held December
14, 1990

I am enclosing a xerox copy of the original Minutes of the Board of Trustees meeting referred to above.

The original Minutes were approved, signed and attested at today's meeting of the Board of Trustees.

xc: Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Mrs. Emily P. Mackall, Chairperson



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

March 22, 1991

Dr. Paul Dalbec, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Dalbec:

Enclosed for your records is a copy of the Minutes of the regular meeting of the Board of Trustees held September 14, 1990.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,


Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey
Ms. Shirley A. Carpenter



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

March 22, 1991

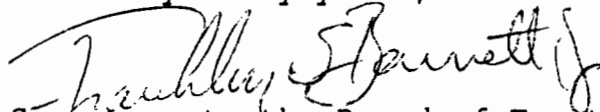
Dr. John B. Russo, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held December 14, 1990.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,


Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey
Ms. Shirley A. Carpenter



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

March 22, 1991

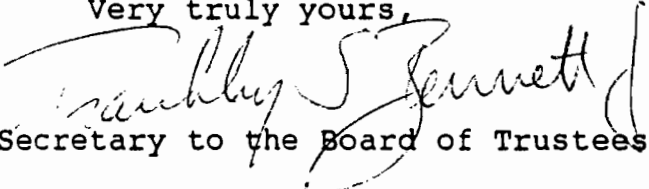
Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Skarbinski:

Enclosed for your records find a copy of the Minutes of the regular meeting of the Board of Trustees held December 14, 1990.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,


Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey



YOUNGSTOWN STATE UNIVERSITY
YOUNGSTOWN, OHIO 44555

March 11, 1991

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise that the next regular meeting of the Board of Trustees will be held at 3:00 P.M. on Friday, March 22, 1991 in the Board Room in Tod Administration Building.

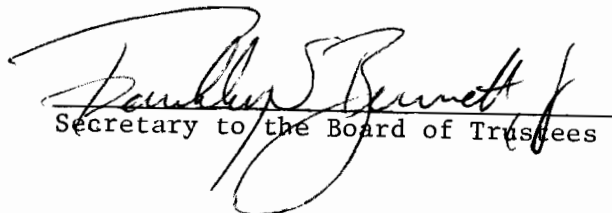
Copies of the Agenda for the meeting will be furnished by the President's office.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Copies of the above notice were mailed on March 11, 1990 to each of the nine Trustees and to the President, as listed on reverse side of this page, and a copy was also mailed on this date to each of the six others listed on the reverse side of this page.


Secretary to the Board of Trustees

TRUSTEES AND THE PRESIDENT

Mrs. Elizabeth C. DeLuca
2968 Heatherbrae Drive
Poland, Ohio 44514

Mrs. Emily P. Mackall
9842 State Route 170
Rogers, Ohio 44455

Attorney Edward A. Flask
Flask, Policy, Weimer & White
20 Federal Plaza West, Suite 610
P.O. Box 959
Youngstown, Ohio 44501

Attorney Richard P. McLaughlin
McLaughlin, McNally & Carlin
City Centre One Building
Youngstown, Ohio 44503

Dr. John F. Geletka
5121 Mahoning Avenue
Austintown, Ohio 44515

Mr. Michael I. Monus, President
PharMor, Inc.
20 Federal Plaza
P.O. Box 400
Youngstown, Ohio 44501

Mr. Mark E. Lyden, Vice President
and Secretary
The Lyden Company
2711 LeHarps Road
P.O. Box 1854
Youngstown, Ohio 44501

Mr. Martin J. O'Connell, Business Manager
Plumbers & Steamfitters Local Union No. 87
Southwoods Center, Suite 322
7655 Market Street
Youngstown, Ohio 44512

Dr. Earnest Perry
1320 Belmont Avenue, Suite #2
Youngstown, Ohio 44505

Dr. Neil D. Humphrey, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

* * * * *

Dr. John B. Russo, President USU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Attorney Alan R. Kretzer
Legal Counsel
1200 Wick Building
Youngstown, Ohio 44503

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Thomas Thompson, President, YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Mr. Ralph M. Crum, Student Trustee
25 Camelot Court
Canfield, Ohio 44406

Mr. James Dull, Student Trustee
Youngstown State University
Kilcawley House - Room 500
Youngstown, Ohio 44555