

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, December 12, 1994

Pursuant to notice duly given, a regular meeting (the one hundred and sixty-eighth) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, December 12, 1994, in the Board Room in Tod Administration Building.

All nine Trustees were present at the meeting, to-wit: Mr. Richard P. McLaughlin, Chairperson of the Board, who presided, Mrs. Elizabeth C. DeLuca, Mr. Martin J. O'Connell, Mr. Edward A. Flask, Mr. Mark E. Lyden, Dr. Y. T. Chiu, Mr. Bruce R. Beeghly, Mrs. Eugenia C. Atkinson, and Mr. George J. Limbert. Also present were Student Trustees Scott Schulick and David J. Harkleroad.

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. G. L. Mears, Executive Vice President; Dr. Charles A. McBriarty, Special Assistant to the President; Dr. Raymond E. Dye, Vice President - Student Affairs; Dr. Cynthia A. Anderson, Associate Provost for Planning; Dr. Gordon Mapley, Associate Provost for Academic Administration; Mr. Richard L. Glunt, Executive Director - Budget and Finance; Ms. Shirley A. Carpenter, Executive Director - Human Resources; Mr. James McCollum, Executive Director - University Relations; Mr. James D. Miller, Executive Director - Administrative Services; Mr. Vern Snyder, Executive Director - University Development; Mr. Richard L. Glunt, Executive Director - Budget and Finance; Ms. Sandra L. Denman, University General Counsel; Mr. Alan R. Kretzer, University Legal Counsel and Deputy Attorney General, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 60 persons, including deans, members of the faculty, students, administrators and members of the news media.

The Chairperson called the meeting to order.

ITEM I - OATH OF OFFICE OF NEW STUDENT TRUSTEE.

The Chairperson reported that Governor Voinovich had appointed Mr. David J. Harkleroad as a Student Trustee for the term expiring May, 1996. The Chairperson requested the Secretary to the Board to administer the Oath of Office to Mr. Harkleroad. Thereupon, the Secretary administered the Oath to Mr. Harkleroad, and Mr. Harkleroad was invited to take his seat with the Board of Trustees.

ITEM II - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that on November 17, 1994, the Secretary mailed notice of the meeting to each of the nine Trustees, Student Trustee Schulick (as Student Trustee Harkleroad had not yet then been appointed), and to the President. The Secretary also mailed copies of the notice to the presidents of the YSU-OEA, YSU-ACE, and YSU-APAS, to the Director of the YSU Alumni Association, and to Atty. Alan R. Kretzer, Deputy Attorney General and Legal Counsel to the University.

ITEM III - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD SEPTEMBER 16, 1994.

Prior to the meeting, the Secretary had mailed draft copies of the minutes of the Board's regular meeting held on September 16, 1994, to each Trustee, the Student Trustees, and to the President. Upon motion made by Mr. Lyden, seconded by Mr. O'Connell, the Board unanimously adopted the minutes of the regular meeting of September 16, 1994, as mailed.

ITEM IV - RECOMMENDATION OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran distributed copies of the booklet entitled YSU 2000: A Vision for a Premier Metropolitan University. Dr. Cochran stated that YSU 2000, a comprehensive vision statement for the University, emerged from the mission and goals development processes begun in 1993. YSU 2000 seeks to articulate the Mission and Goals Statement into a tangible plan for the future emphasizing quality and affordability. Dr. Cochran requested that the Board of Trustees formally endorse YSU 2000: A Vision for a Premier Metropolitan University.

The Chairperson recognized Mrs. DeLuca, who moved for adoption of the following Resolution:

Resolution to Endorse
Y.S.U. 2000: A Vision for a Premier Metropolitan University

YR 1995-08

WHEREAS, the Mission and Goals Statement developed last year provides a basis for defining the future of the University; and

WHEREAS, through a collegial process thirteen institutional strategies and specific action-oriented sub-strategies have been identified to shape the University as it fulfills its mission and achieves its goals; and

WHEREAS, all these plans and expectations have been brought together in a single document that offers a clear sense of direction for Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby endorse the vision statement entitled Y.S.U. 2000: A Vision for a Premier Metropolitan University; and

BE IT FURTHER RESOLVED, that this document be broadly distributed internally, regionally, and nationally.

The motion was seconded by Mr. O'Connell, and received the affirmative vote of all Trustees present. The motion having carried unanimously, the Chairperson declared the Resolution adopted.

ITEM V - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran provided the following informational reports:

1. Russia Trip. The recent trip to Russia undertaken by Dr. Cochran, Mr. McLaughlin, and other YSU representatives has resulted to date in three exchange agreements with three Russian universities. Additional agreements with YSU and the Northeast Ohio Universities College of Medicine are likely.

2. Steubenville Plans. Dr. Cochran reported that the Steubenville area has been targeted in the coming year for establishment of articulation agreements, educational partnerships, alumni interest, and new student recruitment.

3. Educational Partnerships. Educational partnerships have been signed with the Youngstown City Schools (K-16), Liberty Schools (secondary level). Discussions for other educational partnerships are underway.

4. College of Education Plans. Dr. Cochran introduced Mr. Raymond Jaminet and Mr. James Olsavsky, associate architects for the College of Education project. Mr. Jaminet and Mr. Olsavsky presented a model of the planned facility, and answered questions from the Board regarding the facility. Mr. Jaminet stated that bids are expected to go out in March, be opened in April, and construction to commence in July of 1995. It is hoped that the facility will be ready for use by Winter Quarter, 1997.

Dr. Clara Jennings, Dean of the College of Education, expressed her satisfaction with the facility design, and reported that the faculty had been involved in the design process.

5. Uniform Crime Statistics. Dr. Cochran distributed the 1993 F.B.I. Uniform Crime Report indicating that only 0.743% of the YSU student population is affected by total crime, lowest among the state-supported institutions. Dr. Cochran complimented recent press reports indicating that YSU's campus is the safest among the state-supported institutions.

ITEM VI - REPORTS OF THE COMMITTEES OF THE BOARD OF TRUSTEES.

The Board considered the following committee reports and recommendations:

1. Academic Affairs Committee

The Chairperson recognized Dr. Chiu, Chairperson of the Academic Affairs Committee, who stated that the Academic Affairs Committee had two resolutions for consideration. He then moved for adoption of the following Resolution:

Resolution to Authorize
Conferral of Honorary Degree

YR 1995-09

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Humane Letters (L.H.D.) degree, honoris causa, upon Mr. Donald Cagigas, with all the rights and privileges attendant thereto.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted. Dr. Chiu then moved for adoption of the following Resolution:

Resolution Ratifying Changes in the
Bylaws of the University Academic Senate

YR 1995-10

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter,

Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its Bylaws, as attached hereto as Exhibit A; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendment to the Bylaws of the Youngstown State University Academic Senate.

The motion was seconded by Mr. O'Connell. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Dr. Scanlon provided a brief status report on several matters. Dr. Scanlon reported that the Studio Arts program in the College of Fine and Performing Arts had been granted accreditation by the National Association of Schools of Art and Design. This accreditation is possessed by fewer than 200 of the 3000 college and university programs nationally. Dr. Scanlon reported that the Dental Hygiene program in the College of Health and Human Services had received a number one national ranking from the American Dental Association for percentage of students passing licensure examination.

2. Affirmative Action Committee

Ms. Barbara C. Bacon, Director of Affirmative Action, provided a report on the progress of the development of Equal Opportunity and Affirmative Action policies and procedures. Ms. Bacon stated that the resolution proposed for Board approval today reflects a great deal of effort by a number of individuals, and reaffirms YSU's commitment in these areas. Ms. Bacon stated that Affirmative Action should be viewed as a "work-in-progress," and that continuing effort es essential to an effective program.

The Chairperson recognized Mr. Limbert, Chairperson of the Affirmative Action Committee, who stated that the Academic Affairs Committee had one resolution for consideration. He then moved for adoption of the following Resolution:

Resolution to Adopt Equal
Opportunity and Affirmative Action Policy

YR 1995-11

WHEREAS, Youngstown State University is committed to the principles of equal opportunity and affirmative action; and

WHEREAS, Youngstown State University wishes to revise and update the policy related to equal opportunity and affirmative action;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the Equal Opportunity and Affirmative Action Policy as shown in the attached Exhibit B; and

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby rescind Article III, Section 2 of the Policies of the Board of Trustees of Youngstown State University and replaces it with the aforementioned Equal Opportunity and Affirmative Action Policy.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

3. Budget and Finance Committee

The Chairperson requested Dr. Mears to provide a report on matters regarding the financial business of the University. Dr. Mears introduced Ms. Debra Pomponio, who recently joined the University as Assistant to Executive Vice President. In welcoming Ms. Pomponio, Dr. Mears reported that she will soon be receiving her doctorate from the University of Pittsburgh. Dr. Mears reported that the University had received the annual audit letter from its external auditors, Packer, Thomas & Co., CPAs, for the years ending June 30, 1993 and June 30, 1994. The audit letter was issued without qualification. Dr. Mears briefly discussed the committee's proposed resolutions.

The Chairperson recognized Mr. Lyden, Chairperson of the Budget and Finance Committee, who stated that the Budget and Finance Committee was recommending four resolutions for adoption by the Board. He then moved for adoption of the following Resolution:

Resolution to Authorize Transfer from the
Current General Fund Contingency Reserve
to the Current General Fund

YR 1995-12

WHEREAS, the Fiscal Year 1995-95 Current General Fund budget adopted by the Board of Trustees assumed an enrollment of 14,600 for Fall quarter, 1994; and actual Fall quarter enrollment was 13,979; and

WHEREAS, a full review of revenue and expenses for FY 1994-95 was conducted by the appropriate University officers and staff and appropriate measures to augment the revenues of the University and reduce expenses are being implemented and additional actions to achieve a balanced budget are necessary; and

WHEREAS, actual instructional subsidy earnings will not be known prior to late December, 1994;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$600,000 from the Current General Fund Contingency Reserve to the Current General Fund budget.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then moved for adoption of the following Resolution:

Resolution Concerning Y.S.U.
Technology Development Corporation

YR 1995-13

WHEREAS, the Board of Trustees created the Y.S.U.-Technology Development Corporation (TDC) in cooperation with local area organizations involved in industrial development; and

WHEREAS, the University has provided supplemental support to the TDC each year for the past five years as start-up funds to assist the corporation's development; and

WHEREAS, it has been determined that due to the maturation of the TDC, it is appropriate for the supplemental support to be discontinued with the 1994-95 allocation; and

WHEREAS, the University recognizes that the TDC has several long term contracts which provide for payment at the end of contract periods thereby resulting in inhibited cash flow for the TDC during the 1994-95 fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University, in order to provide a smooth transition to the Technology Development Corporation's self support, does hereby authorize advance funding of \$90,000 to the Technology Development Corporation during the 1994-95 fiscal year with the stipulation that these funds be repaid by June 30, 1995.

The motion was seconded by Mr. Beeghly. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then moved for adoption of the following Resolution:

Resolution Concerning
University Purchasing Practices

YR 1995-14

WHEREAS, the Board of Trustees of Youngstown State University has delegated the oversight of the purchase of goods, services, and construction to the President or his designees; and

WHEREAS, the dollar limits for purchases without bids have been reviewed and it has been determined that the current limits are lower than warranted and good business practices would indicate;

NOW, THEREFORE, BE IT RESOLVED; the Board of Trustees of Youngstown State University does hereby rescind Article IX, Section 4 of the Policies of the Board of Trustees and replace

it with the revised purchasing policy as shown in the attached Exhibit C.

The motion was seconded by Mr. O'Connell. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

Mr. Lyden then moved for adoption of the following Resolution:

Resolution on Electronic Media Rights Policy

YR 1995-15

WHEREAS, the existing Broadcast and Cable Television Rights policy and procedures (Article IX. Section 1 of the Board of Trustees Policy Manual) have not been modified in a decade; and

WHEREAS, considerable technological change has occurred within that time frame; and

WHEREAS, opportunities for the transmission and/or distribution of University events have increased;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby establish that the purpose of the University Electronic Media Rights Policy (formerly Broadcast Rights Policy) shall be to gain the greatest possible external exposure for the University and to realize income when feasible. All transmissions and/or distributions shall also meet any applicable regulations placed upon the University by affiliated governing groups. The policy applies to radio, television, and any other transmission and/or distribution medium utilized to transmit University events on a live or delay basis; and

BE IT FURTHER RESOLVED, that this policy supersedes and rescinds Article IX, Section 1 of the Policies of the Board of Trustees and any other policies and procedures that may be in conflict and does hereby adopt the policy shown in Exhibit D.

The motion was seconded by Mrs. Atkinson. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Building and Property Committee

Mr. Rocco Mediate, Director of Campus Facilities, provided a brief report on the status of facilities projects. Following Mr. Mediate's report, the Chairperson recognized Mrs. DeLuca, Chairperson of the Building and Property Committee, who stated that the Building and Property Committee was recommending one resolution for adoption by the Board. She then moved for adoption of the following Resolution:

Resolution to Acquire Real Estate

YR 1995-16

WHEREAS, Youngstown State University has developed and publicized the CAMPUS 2000 plan as the guiding statement for physical plant development; and

WHEREAS, several property owners in the immediate area of the University have offered reduced price purchases or gifts of property to the University; and

WHEREAS, Youngstown State University has determined that the properties offered are appropriate to acquire within the parameters of the CAMPUS 2000 plan;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the acquisition of the below named and described properties by purchase or gift, as may be appropriate in each case:

Phelps Street Property
314 S. Phelps Street
106 W. Rayen Avenue
City Lot #'s 694, 9937, 9938,
9939, 1506, 2041, 2042, 2043,
682, 683, 684, 685

S.E.O. Building
275 W. Rayen Ave.
City Lot #55132

Council of Churches Building
631 Wick Avenue
City Lot #1434

Hanahan and Strollo Bldg.
127 Lincoln Avenue
City Lot #2040

The motion was seconded by Mr. Beeghly. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Development Committee

Mr. Vern Snyder, Executive Director - University Development, provided a brief report. Mr. Snyder reported that the Annual Fund was 22% ahead of the same period for the previous year, and that faculty/staff giving was up 80% from the same period for the previous year.

Following Mr. Snyder's report, the Chairperson recognized Mr. Beeghly, Chairperson of the Development Committee, who stated that the Development Committee was recommending one Resolution for adoption by the Board. He then moved for adoption of the following Resolution:

Resolution Accepting Gifts

YR 1995-17

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit E attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of the Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude for their generosity in support of the University.

The motion was seconded by Mr. O'Connell. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

6. Intercollegiate Athletics Committee

Dr. Cochran provided a brief report regarding intercollegiate athletics. Dr. Cochran commended players and coaches associated with the YSU Football Team on another fine season as the team once again enters the NCAA Division I-AA National Championship Football Game. This year's Championship Game will again be broadcast live on the CBS television network. Dr. Cochran stated that all 8000 tickets provided to YSU for admission to the Game at Marshall Stadium in Huntington, West Virginia, had been sold. Dr. Cochran praised recent press reports noting the University's accomplishments in shifting funding from athletics to academics.

Upon the conclusion of Dr. Cochran's report, the Chairperson recognized Mr. Flask, Chairperson of the Intercollegiate Athletics Committee, who moved adoption of the following Resolution:

Resolution of Appreciation

YR 1995-18

RESOLVED, that the administration of Youngstown State University be and hereby is authorized to prepare a Resolution of Appreciation of the efforts and success of those associated with the 1994 Youngstown State University Football Team.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

7. Personnel Relations Committee.

Ms. Shirley A. Carpenter, Executive Director - Human Resources, reported briefly on the status of Early Retirement Incentive Programs for those employees covered under the Public Employees Retirement System (PERS) and those covered under the State Teachers Retirement System (STRS). Ms. Carpenter noted that the Personnel Relations Committee had taken action to increase salaries of certain of the University's academic deans, noting that the salary rates of some of YSU's deans were the lowest in Ohio.

Upon the conclusion of Ms. Carpenter's report, the Chairperson recognized Mrs. Atkinson, Chairperson of the Personnel Relations Committee, who stated that the Personnel Relations Committee was recommending one resolution for adoption by the Board. She then moved for adoption of the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1995-19

WHEREAS, the Policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the September 16, 1994 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1994-95 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit F attached hereto.

The motion was seconded by Mrs. DeLuca. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.

8. Student Affairs Committee

Dr. Raymond E. Dye, Vice President - Student Affairs, reported on two major initiatives underway at YSU. Dr. Dye described the creation of an Enrollment Center Task Force to examine ways to centralize and simplify student services such as admissions, registration, bursar, and financial aid. Dr. Dye also described the newly-formed President's Task Force on Student Retention, noting that retention is equally important to YSU as recruitment. Dr. Cochran noted that his charge to the Retention Task Force is to deliver a concise report emphasizing action-oriented conclusions.

Following Dr. Dye's report, the Chairperson recognized Mr. O'Connell, Chairperson of the Student Affairs Committee, who stated that the Committee had no report.

9. Executive Committee

The Chairperson stated that the Executive Committee had no report.

ITEM V - COMMUNICATIONS, MEMORIALS

There were no communications or memorials brought before the Board.

ITEM VI - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM VII - NEW BUSINESS

There was no new business considered by the Board.

ITEM VIII - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

YR 1995-20

Upon motion made by Mr. Beeghly, seconded by Mr. O'Connell, which received the affirmative vote of each Trustee present, the Board resolved to set the following dates and times for the upcoming Regular Meetings of the Board.

3:00 P.M., on Friday, March 10, 1995

3:00 P.M., on Friday, June 23, 1995

ITEM IX - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the Trustees at approximately 4:00 P.M.

Chairperson

ATTEST:

Secretary to the Board of Trustees



YOUNGSTOWN STATE UNIVERSITY

BOARD OF TRUSTEES MEETING

Monday, December 12, 1994
3:00 p.m.

Tod Hall
Board Room

AGENDA

- A. Oath of Office of New Student Trustee
- B. Roll Call
- C. Proof of Notice of Meeting
- D. Disposition of Minutes for Regular Meeting held September 16, 1994
- E. Recommendation of the President of the University
 - 1. Resolution to Endorse YSU 2000: A Vision for a Premier Metropolitan University
- F. Report of the President of the University
 - 1. Russia Trip
 - 2. Steubenville Plans
 - 3. Educational Partnerships
 - 4. College of Education Plans
 - 5. Uniform Crime Statistics
- G. Report of the Committees of the Board
 - 1. Academic Affairs Committee
 - a. Staff Report
 - b. Resolution to Authorize Conferral of an Honorary Degree
 - c. Resolution Ratifying Changes in the Bylaws of the University Academic Senate
 - 2. Affirmative Action Committee
 - a. Staff Report
 - b. Resolution to Adopt Equal Opportunity and Affirmative Action Policy
 - 3. Budget and Finance Committee
 - a. Staff Report
 - b. Resolution to Modify the 1994-95 Current General Budget
 - c. Resolution Concerning the YSU Technology Development Corporation
 - d. Resolution Concerning University Purchasing Practices
 - e. Resolution Concerning Electronic Media Rights Policy
 - 4. Building and Property Committee
 - a. Staff Report
 - b. Resolution to Acquire Real Estate
 - 5. Development Committee
 - a. Staff Report
 - b. Resolution Accepting Gifts
 - 6. Intercollegiate Athletics Committee
 - a. Staff Report
 - b. Resolution of Appreciation

Board of Trustees Meeting - Agenda

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- 7. Personnel Relations Committee
 - a. Staff Report
 - b. Resolution to Ratify Faculty/Staff Appointments
- 8. Student Affairs Committee
 - a. Staff Report
- 9. Executive Committee
- H. Communications, Memorials
- I. Unfinished Business
- J. New Business
- K. Time and Place of Next Regular Meeting by Resolution
 - Meeting Dates - 3 p.m., Friday, March 10, 1995
 - 3 p.m., Friday, June 23, 1995
- L. Adjournment



**RESOLUTION TO ENDORSE
*YSU 2000: A VISION FOR A PREMIER
METROPOLITAN UNIVERSITY***

WHEREAS, the *Mission and Goals Statement* developed last year provides a basis for defining the future of the University; and

WHEREAS, through a collegial process thirteen institutional strategies and specific action-oriented sub-strategies have been identified to shape the University as it fulfills its mission and achieves its goals; and

WHEREAS, all these plans and expectations have been brought together in a single document that offers a clear sense of direction for Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby endorse the vision statement entitled *YSU 2000: A Vision for a Premier Metropolitan University*; and

BE IT FURTHER RESOLVED, that this document be broadly distributed internally, regionally, and nationally.



**RESOLUTION TO AUTHORIZE CONFERRAL
OF HONORARY DEGREES**

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Humane Letters (L.H.D.) degree, honoris causa, upon Mr. Donald Cagigas, with all the rights and privileges attendant thereto.

**Board of Trustees Meeting
December 12, 1994
YR 1995-**

Agenda Item G.1.b.



**RESOLUTION RATIFYING CHANGES IN THE
BYLAWS OF THE UNIVERSITY
ACADEMIC SENATE**

WHEREAS, the Board of Trustees of Youngstown State University has previously approved the Charter and Bylaws of the Academic Senate by resolution, with the understanding that, in compliance with the authority and responsibilities vested in the Board by law, the Charter, Bylaws and all actions of the Academic Senate are subject to the Board's right to review and approve, or reject; and

WHEREAS, the Academic Senate has seen fit to amend its Bylaws, as attached hereto as Exhibit A; and

WHEREAS, such amendments are to expedite the workings of the Academic Senate and the President and the Provost have concurred in the above mentioned amendments;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the aforesaid amendment to the Bylaws of the Youngstown State University Academic Senate.

and processing of proposals for new courses, changes in existing courses, deletion of courses, as such proposals are forwarded by the undergraduate colleges of the University.

For procedures adopted by the University Academic Senate see Appendix A.

(d) Honors Committee

- (1) The committee shall be composed of eight faculty members with representation from each undergraduate college of the University, two undergraduate students who are, or have been, enrolled in honors courses, and two representatives from administration, one of whom shall be the Director of the Honors Program, who are nonvoting ex officio members.
- (2) **THE COMMITTEE SHALL BE RESPONSIBLE FOR MAKING RECOMMENDATIONS TO THE ACADEMIC SENATE AS TO POLICY RELATED TO HONOR COURSES AND PROGRAMS.** The committee shall have authority to approve an honors section of any course currently listed in the YSU Bulletin. Such approval shall not be subject to further approval by the University Curriculum Committee.

(e) ~~Continuing Education~~ **UNIVERSITY OUTREACH** Committee

- (1) The committee shall consist of eight faculty members, with representation from each undergraduate college of the University, two undergraduate students, and three representatives from administration, one of whom is the Director of University Outreach who is a nonvoting ex officio member.
- (2) The committee shall be responsible for making recommendations to the Academic Senate as to policy related to the development of **AND RECRUITMENT FOR** ~~of continuing education~~ **UNIVERSITY OUTREACH SERVICES** ~~courses~~ and programs **INCLUSIVE OF NON-CREDIT, CONTINUING EDUCATION CREDIT INSTRUCTION, OVER SIXTY PROGRAMS, AND TRAVEL/STUDY PROGRAMS.**

(f) Integrated Technologies Committee

- (1) The committee shall be composed of eight faculty members with representatives from each undergraduate college of the University and two undergraduate students, all of whom shall be voting members. Non-voting members shall be two academic deans, the University Librarian, the Director of the Computer Center, the Director of Media Services and two members to represent such areas as the Fine and Performing Arts Materials Center, Foreign Language Laboratory, Education Curriculum Resource Center, Telephone, Electronic Maintenance Services, Mail Room, Writing Center, Reading Laboratory and Mathematics Assistance Center.
- (2) The committee shall be responsible for making policy recommendations to the



**RESOLUTION TO ADOPT EQUAL
OPPORTUNITY AND AFFIRMATIVE
ACTION POLICY**

WHEREAS, Youngstown State University is committed to the principles of equal opportunity and affirmative action; and

WHEREAS, Youngstown State University wishes to revise and update the policy related to equal opportunity and affirmative action;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the Equal Opportunity and Affirmative Action Policy as shown in the attached Exhibit B; and

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby rescind Article III, Section 2 of the Policies of the Board of Trustees of Youngstown State University and replaces it with the aforementioned Equal Opportunity and Affirmative Action Policy.

**Board of Trustees Meeting
December 12, 1994
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Agenda Item G.2.b.



EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION POLICY

Equal Opportunity:

Youngstown State University is committed to practices that promote non-discrimination and equal employment opportunity for all persons without regard to sex, race, religion, color, age, national origin, sexual orientation, handicap or identification as a disabled veteran or veteran of the Vietnam Era. Within the limits of state and federal regulations, this commitment covers all matters of employment; access and admission to programs and activities; the provision of services, and all other operations and activities of the University.

It is the responsibility of the University to create a campus environment that values all individuals and groups. Within this context, the University maintains an openness to the diversity of ideas and peoples that constitute the American and world cultures. The overall quality of the University experience is dependent on such diversity. The entire University community shares the responsibility to develop and implement a full program of affirmative action designed to promote true equality of opportunity in all aspects of the University.

Affirmative Action:

Youngstown State University is committed to the principles of affirmative action in accordance with state and federal laws. This commitment provides equality of opportunity for all individuals and promote the full realization of this opportunity, regardless of gender, race, disability, or Vietnam-era veteran status.

This commitment is promulgated in part in the University's Affirmative Action Plan. The Plan establishes goals that demonstrate the good faith efforts of the University in practicing affirmative action related to gender and race. These goals are reviewed quarterly to measure institutional progress and the progress is reported regularly to the Board of Trustees. The University is committed to making good faith efforts to reach these goals.

12/7/94



**RESOLUTION TO AUTHORIZE TRANSFER FROM
THE CURRENT GENERAL FUND CONTINGENCY
RESERVE TO THE CURRENT GENERAL FUND**

WHEREAS, the Fiscal Year 1994-95 Current General Fund budget adopted by the Board of Trustees assumed an enrollment of 14,600 for Fall quarter, 1994; and actual Fall quarter enrollment was 13,979; and

WHEREAS, a full review of revenue and expenses for FY 1994-95 was conducted by the appropriate University officers and staff and appropriate measures to augment the revenues of the University and reduce expenses are being implemented and additional actions to achieve a balanced budget are necessary; and

WHEREAS, actual instructional subsidy earnings will not be known prior to late December, 1994;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the transfer of \$600,000 from the Current General Fund Contingency Reserve to the Current General Fund budget.

**Board of Trustees Meeting
December 12, 1994
YR 1995-**

Agenda Item G.3.b.



**RESOLUTION CONCERNING YSU
TECHNOLOGY DEVELOPMENT CORPORATION**

WHEREAS, the Board of Trustees created the YSU-Technology Development Corporation (TDC) in co-operation with local area organizations involved in industrial development; and

WHEREAS, the University has provided supplemental support to the TDC each year for the past five years as start-up funds to assist the corporation's development; and

WHEREAS, it has been determined that due to the maturation of the TDC, it is appropriate for the supplemental support to be discontinued with the 1994-95 allocation; and

WHEREAS, the University recognizes that the TDC has several long term contracts which provide for payment at the end of contract periods thereby resulting in inhibited cash flow for the TDC during the 1994-95 fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University, in order to provide a smooth transition to the Technology Development Corporation's self support, does hereby authorize advance funding of \$90,000 to the Technology Development Corporation during the 1994-95 fiscal year with the stipulation that these funds be repaid by June 30, 1995.



**RESOLUTION CONCERNING UNIVERSITY
PURCHASING PRACTICES**

WHEREAS, the Board of Trustees of Youngstown State University has delegated the oversight of the purchase of goods, services, and construction to the President or his designees; and

WHEREAS, the dollar limits for purchases without bids have been reviewed and it has been determined that the current limits are lower than warranted and good business practices would indicate;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Youngstown State University does hereby rescind Article IX, Section 4 of the Policies of the Board of Trustees and replace it with the revised purchasing policy as shown in the attached Exhibit C.

**Board of Trustees Meeting
December 12, 1994
YR 1995-**

Agenda Item G.3.d.

**Policy Concerning Bid Limits for Purchase
of Good, Services, and Construction**

Youngstown State University, in all its business practices will adhere fully to all applicable laws, regulations, and rules of the federal, state, and local regulatory bodies and will always seek to protect the interests of the University.

Within the context cited above, it shall be the practice to seek bids for the purchase of goods and services when the estimated purchase costs are in excess of \$5,000 except that the President or his designee may, if conditions warrant, enter into purchase agreements for amounts in excess of \$5,000 but less than \$10,000. Similarly construction contracts of \$10,000 or less may be entered into without bidding but the President or his designee may enter into contracts for construction for amounts up to \$25,000 without bids when good business practices indicate that such is in the best interests of the University.



Youngstown State University / Youngstown, Ohio 44555-3130

Office of the Executive Vice President

(216) 742-3130

TO: G.L. MEARS
FROM: DEBRA POMPONIO *alp*
DATE: OCTOBER 31, 1994
SUBJECT: COMPETITIVE BID REQUIREMENTS POLL OF IUC PURCHASING OFFICERS

This short summary is the result of a poll taken to determine what the bid limits on goods, services, and construction are at the 12 other IUC colleges and universities. The purpose was to see where YSU stands and whether the competitive bid requirements should be changed. Currently, YSU is required to bid at \$5,000 for goods and services and at \$10,000 for construction.

I have had 12 responses out of the 12 faxes sent. The results are as follows:

INSTITUTION	GOODS	SERVICES	CONSTRUCTION
UNIVERSITY OF AKRON	\$5,000	\$5,000	\$10,000
WRIGHT STATE	\$10,000	\$10,000	\$10,000
BOWLING GREEN	\$5,000	\$5,000	\$5,000
KENT STATE UNIVERSITY	\$10,000	\$10,000	\$25,000
MIAMI UNIVERSITY	\$5,000	\$10,000	\$10,000
OHIO UNIVERSITY	\$5,000	\$5,000	\$5,000
SHAWNEE STATE UNIVERSITY	\$5,000	\$5,000	\$10,000
UNIVERSITY OF TOLEDO	\$5,000	\$5,000	\$10,000
CLEVELAND STATE	\$10,000	\$25,000	\$25,000
UNIVERSITY OF CINCINNATI (see attached memo)	10,000	\$10,000	\$25,000
OHIO STATE UNIVERSITY	\$10,000	*\$20,000	\$20,000

Agenda Item G.3.d.
Support Material

A few other comments were given. University of Akron is not required to bid professional services, as part of the services bid requirements. At Miami, the Board of Trustees has given the Vice President for Finance and Business Affairs full authority to determine purchasing policy and procedure, which includes bid limits. At the current time, Miami can have competitive bidding/sole source procurement policy waived, with sufficient justification from the requestor. The director of purchasing at Miami can waive the published bid limits on any purchase up to a maximum annual non-bid aggregate to that vendor of \$40,000 and the Vice President must approve any waiver over that amount.

University of Cincinnati buyers obtain bids by telephone for goods and services less than \$10,000. For goods and services for \$10,000 and over, they obtain bids in writing. Construction projects exceeding \$25,000 are bid separately. Additional information is in the memo from the Assistant Vice President for Administrative Services (see attached memo).

dip/attachment



RESOLUTION ON ELECTRONIC MEDIA RIGHTS POLICY

WHEREAS, the existing Broadcast and Cable Television Rights policy and procedures (Article IX, Section 1 of the Board of Trustees Policy Manual) have not been modified in a decade; and

WHEREAS, considerable technological change has occurred within that time frame; and

WHEREAS, opportunities for the transmission and/or distribution of University events have increased;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby establish that the purpose of the University Electronic Media Rights Policy (formerly Broadcast Rights Policy) shall be to gain the greatest possible external exposure for the University and to realize income when feasible. All transmissions and/or distributions shall also meet any applicable regulations placed upon the University by affiliated governing groups. The policy applies to radio, television, and any other transmission and/or distribution medium utilized to transmit University events on a live or delay basis; and

BE IT FURTHER RESOLVED, that this policy supersedes and rescinds Article IX, Section 1 of the Policies of the Board of Trustees and any other policies and procedures that may be in conflict and does hereby adopt the policy shown in Exhibit D.



ELECTRONIC MEDIA POLICY

The Board of Trustees establishes that the purpose of the University Electronic Media Policy (formerly Broadcast Rights Policy) shall be to gain the greatest possible external exposure for the University and to realize income when feasible. All transmissions and/or distributions shall also meet any applicable regulations placed upon the University by affiliated governing groups. The Policy applies to radio, television, and any other transmission and/or distribution medium utilized to transmit University events on a live or delay basis.



RESOLUTION TO ACQUIRE REAL ESTATE

WHEREAS, Youngstown State University has developed and publicized the CAMPUS 2000 plan as the guiding statement for physical plant development; and

WHEREAS, several property owners in the immediate area of the University have offered reduced price purchases or gifts of property to the University; and

WHEREAS, Youngstown State University has determined that the properties offered are appropriate to acquire within the parameters of the CAMPUS 2000 plan;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the acquisition of the below named and described properties by purchase or gift, as may be appropriate in each case:

Phelps Street Property

314 S. Phelps St.
106 W. Rayen Avenue
City Lot #'s 694, 9937, 9938, 9939, 1506,
2041, 2042, 2043, 682, 683, 684, 685

Council of Churches Building

631 Wick Avenue
City Lot #1434

S.E.O. Building

275 W. Rayen Avenue
City Lot #55132

Hanahan and Strollo Building

127 Lincoln Avenue
City Lot #2040

**Board of Trustees Meeting
December 12, 1994
YR 1995-**

Agenda Item G.4.b.



RESOLUTION ACCEPTING GIFTS

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit E attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of the Youngstown State University and requests that the President acknowledge the acceptance of these gifts and expresses our gratitude for their generosity in support of the University.

**Board of Trustees Meeting
December 12, 1994
YR 1995-**

Agenda Item G.5.b.



EXECUTIVE SUMMARY
GIFTS
FOR THE PERIOD AUGUST 15 - SEPTEMBER 30, 1994

UNIVERSITY DEVELOPMENT (SEE ATTACHMENT 1):

	NUMBER RECEIVED	TOTAL
CASH	40	\$ 21,110.00
NON-CASH GIFTS	4	<u>5,121.99</u>
TOTAL	44	<u>\$ 26,231.99</u>

WYSU-FM GIFT LIST (SEE ATTACHMENT 2):

	NUMBER RECEIVED	TOTAL
CASH	769	<u>\$ 43,112.00</u>
TOTAL	769	<u>\$ 43,112.00</u>

**YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY DEVELOPMENT GIFT LIST
FOR THE PERIOD AUGUST 15, 1994 to SEPTEMBER 30, 1994**

<u>DESCRIPTION</u>	<u>NUMBER OF GIFTS</u>	<u>TOTAL</u>
Cash	40	\$21,110.00
Non-Cash Gifts	<u>4</u>	<u>5,121.99</u>
Total	44	\$26,231.99

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
\$5,000+	2	\$15,000.00
\$1,000 - \$4,999	2	2,300.00
\$500 - \$999	3	1,610.00
Below \$500	<u>33</u>	<u>2,200.00</u>
Total	40	\$21,110.00

CASH CONTRIBUTIONS BY RANK

\$5,000+

Second National Bank of Warren
UAW Local 1112/Peoples Store

\$1,000 - \$4,999

Alan R. Kretzer
Mary Anne P. Guerrieri

\$500 - \$999

Ameritech
LTV Steel Tubular Products Co.
Harold Yiannaki

Below \$500

Mary Beth Aubel
Bank One
David & Pamela Betras
Kip E. Bolon
Robert & Mary Ann Bonish
Matthew R. Brooks
Michael J. Calautti
Dr. Leslie H. Cochran
Commercial Intertech
Mariame Conroy
Richard L. Cornell
Nicholas R. Diorio
Hazel L. Dudash
Thomas M. Fabek
Dominic Fabrizio
Cheryl L. Fossesca
Christine Frangos

James M. Gasior
T. Geoffrey Gay
General Motors
Lisa Jo Hill
Diane J. Hodgson
James & Janet Lewis
Carolyn J. Murphy
Gabriel Palmer-Fernandez
Poland Local School District
David A. Polis
Bernard & Bess Posner
Jack Stein
James & Constance Thompson
Tom Tipton
Nicholas E. Vigorito
Whirlpool Foundation

Total Cash Contributions \$21,110.00

NON-CASH CONTRIBUTIONS

Family Discount Drugs	\$ 900.00	DevilBiss Oxygen Concentrator MC44
IBM Matching Grants	1,085.00	7 ISA INT CD-ROM Drives
Mahoning Valley Dist. Agency	636.99	Books for the YSU English Festival
Schwebel Baking Company	<u>2,500.00</u>	1979 Chevrolet P-30 Step Van
Total Non-Cash Contributions	\$ 5,121.99	

YSU BOARD OF TRUSTEES

University Development

Gift List to WYSU-FM

For Period 8/09/94 thru 11/09/94

Total Gifts Reported	769	
Total Amount Received	\$43,112.00	
Ranking of Gifts	Number	Total
\$350.00 and below	769	\$43,112.00
	TOTAL	<u>\$43,112.00</u>

\$350.00 and Under

Atty. and Mrs. Richard Abrams
Samuel G. Adornato, M.D.
Ursula Ahmed
Mr. and Mrs. Kenneth P. Alexander
Neal and Denise Altman
William J. Ambert
Jane Ames
Diane Amsden
Betty Amstadt
Atty. and Mrs. John Amstutz
Tom Amundson
Mr. and Mrs. Godfrey Anderson
John Andrews
Nancy Andrew
Anonymous
Robert Antenucci
Frank and Suzanne Anzellotti
Gail A. Arneson
Ashtabula County Transportation Systems
John Augustine
Nancy Lee Ault
Vivian Axiotis
Thomas Babinec
Douglas Babyak
Lawrence J. Baghurst
Ruth Ann Bailey
Robert Baldwin
Elizabeth Bannon
Mr. and Mrs. Francis Bare, Jr.
Stanley H. Bard
Mr. and Mrs. Robert Barendfeld
Robert Barnett
Dr. David Baroff
Linda Barr
Helen H. Bart
Sam Barth
Mr. William Bartley
Mr. and Mrs. George R. Basile
Leonard Batcha
William Baughman
Charles R. Baxter
Hazel V. Beard
John Beard

Nancy and Bruce Beeghly
Mr. and Mrs. John Beeghly
Steve Behringer
Ray and Susie Beiersdorfer
Edwin J. Benedict
Mr. and Mrs. Eric J. Benjamin
Hugh N. Bennett, M.D.
Barbara Berent
Martin Berger
Elva Bergman
Rocco Bernard
George M. Bernardich
Joseph N. Bernstein
Dorothy M. Berry
Peter J. Bevelaqua
Wendell W. Binkley
Kenneth Birath
Mr. and Mrs. Homer J. Birch
Mr. and Mrs. Edwin V. Bishop
Mr. and Mrs. Charles A. Black
Mr. & Mrs. Frederick Blue
Dr. and Mrs. David C. Bonner
Thomas J. Booher
Mr. and Mrs. Mark E. Borowski
Mr. and Mrs. John O. Botu
Dr. and Mrs. Gust Boulis
Esther A. Bourquin
Boyd's Lawn and Garden
Ivis Boyer
Charles M. Brekoski
Martha L. Brenner
Rev. Richard A. Brobst
Mr. and Mrs. Donald R. Brooks
Marian H. Brown
Maureen Tighe Brown
E.W. Brown
Dean Brown
James F. Brown
Margaret Browning
Ray B. Brugler
J. Robert Bruya
Donald R. Buckey
Roy F. Buckman, Jr.

Donald M. Bumback
Dr. and Mrs. William Bunn
John Burnett
Thomas G. Bury
Mr. and Mrs. Terry F. Buss
Margaret Byce
Mr. and Mrs. Donald W. Byo
Dennis Byron
Dr. and Mrs. Martin Cala
Mr. and Mrs. Gordon W. Campbell
Annette L. Canacci
Dr. J.H. Canaday
Herman Carano
Mr. and Mrs. Victor F. Cardenzana
Mellie G. Cardoza
Catherine Cardwell
Catherine I. Carlson
Wayne Carlton
Norma Jean and Paul Carney
Paul Carpenter
Robert V.C. Carr, D.D.S.
Catherine Carroll
Anna M. Carsone
Ann Casarsa
Mr. and Mrs. Ernest L. Case
Catholic Exponent
Thomas Chako
James K. Chapman
David R. Chenoweth
Dr. Eric Chevlen
Michael J. Chiarappa
Karen S. Chikosky
Dorine Christoff
Antoinette Cinque
Robert Ciotola
John E. Cisine
W.B. Clapham, Jr.
Christopher Clarke
Helen Cline
Dr. and Mrs. David W. Cliness
Clowis Design Studio
John and Gloria Coffey
Ronald Cole
College of 60+ Day Sponsors
James Collier
Columbia Theatre, Inc. (Pam Voiscy)

Constance R. Conger
William P. Cooke
Alyce M. Coombs
Alice H. Cooper
Thomas A. Copeland
Claudia and Herve Corbe
Dorothy and David Cornell
Lynette M. Cornich
Dorothy Cowan
Creative Accounting Service
(Nancy Everson)
George R. Crites
Alice Cromwell
Atty. Maureen A. Cronin
Maria Cross
Kate Cullum
Mrs. John Cunningham
Richard K. Cunningham
Charles B. Cushwa, III
Dr. and Mrs. David L. D'Amore
Sr. Rose Dailey
Reverend John Paul Dailey
Samuel J. Daisley, D.O.
Ann Darling
Mitkit Darlington (Cat)
Dr. and Mrs. Oscar Darlington
William C. Davidson
Cynthia Davis
Paul J. Davis
James F. Day
Mr. and Mrs. Edward Daytner
Michael Dedik
Bassam Deeb
Drs. William and Diane
(D'Amico) Delamarter
Fr. Gerald DeLucia
Nancy J. DeSalvo
Charles and JoAnn Desko
Mr. and Mrs. Robert H. Detwiler
Anita DeVivo
Susan Dicken
Helen R. Dickman
Larry E. Dillingham
Florence E. Dingley
Ron DiTullio
Tom Dohar

Donald M. Bumback
Dr. and Mrs. William Bunn
John Burnett
Thomas G. Bury
Mr. and Mrs. Terry F. Buss
Margaret Byce
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Annette L. Canacci
Dr. J.H. Canaday
Herman Carano
Mr. and Mrs. Victor F. Cardenzana
Mellie G. Cardoza
Catherine Cardwell
Catherine I. Carlson
Wayne Carlton
Norma Jean and Paul Carney
Paul Carpenter
Robert V.C. Carr, D.D.S.
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Anna M. Carsone
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Helen Cline
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Clowis Design Studio
John and Gloria Coffey
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College of 60+ Day Sponsors
James Collier
Columbia Theatre, Inc. (Pam Voiscy)

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Richard K. Cunningham
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James F. Day
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Charles and JoAnn Desko
Mr. and Mrs. Robert H. Detwiler
Anita DeVivo
Susan Dicken
Helen R. Dickman
Larry E. Dillingham
Florence E. Dingley
Ron DiTullio
Tom Dohar

Julie Dohar
Dominican Fathers
Dr. and Mrs. Leslie S. Domonkos
Tom W. Dougan
Dale G. Dowler
Paul Dragos
Diane Drapcho
Frances Dreyfus
Donald Dricoll
Mr. and Mrs. James F. Driscoll
Willard Duff
Ronald B. Dull
Judy and Don Duran
Elsie L. Dursi
Mr. and Mrs. W.E. Durstine
Annelies R. Dziadzka
Geraldine E. Early
Lee M. Ebert and Dr. R. Murray
Mrs. Dorothy R. Eckles
Pamela J. Eddie
Robert Edeburn
Edna Edwards
Mr. and Mrs. Joseph Edwards
Samuel Edwards
C. William Eichenberger
Mary Eichenlaub
Roy Eldean
Janice Elias
John Henry Ellison
Mrs. Donald Elser
Don Engel
Gary Englehart
June Esquibel
John A. Evans
Ron Evans
Ruth Fairbanks (Mrs. James)
Mr. and Mrs. William E. Farragher
Frank Farragher
Dewey Fasnacht, Jr.
Richard C. Fees
Dr. and Mrs. Robert A. Felter
John Fening
Ann Ferguson
Sheryl A. Ferguson
Jonathan Fetter
First Presbyterian Church of Warren

Lois B. Fischer
Mark A. Fisher
Richard J. Fitch
Robin Fite
William J. Flynn
Mrs. Pat (John) Foley
Elizabeth Foster
Preston Foster
Robert G. Founds
Gretchen S. Friend
Mr. and Mrs. Michael Furillo
Henry A. Gajda
Atty. and Mrs. Ronald G. Galip
Mrs. George (Renee) Garchar
Mark Gasser
Dr. and Mrs. Herbert Gebert
Jerome H. Geier
Janice T. Geniviva
Geography Department
Mr. and Mrs. Glen George
Mr. and Mrs. Gary Gerasimek
Marilyn Gerner
Irwin and Alice Gertzog
Atty. Mark S. Gervelis
Howard R. Gifford
David M. Gildersleeve
Ed Gilkey
Juanita Gillis
Julaine E. Gilmartin
Drs. Alan and Margaret Gittis
Sally Golaske
Bill and Anita Gorman
Francis R. Gottron
Edward Gough
Dr. and Mrs. Ronald Gould
Robert P. Gourley
Mike Graban
Dr. James J. Graneto
Harriet M. Gray
Kathryn Gray
Judith Graziano
Frances Greenberg
M and M Greenhouses
Andreas Grotewold
Edgar Groves
Mickey Gula

Yelena Guler
Stanley D. Guzell, Jr.
Thad Hague
Lawrence J. Haims
Jack Hale
Mr. and Mrs. James G. Hale
Luanna Hale
Veronica Hall
Evelyn Halpern
Mr. and Mrs. Robert M. Hamilton
Mr. and Mrs. Robert M. Hammond
Marie A. Handel
Betty Handelman
Lois E. Hanna
Ken and Nancy Hanst
David Hanton
S.A. Hardy
Dr. Virginia Hare
Dr. and Mrs. E. Thomas Harnish
Kris Harper
Mr. and Mrs. Jack C. Harris
Mr. and Mrs. Kenneth Harris
Ray L. Harris
Margaret Harrison
George Hart
Eleanor P. Hartman
Mr. and Mrs. Emerson F. Heald
William H. Heintzelman
Hal Henderson
Francis Hensler
Kathryn Herald
Ruth G. Hersch
Natalie C. Hitchcock
Shirley Hite
Jay Hodge
Rosemary Hodos
Robert Hogan
Andy Hohos
Gerry Holliday
Susan Holloway
Benge W. Holz
Carol L. Homrighausen
John M. Hoopes
Dorothy C. Hoover
Patricia Hoover
Ms. Nancy G. Hope

Lois M. Hopkins
Mr. and Mrs. Frederick D. Horn
Margaret C. Horvath
Dr. James A. Houck
Janet Hruska
Joseph Hume
Chris and Gini Hurlbert
Alan Hutchison
Janice R. Hutz (James G.)
Dr. Hyon S. Hwang
Mrs. A. P. Van Iderstine
Mr. and Mrs. Howard J. Imblum
Mrs. Ann W. Isacco
Marian I. Izak
Dwight Jacobs
Mrs. Richard Jacoby
Edward Jakubick
Adeline W. James (Mrs. Gib)
Mr. and Mrs. Allen I. Janis
Winifred M. JaQuay
Mr. and Mrs. Thomas W. Jeffries
Warren Jensen
John M. Jerek
Rev. and Mrs. Arthur C. Joachim
Raymond Johnson
Eleanor E. Jones
Thelma Jordan
Bob Joshua
Zorana Jovanic
Junior League of Youngstown
Rosemarie Kascher
Martha H. Katz
Christin Keck
Glen Kell
Jean and Perc Kelty
Ms. Paula Kempe
Dorothy Kennedy
Bernice Kerr
James W. Kerr
Mr. and Mrs. William F. Kerr
Mr. and Mrs. Gerald Kessler
Arthur C. Kimmel
Cornel A. Kinentt
Mr. and Mrs. Barry E. Kirby
Marc J. Kirchner
Stephen P. Klein

Ms. Ann M. Kleinschmidt
James Kling
Charles W. Klingensmith
Sabine Klintz
Mr. and Mrs. Paul A. Knights
Olive Knoll
Mr. and Mrs. Paul W. Koehler
Dr. and Mrs. Chander M. Kohli
Kathi Kovacic
Mr. and Mrs. Frank Krautter
Ida L. Krcelic
Atty. Alan R. Kretzer
John Krispinsky
Dr. and Mrs. James J. Krumpak
Nancy Krygowski
Mrs. Paula A. Kudelko
L.J. Kuder, Jr.
Dr. Benjamin J. Kulper
Mr. and Mrs. Donald J. Kuner
Jack W. Kuti
Larry Kutler
Mr. and Mrs. Robert L. Lackey
Mr. and Mrs. Ronald LaLonde
Rodney J. Lamberson
Mary O. Lane
James Laslow
James E. Latham
Mr. and Mrs. John K. Latsko, Sr.
Barbara B. Law
Mr. and Mrs. Warner R. Lawson
Roselyn S. Lawton
Glorianne Leck and Susan Savastak
Gordon M. Leece
Mr. and Mrs. Elliot P. Legow
Susan Lehtonen
Thomas J. Leonard
Henry Lepore
Robert A. Levin
Annette and Dan Levine
Dori M. Levy
Dorothy Lisko
Dr. John R. Loch
Mr. and Mrs. Robert C. Locke
Fr. William Loveless
Peter Lucke
David P. Ludwick

Ingrid Lundquist
Mr. and Mrs. Charles Lundquist
Dr. Denis R. Lunne
Andy Luptak
Stephen M. Lyons
John M. MacIntosh, Jr.
Mr. and Mrs. Ralph Mack
Mr. and Mrs. George S. MacLeod
Mr. and Mrs. Andrew L. Mahon
Mahoning County Children's Services
Mahoning Valley Counseling
(Maria Chimbidis)
Mr. and Mrs. John R. Maimone
Nathalie Majoros
Charlotte Malkin
Dr. Max Malkoff
Mr. and Mrs. John Mancino
Dr. and Mrs. Richard J. Marina
Kathleen O. Markovich
Chief John A. Marriott
Harriet S. Marsh
B.F. Marshall, III
Cheryle F. Marsteller
Eber S. Martin
Fred Martin
Dr. and Mrs. Mario D. Massullo
Eric Mastilak
John Maxfield
John M. Maxwell
Mr. and Mrs. Josef Mayer
Dr. Charles McBriarty
Gary H. McBride
Dorothy E. McCabe
Ms. Dorothy McClelland
Mrs. Jean H. McCulloch
Josephine McElroy
Jane McFadden
Timothy P. McGarry
Daniel J. McGeehan
A.H. McGonigal
Sallie T. McKelvey
Dr. David E. McKillop
Paula J. McKinney
Thomas McKinney
Donald E. McLennan
Mr. and Mrs. Samuel McNaugher

Isadore Mendel, M.D.
Rev. Christopher C. Merry
Clemence A. Ravacon Mershon
Dorothy Mettler
Robert E. Michael
Wesley R. Midgley
Tony Mikolich
Donald K. Miller
Shirley Miller
Mr. and Mrs. Roy Mimna
Margaret Minghetti and John Polanski
John A. Mitchell, Jr.
Mr. and Mrs. Christopher H. Moinet
Louis Molvin
John M. Monahan
Beverly J. Monley
Dr. Viginia Monseau
Mr. and Mrs. Vernon M. Mook
C. Marilyn Moore
Mr. and Mrs. David J. Moore
Samuel R. Moore, Jr.
Clyde Morris
Dr. Jane Morris
Robert E. Mort
Sue A. Motzer
Mrs. John Moyer
John Mumma
Lois C. Munn
Marjorie G. Murphy
John A. Murray
Fr. Fred C. Nachtigal
Dr. and Mrs. L. Kevin Nash
Willis R. Nash
Linda Nehls
Michael K. Nelson
Atty. John M. Newman
Beverly J. Nicolls
Pauline P. Nord
Karl and Rebecca Norton
Elizabeth Nosal
Bonnie Nosal
Carol O'Hara
George O'Hare
Edward J. O'Malley
Drs. Paul Pratt and Daniel O'Neill
Mr. and Mrs. John Odle

Tim Ondich
Carol Orlando
Janet Neal Osborne
Victoria L. Ostheimer
Anne Palik
Pamela Palumbo
Hugh Pannunzio
Beth Parkinson
Mack Parrott
Dr. and Mrs. Lawrence M. Pass
Mr. and Mrs. Donald Patterson
Richard L. Patterson
Michael Pavelko
Mr. and Mrs. James L. Pazol
James Pearce
Mr. and Mrs. Harold W. Pearce
Esther Pedaline
Mr. and Mrs. Richard Pencis
Mr. and Mrs. Tedrow L. Perkins
Mary Ann L. Pernotto
Robert W. Parry, M.D.
James R. Petuch
Lorraine Peterson (Mrs. Gil)
Donald Pipino
Richard Pirko
Jane Platt
Mr. and Mrs. John L. Pogue
Jane Pollack
Helen Popa
John Poponyak
Chinna Babu Potluri
Emily M. Powers
James M. Preto
Atty. and Mrs. Herbert Pridham
Stacia Pryts
Mr. and Mrs. Richard A. Pucci
Tillie Puskarcik
Clare Puskarczyk
Mary Louise Quisenberry
Ralph A. Conti Construction Company
Joe Rath
Rev. James E. Ray
Susan Reagan
Michele Reed
Mary M. Reedy
Mr. and Mrs. Robert W. Rehner

Charles Renner
Victoria Reto
Albert Rich
Gary P. Richards
Winifred G. Richards
Betty H. Richmond
Theresa Riley
Gerald E. Rishel
Jack Rispoli
Riverbend Food Service, Inc.
Mr. and Mrs. John N. Roche
Ramon Rodehaver
Larry L. Rodocker
Rebecca M. Rogers
Dr. Richard W. Rogers
Mr. and Mrs. Myron S. Roh
Drs. Robert and Gwyneth Rollin
Lester and Christine Rollins
Phyllis A. Roman
Hassan A. Ronaghy
Mr. and Mrs. Arnold Rosen
Russell E. Ross
David K. Ross
Bruce Rothschild
Sheila Routh
Francis Ruble
Dr. and Mrs. Walter Rusnak
Walter Saare
Ravi K. Sachdeva
Carol Sacherman
Joseph and Jane Sainato
Dr. Jacques S. Saint-Julien
Gary Salvner
Donald Sampson, Jr.
Mr. and Mrs. Morton H. Sands
Margaret Sandy
Williard B. Sanor
Joe Sassone
Pauline V. Saternow
Dr. Lowell and Ellen Satre
Jain A. Savage
Norma L. Savany (Mrs. John)
Cynthia L. Schaefer
Mary Alice B. Schaff
Suzanne S. Schaffer
Dr. & Mrs. Carl R. Schaub

Mr. and Mrs. James J. Scheetz
Peter Schiavone
Gina Marlane Schiavone
Mr. and Mrs. Steven Schildcrout
William Richard Schilling
Victoria Schmeisser
Roy L. Scholl
Kenneth H. Schrom
Tom Schroth
Dr. and Mrs. Bernard Schultz
Raymond Schuman
Sam Schwall
Fred Schweitzer
James Scott
Dan and Sara Scudier
Mr. and Mrs. Thomas Seckler
Mr. and Mrs. Donald R. Seely
Kathleen M. Seeman
Clara Segall
Rebecca A. Seidner
Mary Anne Seman
Gary A. Sexton
James H. Shaffer
Mr. and Mrs. Rich Shale
Sharp Lumber Company
Mr. and Mrs. John L. Sharrer
Mrs. Anita J. Shaw (B. Dennis)
Mr. and Mrs. Forrest Shaw (Sherrie)
Mr. and Mrs. Terry Sheban
Shenango Area Youth Chorus (F. Jowers)
Judy Shepard (Mrs. John)
Larry Sherer
Mr. and Mrs. Bruce Sherman
Mr. and Mrs. Albert Shiderly
Marguerite Shields
Nancie M. Shillington
Elaine Shively
Jeanette Shlepr
Shirley Silver
Mr. and Mrs. Charles Silverman
Edward Simko
Karen E. Simon
Theresa Simone
Mr. Lim Thong Sing
Helen Slata
Robert T. Slaughter

Sleepy Hollow Sleep Shop
Mr. and Mrs. John W. Sloat
Gloria R. Slocum
William B. Slocum
Alice Slusher
Judith A. Sluss
Mr. and Mrs. Alfred D. Smith
Melissa Smith
Richard E. Smith
Ron Smith (Insta Copy Inc.)
Seth A. Smith
Catherine A. Smolka
Connie Snyder
Mr. and Mrs. James W. Snyder
Judith A. Snyder
Mr. and Mrs. Anthony E. Sobota
Laurence Soges
Dr. and Mrs. Karl E. Soller
Katherine and Robert Soman
Rosemary A. Sontich
John D. Sopko
Diana Souiry
Spirex Corporation
Paul Sracic
Sharyn Stack
Robert G. Stahl
Russell Stanton
Margaret N. Starbuck
Rita Stasky
Patricia Stefek
Leon Stennis
Capt. C. Alan Stephan
Dr. Sandra W. Stephan
Jack Stephenson
Vera Sterling
Mary Ann Stevenson
Elizabeth H. Stewart
Mr. and Mrs. Richard Stigliano
Mrs. Franklin Stillwagon
Robert F. Stoll
Karen Stout
Mr. and Mrs. Clarence J. Strouss
Dr. Richard W. Stypula
Eleanor A. Suci
Ed Suit
Robert Summers

Dr. and Mrs. George E. Sutton
Nancy Sweeney
Dr. David Sweetkind
Florence Swierz
Adelaide Szabo
Esther Szakach
Dr. Leslie v Szirmay
Richard Takacs
Florence Talkington
Mr. and Mrs. Jack Tamarkin
Paul Tanona
Janine M. Tareshawty
Patricia Taylor
Roberta M. Taylor
Mr. and Mrs. Leonard T. Thomae
Griffith V. Thomas
Thomas White-Jamison Hospital
Kathryn A. Thompson
Mary Thompson (Herbert E.)
Mrs. Dorothy Timmons
Jane Tims
Tinkler Construction Company
Mr. and Mrs. Ross F. Tittle
Patricia Tomillo
Thomas J. Touris, D.D.S.
Scott Townsend
Rev. Fred E. Trucksis
Ms. Jeanne C. Tsai
Lucile Turner
Mr. and Mrs. Sy Ulicny
Mr. and Mrs. Cemil Ulus
Jim and Kathryn Umble
Tim M. VanDyke
Reverend Daniel Venglanik
Dr. and Mrs. John S. Venglarcik, III
Sharon R. Verholek
Frank Verterano
Barry S. Wagner
Helen L. Wagner
David S. Waldman, D.D.S.
Bettijane Walker
Emily Walker
Rev. James Walker
Rose M. Walter
David Wardale
Warren Junior Military Band

Phillip V. Warren
Mr. and Mrs. Gunther P. Weber
Lisa L. Welch
Lowell B. Wellman
Tom and Jeanne Wellman
Ben Welsh
Jane F. Westenfeld
Mr. and Mrs. Michael Wherry
Marianne Whitehouse
Elizabeth N. Whittington
Ginger Whittington
Mr. and Mrs. Philip C. Wilcox
Ellen Wilhelm
John Wilkinson
David L. Williams
Lawrence Williams
Reese Wills
Edward H. Wilson
Dr. Sonya M. Wilt
Dr. Eric Wingler
Mr. and Mrs. James E. Witt, Jr.
Mr. and Mrs. Arthur D. Wolfcale, Jr.
Richard L. Wolford
Shirley Wolk
Women's Committee for
 Children's Concerts
Jill Wright
David H. Yarian
Jeanette Yasgur
Anthony Yereb
David J. Young
Dr. Warren M. Young
Youngstown Area Opera Guild
The Youngstown Mirror and
 Glass Co. Inc.
Youngstown Music Teachers Association
Mr. and Mrs. Edward R. Zacharias
George Zack
Faith G. Zamarly
Harold A. Zeally
Mr. and Mrs. Robert I. Zedaker
Richard Zitto
Mr. and Mrs. Carl Z. Zoba
Rosemarie Zocco



**RESOLUTION TO RATIFY
FACULTY/STAFF APPOINTMENTS**

WHEREAS, the *Policies of the Board of Trustees* direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the September 16, 1994 meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1994-95 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit F attached hereto.

**Board of Trustees Meeting
December 12, 1994
YR 1995-**

Agenda Item G.7.b.

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF November 17, 1994**

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>MONTHS</u>	<u>CONTRACT COMMENTS</u>
Ms. April Antell	Announcer	WYSU-FM	09/01/94	3,446 .25 FTE	10 MO	9/1/94-6/30/95
Dr. Mary Bivins	Assistant Professor	History	09/15/94	32,000	9 MO	Temporary (2nd Year)
Mr. William P. Burley	Activities Assistant/Programming	Student Activities	09/12/94	15,150 .75 FTE	12 MO	9/12/94-6/30/95
Ms. Julie Croft	Asst. to Sr. Woman Administrator/ Assistant Softball Coach	Intercollegiate Athletics	08/08/94	7,500 .416 FTE		8/8/94-6/8/95
Dr. Stephen L. Gage	Assistant Professor	Dana School of Music	09/15/94	36,000	9 MO	Probationary (1st Year)
Ms. Elaine B. Greaves	Instructor	Criminal Justice	09/15/94	31,000	9 MO	Temporary
Ms. Marie Harrigan	Precollege Enrichment Assistant	Postsecondary Education Demonstration Lab	10/01/94	9,375 .625 FTE	9 MO	10/1/94-6/30/95
Mr. Jeffery Heinfeldt	Instructor	Accounting & Finance	09/15/94	30,000	9 MO	Temporary
Ms. Martha Hyden	Asst. Athletic Academic Counselor	Intercollegiate Athletics	09/12/94	2,000 .10 FTE		9/12/94-6/12/95
Dr. Megan L. Isaac	Assistant Professor	English	09/15/94	32,000	9 MO	Probationary (1st Year)
Mr. William R. James	Assistant to Sports Information Dir/ Ath. Camp Director	Intercollegiate Athletics	07/01/94	16,575 .75 FTE	12 MO	7/1/94-6/30/95
Mr. John Kish	Assistant Baseball Coach	Intercollegiate Athletics	10/1/94	5,000 .278 FTE	9 MO	10/1/94-6/30/95

**YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF November 17, 1994**

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>MONTHS</u>	<u>CONTRACT COMMENTS</u>
Ms. Lynn Kline	Field Exp Asst/Inserv. Coord (Temp)	College of Ed./Dean's Office	08/28/94	33,541 (Base 39,670)	12 MO	8/29/94-6/30/95
Mr. Vincent J. Lisi	Instructor	Philosophy & Religious Studies	09/15/94	25,000	9 MO	Temporary
Dr. Charles A. Martin	Assistant Professor	Mechanical Engineering	09/15/94	42,000	9 MO	Temporary
Dr. Gail Y. Okawa	Assistant Professor	English	09/15/94	35,000	9 MO	Probationary (1st Year)
Ms. Joan C. Patrone	Instructor	Human Ecology	09/15/94	25,000	9 MO	Temporary
Mr. Douglas Phillips	Assistant Concessions Manager	Intercollegiate Athletics	10/1/94	3,800 .188 FTE	9 MO	10/1/94-6/30/95
Ms. Debra Pomponio	Asst. to the Exec. Vice-President	Office of the Exec. Vice President	09/19/94	33,000	12 MO	New hire
Mr. Richard J. Popovich	Announcer	WYSU-FM	09/30/94	3,446 .25 FTE	10 MO	9/1/94-6/30/95
Mr. Jayathirtha Rao	Assistant Professor	Mechanical Engineering	09/15/94	36,000	9 MO	Temporary
Dr. Chris Rasmussen	Assistant Professor	Economics	09/15/94	31,000	9 MO	Temporary
Mr. Terry L. Samuels	Asst. Ath. Academic Counselor	Intercollegiate Athletics	09/01/94	11,000 .54 FTE	10 MO	9/1/94-6/30/95
Dr. Jay A. Schneider	Assistant Professor	Geology	01/02/95	19,528	6 MO	1/2/95-6/15/95 - Temporary
Mr. Orville L. Simons	Asst. to Dir/Mktg & Prom	Intercollegiate Athletics	08/01/94	5,000 .2439 FTE	10 MO	8/1/94-5/31/95
Ms. Mary Ellen Smith	Instructor	Human Ecology	09/15/94	25,000	9 MO	Temporary

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS AND PROMOTIONS
AS OF November 17, 1994

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL.</u>	<u>SALARY</u>	<u>MONTHS</u>	<u>CONTRACT COMMENTS</u>
Mr. Wade W. Smith Jr.	Instructor	Criminal Justice	09/15/94	30,000	9 MO	Temporary
Ms. Mary Soldo	Administrative Assistant	McDonough Museum of Art	10/18/94	8,500 .57 FTE	12 MO	10/18/94-6/30/95
Ms. Nicole Strollo	Assistant Track Coach	Intercollegiate Athletics	10/1/94	16,000 .80 FTE	9 MO	10/1/94-6/30/95
Mr. John Paul Thomas	Instructor	Marketing	09/15/94	30,000	12 MO	Temporary (2nd Year)
Mr. Michael Walker	Research Assoc./Urban Planner	Center for Urban Studies	07/01/94	7,840	12 MO	from PT-PA to full time (externally funded) 8/1/94-10/31/94



ENROLLMENT CENTER TASK FORCE

Concept

To increase the efficiency and effectiveness of the enrollment process by creating a center, conveniently located for students, which centralizes the admission, financial aid, bursar, and registration functions. On-site visits will be made to other institutions to investigate various enrollment center configurations and computer systems. The center will utilize state-of-the-art technological equipment and incorporate all applicable components of the Electronic Campus plan.

Goals

- To insure consistency of services between all enrollment related offices.
- To provide students with more knowledgeable and versatile staff.
- To utilize present staff in the most efficient manner.
- To develop coordinated data systems with minimal duplication of records and data.

Task Force

An Enrollment Center Task Force will be appointed and charged with defining the feasibility and operation of YSU's Enrollment Center by suggesting a physical arrangement, functions which should be performed by its staff, and the necessary support needed from other non-enrollment units. The task force will complete its report by May 30, 1995.

Recommended Membership

Membership of the task force:

Dr. Cynthia Anderson, Office of the Provost
Ms. Martha Countryman, College of Business
Mr. William Countryman, Enrollment Services
Dr. Raymond Dye, Student Affairs (Chair)
Ms. Diana Gould, Student Affairs
Ms. Eileen Greaf, Financial Aid
Mr. Michael Hrishenko, Computer Center
Dr. Gordon Mapley, Office of the Provost
Mr. Jason Spangler, Student
Ms. Beth Stahl, Office of the Bursar
Dr. Harold Yiannaki, Enrollment Services

Consultants to the task force:

Academic Advisors
Alumni Association Representatives
Architects
Facilities
Housing Representatives
Parking Representatives
Students



PRESIDENT'S TASK FORCE ON STUDENT RETENTION

In light of national and state projections of fewer high school graduates and stronger competition between institutions to recruit the same students, retention is a critical issue for YSU and many other colleges and universities.

All institutions of higher education experience a natural loss of students due to graduation and accommodate the loss by enrolling at least the same number of new students. However, as additional students are lost through attrition, universities are forced to recruit more and more new students. This task is becoming increasingly more difficult for institutions like YSU who are already operating in the wake of a dwindling pool of prospective students. Therefore, YSU must take a proactive approach to student enrollment and focus efforts on developing strategies for retaining more of its students through graduation.

YSU enrolls and, unfortunately, fails to retain students at all levels of academic ability. From the high achieving to the underprepared student, dropouts occur across the spectrum of academic ability. In order to increase its overall student retention rate, YSU must address students at each level of competency. Retention strategies which are successful with one group of students may not succeed with other groups. Therefore, retention strategies must be specific to students' needs and abilities.

Just as retention must address the entire spectrum of students, so must it involve the entire University community. In order for YSU to succeed in retaining a greater percentage of its current students, each unit within the University must take responsibility for student retention. From Student Affairs to Academic Affairs to Budget and Finance, each department has the power to affect retention, both individually and collectively. YSU must take a team approach to student retention and work together to assist students in staying in school from matriculation through graduation.

To develop a University-wide plan for improving student retention, a Task Force on Student Retention will be appointed. The task force will systematically review retention research and YSU data, compile data on current retention activities, examine the various climates such as the classroom, residential life, student life, academic advisement, customer service, etc., and develop a comprehensive and realistic action plan for retaining a greater number of YSU students each year.

The task force will consist of the following members:

Representative from each of the following:

- Academic Advisor
- Alumni Association
- College of Arts and Sciences
- College of Business Administration
- College of Education
- College of Engineering and Technology
- College of Fine and Performing Arts
- College of Health and Human Services
- Division of Academic Affairs
- Division of Advancement and Institutional Affairs
- Division of Business and Financial Affairs
- Division of Student Affairs
- Multicultural Student Services
- Student Government
- Patricia Bleidt, Student Retention (associate chair)
- Raymond Dye, VP for Student Affairs (chair)
- Roxy Gurlea, Community Representative
- David Harkleroad, Student Trustee
- Virginia Mears, Student Tutorial Services
- Joan Sonnett, Reading and Study Skills
- Sherri Zander, Writing Center

A report is due to the President in June 1995.

12/7/94

1993 F.B.I. UNIFORM CRIME REPORT

CAMPUS CRIME STATISTICS

University*	Violent Crime	Property Crime	Violent and Property Crime Total	% of Student Population Affected By Total Crime
Cincinnati	29	1108	1137	3.950
Ohio State	33	1699	1732	3.319
Bowling Green	10	483	493	2.712
Miami	9	412	421	2.615
Akron	14	549	563	2.080
Kent	4	459	463	1.921
Ohio Univ.	7	343	350	1.855
Wright	7	272	279	1.665
Toledo	22	340	362	1.475
YSU	4	106	110	0.743**

*Four-year state supported universities that were listed in the 1993 F.B.I. Uniform Crime Report

**Less than one percent



YOUNGSTOWN STATE UNIVERSITY

BOARD OF TRUSTEES MEETING

Monday, December 12, 1994
3:00 p.m.

Tod Hall
Board Room

AGENDA

- A. Oath of Office of New Student Trustee
- B. Roll Call
- C. Proof of Notice of Meeting
- D. Disposition of Minutes for Regular Meeting held September 16, 1994
- E. Recommendation of the President of the University
 1. Resolution to Endorse YSU 2000: A Vision for a Premier Metropolitan University
- F. Report of the President of the University
 1. Russia Trip
 2. Steubenville Plans
 3. Educational Partnerships
 4. College of Education Plans
 5. Uniform Crime Statistics
- G. Report of the Committees of the Board
 1. Academic Affairs Committee
 - a. Staff Report
 - b. Resolution to Authorize Conferral of an Honorary Degree
 - c. Resolution Ratifying Changes in the Bylaws of the University Academic Senate
 2. Affirmative Action Committee
 - a. Staff Report
 - b. Resolution to Adopt Equal Opportunity and Affirmative Action Policy
 3. Budget and Finance Committee
 - a. Staff Report
 - b. Resolution to Modify the 1994-95 Current General Budget
 - c. Resolution Concerning the YSU Technology Development Corporation
 - d. Resolution Concerning University Purchasing Practices
 - e. Resolution Concerning Electronic Media Rights Policy
 4. Building and Property Committee
 - a. Staff Report
 - b. Resolution to Acquire Real Estate
 5. Development Committee
 - a. Staff Report
 - b. Resolution Accepting Gifts
 6. Intercollegiate Athletics Committee
 - a. Staff Report
 - b. Resolution of Appreciation

- 7. Personnel Relations Committee
 - a. Staff Report
 - b. Resolution to Ratify Faculty/Staff Appointments
- 8. Student Affairs Committee
 - a. Staff Report
- 9. Executive Committee
- H. Communications, Memorials
- I. Unfinished Business
- J. New Business
- K. Time and Place of Next Regular Meeting by Resolution
 - Meeting Dates - 3 p.m., Friday, March 10, 1995
 - 3 p.m., Friday, June 23, 1995
- L. Adjournment



MEMO FROM THE PRESIDENT

December 14, 1994

Dear Colleague:

Nineteen ninety-four is quickly coming to a close. Once again, the year has been marked with a number of significant milestones for YSU. Thanks to all of you for making YSU a better place!

The Penguin football team is about to complete another extraordinary season. For the fourth straight year, our Penguins are playing for the Division I-AA National Championship. It has been a great year for them and us. Everyone has been a part of this success. We had record setting crowds who cheered us to victory. Our name recognition has been enhanced nationally, and our overall tradition of excellence has been linked with the tradition of championship football. I am grateful to those associated with the football program and all of you who throughout the campus worked so hard to strengthen our commitment to excellence, thereby expanding our image as a premier metropolitan university.

Recently, the Chancellor of the Ohio Board of Regents visited campus to review and discuss our new functional mission statement. I am so pleased to report that Chancellor Hairston was most excited about the dynamic plan embodied in our new mission statement. You may recall that our *Statement of Mission and Goals* grew out of the Regents' "Managing for the Future" initiative. Now, our statement is being suggested as a model for other universities to follow.

Our mission and goals served as the road map for the development of *YSU 2000: A Vision for a Premier Metropolitan University*. The thirteen action-oriented strategies that form the core of our premier metropolitan university initiative will help us shape our own future. There are now literally hundreds of objectives to be achieved. These are shared challenges that will require our best effort. On December 12, the Board endorsed *YSU 2000: A Vision for a Premier Metropolitan University*. It is now our task to move forward in a proactive manner.

Also, I am pleased to report that a new process has been implemented so expanded staff reports will be made at our Board meetings. Hopefully, these reports extend the flow information and enhance the campus-wide communication effort. At the December Board meeting, it was exciting to witness the unveiling of the model for the new College of Education Building. Groundbreaking for the impressively designed state of the art facility will occur in late summer 1995. The building will likely be completed by January 1997.

Now, I would like to highlight other actions taken by our information provided to the Board at its December 12 meeting.

Equal Opportunity/Affirmative Action. The Board approved a new Equal Opportunity and Affirmative Action Policy. Barbara Bacon reported on the AA Plan, commenting on a common set of EO and AA definitions that will provide a clearer picture of institutional initiatives and goals. Bacon also discussed a new streamlined, user friendly, comprehensive Equal Opportunity and Affirmative Action complaint procedure that was presented to the Board for its information. This culminates months of work by the Board's Affirmative Action Committee and the University's Administrative Advisory Council.

Real Estate Acquisitions. At the request of the Ohio Board of Regents, our Board passed a resolution authorizing the acquisition of four separate properties: (1) the Phelps Street properties located at 314 S. Phelps Street and 106 W. Rayen Avenue; (2) Council of Churches Building on Wick Avenue; (3) S.E.O. Building at 275 W. Rayen Avenue; and (4) the Hanahan and Strollo Building at 127 Lincoln Avenue. The Board needed to take this action so these properties could be included as part of our existing physical plant inventory; thereby including the square footage of these buildings in the Regents' budget calculations for YSU.

Budget Modification. The Board adopted a resolution to authorize a \$1.6 million budget adjustment including the transfer of \$600,000 from the Current General Fund Contingency Reserve to the Current General Fund budget.

The transfer was necessary to adjust the revenue side of the budget. The FY '94-'95 Current General Fund budget adopted by the Board assumed a revenue shortfall with enrollment expected to settle at approximately 14,000 students. Administrative steps to reduce expenses and to use approximately \$1 million in unfilled position funds have been implemented, but the Board's action was necessary to help insure a balanced year-end budget.

Technology Development Corporation. A resolution was adopted by the Board that provides advance funding of \$90,000 to the TDC during FY '94-'95. The advance, which must be repaid by June 30, 1995, offsets a cash flow situation with the TDC resulting from several long-term TDC contracts that provide for payment at the end of the contract periods.

Purchasing Practices. According to the results from a statewide review, purchasing practices at YSU are more restrictive than most other public universities in the state. Specifically, YSU's practice of requiring bids at \$5,000 for goods and services and at \$10,000 for construction was found to be lower than most other state university bid levels. In addition, our limits appear lower than good business practices warrant. The Board, accordingly, adopted a resolution that empowers the President or his designee, if conditions warrant and outside the bidding process, to enter into purchase agreements in excess of \$5,000 but less than \$10,000, and construction contracts in excess of \$10,000 but less than \$25,000.

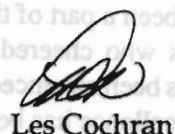
Resolution of Appreciation and the Authorized Conferral of an Honorary Degree. A draft resolution of appreciation from the Board was presented, congratulating the YSU Football Team on yet another amazing season. The resolution expressed the Board's appreciation for the team's outstanding accomplishment of competing for the Division I-AA Championship for the fourth consecutive year. The resolution will be completed after the championship game with Boise State on December 17. From the Academic Affairs Committee, the Board adopted a resolution to confer an Honorary Doctor of Humane Letters degree upon Mr. Donald Cagigas, Chairman and Chief Executive Officer of Bank One of Youngstown. Mr. Cagigas had been recommended as the 1995 DCA recipient and will be the speaker at Summer Commencement.

Student Affairs Initiative. Vice President Dye reported to the Board on the membership, charge, and goals of two important task forces. The Enrollment Center Task Force is charged with defining the feasibility and operation of YSU's Enrollment Center. The Enrollment Center will be conveniently located for students and centralize the admission, financial aid, bursar, and registration functions.

A report is due by May 30, 1995. The President's Task Force on Student Retention will focus its attention on the critically important task of improving overall graduation rates through multi-faceted programs of support and assistance. The Student Retention report will be completed by June, 1995.

Finally, Shirley Carpenter reported to the Board that a five-year buyout would be offered to all 79 eligible STRS participants who applied for the STRS/ERIP. The Board was also briefed on the progress that has been made in studying a potential PERS/ERIP. A recommendation on whether or not to offer a PERS/ERIP is expected to be advanced for consideration at the March Board of Trustees meeting.

In closing, Lin and I want to wish each of you a safe and happy holiday season and a most enjoyable new year. Your continued support is sincerely appreciated.



Les Cochran

Happy Holidays!

GO PENGUINS!

The next regular meeting of the Board of Trustees has been set for Friday, March 10, 1995