



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 6, 1975

TO THE TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY

This notice is to advise you that the next regular meeting of Trustees of Youngstown State University will be held on Saturday, November 22, 1975, commencing at 10:00 a.m. in Rooms 216-217 of Kilcawley Center.

The President's office will advise as to the Agenda.

Secretary to the Board of Trustees
of Youngstown State University

HWM MM

Copies of the above Notice were mailed on November 6, 1975 to the 10 persons listed on the reverse side of this page.

William J. Brown
The Youngstown Vindicator
Vindicator Square
Youngstown, Ohio 44503

Dr. Bertie B. Burrowes
529 North Avenue
Youngstown, Ohio 44502

Edward J. DeBartolo, Jr.
Edward J. DeBartolo Corp.
7620 Market Street
Youngstown, Ohio 44512

Carl L. Dennison
Butler, Wick & Company
6th Floor, Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Dr. Thomas D. Y. Fok
Mosure, Fok & Syrakis Co. Ltd.
City Centre One Building
Youngstown, Ohio 44503

Mrs. Ann L. Isroff (Chairman)
11 Wildfern Drive
Youngstown, Ohio 44505

William J. Lyden
228 Shetland Lane
Poland, Ohio 44514

John M. Newman
1010 Union Natl. Bank Bldg.
Youngstown, Ohio 44503

Fred C. Shutrump, Jr. President
United Construction Company
3749 Mahoning Avenue
Youngstown, Ohio 44515 (V-C)

Dr. John J. Coffelt, President
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 6, 1975

Mr. William J. Lyden
228 Shetland Lane
Poland, Ohio 44514

Dear Mr. Lyden:

I note from the newspaper that Governor Rhodes has appointed you as a member of the Board of Trustees of Youngstown State University, to complete the unexpired term of Mr. Albert J. Shipka, who died recently.

It happens that a regular meeting of the Board of Trustees is scheduled to be held on Saturday, November 22, and I am certain that the other Trustees and President Coffelt will wish to welcome you to the Board at that time. I am enclosing with this letter a copy of the Notice which I am sending to all Trustees concerning the time and place of such meeting.

Yours very truly,

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

Xc Dr. John J. Coffelt
Xc Mrs. Ann L. Isroff



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 6, 1975

Mr. John G. Ingram
1108 Mahoning National Bank Building
Youngstown, Ohio 44503

Dear Mr. Ingram:

Enclosed is copy of Notice being mailed today relative to meeting of the Board of Trustees of Youngstown State University scheduled for November 22.

Yours very truly,

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff, Chairman



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 6, 1975

Mr. Everette C. Abram
President YSU-OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio 44503

Dear Mr. Abram:

Enclosed is copy of Notice being mailed today relative to meeting of the Board of Trustees of Youngstown State University scheduled for November 22.

Yours very truly,

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President
Mrs. Ann L. Isroff

OATH OF OFFICE

I, William J. Lyden, promise and swear to support the Constitution of the United States and the Constitution of the State of Ohio, and faithfully discharge the duties of the office of Member, Youngstown State University, Board of Trustees, to which I have been appointed for a term beginning September 16, 1975 and ending at the close of business May 1, 1980. This I shall do as I shall answer unto God.

William J. Lyden

STATE OF OHIO

County of Mahtoning, ss:

Personally sworn to before me, a Notary Public in and for said County, and subscribed to in my presence this 12th day of December, 1975.

James F. Moore

JAMES F. MOORE, Notary Public
MAHONING COUNTY
My Commission Expires January 21, 1977

TO: Richard J. Owen, Librarian
Youngstown State University

FROM: Hugh W. Manchester,
Secretary to the Board of Trustees

DATE: November 22, 1975

SUBJECT: Minutes of Meeting of Board of Trustees of
Youngstown State University held on
August 28, 1975

Per Resolution YR 1975-4 I am enclosing xerox copy of the official minutes referred to above. The original minutes were approved, signed and attested at today's meeting of the Board.

Xc President Coffelt
Vice President Edgar
Vice President Alderman
Mrs. Isroff



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

November 22, 1975

Mr. Everette C. Abram, President
YSU Chapter of OEA
Youngstown State University
410 Wick Avenue
Youngstown, Ohio

Dear Mr. Abram:

Enclosed, for your records, please find copy of the Minutes of the Meeting of the Board of Trustees of Youngstown State University held on August 28, 1975. These minutes were approved at today's meeting, and have now been signed by the Chairman and attested.

Yours very truly,

A handwritten signature in cursive script that reads "Hugh W. Manchester".

Secretary to the Board of Trustees

HWM MM
Enclosure

Xc Dr. John J. Coffelt, President

MINUTES OF MEETING

of

BOARD OF TRUSTEES

YOUNGSTOWN STATE UNIVERSITY

Kilcawley Center
Saturday, November 22, 1975

Pursuant to determination by the Board at its last regular meeting, and the foregoing Notice which was mailed on November 6 to all Trustees (with copies to the President of the University, to the President of YSU Chapter of OEA, and to John G. Ingram, Assistant to the Attorney General of Ohio), a regular meeting (forty-seventh) of the Board of Trustees of Youngstown State University convened at 10:00 a.m. on Saturday, November 22, 1975 in Rooms 216-217 in Kilcawley Center.

All Trustees were present at and throughout the meeting: Mrs. Ann L. Isroff, William J. Brown, Dr. Bertie B. Burrowes, Edward J. DeBartolo, Jr., Carl L. Dennison, Dr. Thomas D. Y. Fok, William J. Lyden, John M. Newman and Fred C. Shutrump, Jr.

Also present were Dr. John J. Coffelt, President, Dr. Earl E. Edgar, Vice President for Academic Affairs, Dr. Karl E. Krill, Vice President for Administrative Affairs, Joseph S. Rook, Vice President for Financial Affairs, Dr. Taylor Alderman, Assistant Vice President for Academic Affairs, Lawrence E. Looby, Special Assistant to the President, Philip A. Snyder, Director of University Relations, Dr. William O. Swan, Faculty Personnel Administrator, John G. Ingram, Assistant to the Attorney General of Ohio, Miss Patricia Davis, Secretary to the President, Hugh W. Manchester, Secretary to the Board of Trustees, and about 15 other persons, including members of the Faculty, Deans, Students and representatives of the News Media.

Mrs. Isroff, Chairman of the Board, presided and announced that a quorum was present.

ITEM I - Proof of Notice of Meeting

Evidence to establish that due notice of the meeting had been mailed on November 6, 1975 by the Secretary to each Trustee was presented and is attached to these minutes. An Agenda and supplemental materials had been furnished by the President's office to each Trustee on or about November 17, 1975.

ITEM II - Welcome to William J. Lyden

Mrs. Isroff welcomed William J. Lyden to the Board, this being the first meeting since his appointment as a Trustee by Governor Rhodes on or about November 3, 1975, for a term beginning September 16, 1975 and ending at the close of business May 1, 1980. This will complete the term of Albert J. Shipka, who died on September 15, 1975. A copy of Mr. Lyden's oath of office, which was taken on November 10, 1975 precedes the minutes of this meeting.

ITEM III - Minutes of Meeting held August 28, 1975

Copies of the draft of Minutes of the 46th Meeting held on August 28, 1975 had been mailed on September 9, 1975 to each Trustee, the President, each Vice President, the State Examiner and to the Assistant Attorney General. There being no changes or corrections suggested, the same were duly approved upon motion made by Mr. Newman, seconded by Mr. Shutrump and unanimously carried. Such Minutes were signed by the Chairman and attested by the Secretary.

ITEM IV - Recommendations of the President of the University

(1) Resolution on Faculty-Staff Appointments

Dr. Coffelt reported 16 new appointments to the Faculty and Staff and upon his recommendation and after a motion made by Mr. Shutrump was seconded by Mr. Brown and received the unanimous vote of each Trustee present, the Chairman declared the following resolution duly carried:

WHEREAS, the Regulations of the Board of Trustees YR 1976-10 direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments and promotions have been made subsequent to the August 28, 1975 meeting of the Board of Trustees; and

WHEREAS, such appointments and promotions are in accordance with the 1975-76 budget and with the University policy on Equal Employment Opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratify and confirm the appointments and promotions as listed in Exhibit A attached hereto.

(2) Resolution to Adopt Policy on Acceptance of Gifts to the University

Upon recommendation of the President, and after a motion which was made by Mr. Shutrump and seconded by Dr. Burrowes had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED by the Board of Trustees of YR 1976-11
Youngstown State University that the President is hereby directed to appoint an advisory committee to include the Vice President for Administrative Affairs, Vice President for Financial Affairs, and Internal Auditor, whose purpose shall be to consider the appropriateness of accepting gifts to the University whose value exceeds Fifteen Hundred Dollars. Upon recommendation of this Committee and the approval of the President, such gifts may be accepted on behalf of the University and shall subsequently be reported to the Board in accordance with its Bylaws.

(3) Resolution on Parking Policy

Dr. Coffelt reported that Resolution YR 1970-33, which provided a revised policy for charging parking fees, made no provision for exceptions to the policy, which are sometimes advisable as respects refunds, no-charge permits, guest and visitor parking, and charges for fringe benefits to all departments. Upon recommendation by the President and after a motion which was made by Mr. Newman and seconded by Dr. Fok had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED, that effective January 1, YR 1976-12
1976, there shall be a \$15 quarterly parking permit fee charged to all students (full-time and part-time) taking courses for credit or non-credit, for the purpose of providing access to designated parking lots for approved vehicles in accordance with current parking and driving regulations.

BE IT FURTHER RESOLVED, that effective January 1, 1976, there shall be a \$15 quarterly parking permit fee charged for all full-service faculty, limited-service faculty, staff and part-time employees, (excluding student employees and graduate assistants), for the purpose of providing access to designated parking lots for approved vehicles in accordance with current parking and driving regulations. Should such employment continue into subsequent quarters of the academic year in which the permit was purchased, a transfer of \$15 will be made as a fringe benefit from the employee's departmental budget into the Parking Lot Income Account.

BE IT FURTHER RESOLVED, that any vehicle not bearing a current parking permit but wishing admittance to a University parking lot shall be admitted on the basis of \$1 per entrance, collectible at the gate. Employees of contracted service companies who are employed on a full-time basis to render service to the University will be permitted to park in a designated lot upon purchase of a \$15 parking permit.

BE IT FURTHER RESOLVED, that parking privileges without charge in special and limited situations, functions and activities which benefit the University may be extended by the President or his designee.

(4) Resolution on Legal Holidays

Dr. Coffelt explained that Amended House Bill No. 635, which amends Ohio Revised Code Section 124.19 now permits Boards of Trustees of State Universities to substitute three other days as paid holidays in place of Martin Luther King Day, Presidents' Day and Columbus Day.

Upon recommendation of the President and after a motion which was made by Mr. Lyden and seconded by Mr. Shutrump had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Youngstown State University approves the observing of Martin Luther King Day

YR 1976-13

on November 28, 1975 and Presidents' Day on December 26, 1975. Employees who are required to work on the days observed as a holiday will be compensated in accordance with Ohio Civil Service Law on holidays.

(5) Resolution on Implementation of Amendments to the State Civil Service Law

The President's report as to progress in implementing the requirements imposed by the amendments to the State Civil Service Law provided in Amended Substitute House Bill No. 155 is contained in a written document, copy of which is attached to these minutes as Exhibit B.

Upon recommendation of the President and after a motion which was made by Dr. Burrowes and seconded by Mr. DeBartolo had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

BE IT RESOLVED, that the study and implementation of Amended Substitute House Bill No. 155 continue in order to effectuate compliance by January 4, 1976 as provided in the new law and that the progress report attached hereto as Exhibit B be accepted. YR 1976-14

ITEM V - Report of the President of the University

Dr. Coffelt reported concerning five subjects as follows:

(1) Rules and Regulations

The action of the Board in June, 1975 (YR 1975-58) which revised the written policies of the Board, directed their printing and permitted editorial changes which did not alter basic intent of the policies. Some need for corrections were discovered while preparing copy for the printer. Such corrections were submitted to the Ad hoc Committee on Bylaws and Regulations and such Committee was of the opinion that the corrections would not be in conflict with the Board's intent. It is expected such policies will be printed in the near future and that copies will be forwarded to each Trustee, to the Library, to each Academic Vice President, each Dean, and certain selected administrative officers.

(2) Insurance Consultant

The Ad hoc Committee on Insurance had recommended employment of a professional consultant as respects insurance, with the understanding that their services include preparation of detailed bid specifications and assistance in advertising for bids and analyzing bids, and written recommendations as respects insurance carried by the University. The firm of Carlin-Black has been retained as such insurance consultant, and their services will include employee group insurance programs and group hospitalization. Their only compensation will be their fees for services rendered.

(3) Financial Condition

When the operating budgets for 1975-76 were approved in June, 1975, the Instructional and General Budget totaled \$22,993,256. It was then estimated that \$13,834,540 of such total would be received from State appropriated funds. Subsequently under the appropriation bill adopted by the Senate (H.B. 155) the YSU appropriation was reduced to \$13,699,130.

In July the Governor further reduced YSU's appropriation by \$273,983 (2%), which made a total decrease in subsidy income below budget estimates of \$408,557. Because of the need to maintain a balanced budget, an immediate freeze on all unfilled positions was ordered.

A review of income estimates indicated that enrollment would exceed O.B.O.R. projections for YSU by at least 4%. Under the appropriation bill when earnings exceed institutional appropriation, the institution is to be paid up to 104% from institutional appropriation from unearned funds appropriated to other institutions. It was expected that such sum, plus additional student fees, would offset the \$408,557 appropriations cuts, but because of the "shortfall" in State appropriated funds approximating \$15.5 million for higher education. YSU will not receive any funds in excess of 100% of its appropriation. YSU with the largest percentage growth in FTE enrollment of any state university will be the hardest hit. In spite of enrollment increase our per student appropriation has declined from \$1,197 to \$1,181. Should YSU receive full state support for its 1975-76 enrollment, its state support would have been \$1,813,000 more than it will actually receive. At 104% YSU's entitlement would be \$822,000 above the Senate approved amount. In addition to absorbing such shortfall, YSU must for the first time absorb mandated increases for classified civil service which become operative on January 4, 1976. Such additional expense is estimated at \$300,000 for one-half year.

However, because of unfilled vacancies and increased student fee income, it is anticipated that the current budget can be balanced without revision.

Representatives of the Regents' Budget Office expect at least a further 2% cut in YSU's 1976-77 state appropriation, which will cost it an additional \$315,000, and it is possible that the Legislature may reopen the Appropriation Bill to make more drastic cuts.

(4) Enrollment

Comparative enrollment and statistics for 1974-75 were contained in Communication 11 submitted to the Board. Current head-count of 15,573 for the present quarter (FTE count 11,682.3) represents a 12% increase over the fall quarter in 1974, and is 3.5% in excess of the previous high enrollment in 1970. This is in spite of continuous decline in out-of-state enrollment which continues at 9.5% this year, compared with 10.8% last year. Growth rates for men and women and for full-time and part-time students are substantially the same. The largest increases are in the Graduate School and Technical and Community College, with slightly over 450 each. Only one college, the School of Education, had a decline in enrollment.

(5) Salary and Compensation Statistics

Average salary and compensation for full-time Instructional Staff were reported as follows:

	1974		1975	
	<u>Number</u>	<u>Average Salaries</u>	<u>Number</u>	<u>Average Salaries</u>
Professors	50	\$20,666	57	\$22,213
Associate Professors	147	16,472	161	18,477
Assistant Professors	177	13,534	163	15,207
Instructors	<u>44</u>	<u>10,677</u>	<u>36</u>	<u>11,911</u>
	418	15,072	417	17,143

NOTE: Includes twelve month instructional staff pro-rated to nine months.

	1974		1975	
	Number	Compensation	Number	Compensation
Professors	50	\$23,663	57	\$25,970
Associate Professors	147	19,334	161	21,715
Assistant Professors	177	15,981	163	17,990
Instructors	<u>44</u>	<u>12,721</u>	<u>36</u>	<u>14,236</u>
	418	17,736	417	20,195

NOTE: Includes twelve month instructional staff pro-rated to nine months.

ITEM VI - Report of the Vice President for Academic Affairs

Dr. Edgar reported with respect to four matters as follows:

(1) New Appointments

Dr. Fred C. Feitler, who was appointed as Director of a new office of Instructional Improvement established in response to recommendations of a joint OEA-Administrative Committee on Faculty Evaluation, received his doctorate in Educational Administration from Syracuse University. Dr. Stephen Redburn, who received his doctorate in Political Science at the University of North Carolina has been an Associate at the University's Center for Urban Studies since 1971 and was appointed as Director of such Center on October 1, 1975.

(2) Departmental Name Change

Upon recommendation of the Dean and Chairman, the name of the Speech and Dramatics Department was being changed to Speech Communication and Theater Department.

(3) Accreditations

Approval by the National Council for Accreditation of Teacher Education of programs heretofore submitted has been received, and the Ohio Department of Education has continued its approval of YSU for preparation of teachers.

(4) Northeastern Ohio College and University Consortium

Out of consideration of the report of the Governor's Task Force on Higher Education, more cooperation between Universities in Northeastern Ohio has resulted, and a consortium of Northeastern Colleges and Universities which will include public and private universities and technical and community colleges in the region, is considering the exploration of possible areas of cooperation between such regional institutions in the preparation of teachers for the local schools within the area.

ITEM VII - Report of the Vice President for Administrative Affairs

Dr. Krill reported concerning the following five matters:

(1) Status of YSU's water-damage claim

The University is seeking the recovery of \$61,525 from the Emergency Purpose Fund of the State Controlling Board to cover the damages caused by flooding as the result of heavy rains on June 27, 1975.

(2) Possible Funds for correcting Safety Deficiencies and removing Barriers to the Physically Handicapped.

A report as to possible allocation of funds to YSU from appropriations under Am. Sub. H.B. 687 for the purpose of correcting safety deficiencies and removing barriers to handicapped persons was submitted at Communication No. 5.

(3) Impending Changes in Travel Policies

Proposed changes in State's Regulation of Travel Rule 2, which will increase mileage reimbursement from 12¢ to 16¢ per mile and increase per diem allowance from \$25 to \$30 will be considered at a public hearing in Columbus on December 3, 1975. If such Travel Rule 2 is changed, some revision of travel rules approved by the Board will be necessary.

(4) Land Purchase Activities

A report was submitted covering the acquisition of one parcel in 1973-74 and eight parcels in 1974-75 east of Wick Avenue from the University's Development Reserves, in the

aggregate amount of \$71,243.30, and the acquisition of eight parcels in 1973-74 and two parcels in 1974-75 of lands west of Wick Avenue, in the aggregate amount of \$249,121.66 from State Capital Improvement Funds.

(5) Building Completion

The move of the Library to the William F. Maag Library is presently scheduled for December 14, 1975, with a dedication to be planned for late spring, after landscaping is more advanced. The Faculty of the School of Education will soon be returning to the Elm Street School Building.

ITEM VIII - Report of the Vice President for Financial Affairs

Mr. Rook reported that the University had exceeded its goal set for the recent solicitation of contributions to the Youngstown Area United Appeal. He submitted and commented upon the following reports:

(1) The Gifts and Grants Report for the year ended June 30, 1975

This indicates totals of \$27,722 in gifts and \$1,980,797.61 in student aid extended.

(2) Purchases of Equipment

Such purchases from the Equipment Replacement Fund, most of which were for equipment for snow removal, aggregated \$22,473.60.

(3) Insurance and Real Property Report

This was an extensive report which described the various insurance risks covered and their costs. The inventory of real property as of June 30, 1975 indicated a total book value of \$24,653,000, and indicated construction in process of four projects, (Bliss Hall, Central Utility Plant Distribution System, New Library, and Technical and Community College), which will aggregate a total estimated cost of \$24,660,000.

(4) Balance Sheet as of September 30, 1975 and Quarterly Report of Income and Expenditures for the Period July 1, 1975 to September 30, 1975.

(5) Financial Report for the Year ended June 30, 1975

This indicates a year-end balance of approximately \$135,000 carried forward. Copies of such Financial Report as made to the State of Ohio, in accordance with its requirements, and a printed summary of such Report were submitted.

There was discussion of various portions of such reports following which, upon motion made by Mr. Newman, seconded by Mr. Dennison and which was carried by the unanimous vote of all Trustees present, the following resolution was declared duly carried:

RESOLVED that the reports submitted by the YR 1976-15 Vice President for Financial Affairs and discussed at this meeting be ordered received and filed.

ITEM IX - Reports of Committees of the Board

1. Building and Property Committee

A - Report re November 19, 1975 Meeting

Mr. Dennison reported that the Building Committee had met on November 19 and had heard reports and has taken action as follows:

(a) Heard a report from Vice President Krill that bids had been opened on November 6 for the Arts and Sciences classroom and office building; that such bids were within the overall estimate, two bids being below and two above the Architect's estimates. Contracts will be made when funds are released by the State Controlling Board, probably on December 8.

(b) Heard a report that bids opened November 13 on the remodeling of a part of Kilcawley Center were 17% above estimates. The Building Committee released from Reserves an additional \$166,000 for such remodeling, which will permit immediate rebidding at a new budget of \$750,000.

(c) The Committee approved the selection of the Architect to prepare designs for the Second Parking Deck and an integrated pedestrian bridge. The firm of Dalton, van Dijk, Johnson & Partners is being recommended for this project. The designer is to be Mr. Peter van Dijk, who designed Blossom Center in Akron.

(d) The Committee released from Reserves the sum of \$200,000 to restore to the Bliss Hall project stage equipment for Ford Memorial Auditorium and other essential items which had been previously deleted when funds proved to be inadequate for the total design. This is the second increment of \$200,000 which has been added to the State Capital Improvement funds for Bliss Hall.

Following such report several members of the Board expressed the wish that local architects be considered for

each building to be constructed for the University and the Chairman indicated that the Building Committee should consider the advisability of making such suggestion to the State Architect.

B - Resolution Confirming Acquisition of
Certain Properties as provided under
YR 1970-24

After report by Mr. Dennison as to recent property acquisitions, and after a motion which was made by Mr. Dennison and seconded by Mr. Shutrump had received the affirmative vote of each Trustee present, the Chairman declared the following resolution duly carried:

NOW BE IT RESOLVED, that the acquisition of YR 1976-16 the following properties acquired as provided under YR 1970-24, be hereby confirmed and approved.

STATE FUNDS

- 1 Kennywood Court, City Lot No. 16068,
City of Youngstown
Purchased from: Mahoning County
- 3 Kennywood Court, City Lot No. 16069,
City of Youngstown
Purchased from: Thomas Collins
- 663 Bryson Street, City Lot No. 912,
City of Youngstown
Purchased from: Beryl Belieff and Maida Chepko

UNIVERSITY FUNDS

- 249 Adams Street, City Lot No. 17356,
City of Youngstown
Purchased from: Paul Nurkiewicz
- 259 Carlton Street, City Lot No. 13378,
City of Youngstown
Purchased from: Gordon Mettee

ITEM X - Communications

The following 16 Communications had been submitted to the Trustees with the Agenda for the meeting:

Letter of Henry C. Doll, Martha Holden Jennings Foundation to Assistant Dean Robert Smith, dated September 3, 1975, regarding History Day	1
Letter dated September 4, 1975 regarding selection of an Arbitrator in the Michael Taylor case	2
Football and Basketball Broadcast Rights Agreement with WBKN	3
Application for Funds to the All Purpose Emergency Fund of the Controlling Board regarding June 27, 1975 floods	4
Correspondence regarding Appropriation for the purpose of correcting safety deficiencies and for removing barriers to the handicapped	5
Correspondence of NCATE and State Board of Education regarding accreditation	6
Correspondence regarding contract with Carlin-Black Company	7
Letter of Office of Budget and Management, State of Ohio, dated October 20, 1975, regarding reimbursement of expenses for travel on official state business with the State of Ohio	8
NETO Board of Directors, October 21, 1975, Board Meeting Summary	9
Letter of President Coffelt, dated October 31, 1975, to all full-time employees regarding new group insurance benefits that are now a part of the basic group insurance policy	10
Fall 1975 Enrollment Report, Planning Office	11
Report on the Selection of an Architect, Wick Avenue Pedestrian Bridge and the Second Parking Deck	12
Project Planning Schedule, November 1975, Campus Development Department	13

Summary Report, Property Purchases	14
Full-time Fees per Quarter, 1975-76	15
Faculty Salaries and Benefits - Percent Increase, 1975-76	16

ITEM XI - New Business

Mrs. Isroff, Chairman of the Board, announced the appointment of William J. Lyden to the Building and Property Committee and the Student Affairs Committee of the Board.

Memorial Resolution

Mr. Shutrump read and moved for adoption the following resolution:

Mr. Albert Shipka was the first labor leader YR 1976-17 appointed to the Board of Trustees of Youngstown State University, in which capacity he served conscientiously from his appointment in 1971 until his recent death.

He worked as a steelworker in this valley for nearly twenty years, contributing to the industry which brought fame to the Youngstown area and progress to our nation.

He rose to prominence in the labor movement, as the President of Local 2163, USWA; Assistant Director of District 26, USWA; and President of the Greater Youngstown AFL-CIO Council.

Mr. Shipka was an accomplished natural orator, who spoke tirelessly in behalf of social justice for all Americans, whatever their race, creed, or national origin.

He recognized that the labor leader's responsibilities go beyond the work place and into the community's educational institutions, social agencies, and political processes.

Mr. Shipka participated in a multitude of community projects over the years to enrich the quality of life for the residents of the area.

He was deeply interested in public education and personally involved in developing more relevant social science curricula, and increasing general knowledge of the vital role of organized labor in America's progress.

Mr. Shipka reflected in his day to day life the ideal of service to one's fellowman, and earned the respect of friend and foe alike for his personal integrity, skill, hard work, and courage in pursuing the cause of the working men and women of this community.

Mr. Shipka, a pioneer and outstanding leader in the field of labor relations, was appointed as a Trustee of this University on July 23, 1971. Thereafter, he was a faithful and active member of the Board, was forceful and forthright in making known his views as to what policies would best serve the University.

He served on a number of Board Committees, including its Student Affairs Committee, its Building and Property Committee, and its Insurance Committee.

The sense of loss felt by the members of this Board at his untimely death should be recorded as a part of the minutes of this meeting, and the Board should express its regrets and sympathies to his immediate family by sending them a copy of this Resolution.

BE IT RESOLVED, that the Board of Trustees of Youngstown State University, does hereby express its regrets and sympathies to the family of Mr. Albert Shipka on his untimely death, and that it gratefully appreciates the contribution of his work on behalf of the University and the community.

The motion was seconded by Mr. DeBartolo, following which it received the unanimous vote of all Trustees present and was declared duly carried by the Chairman

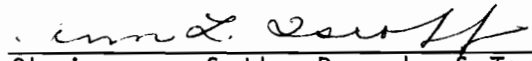
ITEM XII - Time and Place of Next Meeting

Following motion by Mr. Shutrump, seconded by Mr. Newman, which received the unanimous vote of all Trustees present, the following resolution was declared duly carried by the Chairman.

RESOLVED that the next regular meeting
of the Board of Trustees of Youngstown
State University be held on Saturday,
February 14, 1976, commencing at 10:00
a.m. in Rooms 216-217 in Kilcawley
Center.

YR 1976-18

There being no further business to come before the
meeting, the same was duly adjourned at 11:40 a.m. upon motion
made by Mr. Lyden.



Chairman of the Board of Trustees

ATTEST:



Secretary to the Board of Trustees

Youngstown State University
Resolution for New Appointments and Promotions
Since August 28, 1975

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Armbrecht, Carol A.	Instructor	Nursing Department	September 15, 1975	\$ 9,600	9	Terminal
Connelly, Mark S.	Bibliographic Searcher	Library	October 1, 1975	\$ 9,500	12	
Feitler, Fred C.	.25 Assistant Professor .75 Director	Secondary Education Office of Instructional Improvement	September 15, 1975	\$17,200	9	
Haggerty, Madeline	Supervisor of Dental Hygiene Technology	Allied Health	September 15, 1975	\$11,500	9	Assistant Professor
Hubler, Rosemary	Instructor	Economics	September 15, 1975	\$ 8,500	9	Terminal
Krishnan, Ahalya	Assistant Professor	Psychology	September 15, 1975	\$11,500	9	
Leck, Glorianne	Chairman	Educational Foundations	July 1, 1975	\$21,490	12	Promotion Associate Professor

Agenda Item D.1.
Exhibit A

Youngstown State University
Resolution for New Appointments and Promotions
Since August 28, 1975

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>ANNUAL SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Levitsky, George	Instructor	Guidance, Counseling and Pupil Personnel Services	September 15, 1975	\$10,360	9	Terminal
Mines, Helen	Assistant Director	Athletics	October 1, 1975	\$14,900	12	
Redburn, Stevens	Director	Urban Studies	October 1, 1975	\$19,500	12	
Smith, Richard L.	Instructor	Business Education and Secretarial Studies	September 15, 1975	\$11,500	9	Terminal
Thomas, Mary Place*	Deputy Coordinator for Field Experiences	Teacher Corps	October 15, 1975	\$11,000	8	Terminal
Vanaman, Clyde	Acting Chairman	Elementary Education	September 15, 1975	\$22,548	9	Professor

*Funded by Special Grant from Federal Agency

Agenda Item D.1.
Exhibit A

YOUNGSTOWN STATE UNIVERSITY
PROGRESS REPORT ON AMENDED SUBSTITUTE HOUSE BILL 155
AMENDMENTS TO THE STATE CIVIL SERVICE LAW

The provisions of Amended Substitute House Bill 155 amends the State Civil Service law extensively effective January 4, 1976.

All existing classifications presently assigned to classified employees are abolished and new classifications are established. Also the existing ranges and pay steps are established. The new classifications and pay schedules are based on the Ohio Civil Service Study Commission Report. The Ohio Civil Service Study Commission was created by the 110th Ohio General Assembly to make a thorough study of the State Civil Service law, particularly the classification and pay plan and report its findings and recommendations for needed changes to the Governor and the 111th Ohio General Assembly. Youngstown State University participated in the study by the Commission. The Commission made an in-depth study and its recommendations for amendments to the Civil Service law were incorporated in Senate Bill 233 which was introduced in the 111th Ohio General Assembly but not enacted. The classifications and pay plan sections of Senate Bill 233 with some adjustments are in Amended Substitute House Bill 155.

Classified employees must be allocated to the newly established classifications and assigned to a pay range and pay step in the new schedules of pay ranges so they will receive at least 20 cents per hour pay increase. No maximum pay increase is provided.

In addition, employees with 5 years of service with the State of Ohio or any of its political subdivisions as of January 4, 1976, will receive a longevity pay supplement of 2 1/2% of the minimum pay for the classification. Employees with more than 5 years of service as of that date will receive an additional 1/2 percent of the minimum pay for the classification for each year of such service to a maximum of 10%. After January 4, 1976 employees will receive the longevity pay supplement upon attaining the required length of service.

The procedures established in the bill to be used to allocate employees to the new classifications, assign them to the new pay schedules and calculate the new pay step rate and longevity pay are extremely complex and difficult. For this reason, the University has employed Mr. Lewie C. Stephens as a consultant to assist it in complying with the requirements of the bill. Mr. Stephens served over 26 years as Personnel Director for Classified Employees at The Ohio State University and was Personnel Director at Youngstown State University for part of last year having resigned because of illness.

Cost estimates to pay the increases mandated by the bill will be delayed until Mr. Stephens has completed his assignment and submitted his report and recommendations.



YOUNGSTOWN STATE UNIVERSITY

YOUNGSTOWN, OHIO 44503

December 9, 1975

Trustees of
Youngstown State University

Gentlemen:

Enclosed is draft of minutes of the Meeting of
Trustees held November 22, 1975.

Yours very truly,

Secretary to the Board of Trustees
of Youngstown State University

HWM MM
Enclosure

These minutes mailed to the following on December 10, 1975:

William J. Brown
Dr. Bertie B. Burrowes
Edward J. DeBartolo, Jr.
Carl L. Dennison
Thomas D. Y. Fok
Mrs. Ann L. Isroff
William J. Lyden
John M. Newman
Fred C. Shutrump, Jr.

Dr. John J. Coffelt, President
Dr. Earl E. Edgar, Vice President
for Academic Affairs
Dr. Karl E. Krill, Vice President
for Administrative Affairs
Mr. Joseph S. Rook, Vice President
for Financial Affairs
Mr. Hershel Rickard, University
State Examiner
Mr. John G. Ingram, Assistant
to the Attorney General of Ohio