

# Academic Senate



#### ACADEMIC SENATE MINUTES

**February 1, 2012** 

Call to Order: Senate Chairperson Chet Cooper called the meeting to order at 4:05 p.m.

### **Minutes of the Previous Meeting:**

Minutes of the November 2, 2011, meeting were approved as posted. To view the minutes, go to <a href="http://www.www.ysu.edu/acad-senate/1112/minnov11.pdf">http://www.www.ysu.edu/acad-senate/1112/minnov11.pdf</a>>.

<u>Senate Executive Committee (SEC) / Report from the Chair:</u> Chet Cooper, Chair of the Senate, reported:

Bob Hogue has retired and the senate would like to thank him for his service as secretary for the academic senate. Carol Lamb has volunteered and been approved to serve as senate secretary. Bob Hogue has agreed to continue on as Carol's mentor.

All committees are required to meet once per semester, not all committees have met. Chet will email committees to set up a meeting. Academic Events Committee develops list of names for mace bearer for graduation ceremonies. Dr. Bowers was last name on the old list and has agreed to be mace bearer at the spring 2012 graduate ceremonieies, however Academic

Events Committee needs to meet and create a new list of names for mace bearer and provide a name for the spring 2012 undergradate ceremonies. Anyone can nominate someone to be mace bearer. The fall back policy, is that the Chair of Academic Senate must be mace bearer.

March is fast approaching, deadline to submit proposals for programs or courses is March. These must be submitted no later than spring break week in order to be acted on prior to end of spring semester and allow for changes to be made for Fall semester. Academic Senate

chair is setting Spring Break as deadline. Tod Porter noted that advising for SOAR begins in March, and it is important to have program changes submitted for proper advisement.

Ohio Faculty Counsel: Ken Learman tried to make the meeting last month, however due to snow was uable to make it to Columbus. Should be able, weather permitting, to make the next meeting in February.

### **Charter and Bylaws Committee:**

This committee met last semester, did not have the electronic paperwork/files to change. They now have hard copies but still do not have electronic copies. Keith Lepak, who is no longer on the committee, was suppose to email files to Chet Cooper, Chet will get in touch with Robert to get files.

# Academic Programs Committee: Adam Earnheardt reported. (See Attachment 1)

The attached report from the committee shows a long list of proposals that were acted on by the committee. At the bottom of the second page, the committee has set a deadline of March 15 for proposals to be submitted to the ACP chair for review by the APC committee prior to the next academic year. The committee is also requesting that submissions be in a Word document or PDF format.

### **General Education Committee: Tod Porter reported.**

Two minor changes, endorsed by the committee, to the undergraduate bulletin. First includes insertion of the words in italics shown below in the sention titled "General Education and Transfer Students":

"Students coming from another university or from YSU with a completed bachelor's degree (from a regionally accreditated institution in the United States) do not have to complete any general education requirements at YSU"

Students who have gradutee from non-accreditated, must take our geneds, or we will evaluate what they have taken at previous institution. The committee feels that this change would affect a small amount of students.

Dr. Porter moved to accept this recommendation. Motion passed.

The second change, presented by the committee, is to eliminate in the assoicate degree the reference to "...15 hours of genreal education" on page 51 of the undergraduate bulletin. The 2000 and 2012 General Education requirements both call for students to take six courses, the 15 hours seems to be an archaic reference to the pre-2000 requirements. Since this is just an editorial change, it was determined that no formal motion was needed, and the change will be adopted.

### <u>Library Committee: Randall Goldberg reported.</u> (See <u>Attachment 2.</u>)

The Ohio Board of Regents has made a one-time allocation to preserve OhioLink for the remainder of this academic year, so there will be no loss of content this year.

**Unfinished Business:** None

| New business: Non                                       | e e |  |
|---|-----|--|
|   |     |  |
| Adjournment: The Academic Senate adjourned at 4:25 p.m. |     |  |
| Sign in Chapt   |     |  |
| Sign-in Sheet   |     |  |

**Return to Top of Page** 

**Return to Senate Homepage** 

For further information, e-mail **Carol Lamb**.

#### COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date **December 7, 2011** Report Number (For Senate Use Only)

Name of Committee Submitting Report

## **Academic Programs Committee**

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)

# **Appointed Chartered**

Names of Committee Members:

Adam Earnheardt (FPA, chair), Raymond Shaffer (WBCA), Regina Rees (Education), Maria Delost (HHS), Yogendra Panta (STEM), Loren Lease (CLASS), Kathylynn Feld (HHS), Vacant (CLASS), Zara Rowlands (UCC chair), Karen Henning (Administration), Molly Toth (Student), Jane Kestner (ex-officio), Bege Bowers (ex-officio), Jayne Caputo, (ex-officio)

Please write a brief summary of the report the Committee is submitting to the Senate:

*Proposals Reviewed, Approved and Circulated:* Since our last report to Senate (November 3, 2010) the Academic Programs Committee (APC) approved and put out for circulation to Deans and Chairs the following proposals (no objections have been received. These proposals are reported for informational purposes only):

| • | APD 021P -10 Foreign Language<br>APD 022P-10 Foreign Language<br>changes, NCATE) | B.A., Spanish (curriculum changes, ACTFL)<br>B.S., Spanish Education (curriculum |
|---|--|--|
| • | APD 023P -10 Foreign Language  | B.A., French (curriculum changes, ACTFL)   |
| • | APD 024P-10 Foreign Language ACTFL)  | B.S., French Education (curriculum changes,                                      |
| • | APD 025P-10 Art (curriculum changes)   | BFA, Studio Art: Paint/Print Emphasis  |
| • | APD 026P-10 English (curriculum changes for licensure)                           | Language Arts Middle Childhood Licensure   |
| • | APD 001P-11 Elec. & Comp. Engr.  | B.E. Electrical and Computer Engr.   |
| • | APD 002P-11 Art  | 3-Dimensional Studies (name change)  |
| • | APD 004P-11 Management (curriculum changes)                                      | B.S. Management Information Systems  |
| • | APD 005P-11 Management   | B.S. Human Resources   |
| • | APD 006P-11 WCBA all<br>PHIL 2628)   | B.S. all Majors (addition of Business Ethics                                     |
| • | APD 007P-11 Marketing  | B.S. Marketing Mgmt. (curriculum changes)  |
| • | APD 008P-11 Marketing (curriculum changes)                                       | B.S. Advertising & Public Relations  |
| • | APD 009P-11 Music changes)   | B.M. Music: Jazz Performance (curriculum   |

| • | APD 010P-11 HPES                   | P-12 Health Education Licensure    |
|---|------------------------------------|------------------------------------|
|   | (curriculum changes for licensure) |                                    |
| • | APD 014M-10 Foreign Language       | Minor: French (curriculum changes, |
|   | ACTFL)                             |                                    |

• APD 015M-10 Foreign Language Minor: Spanish (curriculum changes, ACTFL)

• APD 016M-10 Foreign Language Minor: Italian (curriculum changes)

• APD 001M-11 Elec. & Comp. Engr. Minor: Electrical and Computer Engr. (curriculum changes)

• APD 002M-11 Phil. Religious Stud. Minor: Criminal Justice Ethics (new minor)

• APD 003M-11 Phil. Religious Stud. Minor: Islamic Studies (new minor)

• APD 005M-11 Political Science Minor: Political Science (curriculum changes)

The following proposals were returned to departments for clarifications, revisions, and/or additions:

APD 004M-11Human Ecology Minor: Fashion Merchandising
 APD 003P-11 Nursing B.S. Nursing Home Administration (returned to APC October 2011, in process)

Proposals from the following departments have been received by the APC chair and are being processed:

- HPES B.A. Physical Education
- HPES B.S. Physical Education
- Human Ecology Early Childhood/PreK
- English Journalism
- Teacher Education Early Childhood
- Art Graphic Design Minor (for non-majors)
- Art Photography Minor (for non-majors)
- Art Interactive Design Minor (for non-Art major and Art majors)
- Art Printmaking (new minor)
- Art B.F.A. Studio Art Photography Emphasis
- Art B.F.A. Studio Art Graphic and Interactive Design emphasis

Deadline for Submission: Program Proposals must be submitted to the APC chair by March 15 to be reviewed by the APC prior to the next academic year. This does not guarantee that a Program Proposal will be approved for the next academic year.

Format for Submission: All supporting documentation must be delivered to the APC chair in a Word document or PDF file format. The completed cover sheet (with appropriate signatures) should be scanned and sent in a Word document or PDF file format.

Do you anticipate making a formal motion relative to the report? No

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Other relevant data: APC is working with the documentation ad hoc committee to explore electronic circulation of program proposals during AY 2011-2012.

Report respectfully submitted by:

Adam C. Earnheardt, Associate Professor, Communication, Chair APC 2011-2012

# COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

| Date11/30/2011 Report Number (For Senate Use Only)   |
|--|
| Name of Committee Submitting ReportSenate Library Committee  |
| Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) appointed chartered   |
| Names of Committee Members:  Randall Goldberg (chair), Martin Abraham, Justin McIntyre, Mary DiPillo, Cary Horvath, J. Rajendran Pandian, Karen Petruska, Jeanine Mincher, Joseph Scott, Elvin Shields, Patrick Spearman, Daniel Suchora, Frank Ragozzine  Please write a brief summary of the report the Committee is submitting to the Senate: |
| Update on the OhioLINK budget crisis: The LAC met and reported that there will be no loss of content this fiscal year (through July 12). The Ohio Board of Regents is working on a short-term solution to the budget gap and the incusion of OhioLINK on a future capital bill.  |
| Do you anticipate making a formal motion relative to the report?  If so, state the motion:   |
| If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration?   |
| Other relevant data:   |
| Randall Goldberg Chair   |

# YSU ACADEMIC SENATE MEMBERSHIP LIST, 2011-2012 (as of 12/15/2011)

| At Large (6) Birsen Karpak, Management Ram Kasuganti, Management Kathleen Mumaw, Acctg. & Finance Nobert Pierre, Acctg. & Finance William Vendemia, Management Ying Wang, Marketing   | BUSINESS ADMINISTRATION Departmental (2011-2013) Peter Reday, Marketing  | Departmental (2010-2012) Helen Guohong Han, Management Ray Shaffer, Acctg. & Finance  |
|---|--|---|
| i ling wang, warketing  | EDUCATION  |   |
| At Large (5) Regina Rees, Teacher Ed. Barbara O'Connor, Teacher Ed. Vacant  | At Large continued Patrick Spearman, EFRTL  Matt Paylo, Counc/Sp Ed  | Departmental (2010-2012) Jake Protivnak, Couns/Sp Ed Susan DeBlois, EFRTL Lauren Cummins, Teacher Ed.   |
| At Large (6)  Adam Earnheardt, Communication  F.F. Francois Fowler, Music  Randall Goldberg, Music  J Dohn Murphy, Thtr/Dance  Brandt Payne, Music  Joe D'Uva, Art                    | FINE & PERFORMING ARTS Departmental (2011-2013) Nancy Wolfgang, Thtr/Dance   | Departmental (2010-2012) David Gill, Art Cary Horvath, Communication Alice Wang, Music  |
| At Large (5) Susan Lisko, Nursing Ken Learman, Physical Therapy Taci Terel, Human Ecology Weiging Ge, Physical Therapy Christopher Bellas, Criminal Justice                           | HEALTH & HUMAN SERVICES  Departmental (2011-2013)  Susan Clutter, Criminal Justice  Shirley Keller, Social Work  Jane Wetzel, Physical Therapy  Cindy Shields, Nursing             | Departmental (2010-2012)  Mary Yacovone, Health Professions Dennis Latess, HPES  Priscilla Gitimu, Human Ecology  |
| At Large (6) Yogesh Uppal, Psychology David Porter, Political Science Tomi Ovaska, Economics Matt O'Mansky, Sociol & Anthr John Sarkissian, Foreign Language Deborah Mower, Phil/Rel. | Liberal Arts & Social Sciences (CLASS  Departmental (2011-2013)  Alyssa Lenhoff, English  Mark Vopat, Phil/Rel  Cryshanna Jackson, Political Sci  Denise Narcisse, Sociol & Anthr. | Departmental (2010-2012) Dennis Petruska, Economics Diana Burkhart, Foreign Language Dawna Cerney, Geography Anne York, History Rocio Rosales, Psychology |
|   | , Technology, Engineering, & Mathemati   | cs (STEM)   |
| At Large (6)  Jamal Tartir, Math & Stats  Diana, Fagan, Biol  Jeanette Garr, CEEGR & CHEGR  Jozi Jalics, Math  Hazel Marie, MECH & ISEGR  David Asch, Biology                         | Annette M. Burden, Math & Stats  Ray Beiersdorfer, Geol & Env. Sci.  A.A. Abdurrahman Arslanyilmaz, CSIS  Chet Cooper, Biology  Vacant, Chemistry                                  | Popartmental (2010-2012) Yogen M. Panta, MECH & ISEGR John Feldmeier, Phys/Astr Phil Munro, ECEGR Brian Vuksanovich, ENTC HMT Hans Tritico, CEEGR & CHEGR |
| , , , ,   | ADMINISTRATORS (15)  |   |
| Martin Abraham Jack Fahey Jonelle Beatrice Bege Bowers Jef Davis  | James Kohut  Harry Lou DiPillo Peter Kasvinsky   | Ikram Khawaja James Kapoun Betty Jo Licata Shannon Tirone Joseph Mosca  |
|   | STUDENTS   | 0   |
| Gary Davenport, At Large Megan Derthick, At Large Sarah Lowry, At Large Molly Toth, At Large Abbie Twyford, At Large  | Melissa Wasser, CLASS Tara Yeager, Education JoAnne Tombo, FPA Joseph Scott, Grad. Bobby Breese, HHS Amanda Sacco, STEM Chelsea Baker, WCBA  | EG Elyse Gessler, SGA Pres.  JM Justin McIntyre, Exec. VP  Nicole Pavlichich, Acad. Affairs   |



# Academic Senate



### ACADEMIC SENATE MINUTES

**November 2, 2011** 

**Call to Order:** Senate Chairperson Chet Cooper called the meeting to order at 4:03 p.m.

### **Minutes of the Previous Meeting:**

Minutes of the September 7, 2011, meeting were approved as posted. To view the minutes, go to <a href="http://www.www.vsu.edu/acad-senate/1112/minsep11.pdf">http://www.www.vsu.edu/acad-senate/1112/minsep11.pdf</a>>.

Senate Executive Committee (SEC) / Report from the Chair: Chet Cooper, Chair of the Senate, reported:

There are still some Senate Vacancies: Four at-large in the Williamson College of Business Administration; one at-large in the Beeghly College of Education; One departmental seat in the Chemistry Department.

Sente committees appear to be full at this point. All committees with the possible exception of Academic Events have met, and most have submitted minutes from their meetings. If not, please do so. IMPORTANT – if vacancies occur on committees, please report them to me; do not fill the positions on your own

I will be calling a meeting of the Charter & Bylaws in the very near future. Also, the Professional Conduct Committee is being chaired by Dr. Ken Learman and is currently investigating possible allegations.

Two new appointments have been made to the Senate Executive Committee: David Asch (for Frank Li) and Regina Rees (for Deborah Graham). The committee will be meeting in the near future

| <u>University Outreach Committee:</u> The committee met and is recommending that the committee be abolished because its mission no longer fits properly into the University's organizational structure. Since this would require a change in the Bylaws, the matter is being referred to the Charter & Bylaws Committee.   |
|--|
| <u>Library Committee:</u> Randall Goldberg reported. (See <u>Attachment 1</u> .) OhioLink is now part of the Ohio Department of Education and is suffering from budget cuts. The shortfall is about \$6.5 million this year. The Library Committee is trying to be proactive about this, asking liaisons to review publishers and journals most important to them. More information will be available after the Library Advisory Committee meeting next week.  |
| Francois Fowler: is it possible that OhioLink could disappear? Dr. Goldberg: The future will depend on participation by institutions, but I think somehow it will be kept together. John Popadak: OhioLink allows contracts with publishers to be better because it involves 88 institutions combining their contributions. Jamal Tartir: Why do we only have to be linked to schools in our state: Dr. Goldberg: I'm not sure of all of the history of this. Ray Beiersdorfer: How much of the \$6.5 loss has been due to cuts from the State? Dr. Goldberg: It's my understanding that about \$5.2 million is from state budget cuts.                                      |
| Unfinished Business: None.   |
| New business:  |
| Report from Carol Lamb on Ad Hoc Committee on Document Management: We've met 3 times and have made good progress. At this point, we don't have a database to store electronic versions of items submitted. Also, we are awaiting the ability for secure electronic signatures. Several document management systems are being examined as possible eventual solutions. In the meantime, the Senate website will contain a link to each committee. The only thing that will be circulated on paper will be the front page with signatures. The Undergraduate Curriculum Committee, General Education Committee, and Academic Program Committee will be the first participants. |
| Adjournment: The Academic Senate adjourned at 4:25 p.m.  |
| Sign-in Sheet  |

# **Return to Senate Homepage**

For further information, e-mail **Bob Hogue**.

# COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

| DateOctober 26, 2011 Report Number (For Senate Use Only)  |
|---|
| Name of Committee Submitting ReportSenate Library Committee   |
| Committee Status: (elected chartered, appointed chartered, ad hoc, etc.)appointed chartered   |
| Names of Committee Members Randall Goldberg (chair), Martin Abraham, Justin McIntyre, Mary DiPillo, Cary Horvath, J. Rajendran Pandian, Karen Petruska, Jeanine Mincher, Joseph Scott, Elvin Shields, Patrick Spearman, Daniel Suchora, Frank Ragozzine, Jim Kapoun |
| Please write a brief summary of the report the Committee is submitting to the Senate:   |
| The Committee wishes to update the faculty about OhioLINK's budget crisis.  |
|   |
| Do you anticipate making a formal motion relative to the report?no  |
| If so, state the motion:  |
|   |
| If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration?  |
| Other relevant data:report is attached  |
| D 1 11 C 1 11   |
| Randall Goldberg Chair  |

A report from the Senate Library Committee, October 26, 2011.

This semester, the Senate Library Committee has been preoccupied with OhioLINK's severe budget crisis. Due to a loss of funding from the State of Ohio and the cost of contracts with publishers who have raised their fees 70-80% above the rate of inflation, the entire OhioLINK system is short \$6,500,000 for this academic year. Youngstown State University has agreed to maintain its financial obligation, but it is certain that our dollars will purchase much less content than in the past.

In order to prepare for the future, the library committee has been tasked with contacting the library liaisons in each academic department on campus, asking them to review all of the journals that their colleagues use and determine which publishers and journals are essential for maintaining their goals for research and teaching. Because the situation at OhioLINK is still changing, we have put this project on hold—it will need to be completed at some point this year—to make sure that we perform this task correctly and efficiently.

The Ohio Library Advisory Committee met last on October 20. They discussed two general solutions for fixing the budget crisis:

• Proposal #1: All OhioLINK members will contribute an additional, one-time payment of 20% of their annual bill. For YSU, the cost would be about \$80,000, and payment would be due at the end of this calendar year. OhioLINK members will then work on a new funding formula for the following year.

**benefits**: will fix the budget gap for this year **challenges**: does not fix the long-term problem; all members may no

**challenges**: does not fix the long-term problem; all members may not have the 20% in their budget

 Proposal #2: Six-stage program to reduce content and develop a new funding formula. These stages include outright cancellations of some publishers of journals and electronic databases, re-negotiated contracts with other publishers, one-time financial contributions from OhioLINK provosts and OhioLINK libraries (YSU's contribution would be \$7,500-11,000), and lobbying for a restoration of capital funding.

benefits: aims for a long-term solution

**challenges:** will entail significant reduction in content from major publishers of electronic journals and electronic databases; is dependent on the success of each stage

Please note that it is difficult to reduce our contracts with any given publisher. In other words, our contracts usually include packages of content, and we cannot often pick and choose selected titles from any distributor. OhioLINK is currently trying to work with each publisher for better contracts, but it is likely that we will have to break ties with some publishers.

The LAC formed an eight-member OhioLINK Advisory Board (five provosts and three OhioLINK library directors) that will review the two plans at their first meeting on November 9. After that meeting, the Senate Library Committee will be able to set clearer goals for preserving our access to academic content.

In the meantime, the Committee wants the faculty to be aware of the situation and know that we will likely have many hard decisions to make regarding our access to academic journals, eBooks, and databases. When our project for evaluating electronic resources resumes, please work with your departmental liaisons to determine the content that is most essential for your department. We will update you again after November 9.

# YSU ACADEMIC SENATE ATTENDANCE ROSTER – November 2, 2011

| At Large (6) Birsen Karpak, Management Ram Kasuganti, Management Vacant Vacant   | BUSINESS ADMINISTRATION Departmental (2011-2013) Peter Reday, Marketing   | Departmental (2010-2012) Helen Guohong Han, Management Ray Shaffer, Acctg. & Finance  |
|--|---|---|
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| 700 D 6 VIII, 7 M  | <b>HEALTH &amp; HUMAN SERVICES</b>  |   |
| At Large (5) Susan Lisko, Nursing Ken Learman, Physical Therapy Taci Terel, Human Ecology Weiging Ge, Physical Therapy Christopher Bellas, Criminal Justice  | Departmental (2011-2013) Susan Clutter, Criminal Justice Shirley Keller, Social Work Jane Wetzel, Physical Therapy Cindy Shields, Nursing   | Departmental (2010-2012)  Mary Yacovone, Health Professions Dennis Latess, HPES  YN G Priscilla Gitimu, Human Ecology   |
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|  | e, Technology, Engineering, & Mathematics   | (STEM)  |
| At Large (6) Jamal Tartir, Math & Stats Diana, Fagan, Biol Jeanette Garr, CEEGR & CHEGR Joz Jalics, Math Hazel Marie, MECH & ISEGR David Asch, Biology   | Annette M. Burden, Math & Stats  Ray Beiersdorfer, Geol & Env. Sci.  Abdurrahman Arslanyilmaz, CSIS  Chet Cooper, Biology  Vacant, Chemistry  | Departmental (2010-2012) Yogen M. Panta, MECH & ISEGR John Feldmeier, Phys/Astr Phil Munro, ECEGR Brian Vuksanovich, ENTC Hans Tritico, CEEGR & CHEGR   |
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| Gary Davenport, At Large Megan Derthick, At Large Sarah Lowry, At Large Molly Toth, At Large Abbie Twyford, At Large   | STUDENTS  MW Melissa Wasser, CLASS  Tara Yeager, Education JoAnne Tombo, FPA Joseph Scott, Grad. Bobby Breese, HHS  Amanda Sacco, STEM Chelsea Baker, WCBA                          | Elyse Gessler, SGA Pres.  Jin Justin McIntyre, Exec. VP  Nicole Pavlichich, Acad. Affairs   |