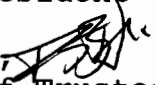


MEMO TO: PATTY DAVIS MARTIN, Secretary
to the President

COPY TO: DR. NEIL D. HUMPHREY, President

FROM: FRANKLIN S. BENNETT, JR. 
Secretary to the Board of Trustees

DATE: OCTOBER 4, 1991

RE: Insertions for original Minutes of
Special Board of Trustees Meetings
held August 30, 1991 and September
20, 1991

Enclosed for insertion in the
official Minutes of the Board of Trustees of Youngstown State
University which are maintained in the President's office are the
following:

- | | <u>Pages</u> |
|---|--------------|
| I. Ribbon copy of Minutes of Meeting of the
Special Board of Trustees held August 30,
1991, which were approved, signed and
attested at today's meeting. These should
be followed by: | 10 |
|
EXHIBITS: | |
| A - Resolution to Ratify Faculty/Staff Appointments (YR 1992-01) | |
|
1. Copy of Secretary's Notice to Trustees dated
August 16, 1991 with Certificate as to certified
mailing thereof to Nine Trustees, the President,
the Presidents of YSU-OEA and YSU-ACE, the Alumni
Director, Legal Counsel and two Student Trustees. | |
| 2. Copy of Secretary's Memo of September 30, 1991
forwarding copy of Minutes of August 30, 1991
Special Meeting to Nine Trustees, the President. | |
| 3. Copies of secretary's memo and letters of October
4, 1991 to the University Librarian, to the
Presidents of YSU-OEA and YSU-ACE and to the
Alumni Director forwarding copies of the August
30, 1991 Special Board Minutes. | |

II. Ribbon copy of Minutes of Special Meeting of the Board of Trustees held September 20, 1991, which were approved, signed and attested at today's meeting. These should be followed by: PAGES 5

EXHIBITS;

A - Resolution to Ratify Faculty/Staff Appointments (YR 1992-06)

1. Copy of Secretary's Notice to Trustees dated September 16, 1991 with Certificate as to certified mailing thereof to Nine Trustees, the President, the Presidents of YSU-OEA and YSU-ACE, the Alumni Director, Legal Counsel and two Student Trustees.
2. Copy of Secretary's Memo of September 30, 1991 forwarding copy of Minutes of September 20, 1991 Special Meeting to Nine Trustees, the President.
3. Copies of secretary's memo and letters of October 4, 1991 to the University Librarian, to the Presidents of YSU-OEA and YSU-ACE and to the Alumni Director forwarding copies of the September 20, 1991 Special Board Minutes.

MINUTES OF SPECIAL MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, August 30, 1991

Pursuant to a call by the President, dated August 15, 1991, a Special Meeting (the one hundred and forty-sixth) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, August 30, 1991, in the Board Room in Tod Administration Building.

Eight Trustees were present at the meeting, to-wit: Dr. John F. Geletka, Chairperson, Dr. Earnest Perry, Mr. Michael I. Monus, Mrs. Elizabeth DeLuca, Mr. Martin J. O'Connell, Mr. Richard P. McLaughlin, Mr. Edward A. Flask, and Mr. Mark E. Lyden. Absent was Dr. Y. T. Chiu. Also present were Student Trustees James R. Dull and Scott P. Smith.

Also present were Dr. Neil D. Humphrey, President; Dr. Lawrence E. Looby, Vice President - Institutional Advancement; Dr. Charles A. McBriarty, Vice President - Student Services; Ms. Shirley A. Carpenter, Executive Director of Personnel Services; Mr. Edmund J. Salata, Executive Director of Facilities; Mr. Richard L. Glunt, Executive Director of Finance; Mr. James D. Miller, Executive Director of Administrative Services; Mr. Dennis A. Clouse, Director of Classified Personnel; Mr. James E. McCollum, Assistant to the President for Legal Services; and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, and members of the news media.

Dr. John F. Geletka, Chairperson of the Board, presided.

ITEM I: PROOF OF NOTICE OF MEETING.

Evidence was available to establish that Notice of the Meeting had been duly mailed on August 16, 1991, pursuant to Article II, Section 2, of the By-Laws of the Board of Trustees.

ITEM II: DISPOSITION OF MINUTES FOR MEETING OF JUNE 14, 1991.

Disposition of the Minutes of the Meeting of June 14, 1991, was deferred to a future meeting.

ITEM III: ADMINISTRATION OF OATH OF OFFICE TO NEW TRUSTEE.

The Chairperson reported that the Governor George V. Voinovich had appointed Mr. Scott P. Smith as a Student Trustee for the term expiring in 1993, and requested the Secretary to the Board to administer the Oath of Office to Mr. Smith. Following the administration of the Oath of Office to Mr. Smith, he was invited to take his seat with the Board of Trustees.

ITEM IV: RECOMMENDATIONS OF THE PRESIDENT OF THE UNIVERSITY.

There were no recommendations of the President for consideration by the Board.

ITEM V: REPORT OF THE PRESIDENT OF THE UNIVERSITY.

There was no report of the President for consideration by the Board.

ITEM VI - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES

1. Personnel Relations

Mr. Monus stated that the Personnel Relations Committee was recommending two Resolutions for adoption by the Board. He then read and moved for adoption the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1992-01

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 14, 1991 regular meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1991-92 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit A attached hereto.

The motion was seconded by Mr. Lyden, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Monus then read and moved for adoption the following Resolution:

Resolution Concerning the Provost

YR 1992-02

WHEREAS, Provost Bernard T. Gillis, who holds the courtesy rank of professor, has requested that he be assigned to the faculty of the Chemistry Department effective January 1, 1992; and

WHEREAS, Section 17.4, Article III, of the Policies of the Board of Trustees of Youngstown State University provides "...Professional Administrative staff who hold courtesy faculty rank but do not hold earned rank and tenure, retain no rights of conversion or reversion to faculty status. However, the Board of Trustees retains the right to reassign administrative staff to faculty status if it is deemed to be in the best interests of the University."; and,

WHEREAS, President Humphrey has recommended to the Personnel Relations Committee that Dr. Gillis' request be approved, and that Committee recommends that the Board approve;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Youngstown State University that Dr. Bernard T. Gillis is hereby released from his contract as Provost effective at the end of the working day December 31, 1991, and reassigned as a professor in the Chemistry Department effective January 1, 1992, at an annual salary of \$55,944 appropriately prorated for the remainder of the 1991-92 academic year.

BE IT FURTHER RESOLVED, that the Board of Trustees does find that this reassignment is in the best interests of the University and directs that Dr. Gillis' appointment be to a regular faculty position and that he be considered for tenure at the appropriate time and that President Humphrey shall make appropriate budget adjustments to accommodate this appointment.

IT IS FURTHER RESOLVED, that the Board of Trustees notes that Dr. Gillis has served Youngstown State University as Provost with distinction since November 10, 1980, thanks him for his dedicated service, and wishes him well as he once again assumes the responsibilities of a member of a Chemistry Department.

The motion was seconded by O'Connell, and after discussion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

2. Budget and Finance Committee

Mr. O'Connell offered the report of the Budget and Finance Committee. Mr. O'Connell stated that the Budget and Finance Committee was recommending one Resolution for adoption by the Board. He then read and moved for adoption the following Resolution:

A Resolution to Adjust the Educational and Associated Operations (Fund One) Budget and to Create a Compensation Adjustments Reserve and to Authorize Transfers

YR 1992-03

WHEREAS, the FY 1991-92 budget document adopted by the Youngstown State University Board of Trustees requires that increases in any fund must be approved by the Board of Trustees; and

WHEREAS, the State of Ohio budget for the biennium starting July 1, 1991 is expected to be amended by the enactment of a technical corrections bill when the Senate convenes in late September, 1991; and

WHEREAS, the technical corrections bill when enacted is expected to provide approximately \$571,280 in additional funding to Youngstown State University beyond that recognized in the FY 1991-92 budget document; and

WHEREAS, it is desirable to make provisions for funding compensation increases for FY 1991-92 and FY 1992-93 for employees represented by YSU-ACE and YSU-OEA at the ratification of Agreements between the University and the unions and to provide for compensation increases for exempt employees not represented by the unions.

NOW, THEREFORE, BE IT RESOLVED, that the Youngstown State University Board of Trustees does hereby authorize and direct that (1.) the Educational and

Associated Operations (Fund One) budget be increased by \$571,280 or such adjusted amount as may result from the enactment of the technical corrections bill; and (2.) the additional \$571,280 or adjusted amount be placed in the Fund One Unallocated Reserve; and

BE IT ALSO RESOLVED, the Youngstown State University Board of Trustees does also direct that a Compensation Adjustments Reserve for the purpose of funding salary and fringe benefits increases for YSU-ACE and YSU-OEA members and exempt employees for the years FY 1991-92 and FY 1992-93 be established by a non-mandatory transfer from the Replacement of Obsolescent Equipment Reserve in the amount of \$2,000,000; and

BE IT FURTHER RESOLVED, the Youngstown State University Board of Trustees does authorize and direct the transfer of funds from the Fund One Unallocated Reserve and the Compensation Adjustments Reserve as required to fulfill the terms related to compensation increases in the Agreements with YSU-ACE and YSU-OEA upon the ratification of the respective Agreements or as directed by the Board of Trustees for compensation increases for employees not represented by the unions.

The motion was seconded by Mr. Flask. The Chairperson called upon Dr. Humphrey for comment on the motion. Dr. Humphrey presented a prepared statement in which he noted that the proposed Resolution: (1) increases the 1991-92 Educational and Associated Operations budget by \$571,280 and places that amount in the Unallocated Reserve of Fund One; and (2) transfers \$2,000,000 of the Replacement of Obsolescent Equipment Reserve to a new Compensation Adjustments Reserve. Dr. Humphrey stated that the funds made available for salary increases by the Resolution must cover increases for two years for all employees covered by the OEA and ACE union contracts. Dr. Humphrey stated that the funds transferred would be sufficient to provide an across-the-board increase of \$625 per employee who must be considered for each of the two years, provided a satisfactory resolution can be reached on the cost of hospital, medical and life insurance benefits. Dr. Humphrey stated that the proposed transfer is recommended by the administration, the Personnel Relations Committee, and the Budget and Finance Committee.

Following discussion, the motion on the Resolution received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

3. Executive Committee

Dr. Geletka reported that the Executive Committee recommends the creation of a 15-member Presidential Search Advisory Committee (PSAC) as described in a document which he then distributed to the Board. Dr. Geletka reported that the Executive Committee recommends the hiring of LeMalie Associates to assist the PSAC.

The Trustees engaged in a lengthy discussion pertaining to the proposed PSAC and the hiring of LeMalie Associates. Upon motion duly made and seconded to retain LeMalie Associates to assist in the presidential search process the Chairperson requested the Secretary to poll the Trustees for their votes on the motion. The results of the vote are as follows (YES being in favor of hiring LeMalie Associates):

Dr. Geletka	YES	Mr. O'Connell	YES
Dr. Perry	YES	Mr. McLaughlin	YES
Mr. Monus	YES	Mr. Flask	YES
Mrs. DeLuca	ABSTAIN	Mr. Lyden	YES

The vote being 7 to 0 in favor of the motion with one abstention, the Chairperson declared the motion to hire LeMalie Associates carried.

The Chairperson then recognized Mr. Monus who moved, with second by Mrs. DeLuca, to charge the Presidential Search Advisory Committee with the development of qualifications desired in the new President, which shall be reviewed and ratified by the Board at a future date. The Chairperson requested the Secretary to poll the Trustees for their votes on the motion. The results of the vote are as follows (YES being in favor of the motion):

Dr. Geletka	YES	Mr. O'Connell	YES
Dr. Perry	YES	Mr. McLaughlin	YES
Mr. Monus	YES	Mr. Flask	YES
Mrs. DeLuca	YES	Mr. Lyden	YES

The vote being unanimous in favor of the motion, the Chairperson declared the motion carried.

The Chairperson then recognized Mr. O'Connell who moved, with second by Mr. Flask, to adopt and create a Presidential Search Advisory Committee as earlier described by Dr. Geletka, to-wit:

PRESIDENTIAL SEARCH ADVISORY COMMITTEE

This Committee will consist of 15 members selected as follows:

- (1) Four members of the Board of Trustees, consisting of the three members of the Executive Committee and one member of the Personnel Relations Committee.
- (2) Two student members of the Board of Trustees.
- (3) Three faculty members selected by the Board's Executive Committee as follows:
 - a. two from a panel of five nominated by the Academic Senate; and

- b. one from a panel of three nominated by the Graduate Council.
- (4) Three persons representing the general community, selected by the Board's Executive Committee, one of which will be a member of the Youngstown State University Foundation.
- (5) Two members of the University's Professional/Administrative staff as selected by the Board's Executive Committee.
- (6) One member from a panel of three nominated by the YSU Alumni Association as selected by the Board's Executive Committee.

Extensive discussion followed concerning the composition of the Committee as proposed. Upon discussion, Mr. O'Connell moved, with second by Mr. Flask, to amend the motion to revise the composition of the Presidential Search Advisory Committee as follows (amended language underlined for purposes of identification only):

PRESIDENTIAL SEARCH ADVISORY COMMITTEE

This Committee will consist of 15 members selected as follows:

- (1) Four members of the Board of Trustees, consisting of the three members of the Executive Committee and one member of the Personnel Relations Committee.
- (2) Two student members of the Board of Trustees.
- (3) Three faculty members selected by the Board's Executive Committee as follows:
 - a. two from a panel not to exceed five nominated by the Academic Senate; and
 - b. one from a panel not to exceed three nominated by the Graduate Council.
- (4) Three persons representing the general community, selected by the Board's Executive Committee, one of which will be a member of the Youngstown State University Foundation.
- (5) Two members of the University's Professional/Administrative staff as selected by the Board's Executive Committee.
- (6) One member from a panel not to exceed three nominated by the YSU Alumni Association as selected by the Board's Executive Committee.

The motion to amend the original motion passed unanimously upon voice vote. The Chairperson requested the Secretary to poll the Trustees for their votes on the motion as amended. The results of the vote are as follows (YES being in favor of the motion as amended):

Dr. Geletka	YES	Mr. O'Connell	YES
Dr. Perry	YES	Mr. McLaughlin	YES
Mr. Monus	YES	Mr. Flask	YES
Mrs. DeLuca	YES	Mr. Lyden	YES

The vote being unanimous in favor of the motion, the Chairperson declared the motion as amended carried and the composition of the Presidential Search Advisory Committee established pursuant thereto.

The Chairperson then read and moved for adoption the following Resolution:

Resolution to Provide Budget for Presidential Search

YR 1992-04

WHEREAS, the Board of Trustees is starting a nationwide search for a new President of the University and the process has certain costs related to postage, transportation, hotel and other costs of interviewing candidates, and the professional fee of an executive search firm;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$58,700 from the Unallocated Reserve of the Educational and Associated Operations Fund (Fund One) to a new account title "Presidential Search."

BE IT FURTHER RESOLVED, that the signature authority for the Presidential Search account shall be the Chairperson of the Board upon vouchers submitted and signed by the Executive Director of Personnel Services.

ITEM VII: EXECUTIVE SESSION:

The Chairperson recognized Mr. Flask who made the following motion:

I move that the Board vote by roll call to hold an Executive Session to confer with legal counsel regarding disputes involving the University that are the subject of pending or imminent court action.

The motion was seconded by Dr. Perry. Thereupon, the Chairperson requested the Secretary to conduct a roll call vote upon the motion, the results of which are as follows ("Yes" being in favor of the motion):

Dr. Geletka	YES	Mr. O'Connell	YES
Dr. Perry	YES	Mr. McLaughlin	YES
Mr. Monus	YES	Mr. Flask	YES
Mrs. DeLuca	YES	Mr. Lyden	YES

The motion having carried unanimously, the Trustees then adjourned to Executive Session in the Manchester Room at 4:15 P.M. for approximately one and one-quarter hour. Accompanying the Trustees into Executive Session were the President, Atty. Alan Kretzer, Deputy Ohio Attorney General; Assistant Ohio Attorney General Shawn H. Nau; Atty. Christopher M. Culley, Assistant Section Chief of the Office of the Ohio Attorney General; and the

Secretary to the Board of Trustees. While in Executive Session, the Trustees considered matters pertaining to pending litigation brought against the University and others.

The Trustees returned to the Board Room at approximately 5:30 P.M.

ITEM VIII - COMMUNICATIONS, MEMORIALS

There were no communications or memorials.

ITEM IX - UNFINISHED BUSINESS

There was no unfinished business.

ITEM X - NEW BUSINESS

Mr. O'Connell moved, with second by Dr. Perry, to ratify the appointment of Dr. Raymond S. Duffett and Dr. Y. T. Chiu as YSU's representatives to the Northeastern Ohio Universities College of Medicine for the terms expiring May, 1992, and May 1997, respectively. The motion having received the affirmative vote of all Trustees present, the Chairperson declared the motion carried.

ITEM XI - TIME AND PLACE OF NEXT REGULAR MEETING

Upon motion made by Mr. O'Connell, seconded by Mr. Flask, which received the affirmative vote of each Trustee present, the Chairperson declared the following Resolution adopted:

Resolution to Change Date of Regular Meeting

YR 1992-05

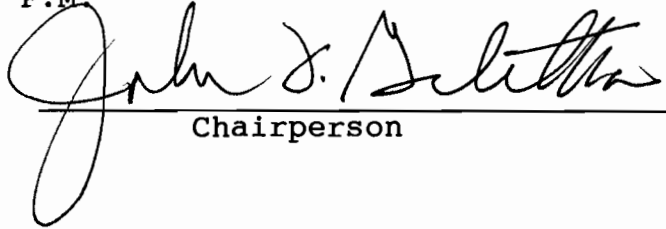
WHEREAS, at its Regular Meeting of June 14, 1991, the Board of Trustees of Youngstown State University adopted Resolution YR 1991-66 which states that the next Regular Meeting of the Board of Trustees will be held in the Board Room in Tod Administration Building at 3:00 P.M., on Friday, September 27, 1991; and

WHEREAS, circumstances have arisen which render the above meeting date infeasible.

NOW, THEREFORE, BE IT RESOLVED, that the next Regular Meeting of the Board of Trustees of Youngstown State University be held in the Board Room in Tod Administration Building at 3:00 P.M., on Friday, October 4, 1991.

ITEM XII - ADJOURNMENT

Upon motion made by Mrs. DeLuca, and seconded by Mr. Lyden, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 5:45 P.M.


Chairperson

ATTEST:


Secretary to the Board of Trustees

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF AUGUST 30, 1991

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
STURRUS, William G.	Assistant Professor	Physics and Astronomy	09/15/91	\$32,000	09	
FOWLER, Aubrey R.	Associate Professor	Management	09/15/91	\$52,000	09	Must have published 2 articles in journals listed in Cabell's Directory by 11/30/93 to be considered for a fourth year contract.
VERGON, Charles B.	Associate Professor	Educational Administration	09/15/91	\$50,000	09	
REIS, Craig	Instructor	Speech Communication and Theatre	09/15/91	\$27,800	09	Temporary/Terminal.
USIS, John D.	Assistant Professor	Biological Sciences	09/15/91	\$30,000	09	
YEMMA, John	Acting Dean	College of Applied Sciences and Technology	07/01/91	\$ 1,000	12	Supplement to cover temporary contract period 07/01/91-08/31/91.
SNYDER, Mark E.	Assistant Football Coach	Intercollegiate Athletics	07/22/91	\$18,525 (12-Month Base: \$19,500)	12	
MORAWSKI, Dennis	Assistant Professor	Sociology, Anthropology and Social Work	09/15/91	\$30,000	09	
ROHRBAUGH, Lisa A.	Assistant Reference Librarian	MAAG Library	07/08/91	\$ 4,135 (12-Month Base: \$16,125)	12	Temporary Appointment to 09/14/91.
SHIH, C. Jimmy	Assistant Professor	Mathematics and Computer Sciences	09/15/91	\$37,500	09	Must obtain PhD prior to 09/15/91. Must provide an official transcript of PhD.
PRETE, Frederick R.	Assistant Professor	Psychology	09/15/91	\$28,000	09	
GOCALA, John J.	Director of YSU Police	YSU Police Department	10/01/91	\$36,788 (12-Month Base: \$48,800)	12	

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF AUGUST 30, 1991**

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
DUNCAN, Charles A.	Assistant Professor	Health and Physical Education	09/15/91	\$32,500	09	Contract renewal beyond 1992-93 is contingent upon completing all requirements for the PhD degree, and obtaining the Red Cross Instructor Trainer Certifications in First Aid and CPR.
AKPADOCK, Frank A.	Research Associate	Center for Urban Studies	08/19/91	\$26,542 (12-Month Base: \$30,400)	12	
DAVIS, Susan E.	Admissions Counselor	Admissions	08/19/91	\$19,631 (12-Month Base: \$22,000)	12	
GILLIS, Bernard T.	Provost	Provost	06/25/91-- 07/19/91	\$ 1,000	12	Supplement for four-week service as Acting President.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

August 16, 1991

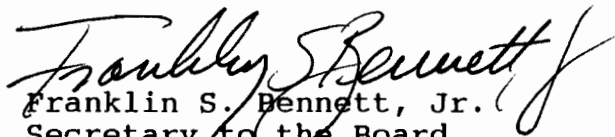
TO ALL TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

I am enclosing a copy of the Call by Dr. Neil D. Humphrey,
President of the University for a Special Meeting of the Board of
Trustees to be held on:

Friday, August 30, 1991 at 3:00 p.m.

Board Room in Tod Administration Building

Very truly yours,


Franklin S. Bennett, Jr.
Secretary to the Board
of Trustees

FBJ:jlc

Enclosure

Copy to: Each of Nine Trustees
Dr. Neil D. Humphrey, President
Dr. John B. Russo, President YSU-OEA
Ms. Lori Skarbinski, Executive Director
YSU Alumni Association
Ms. Jean Ann Gove, President, YSU-ACE
Alan R Kretzer, Esq., Legal Counsel
Mr. James R. Dull, Student Trustee
Mr. Scott P. Smith, Student Trustee



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

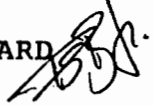
Copies of the August 30, 1991 Special Meeting of the Board of Trustees Notice were mailed on August 16, 1991 by Certified Mail to each of the Nine Trustees and to the President, as listed below on this page, and a copy was also mailed on this date to each of the six others listed on this page.


Secretary to the Board of Trustees

Y.T. Chiu, Jr., M.D.	#P723741142
Mrs. Elizabeth C. DeLuca	#P723741143
Attorney Edward A. Flask	#P723741144
Dr. John F. Geletka	#P723741145
Mr. Mark E. Lyden	#P723741146
Atty. Richard P. McLaughlin	#P723741147
Mr. Michael I. Monus	#P723741148
Mr. Martin J. O'Connell	#P723741149
Dr. Earnest Perry	#P723741150
Dr. Neil D. Humphrey	#P723741151
Dr. John B. Russo, YSU-OEA	#P723741151
Ms. Lori Skarbinski, Alumni Director	#P723741153
Ms. Jean Ann Gove, YSU-ACE	#P723741154
Atty. Alan R. Kretzer	#P723741155
Mr. James Dull, Student Trustee	#P723741156
Mr. Scott P. Smith, Student Trustee	#P723741157

MEMORANDUM OF TRANSMITTAL

TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE
UNIVERSITY AND DR. NEIL D. HUMPHREY, PRESIDENT

FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD 

DATE: SEPTEMBER 30, 1991

RE: DRAFT MINUTES OF MEETINGS

- A. SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
AUGUST 30, 1991.
- B. SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
SEPTEMBER 20, 1991.
- C. PERSONNEL RELATIONS COMMITTEE MEETING OF
SEPTEMBER 19, 1991.
- D. ACADEMIC AFFAIRS COMMITTEE MEETING OF
SEPTEMBER 24, 1991.
- E. BUDGET AND FINANCE COMMITTEE MEETING OF
SEPTEMBER 24, 1991.

Enclosed are draft Minutes for the above-described meeting of the Board of Trustees and its Committees. Please review these draft Minutes noting any questions or corrections you might have. Members of the respective Committees are requested to please contact the Secretary with any corrections to these draft Minutes.

MEMO TO: DR. DAVID A. GENAWAY, Librarian

FROM: FRANKLIN S. BENNETT, JR., Secretary
to the Board of Trustees

DATE: OCTOBER 4, 1991

RE: Minutes of Special Meeting of the
Board of Trustees held August 30,
1991.

I am enclosing a xerox copy of the original Minutes of the Special Board of Trustees meeting referred to above.

The original Minutes were approved, signed and attested at today's meeting of the Board of Trustees.

xc: Dr. Neil D. Humphrey, President
Dr. Bernard T. Gillis, Provost
Dr. John F. Geletka, Chairperson



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 4, 1991

Dr. John B. Russo, President
YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Dr. Russo:

Enclosed for your records is a copy of the Minutes of the Special Meeting of the Board of Trustees held August 30, 1991.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey
Ms. Shirley A. Carpenter



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 4, 1991

Ms. Jean Ann Gove, President
YSU-ACE
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Gove:

Enclosed for your records find a copy of the Minutes of the Special Meeting of the Board of Trustees held August 30, 1991.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey
Ms. Shirley A. Carpenter



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44555

October 4, 1991

Ms. Lori Skarbinski, Executive
Director YSU Alumni Association
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44555

Dear Ms. Skarbinski:

Enclosed for your records find a copy of the Minutes of the Special Meeting of the Board of Trustees held August 30, 1991.

Such Minutes were approved at today's meeting of the Board and have now been signed by the Chairperson and attested.

Very truly yours,

Secretary to the Board of Trustees

FBJ:jlc

Enclosure

Copy to: Dr. Neil D. Humphrey