

MEMO TO: ~~MR.~~ THOMAS ATWOOD, Interim Director - Maag Library
DR. NANCY WHITE, President, YSU-OEA
MR. BRIAN K. BRENNAN, President, YSU-ACE
MS. GERRI SULLIVAN, Acting President, YSU-APAS
MS. LORI A. FACTOR, Exec. Director, YSU Alumni Assoc.
ATTY. SANDRA L. DENMAN, University Legal Counsel

FROM: FRANKLIN S. BENNETT, JR.
Secretary to the Board of Trustees

DATE: December 11, 1998

RE: Minutes of Regular Meeting of Board of Trustees of September 11,
1998.

Enclosed are copies of the official Minutes of the Board of Trustees
of Youngstown State University for the above-described meeting, with Exhibits and
Attachments.

xc: Dr. Leslie H. Cochran, President
Dr. James J. Scanlon, Provost

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, September 11, 1998

Pursuant to notice duly given, a regular meeting (the one hundred and ninety-second) of the Board of Trustees of Youngstown State University convened at 3:00 P.M., Friday, September 11, 1998, in the Board Room in Tod Administration Building.

Eight trustees were present at the meeting, to-wit: Mr. Bruce R. Beeghly, Chairperson of the Board, who presided, Mr. Martin J. O'Connell, Dr. Y. T. Chiu, Mrs. Ruth Z. Wilkes, Mrs. Eugenia C. Atkinson, Mr. Joseph S. Nohra, Dr. Chander M. Kohli, and Mr. Larry E. Esterly. Absent was Mr. Charles B. Cushwa III. Also present was Student Trustee David N. Myhal.

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. G. L. Mears, Executive Vice President; Dr. Cynthia A. Anderson, Vice President - Student Affairs; Mr. C. Vernon Snyder, Vice President for Development and Community Affairs; Dr. Charles A. McBriarty, Special Assistant to the President, and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 25 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The Chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 1, of the Board's Bylaws, written notice of today's regular meeting was timely provided to each of the nine Trustees, the Student Trustee, and to the President.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD JUNE 26, 1998.

Prior to the meeting, the Secretary had mailed draft copies of the minutes of the Board's regular meeting held on June 26, 1998 to each Trustee, the Student Trustee, and to the President. There being no additions, corrections, or revisions to the minutes, they were approved as mailed.

ITEM III - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Cochran provided the following informational reports:

1. YSU - Wee Care Partnership. Dr. Cochran requested Dr. Cynthia Anderson to provide a report on the partnership with the Wee Care Day Care & Learning company. Dr. Anderson reported that the need for child care has been discussed at YSU for over 3 decades. Dr. Anderson stated that approximately 2 months ago, requests were sent to local day care providers for proposals for the implementation of a day care center on the YSU campus. Following review of the proposals, Wee Care was selected to provide day care services in conjunction with the university. Dr. Anderson said that Wee Care, like YSU, is a teaching institution. Wee Care serves as an approved training site for child care practicum students, nursing students and high school students. Dr. Anderson stated that Wee Care has been a leading child care provider in the Mahoning Valley for the past decade, and that its quality program is currently used by many of YSU's students, faculty and staff.

Dr. Anderson stated that Wee Care's proposal provides for quality child care for the children utilizing its services. The proposal also provides for very flexible hours of operation in order to meet the needs of YSU's diverse student body. Dr. Anderson stated that Wee Care's proposed fee schedule is very affordable, and permits service based on weekly, daily or hourly use. Wee Care will also provide for "parents night out," "kids and computers," children's dance classes, and drop-off dry cleaning services. Dr. Anderson introduced Ms. Donna McGrath, president of the Wee Care company, and a graduate of the YSU College of Education, who stated that the Wee Care organization is extremely proud to have been selected as the child care provider at Youngstown State University.

2. Metropolitan College Annual Report.

Dr. Cochran distributed a document entitled, "Enrollment History for Metropolitan College," a copy of which is attached to these minutes, which compares enrollment data from all Metropolitan College sites. Dr. Cochran stated that in the Fall of 1996, there were 466 students enrolled in the Metropolitan College (all attending at Boardman High School), and that in the Fall of 1998, an estimated 935 students will be attending classes at the several Metropolitan College sites.

3. Grants and Research Annual Report.

Dr. Cochran distributed a document entitled, "Extramural Support Summary," a copy of which is attached to these minutes. Dr. Cochran reported that a total of \$3,002,734 in grants was awarded during fiscal year 1998. This amount represents an

increase of \$1,593,202, or 113%, from the previous fiscal year which itself represented a new record in grant awards. Dr. Cochran stated that all funds received are applied toward the enhancement of instruction or addressing community needs.

ITEM IV - APPROVAL OF BOARD OF TRUSTEES' COMMITTEE ASSIGNMENTS.

The Chairperson stated that the Board's Bylaws provide that the Chairperson shall appoint the Committees of the Board subject to the Board's approval. The Board had earlier been provided with a listing of the 1998-99 committee appointments (a copy of which is attached to these minutes). Upon motion made by Dr. Chiu, seconded by Mr. Nohra, the Board unanimously approved the 1998-99 committee assignments as made by the Chairperson.

ITEM V - REPORTS OF THE COMMITTEES OF THE BOARD.

The Board considered the following committee reports and recommendations:

1. Academic Affairs Committee

Dr. Scanlon provided a staff report regarding the university's continued successes in receiving grant funding. Dr. Scanlon stated that one of the most noteworthy aspects of the grant activity of faculty and staff is the overt connection of that activity to the teaching, learning, and public service mission of the university. Dr. Scanlon expressed his pride in the faculty and staff for the dramatic increase in grant support in recent years, and for the high rate of approval of grant applications. Dr. Scanlon recognized Dr. Peter Kasvinsky, Dean of the Graduate School, and Mr. Eric Lewandowski, Director of Grants and Sponsored Studies, for their efforts in achieving these successes.

Following Dr. Scanlon's report, the Chairperson recognized Mrs. Atkinson, chairperson of the Academic Affairs Committee, who stated that the committee was recommending one resolution for adoption by the Board. On behalf of the committee, she then moved the adoption of the following resolution:

Resolution to Approve
Sabbatical Leave Policy for Department Chairpersons

YR 1999-01

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies as no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the creation of the Institutional Policy 1008.01 governing Sabbatical Leave for Department Chairpersons as shown on the attached pages of the *University Guidebook*, Exhibit A.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

2. Affirmative Action Committee

Ms. Barbara Orton, Director of Affirmative Action and Disability Services, provided a brief staff report noting that 299 students are now registered with Disability Services.

The Chairperson recognized Mr. O'Connell, a member of the Affirmative Action Committee, who stated that the committee was recommending one resolution for adoption by the Board. On behalf of the committee, he then moved the adoption of the following resolution:

Resolution to Approve Equal Opportunity and Affirmative Action Recruitment and Employment Policy

YR 1999-02

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implement-

ing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Equal Opportunity and Affirmative Action Recruitment and Employment as shown on the attached pages 2001.02 of the *University Guidebook*, and does hereby rescind the attached former corresponding policy, both shown as Exhibit B.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

3. Budget and Finance Committee

Dr. Mears provided a staff report noting that the fiscal year ending June 30, 1998 was closed out in good condition, and that Dr. Mears expects to receive an unqualified audit for the year. Dr. Mears stated that the university is now beginning the distribution of the divisional-based funds accumulated during fiscal year ending June 30, 1997.

The Chairperson recognized Mr. Nohra, chairperson of the Budget and Finance Committee, who stated that the committee was recommending two resolutions for adoption by the Board. On behalf of the committee, he then moved the adoption of the following resolution:

Resolution to Approve Investment of University Funds Policy

YR 1999-03

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Deposit of University Funds as shown on the attached page 3006.01 of the *University Guidebook*, and does hereby rescind the attached former corresponding Article IX, Section 1 of the *Policies of the Board of Trustees of Youngstown State University*, both shown as Exhibit C.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Nohra then moved the adoption of the following resolution:

Resolution to Approve
Investment of University Funds Policy

YR 1999-04

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Investment of University Funds as shown on the attached page 3007.01 of the *University Guidebook*, and does hereby rescind the attached former corresponding Article IX, Section 1 of the *Policies of the Board of Trustees of Youngstown State University*, both shown as Exhibit D.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

4. Building and Property Committee

Dr. Mears briefly described the resolutions proposed by the committee for Board approval.

Following Dr. Mears's report, the Chairperson recognized Mr. Esterly, chairperson of the Building and Property Committee, who stated that the committee was recommending five resolutions for adoption by the Board. On behalf of the committee, he then moved the adoption of the following resolution:

Resolution to Authorize
Purchase of Property and to Enter into
Agreement with Mahoning County for HAZMAT Training Facility

YR 1999-05

WHEREAS, Mahoning County has requested that Youngstown State University enter into a lease with the County for land owned by the University in the Smoky Hollow area on the north side of Emerald Street between Walnut Street and Andrews Avenue for the development of a HAZMAT training facility to be jointly used by both the University and the County; and

WHEREAS, Youngstown State University owns all of the property needed for the training facility with the exception of two lots located on Emerald Street known as Youngstown City Lot No. 16370 (Clotida DeBlasio property) and Youngstown City Lot No. 11807 (Arcangelo Peluso property); and

WHEREAS, the development of such a training facility would benefit the University by creating an outdoor laboratory for the Youngstown State University Environmental Studies program, increasing cooperation with the County for the mutual benefit of the County and the University, and improving the appearance of the area;

NOW, THEREFORE, BE IT RESOLVED, that the Building and Property Committee of the Board of Trustees of Youngstown State University does hereby authorize the purchase of the properties as described; and

BE IT FURTHER RESOLVED, that the Building and Property Committee of the Board of Trustees of Youngstown State University does hereby autho-

rize the University to enter into a lease with Mahoning County for the properties as described to develop a training facility to be jointly used by the Mahoning County HAZMAT team and the University.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Authorize Eminent Domain Proceedings

YR 1999-06

WHEREAS, the property located on Webb Street, Youngstown, Ohio, and known as Youngstown City Lot No. 3481 (Anthony Julius property) is within the area of the University's Master Plan and is necessary for University parking; and

WHEREAS, the property located at 445-447 Madison Avenue, Youngstown, Ohio, and known as the westerly part of Youngstown City Lot No. 4213 (Arthur Hopson property) is within the area of the University's Master Plan and is necessary for campus improvement; and

WHEREAS, the property located on Custer Avenue, Youngstown, Ohio, and known as the easterly part of Youngstown City Lot No. 9120 and the southwesterly part of Youngstown City Lot No. 9121 (William DeCato property) is within the area of the University's Master Plan and is necessary for the development of enterprises to provide services to students and the University community and/or otherwise necessary or incidental to the operation or mission of the University; and

WHEREAS, the property located at 311 Custer Avenue, Youngstown, Ohio, and known as Youngstown City Lot No. 9102 (William DeCato property) is within the area of the University's Master Plan and is necessary for campus improvement; and

WHEREAS, the University has negotiated in good faith with the owners of these properties, but

has been unable to agree on the terms for purchase by the University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the use of eminent domain proceedings to acquire the above properties and hereby requests the Department of Administrative Services to take appropriate action to commence such proceedings on behalf of the University.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Expand Authority
of YSU/Butler Joint Steering Committee in
Regard to the YSU-Butler Museum Joint Use Agreement

YR 1999-07

WHEREAS, Youngstown State University and The Butler Museum of American Art have previously entered into a Joint Use Agreement; and

WHEREAS, the Joint Use Agreement provides that the University's representatives to the YSU/Butler Museum Steering Committee of the Youngstown State University Board of Trustees are authorized to act on behalf of Youngstown State University; and

WHEREAS, it is in the best interests of Youngstown State University to cooperate with The Butler Museum of American Art in the development of the area between the Butler Museum building and Tod Hall as a plaza;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize an expansion of the duties of the University's representatives to the YSU/Butler Museum Steering Committee to include the actions necessary for the development of the plaza area.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Authorize
Purchase of Property for Campus Improvement

YR 1999-08

WHEREAS, Youngstown State University has identified an area surrounding the campus within which it seeks to acquire property needed for the benefit of the University; and

WHEREAS, several properties located on Madison, Custer, and Ford Avenues in the area west of Fifth Avenue in Youngstown, Ohio, known as Youngstown City Lot No. 4211 (Helen McRae property); the westerly part of Youngstown City Lot No. 4213 (Arthur Hopson property); Youngstown City Lot No. 12620 (Lucille Galloway property); the westerly part of Youngstown City Lot No. 4862, Youngstown City Lot Nos. 4863 and 4864, and the northwesterly part of Youngstown City Lot No. 9116 (William and Bessie Jones property); Youngstown City Lot No. 12619 (Ann Kusky property); the southwesterly part of Youngstown City Lot No. 9116 (John and Josephine Collins property); the easterly part of Youngstown City Lot No. 9116 and the westerly part of Youngstown City Lot No. 9117 (Charlotte Williams property); and Youngstown City Lot No. 9102 (William DeCato property), are needed for campus improvement; and

WHEREAS, several properties located in the Smoky Hollow area of Youngstown, Ohio, known as Youngstown City Lot No. 3481 (Anthony Julius property); Youngstown City Lot No. 3686 (CCS Transfer property); part of Youngstown City Lot No. 11396 (N. Warino property); Youngstown City Lot No. 11397 (Mary Spencer property); part of Youngstown City Lot No. 11406 (Leonard Lucas property); and Youngstown City Lot No. 11408 (Katherine D'Sidocky property), are needed for campus improvement; and

WHEREAS, the property located at the southeast corner of Wick Avenue in Youngstown, Ohio, known as Youngstown City Lot No. 1432, parts of Youngstown City Lot No. 1433, and part of Youngstown City Out Lot No. 86 (F.A.M.E.

property), is needed for campus improvement;
and

WHEREAS, the property located at the southwest corner of Custer Avenue and Elm Street in Youngstown, Ohio, known as Youngstown City Lot No. 1845 (Frank Kriech property), is needed for campus improvement;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the purchase of the properties as described.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Authorize
Purchase of Property for Development

YR 1999-09

WHEREAS, several properties located on Custer and Madison Avenues, known as the easterly part of Youngstown City Lot No. 4862 and the westerly part of Youngstown City Lot No. 4861 (William and Bessie Jones property); the easterly part of Youngstown City Lot No. 9117 and the westerly part of Youngstown City Lot No. 9118 (Buckeye Elks property); the easterly part of Youngstown City Lot No. 9118 (Lawrence Turley property); and the easterly part of Youngstown City Lot No. 9120 and the south-westerly part of Youngstown City Lot No. 9121 (William DeCato property), are needed for the development of enterprises to provide services to students and the University community and/or are otherwise necessary or incidental to the operation or mission of the University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the purchase of the properties as described.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

5. Development Committee

Mr. Snyder provided a brief staff report noting that prior to Cheryl Steib's arrival at YSU, giving to the Annual Fund was approximately \$40,000 yearly. Mr. Snyder reported that gifts to the Annual Fund for the year ending June 30, 1998 totaled \$999,818, with an increase of 26% in the number of donors from the previous year. Following Mr. Snyder's report, the Chairperson recognized Dr. Kohli, chairperson of the Development Committee, who stated that the committee was recommending two resolutions for adoption by the Board. On behalf of the committee, he then moved for adoption of the following Resolution:

Resolution to Accept Development Gifts

YR 1999-10

WHEREAS, Resolution YR 1980-34 provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit E attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude for their generosity in support of the University.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Dr. Kohli then moved the adoption of the following resolution:

Resolution to Approve
Electronic Media Rights Policy

YR 1999-11

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Electronic Media Rights as shown on the attached page 5006.01 of the *University Guidebook*, and does hereby rescind the attached former corresponding Article IX, Section 1 of the *Policies of the Board of Trustees of Youngstown State University*, both shown as Exhibit F.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

6. Intercollegiate Athletics Committee

The Chairperson recognized Dr. Chiu, chairperson of the Intercollegiate Athletics Committee, who stated that the committee had no resolutions for consideration by the Board.

7. Personnel Relations Committee.

The Chairperson recognized Mrs. Wilkes, chairperson of the Personnel Relations Committee, who stated that the committee was recommending one resolution for adoption by the Board. On behalf of the committee, she then moved for adoption of the following Resolution:

Resolution to Ratify Faculty/Staff Appointments

YR 1999-12

WHEREAS, the *Policies of the Board of Trustees* direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 26, 1998, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 1998-99 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit G attached hereto.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

8. Student Affairs Committee

Dr. Anderson provided an informal report of facts and figures of interest this year. Dr. Anderson stated that after 5 years, the Enrollment Center has become a reality; 3 Pete & Penny's stores have been opened; there has been an increase of 49% in the use of intramural and recreational programs and facilities; that YSU's first-year retention rate is 70%, compared to an average national rate of 60%; that the number of inquiries from potential first-year students has increased 33% from 14,000 in 1997 to 19,000 in 1998; and that for the first time in history, all of YSU's residence halls are fully occupied.

Following Dr. Anderson's report, the Chairperson recognized Mr. O'Connell, chairperson of the Student Affairs Committee, who stated that the committee was recommending two resolutions for adoption by the Board. On behalf of the committee, he then moved for adoption of the following Resolution:

Resolution to Rescind the Kilcawley Center Board Constitution Policy

YR 1999-13

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby rescind Article V, Section 4, of the *Policies of the Board of Trustees of Youngstown State University* governing the Kilcawley Center Board Constitution, shown as Exhibit H.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

On behalf of the committee, Mr. O'Connell then moved the adoption of the following resolution:

Resolution to Modify Student Rights,
Responsibilities, and Conduct (*The Code*) Policy

YR 1999-14

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing Policies, the creation of new ones, or the deletion of Policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created Policies, or to rescind existing Policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Student Rights, Responsibilities, and Conduct (*The Code*) as shown on the attached pages of the *University Guidebook*, and does hereby rescind the attached former 8001.01 policy, as well as Article V, Section 1, of the *Policies of the Board of Trustees of Youngstown State University*, shown as Exhibit I.

Following discussion, the motion received the affirmative vote of all trustees present. The Chairperson declared the motion carried and the Resolution adopted.

9. Executive Committee

The Chairperson stated that the Executive Committee had no report.

ITEM VI - COMMUNICATIONS, MEMORIALS

There were no communications or memorials considered by the Board.

ITEM VII - UNFINISHED BUSINESS

There was no unfinished business considered by the Board.

ITEM VIII - NEW BUSINESS

There was no new business considered by the Board.

ITEM IX - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

YR 1998-15

Upon motion made by Mrs. Wilkes, seconded by Mr. O'Connell, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the Board:

3:00 P.M., on Friday, December 11, 1998
3:00 P.M., on Friday, March 12, 1999
3:00 P.M., on Friday, June 18, 1998

ITEM X - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 3:40 p.m.

Chairperson

ATTEST:

Secretary to the Board of Trustees



YOUNGSTOWN STATE UNIVERSITY
BOARD OF TRUSTEES
COMMITTEES AND REPRESENTATIVES
1998-1999

STANDING COMMITTEES

ACADEMIC AFFAIRS

Eugenia C. Atkinson, Chairperson
Y. T. Chiu, Jr.
Larry E. Esterly
David N. Myhal (Student Trustee)

AFFIRMATIVE ACTION

Charles B. Cushwa, III, Chairperson
Y. T. Chiu, Jr.
Martin J. O'Connell

BUDGET AND FINANCE

Joseph S. Nohra, Chairperson
Eugenia C. Atkinson
Ruth Z. Wilkes
David N. Myhal (Student Trustee)

BUILDING AND PROPERTY

Larry E. Esterly, Chairperson
Chander M. Kohli
Martin J. O'Connell
(Student Trustee)

DEVELOPMENT

Chander M. Kohli, Chairperson
Eugenia C. Atkinson
Charles B. Cushwa, III

EXECUTIVE COMMITTEE

Bruce R. Beeghly, Chairperson
Ruth Z. Wilkes
Martin J. O'Connell

INTERCOLLEGIATE ATHLETICS

Y. T. Chiu, Jr., Chairperson
Charles B. Cushwa, III
Joseph S. Nohra

PERSONNEL RELATIONS

Ruth Z. Wilkes, Chairperson
Chander M. Kohli
Joseph S. Nohra

STUDENT AFFAIRS

Martin J. O'Connell, Chairperson
Larry E. Esterly
Ruth Z. Wilkes
(Student Trustee)

REPRESENTATIVES

ATHLETIC HALL OF FAME COMMITTEE

Joseph S. Nohra
Martin J. O'Connell
Ruth Z. Wilkes

NOMINATING

Bruce R. Beeghly, Chairperson
Eugenia C. Atkinson
Ruth Z. Wilkes

^bNORTHEASTERN OHIO UNIVERSITIES COLLEGE OF MEDICINE

Y. T. Chiu, Jr. - term expires 5/2000
Michael Miladore - term expires 5/2001

SCHERMER LECTURE COMMITTEE

Bruce R. Beeghly

SKEGGS FOUNDATION

Bruce R. Beeghly

TRUSTEES FOR HIGHER EDUCATION

Y. T. Chiu, Jr.

^bYSU ALUMNI BOARD

Joseph S. Nohra

YSU-BUTLER STEERING COMMITTEE

Y. T. Chiu, Jr.
Larry E. Esterly
Ruth Z. Wilkes

^aYSU HOUSING COMMISSION

Bruce R. Beeghly
Leslie H. Cochran
G. L. Mears

^a - Determined by State Statute

^b - Determined by Board of Trustees

Note: Article III. Board of Trustees Bylaws-Officers and Organizations.

Section 9.A. Board Committees reads as follows: The Chairperson of the Board and the President of the University shall be ex-officio members of all Board committees. Whereas the Chairperson shall have power to vote, the President shall not have power to vote, unless otherwise provided by law.



Enrollment History for Metropolitan College

Comparison of Enrollments at Metro Sites and Boardman High

<u>Course</u>	<u>Boardman</u>		<u>Total Metro</u>				<u>Est Final Fail 1998</u>
	<u>Fall 96</u>	*	<u>Fall 97</u>	<u>Winter 98</u>	<u>Spring 98</u>	<u>Fall 98</u>	
Humanities	57	*	109	144	144	98	112
Social Science	176	*	213	230	158	198	241
Science		*	27	0	24	22	21
Mathematics	20	*	70	91	90	91	99
Composition	57	*	59	75	31	68	80
Foreign Lang		*	24	19	19	0	0
Business	52		72	34	12	46	59
Health	43	*	46	48	49	125	160
MLT/Nutrition	38		21	19	0	55	67
CompScience	23	*	40	40	33	91	96
Grad Education			13	25	34	5	0
Total	466	*	694	725	594	799	935
Sections	16	*	36	32	26	48	37
Avg	29	*	19	23	23	17	25

Fall 1998 data as of 8/28/98. Enrollments could increase by 33% by 9/23/98.

Change in sections for Fall 96 to Fall 97	125%	
Change in enrollment for Fall 96 to Fall 97	49%	
Min/Max enrollment change Fall 97 to Fall 98	15%	35%
Min/Max enrollment change Fall 96 to Fall 98	71%	101%

Selected Demographics

	<u>Male</u>	<u>Female</u>	<u>25 & Under</u>	<u>Over 25</u>
All YSU students:	5535 (45%)	6798 (55%)	8071 (66%)	4253 (34%)
583 Metro students	239 (41%)	344 (59%)	319 (55%)	264 (45%)

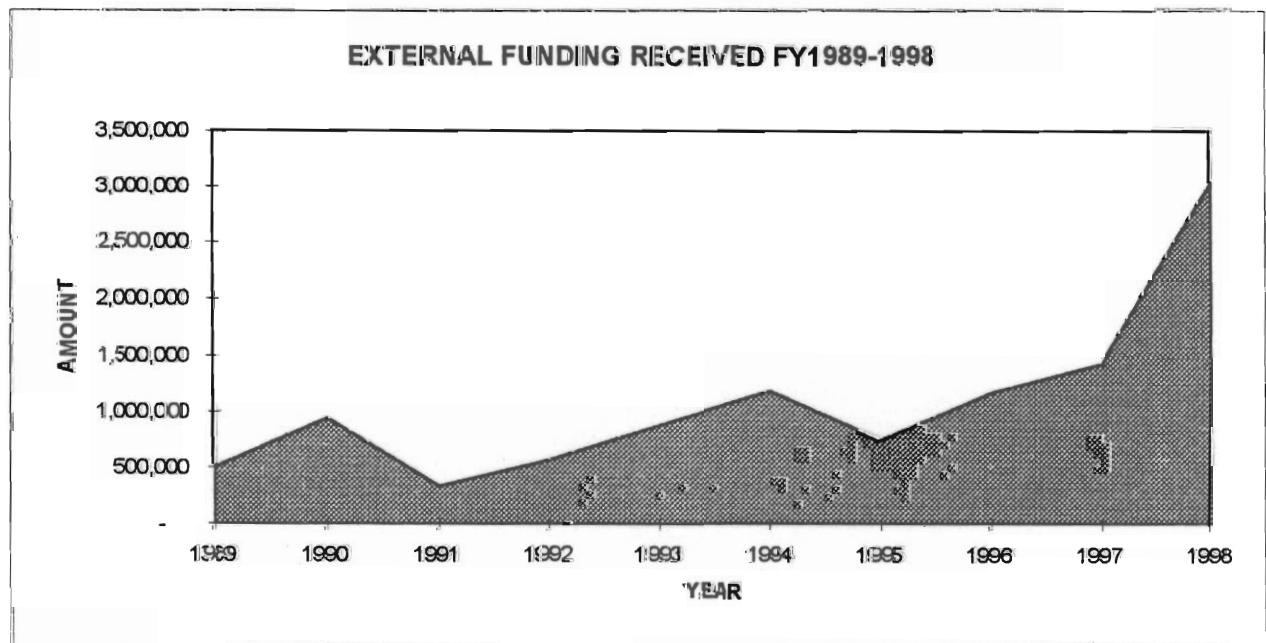


EXTRAMURAL SUPPORT SUMMARY

President's Report
FY1989 through FY1998

<u>YEAR</u>	<u>ACADEMIC</u>	<u>PUBLIC SERVICE</u>	<u>OTHER</u>	<u>TOTAL</u>
1989	\$ 276,872	\$ 89,333	\$ 132,461	\$ 498,666
1990	300,675	86,037	548,242	934,954
1991	98,512	227,722	1,000	327,234
1992	230,547	241,756	87,500	559,803
1993	206,372	481,429	181,491	869,292
1994	478,738	328,323	371,888	1,176,749
1995	376,628	361,621	-	738,249
1996	733,042	426,251	-	1,159,293
1997	1,066,838	342,694	-	1,409,532
1998	2,060,033	942,701	-	3,002,734

NOTE: Figures represent grants awarded during the fiscal year in which the grant was received and the account established. This report SHOULD NOT be confused with proposal submissions by fiscal year.





UNIVERSITY GUIDEBOOK

Subject: Sabbatical Leave for Department Chairpersons

Developed by: Gordon Mapley	Authorized by: James J. Scanlon
Title: Assistant Provost	Title: Provost
Date: June, 1998	Date:
	EFFECTIVE:

Policy: Academic chairpersons may be granted sabbatical leaves to pursue substantial scholarly or professional development activities.

RESOLUTION NUMBER: YR 1999

Parameters:

- Up to three sabbaticals are provided each year for academic chairpersons.
- A chairperson who has served as a full-time faculty member and/or chairperson for the past seven years without a sabbatical is eligible for a sabbatical after having served at least two years as a chairperson.
- The sabbatical can be awarded for a nine- or twelve-month period. Sabbatical leave recipients will receive 100% of their nine-month budgeted faculty salaries for the period of their leave. Nine-month sabbatical leave recipients will have the option of teaching and serving as chairperson during the summer.
- Fringe benefits, including State Teachers Retirement System (STRS) provisions, will continue during the sabbatical period.

Procedures:

1. The Office of the Provost distributes applications and deadline dates in December of each year.
2. A completed application should be submitted to the dean of the chairperson's college. The dean will submit the application with a recommendation to a committee appointed by the Provost, consisting of one dean, one chairperson, and three full-service faculty. The committee will submit prioritized recommendations to the Provost who awards sabbaticals.

3. Along with the application, applicants are required to provide a statement detailing substitute administrative arrangements during the sabbatical. The statement will not be used to evaluate the merits of the proposal and will be detached from the proposal. The ultimate funding of a particular proposal may, however, depend upon the suitability of substitute arrangements.
4. Upon completion of the leave, recipients are required to submit a written report of the results of their work to the dean of their college. The report and the dean's written review are submitted to the Provost for inclusion in the chairperson's personnel file in the Office of Human Resources.
5. Recipients of these sabbaticals must return to the University for a minimum of two years of full-time service following the leave (or reimburse the University, within a two-year period, for the full amount of the salary provided during the leave).



UNIVERSITY GUIDEBOOK

Subject: Equal Opportunity and Affirmative Action Recruitment and Employment

Developed by: Barbara C. Orton	Authorized by: G. L. Mears
Title: Director	Title: Executive Vice President
Affirmative Action	Date:
Date: May 1, 1998	EFFECTIVE:

Policy: Youngstown State University is committed to a campus environment that values all individuals and groups, and to non-discrimination and equal opportunity for all persons without regard to sex, race, religion, color, age, national origin, sexual orientation, handicap/disability, or identification as a disabled and/or Vietnam Era veteran. The University is also committed to the principles of affirmative action and acts in accordance with state and federal laws.

RESOLUTION NUMBER: YR 1998 - 14

Principles:

- It is the responsibility of the University to create a campus environment that values all individuals and groups.
- The University will maintain openness to the diversity of ideas and peoples that constitute the American and world cultures. The overall quality of the University experience is dependent on such diversity.
- The entire University community shares the responsibility to develop and implement a full program of affirmative action designed to promote true equality of opportunity in all aspects of the University.
- The commitment of the University is promulgated, in part, by the Affirmative Action Plan.
- The Affirmative Action Plan outlines the parameters of the University's affirmative action practices in recruitment and employment, which are reported regularly to the Board of Trustees.

Procedures:

1. The Office of Affirmative Action and Disability Services provides guidance in the implementation of the Equal Opportunity and Affirmative Action Policy.
2. Specific information regarding equal opportunity recruitment and employment is found in *Searches and the Search Committee*. Copies are available in the Office of Affirmative Action and Disability Services.
3. Copies of the Affirmative Action Plan are also available in the Office of Affirmative Action and Disability Services.

(EXISTING POLICY - TO BE RESCINDED)



**EQUAL OPPORTUNITY AND
AFFIRMATIVE ACTION POLICY**

Equal Opportunity:

Youngstown State University is committed to practices that promote non-discrimination and equal employment opportunity for all persons without regard to sex, race, religion, color, age, national origin, sexual orientation, handicap or identification as a disabled veteran or veteran of the Vietnam Era. Within the limits of state and federal regulations, this commitment covers all matters of employment; access and admission to programs and activities; the provision of services, and all other operations and activities of the University.

It is the responsibility of the University to create a campus environment that values all individuals and groups. Within this context, the University maintains an openness to the diversity of ideas and peoples that constitute the American and world cultures. The overall quality of the University experience is dependent on such diversity. The entire University community shares the responsibility to develop and implement a full program of affirmative action designed to promote true equality of opportunity in all aspects of the University.

Affirmative Action:

Youngstown State University is committed to the principles of affirmative action in accordance with state and federal laws. This commitment provides equality of opportunity for all individuals and promote the full realization of this opportunity, regardless of gender, race, disability, or Vietnam-era veteran status.

This commitment is promulgated in part in the University's Affirmative Action Plan. The Plan establishes goals that demonstrate the good faith efforts of the University in practicing affirmative action related to gender and race. These goals are reviewed quarterly to measure institutional progress and the progress is reported regularly to the Board of Trustees. The University is committed to making good faith efforts to reach these goals.

12/7/94

**Agenda Item G.2.b.
Exhibit B**



UNIVERSITY GUIDEBOOK

Subject: Deposit of University Funds

Developed by: Elaine C. Beatty	Authorized by: G. L. Mears
Title: Director	Title: Executive Vice President
Investments and Accounts Payable	Date:
Date: June, 1998	EFFECTIVE:

Policy: The Board of Trustees shall designate a local banking institution as the official depository for University funds, and all monies due and payable to the University shall be deposited with this designated institution in compliance with provisions of the *Ohio Revised Code* and all other applicable laws and regulations.

RESOLUTION NUMBER: YR 1999

Definition: Local banking institutions include any state or national bank as defined in Section 1101.01 of the *Ohio Revised Code* that have an office in the City of Youngstown.

Parameters:

- The official depository will be awarded a three-year contract with competitive bidding conducted every third year.
- The Director of Investments and Accounts Payable will provide reports on cash balances and investments to the Executive Vice President and President.
- Annually, the President will submit a report to the Budget and Finance Committee of the Board of Trustees.

(EXISTING POLICY - TO BE RESCINDED)

Section 10. Policy on Deposit and Investment of University Funds

10.1 Definitions

The following definitions shall apply to terms used in this policy:

- a. "Official Depository" means a banking institution which is designated by the Board of Trustees of Youngstown State University to receive, hold or invest University monies.
- b. "Monies Payable to the University" means all monies coming lawfully into the possession or custody of the University.
- c. "Local Banking Institution" means any state or national bank that has an office in the City of Youngstown and complies with Section 1101.01 and Section 1151.01 of the Ohio Revised Code.

ARTICLE IX

10.2 Deposit of University Funds

It shall be the policy of the University that all monies payable to the University shall be deposited in the local

banking institution designated by the Board of Trustees as the official depository for University funds. The bank so designated for the period beginning July 1, 1987, and ending June 30, 1990, and each three years thereafter, shall pledge as security for such deposits, securities of aggregate market value equal to the excess of the amount of University monies so deposited, over and above the amount insured by the Federal Deposit Insurance Corporation.

The Executive Director of Finance, or his designee, shall determine the amount of such monies not needed for immediate use. He shall be authorized to use these monies to purchase Repurchase Agreements that mature within thirty days and are backed by pledges of the United States Government or its agencies. All other funds available for investing for a period of thirty days or longer shall be invested in accordance with the Board's policy on the Investment of University Funds.

10.3 Investment of University Operating Funds

ARTICLE IX

The policy of the University shall be to purchase investments which yield the highest rate of return within specified time limits. Investments shall be purchased through designated local banking institutions except that Repurchase Agreements may be secured through a Columbus bank for the specific purpose of facilitating monthly wire transfers of state appropriations. Types of investments to be purchased shall be restricted to United States Government Securities, Federal Agencies Securities, and Time Certificates of Deposit.

If a Time Certificate of Deposit shall yield a higher return than a Federal Agency or United States Government Security, bids shall be obtained on an informal basis from local banking institutions. The bank offering the highest interest rate shall be awarded the purchase. This bank must pledge securities equal to the amount of the Time Certificate of Deposit over and above the amount insured by the Federal Deposit Insurance Corporation.

Alternately, Certificates of Deposit shall be purchased from local savings and loan associations, insured by the Federal Savings and Loan Insurance Corporation, subject to \$100,000 maximum.

A monthly report shall be prepared by the Director of Investments for the President and the Budget and Finance Committee of the Board to include information on cash balances and investments of the University by type and bank, and other times as may be directed by the President.

ARTICLE IX

10.4 Savings Account

The President may authorize the establishment of a savings account at the banking institution designated the official depository and the authority to move money between the savings account and other authorized accounts is vested in the Executive Director of Finance or Director of Investments.

10.5 Endowment Funds

10.5.1 The definition of an endowment fund is that adopted by the National Committee on Standard Reports for Institutions of Higher Education: "an endowment fund is a fund, the principal of which shall be maintained inviolate, the income of which alone may be used."

10.5.2 The definition of a fund is that adopted by the National Committee on Municipal Accounting: "a fund shall be defined as a sum of money or other resources set aside for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations and constituting an independent fiscal and accounting entity."

10.5.3 The University may enter into such managing agency agreements with trust departments of Youngstown area banks as believed prudent for the appropriate custody and investment of endowment monies. In investment of endowment monies, the conservation of the principal of the fund will be the primary consideration. Long-term total return will be the measurement of investment performance. Total return is defined as income from dividends and interest, plus capital gains or loss, whether realized or unrealized.

10.5.4 The endowment fund will be operated in accordance with a "share value" method, similar to an open-end investment trust. Unless otherwise provided by the donor, all assets will be invested using this method. The following procedures are applicable:

(a) Income is distributed quarterly. Income held by the agent until distribution is invested in U.S. Treasury Bills, Certificates of Deposit, Repurchase Agreements, or other interest-bearing accounts.

(b) The shares valuation of the pool is determined each June 30.

(c) New endowments or additions to the corpus of existing endowments are accepted into the investment pool only at the date of a quarterly distribution of income. New endowments purchase the percentage share of the pool at the rate set by the most recent evaluation. New endowments, or increases in corpus, of \$25,000 or more will be accounted for separately and receive prorated interest until the start of the next quarter.

ARTICLE IX

10.6 The policy statement in 10.5 applies to endowments and to "funds functioning as endowments," as designated by the Board of Trustees, provided such designation is presumed to be long-term and requiring Board action to change. The provisions of 10.3 shall apply to operating funds temporarily serving as "funds functioning as endowments."

10.7 The document entitled "Investment Policy, Objectives and Guidelines for Endowment Funds," dated December, 1985, shall be utilized by the University's administration. Should the document be amended or changed, a copy of the new version shall be circulated to the Board and its Secretary within ten days.



UNIVERSITY GUIDEBOOK

Subject: Investment of University Funds

Developed by: Elaine C. Beatty	Authorized by: G. L. Mears
Title: Director	Title: Executive Vice President
Investments and Accounts Payable	Date:
Date: June, 1998	EFFECTIVE:

Policy: The Executive Vice President, or designee, is authorized to invest University funds in compliance with provisions of the *Ohio Revised Code* and all other applicable laws and regulations.

RESOLUTION NUMBER: YR 1999

Parameters:

- Investment strategy shall be based on the “prudent persons” standard that requires the care, skill, and experience that prudent persons would utilize to manage personal financial affairs.—
- Investment objectives shall include preservation of principal, maintenance of liquidity of assets, income maximization within acceptable risk parameters, and minimization of the cost of services.
- A cash management program will be utilized to ensure the investment of the maximum amount of funds available.
- Annually, the President will submit a report on University investments to the Budget and Finance Committee of the Board of Trustees.

(EXISTING POLICY - TO BE RESCINDED)

Section 10. Policy on Deposit and Investment of University Funds

10.1 Definitions

The following definitions shall apply to terms used in this policy:

- a. "Official Depository" means a banking institution which is designated by the Board of Trustees of Youngstown State University to receive, hold or invest University monies.
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ARTICLE IX

banking institution designated by the Board of Trustees as the official depository for University funds. The bank so designated for the period beginning July 1, 1987, and ending June 30, 1990, and each three years thereafter, shall pledge as security for such deposits, securities of aggregate market value equal to the excess of the amount of University monies so deposited, over and above the amount insured by the Federal Deposit Insurance Corporation.

The Executive Director of Finance, or his designee, shall determine the amount of such monies not needed for immediate use. He shall be authorized to use these monies to purchase Repurchase Agreements that mature within thirty days and are backed by pledges of the United States Government or its agencies. All other funds available for investing for a period of thirty days or longer shall be invested in accordance with the Board's policy on the Investment of University Funds.

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ARTICLE IX

The policy of the University shall be to purchase investments which yield the highest rate of return within specified time limits. Investments shall be purchased through designated local banking institutions except that Repurchase Agreements may be secured through a Columbus bank for the specific purpose of facilitating monthly wire transfers of state appropriations. Types of investments to be purchased shall be restricted to United States Government Securities, Federal Agencies Securities, and Time Certificates of Deposit.

If a Time Certificate of Deposit shall yield a higher return than a Federal Agency or United States Government Security, bids shall be obtained on an informal basis from local banking institutions. The bank offering the highest interest rate shall be awarded the purchase. This bank must pledge securities equal to the amount of the Time Certificate of Deposit over and above the amount insured by the Federal Deposit Insurance Corporation.

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ARTICLE IX

ARTICLE IX

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EXECUTIVE SUMMARY
GIFTS
FOR THE PERIOD APRIL 1 - JUNE 30, 1998

UNIVERSITY DEVELOPMENT (SEE ATTACHMENT 1):

	NUMBER RECEIVED	TOTAL
CASH	574	\$302,003.32
NON-CASH	<u>5</u>	<u>303,642.46</u>
TOTAL	579	<u>\$605,645.78</u>

WYSU-FM (SEE ATTACHMENT 2):

	NUMBER RECEIVED	TOTAL
CASH	604	<u>\$ 34,457.00</u>
TOTAL	604	<u>\$ 34,457.00</u>

MAAG LIBRARY (SEE ATTACHMENT 3):

	NUMBER RECEIVED	TOTAL
CASH	5	\$ 1,354.96
NON-CASH	<u>4,566</u>	<u>N/A</u>
TOTAL	4,571	<u>\$ 1,354.96</u>



**YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
UNIVERSITY DEVELOPMENT GIFT LIST
FOR THE PERIOD OF APRIL 1 - JUNE 30, 1998**

DESCRIPTION	NUMBER OF GIFTS	TOTAL
Cash	574	\$302,003.32
Non-Cash	<u>5</u>	<u>303,642.46</u>
Total	579	\$605,645.78

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
\$5,000+	6	\$222,622.64
\$1,000 - \$4,999	23	42,124.00
\$500 - \$999	15	7,940.08
Below \$500	<u>530</u>	<u>29,316.60</u>
Total	574	\$302,003.32

CASH CONTRIBUTIONS BY RANK

\$5,000+

Anonymous
Keith C. Burns
First Federal Savings Bank of Youngstown

Friends of Music Association
Edward W. & Alice R. Powers Trust
Ward Beecher Foundation

\$1,000 - \$4,999

Accountancy Board of Ohio
Bantam Doubleday Dell
Campbell Academic Association
Chrysler Corporation
Dinesol Plastics Corporation
Education Foundation, Inc.
First Energy Foundation
Fraternal Order of Eagles
GE Foundation Matching Gift Center
Russell & Faith Anne Harnack
Dean Clara M. Jennings
Carmen Joseph Julius, M.D.

Jocelyne Kollay Linsalata
National Assoc. of Purchasing Management
North Star Steel Company
Packard Museum Association
Atty. Paul G. Perantinides
Tim Ryan
Textron Charitable Gifts
Walter E. & Caroline H. Watson Fdtn.
Youngstown Area Fed. of Women's Clubs
Youngstown Rotary Club
YSU Alumni Association

\$500 - \$999

American Society for Quality Control
Austintown Local Schools
Howard S. Davison, Jr.
John F. Diegelman
Thomas M. Fabek
Prof. Ann G. Harris
Dr. & Mrs. John W. Knable
Raymond Lepore

Dr. Gerald S. Sevachko
Eugene Stepanchak
Dr. L. Allen Viehmeyer
Ronald P. & Judith F. Volpe
Warren Athletic Club
Dr. Warren Young
Youngstown Claims Association

Below \$500

Lorraine C. Abernathy
James & Esther Adair
Dr. Frank & Eno Akpadock
Hilda E. Albini in memory of
Emily Goldstein
Tim A. Alcorn

Miriam J. Alexander
Donald & Dacia Allen
William M. Allen
Carolyn I. Allison
American Assoc. of University Women
American Society of Mechanical Engrs.

Ameritech Matching Gift Services

Christopher R. Anderson
Patricia J. Andrews
Betty J. Armbrust
Dorothy & Jack Arvin
Marcia K. Bailey
Charles B. Baker
Bank One, NA
Daniel R. Barnes
Bill C. Barnhart
Laureen & Rick Barnhart
BASF Corporation
Edward & Deborah Basista
Richard G. Bauman
James P. & Carol O. Baxter
Dr. Servio T. Becerra
Pauline E. Beck
Joseph E. Becker
Stacie L. Bender
Gabriel D. Del Bene
David & Alberta Benedetto
James & Carol Bennett
Thomas E. Bergman, Jr.
Joy Y. Berteotti
BF Goodrich Company
Michael J. Bielefeld, M.D.
Joyce L. Bielik
Rebecca Biller in memory of
Emily Goldstein
Pat & Sherri Billett
Michael & Valerie Billirakis
Michael J. Birchak
Frederick & Susan Birkholtz
Lisa Blatnik
Marilyn Blewitt
Jacqueline K. Borak
Thomas R. Bowser
Dr. Joan L. & Willard Boyd
Catherine Breneman
Gary Brienza
Robert & Catherine Brooks
Charles & Patricia Brown
Reginald L. Brown
Edward & Bonnie Burnick
Donna L. Burton
Scott O. Calhoun

Joseph A. Cappuzzello
Steve & Vicky Carithers
Renee M. Carnathan
Eugene H. Castle, Jr.
Dr. Frank A. Castronovo
Kenneth J. & Debra L. Cavanaugh
George & Margaret Ceremuga
Robert N. Chamberlain
Richard A. Chance
Ryan Channell
David & Alice Chapman
Wendell S. Chapman
Lawrence J. Charniga
Chick-Fil-A
Y.T. Chiu, Jr., M.D. in memory of
William Cafaro
John Paul Christein
Dr. & Mrs. Albert B. Cinelli in memory of
Evelyn Eichenberger
Daniel & Sue Ciolek
Amy J. Clapsadle
Michelle D. Clark
R. Joseph & Janet Cleghorn
Clipay Corporation
Sharyna C. Cloud
Gary & Donah Clower
Larry L. Coburn
David L. Coller
David L. Collins
James H. Collins
Augie F. Colucci
Brian C. Commons
Comsat Corporation
Fred D. Conti
James V. Cook
Adam & Christina Costarella
C. Leo Coughlin in memory of
Ed "Nogo" Nogowski
Ted Cougras
Joseph & Dorothy Courtney
George & Julie Cover
Marsha S. Cozzo
Donald C. Craig, Jr.
Julie Croft
William C. Croft
Crowe Chizek CPA's

Regina A. Graham
Richard & Alma Griffiths
Ruth Ann Groff
Judith Gross
Dr. Joseph P. Grunewald
GTE Foundation
Neil A. Guerrieri
Sarah A. Gunn
Kenneth L. Gustafson
Arnold P. Habuda, Jr.
Gary J. Haire
Gail Hammett
George F. Handel
Mrs. Jean A. & Harold, Jr. Haney
Tim Harker
Dr. Louis N. & Marian Harris
Florence Harshman
David J. Hart
Eric J. Hartman
Mariann R. Haschenburger
Troy T. Hauck
Stacey Hauser
John & Jacquelyn Havallo
James & Miranda Hayden
Olivia Hazen
Bradley J. Heller
Robert N. & Dorothy S. Heller
James H. Herschel
Marta L. Hess
Robert G. & Sandra K. Hewitt
Sean P. Holmes
James & Dr. Annette Hook
Dorothy Howenstine
Raymond & Emily Hughes
Peggy Humes
W. Lee Humphreys
Michael J. Humphries
Gerald Hurayt
G. Robert & Kathleen R. Hurtuk
Karla K. Hykes
John E. Jablonski
Mr. & Mrs. F.S. Jagatich
Kenneth P. Jakubec
Roy H. John
Jeffrey J. Johnston
Richard Jordan

Robert E. Judy
Janice M. Jura
Kurt T. Kamperman
Kurt G. Karlstrom
Paul & Therese Kasnic
Dean Peter J. Kasvinsky
Jonathan & Theresa Keefer
Gary & Diane Keller
Louis & Helen Kello
Susan B. Kelty
Michael & Kristen Kerensky
Kim Kerr
Key Bank Corp.
Douglas O. Kidd
Gerald M. Kimble
Richard & Kathleen King
Mildred E. Klapack
Dennis L. Klembara
Dr. James & Lynn Kline
Dr. John G. Kmetz
Daniel R. Kohl
Marly Ann Kosinski
Paul J. Kowacich, II
Susan M. Kramer
Joseph & Ethel Kripchak
Sue Kuppler
Stephen & Linda Kurta
Randall & Amy Kyte
Ralph A. LaCivita
Ella Lackey in memory of
Emily Goldstein
Mary Jane Laforet
Paul Lambing
David & Danielle Lazor
Ronald H. & Therese Leasburg
Lorraine P. Lee
Mark & Adriene Lesnett
Merle V. Linsenbigler
June A. Logan
Cassandra Lopez
Pat & Deborah Lucia
David J. Lucido
Mr. & Mrs. Marvin Lukin in memory of
Emily Goldstein
Gregory M. Lutz
Shirley A. & William L. Lyon

Lewis Mahoney
Samuel F. Mangin, Jr.
Samuel R. Mangin
David & Janet Mangun
Maj. Lonnie W. Mansell
Joseph H. Marra
Vonda L. Marstiller
Laurie L. Martuscello
Anna Mae Massullo
Margaret A. Matasic
Stephen J. Matesevac
Celeste & Thomas Mathieson
Dr. Gus Mavrigian in memory of
Emily Goldstein
May Dept. Store Co. Foundation
Robert J. & Rose Y. Mazur
Michael J. McCleery
Laura L. McCormick
Kathleen A. McCright in memory of
Prof. Margaret Braden
Harold L. McCue
Deborah & F. Gene McCullough
Ruth E. & Ray McCune
Charles & Joanne McDanel
Geraldine McDonnell
John & Patricia McFarland
Timothy & Nancy McGarry
Kevin & Gina McHenry
Michelle Medure
Joseph Megyesi, Jr.
Ralph W. Mehler
Richard & Katherine Melito
Ruth M. Mellett
Atty. Arseny A. Melnick
Robert W. Merrell
Metropolitan Life Foundation
Mr. & Mrs. Walter E. Meub, Jr.
Michael Baker Corporation
Russell J. Miklos
Nicole Milano
Gary L. & Linda L. Miller
Wayne & Judith Miller
William E. & Donna M. Miller
Shirley Minnozzi
Mr. & Mrs. Joe Mirkin in memory of
Emily Goldstein

Mary A. Modak
Yolanda Morehouse
Michael Morley
Helen N. Morris
Tim A. Morrison
Chris J. Morrone, III
Dr. Barbara A. Murphy
George J. Murphy, Jr.
Michael F. Murphy, Jr. in memory of
Gratia Murphy
Melissa K. Muth
Deobrah M. Myers
Atty. Daniel A. Nastoff
Nathan Nateman
National City Bank, Northeast
Nationwide Insurance
Carolyn Nee
Georgia Dann Neel
Joseph W. Neff, Jr.
Russell Neff
James & Martha Neveu
Bessie Nicholas
Northern Trust Company
Norton Company
Salli S. Novosel
Grace & Paul O'Connor
Veronica T. O'Donnell
John & Aurelia Oltean
George & Carole O'Neill
Cathy A. Opritza
Candice S. Orr
John & Theresa Orwell
Larry & Norma Paige
Maria Pappas
Dennis & Diane Pascarella
Penny Pavelko
Jayne E. Pavia
Anthony & Tina Payiavlas
Kevin M. Payne
Laurie L. Payne
James C. Pecchio
Anthony & Roseanne Peluso
Lori A. Peters
Andrew Petrella
David W. Petro
John E. Pflugh

John & Janet Pierko
Howard & Wendy Pincham
PNC Bank Corporation
Dr. Sam J. & Elena Poidmore
Karen R. Pope
Shelly Posey
Tom Poston
George E. Prestash, Jr.
Brian & Sonya Pretoka
Fred J. Primavera
Protestant Campus Ministry
Ronald & Tamara Pusateri
John P. Puskar
Frank L. Quinn
Patricia J. Raffety
Alfred & Joann Raghanti
Michael & Sandra Rakocy
John S. Ramson
Jill R. Raslevich
Richard R. Ratliff
John & Patricia Reardon
J. David & Charlene Reed
David V. Reedy
Patrick & Cynthia Reedy
Richard T. Reinbolt, Jr.
Thomas A. Remner
Cathy J. Renkenberger
Ronald & Joann Repaskey
J. Douglas Riley
John F. Ritter
Michael A. Robinson
David & Joanne Roch
Dr. Staman F. Rodfog in memory of
Emily Goldstein
James A. Roemer
Jamie L. Rolfe
Thomas E. Roller
Fred & Kim Romeo
Gary & Peggy Ronk
Florence N. Ronyak
Walter & Elaine Roshetsky
Rochelle Rosian, M.D.
Thomas M. Ross
Allyson M. Rossetti
Anthony C. Rossi
Alese A. Rotella

Linda Rotunno
Charles & Diane Rudge
Patricia L. Rudolph
Debra A. Ruse
Sandra M. Russell
Julie Ann Salinas
Dr. Jerry & Madeline Sandy
John S. Santisi
Sara Lee Foundation
Dr. Lowell J. & Ellen Satre
Michelle Renee Sawicki
Joseph M. & Marlene E. Schiffer
Steven & Antonia Schildcrout in memory of
Emily Goldstein
Helaine Schlesinger in memory of
Emily Goldstein
John & Patricia Schnell
Richard P. Schook
Schwebel Family Foundation
John & Norma Schweinsberg
Erin Seigfried
Jo S. Selementi in memory of
Emily Goldstein
Silvia Serban
William A. Serjak
Seven Seventeen Credit Union
Gary Sexton
Mildred H. & Alex Shashaty
Drs. Richard & Eileen Sheets
Shell Oil Company
Dr. Thomas A. Shipka
William B. Shonk
Patrick J. Silhanek
Ann L. Simms
Cynthia S. Simpson, M.D.
Garry J. Sinchak
George & Cynthia Siva
Bruce R. Slater
Kathleen A. Slavic
Slovene National Benefit Soc., Lodge #153
Angela Small
Jay Smith
Dr. Melissa T. Smith
Richard A. Smith
William A. Snyder
Gerald Soich

Frank & Gemma Sole
Herman & Barbara Sostaric
Margaret & John Spatar in memory of
Shari Spatar
Leslie Sperati
Michael & Cathy Spicer
Chad M. Stacy
Ron & Lisa Stas
State Farm Companies Foundation
Terry P. Steele
Leslie Stefanik
James J. Sternagle
Angela C. & James R. Stille
Donna Straight
Ron & Nicole Strollo
Dr. Stan K. Sujka
Vaughn N. Sundberg
Frank & Terry Supancic
Joseph A. Sylvester
Kathy R. Tannehill
James & Carolyn Tarantine
Cathy A. Taylor
Sandra & Eugene Teague
Harry & Olivia Thistlewaite
Deborah Thomas
Wayne & Nancy Tiedeman
Mark Tirpack
Samuel & Carolyn Todd
Christine M. Tomko
Robert A. Topoleski
Jeffrey Torda
Roslyn I. Torella
Wilma V. Torres
Robert M. Toth
James D. Tropea
John & Kay Tudhope
Gary E. Uitto
Dr. James & Katherine Umble
Larry Urban
Helen M. Urda

Roy W., Jr. & Susan VanKanegan
Michael D. Vasilchek
Dominic P. Vecchiarelli
Thomas A. Vigorito
Paul & Joya Villani
Elaine L. Volarich
Andrew Voytik
Sherri K. Walden
Joyce R. Wallace
Thomas & Michele Warmouth
Eugene & Glenna Wasko
Ellen Watson
Atty. & Mrs. William Weimer
Galen & Nola Weingart
Timothy G. Welsh
Nell & Ken Whipkey in memory of
Emily Goldstein
Linda K. White
Maureen E. & Bernard White
Ellen & Tom Wieckowski
Chris & Debbie Wiles
Robert & Linda Wilkeson
Nancy Wilkin
Essie Williams
G. Greg & Latisha Williams
Richard & Gayle Williams
Edward F. & Sally Knapick Winsen
Paul & Phyllis Withrow
Wendy A. Wolfgang
Thomas & Kim Yankle
Dr. Harold & Efi Yiannaki
Roderick & Patti Yocum
Louis A. Young
Dr. & Mrs. Bernard J. Yozwiak
YSU Spanish Club
Louis. A. Zarlenga
Neven Zelich
Dr. Lawrence D. Ziegler
Dr. Thomas G. Zogakis

Total Cash Contributions:

\$302,003.32

NON-CASH CONTRIBUTIONS

Adolph Coors Company	1,500.00	Five 386 & Five 486 Computers for Athletics
Compco Industries	1,704.46	Refreshments for Colin Powell Reception
Microsoft Corporation	300,000.00	10 Training Sites in College of Education
Ohio Wine Imports	250.00	Refreshments for Joint City-University Commission and Northside Citizens Coalition Meeting
Trolio's	188.00	24 T-Shirts for Lady Penguins Alumni Softball Game

Total Non-Cash Contributions: \$303,642.46



YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
 WYSU-FM GIFT LIST
 FOR THE PERIOD OF APRIL 1 - JUNE 30, 1998

<u>DESCRIPTION</u>	<u>NUMBER OF GIFTS</u>	<u>TOTAL</u>
Cash	604	<u>\$34,457.00</u>
Total	604	\$34,457.00

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
Below \$500	<u>604</u>	<u>\$34,457.00</u>
Total	604	\$34,457.00

CASH CONTRIBUTIONS BY RANK

Below \$500:

Dr. Samuel G. Adornato	Elsie Berg
Eli Algaier	Michael & Roberta Berkowitz
Scott Altmayer	Rocco Bernard
William Ambert	Dr. & Mrs. James Berny
American Institute of Architetcs	Frank Bertuzzi
Ameritech Foundation	Al Beynon
Anna Ampy	Edward & Janice Bidek
Barbara B. Amstutz	Margaret Biggs
Fern A. Anderson	David Bigler
Frances U. Anderson	Brian L. & Nancy Bizzarri-Alleman
Autumn Andrews	Judge William Bodoh
John & Norrene Angelilli	Tom Booher
Robert Antenucci	Douglas M. & Cecelia D. Bouslough
Beverly Applebee	Lawrence M. Bozick
Archer Marketing & Communications	J.C. Brady
Gail Arneson	Bill Bresnahan
Marlene Aron	Cynthia Brincat
Richard & Eugenia Atkinson	Mary Brincko
Carole Babyak	Robert Brocker
Robert Bacha & Rebecca Dougan	Dean Brown
Donald Badger	Leslie A. Brown
Paul Bahr	Mary Alice Budge
Clarence & Patricia Bailey	Holly Burnett
Arthur Bair	Josh Butler
Charles Baldoff	Jane Butterworth
Ellen Wakeford Banks	Roland Calettee
Judith Barabas	Robert Callahan
Francis Bare	James Canacci
Diane Barnett	Denny Candor
Karen Barr	Joanne Caputo
Linda Barr	Herman Carach
Lou Barranti	Wayne Carlton
Mildred Barta	Marian Carrabbia
Louis Barton	Raymond & Catherine Carroll
James & Anita Battafarano	Ruth Cartwright
Jennifer Beck	The Catnip Corner
Ann Becker	C.J. Cerimele
Robert Beebe	Joseph Cerimele
Joanne F. Beeghly	John N. Cernica & Associates
Edwin Benedict	Chloe Channel
William & Myra Benedikt	Melissa Chastain
Eric Benjamin	Donald Chick

Maria Chimbidis
Robert & Vera Christen
Dominic Cicconi
Dr. Albert Cinelli
Dorothy Clark
John Clark
David & Aimee Colabine
Lo Collins
Constance Conger
George Connor
Marti Cook
Eric Coonano
Alice H. Cooper
John Corcoran
Don Cordier
Coy Cornelius
Charles Creager
Maureen Creager
Bruce Cronin
Kathy Crowe
Ruth Cruise
Allen Csiky
Laurence & Patricia Cummings
Custom by Katherine
D & R Audio
John Dalbec
Sam & Rosalie D'Angelo
Judy Danko
Charles Darling
Darlington's Bridal Shop
Oscar Darlington
Denise DaRos
Edward & Sallie Daytner
Evelyn Dearing
Donna Defrank
Chris Del Boccio
Shari Della Penna
Marilyn DeSalvo
Nancy Zipay DeSalvo
Mark Dewalt
Howard Dilley
Dave Ditchey
Gerald Dixey
William Dobosh
Deborah Dockstader
John & Jan Dolan

Barbara Dougherty
Ron Drabiski
Druco Products Company
Maureen Drummond
Thomas Drummond
Art & Susan Druschel
James Dudash
Dr. Cheryl Duffy
Judy Dulberger
Ronald B. Dull
Norman & Sarah Duncan
Frank Dundee
William & Marlene Dunmire
Elsie Dursi
Pete & Jennifer Easton
Thomas Eisweirth
Joey Emmett
Jake Erhardt
James Esperon
Ethel Ewing
Annmarie Fabilli
David Fantauzzi
Mark Farran
Anthony Fasline
Conchita Felter
Pat Ferraro
Richard Filisky
First Energy Foundation
Eve Fisher
Mason L. Fisher
Robert & Laurie Fisher
William J. Flynn
Maurine Fogarty
Donald E. & Lisa L. Foley, Jr.
Preston Foster
Bob Foulks
Bishop Benedict Franzetta
Richard Friedberg
Friends of Music
Carol Fulton
Ron Galip
Elizabeth J. Gantler
Rodney L. & Sandra Garver
Sondra P. Gaylord
James & Cynthia Gebhart
David & Inez Genaway

Mr. & Mrs. Glen George
Joe George
Juanita Gillis
Gary Gimbel
Cindy Glass
Janice Gnip
Mark Gonda
William & Carol Good
Carol Goodwin
Bill & Anita Gorman
William Graebing
Joe & Julie Graham
Ruth Ann Gray
Joseph & Betty Green
Tamar Green
Frances Greenberg
Louise Greenwald
Carol S. Griffiths
Aaron Grossman
Edgar S. Groves
Joseph & Michaelene Gula
Sarah Gunn
Richard Hahn
Robert Hahn
Irene Halberstadt
Jack & Luanna Hale
James & Mary Delle Hale
Ann L. Hall
Joan P. Hamilton
Laura Sevenich Hancock
Marie Handel
Betty Handelman
James F. Hanna
Linda Harkins
Dr. & Mrs E. Thomas Harnish
Colleen Harris
Jill Harrison
Susan Hayek
Natalie Hayes
Vern & Marite Haynes
John Hazy
Donna Hazzard
Barbara J. Heimann
William & Peggy Heintzeman
Dale Hendel
Harold Henderson

Richard & Joanne Hendry
Marc P. Henry
Francis J. Hensler
Nancy J. Hettrick
Carol Higgins
Dorothy Hill
Gene Hill
William & Roberta Himes
William Holdford
Amy Rose Holmes
Martha Holonko
The Home Mortgage Company
Carol Homrighausen
Patricia Hoover
Robert Hopkins
Gary Houck
Maxine Houck
Maureen Hough
Gary T. Howell
Cathryn Howland
Mary Elizabeth Huesken
Bill Hulsopple
Eugene R. Ierace
Innovation Exhibits, Inc.
Dwight Jacobs
C. Gilbert James
Cody James
Greg Jarvela
Arthur Jensen
Warren Jensen
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Carl Johnke Jr.
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Raymond Johnson
Roberta Johnson
Patricia Johnston
Elizabeth J. Jones
Susan Jones
Valerie Jones
Karen Jordan
Carl & Margaret Joseph
The Joy Cone Company
Jitander Kalia
Dr. Timothy M. Kalil
Kenneth Kaplan
Rosemarie A. & Rose Kascher

Frederic Keck
John & Nadya Keenan
Mike Kelley
Perc & Jean Kelty
Paula & Joan Kempe
Tanfer Keskin
Mohamad Khan
Thomas Kim & Rochelle Ruffer
James W. & Isabel Kiriazis
Cornel Kmentt
Lewis H. Kness
Mark Knowles
Sally Koken
Brian & Debra Kollat
Isabel C. Kopp
Thomas Kostelic
Thomas Kraszewski
Barbara Krauss
Hyman W. Kritzer
Anne Kubelic
Maraline Kubik
Carl Kuester
Jean Catherine Kukura
Jack Kuti
James P. Kutsko
Daniel Laginya
Patricia Lalonde
Edward Largent
Magdalen Larson
James & Juanita Latham
John & Monica Latsko
Joyce Latura
Phil Lawrence
Frank Lazzeri
Chung Lee
Scott Lee
Karen Levy
Mr. & Mrs. Douglas Lewis
Mary Lou Lewis
Dr. Betty Jo Licata
Bob & Maryann Limmer
David A. Lipstreu
Dorothy Lisko
Dr. John Loch
Margaret Lucas
Marvin & Judith Lukin

Denis & Amy Lunne
Harmon & Ruth Lustig
Mike Luzar
James R. Lybarger
Dan Lyden
Dennis Lyden
Mr. & Mrs. Staughton Lynd
Palmer Macali
David Macharg
Elaine Madasz
Barbara Malizia
Justin Malizia
Joseph & Olga Malmisur
Elizabeth Mancini
John Mancino
William Manevich
Manor West Health Care & Retirement
Edward Marino
Fernando & Arleen Marinucci
Irwin Marks
Richard & Helen Marsh
Debbie Marshall
Eleanor Martin
Joe Martin
Ledo Martin
Terry & Margaret Martin
Nancy Marts
Elsie Maurer
Christina Mays-Hyde
Patricia McAllen
Dr. Charles McBriarty
Sheila McBride
Annette McCleery
Michael McCleery
William McComas
Charles McCrudden
Rev. James W. McDorman
Richard McFeaters
Tara McKibben
Paula McKinney
William McLaughry
Jan McPeek
Jim Mealy
Dorothy Means
Craig Medicos
Isadore & Ruth Ann Mendel

Clemence Mershon
Dr. Howard Mettee
Wesley R. & Cecile Midgley
Barbara B. Miller
David & Joan Miller
David A. & Judith J. Miller
Donald K. Miller
Henry E. & Patricia A. Miller
Kenneth & Harriet Miller
Robert Miller
Mary Mislav
Louis Molvin
Dr. Virginia Monseau
Harley Monson
Vernon Mook
Gulam Moonda, M.D.
Samuel R. Moore
William D. & C. Marilyn Moore
Dwayne & Yolanda Morehouse
William Mullen
Matthew Murch
Fred Nachtigal
James Nadasky
Thomas Nader
Ray Nakley
Doug & Laurie Nasci
Ravinder Nath, M.D.
Linda Nehls
Nicola Nicoloff, M.D.
Dorothy Norton
Vijay Nuthakki
Uchenna Nwosu
Dennis O'Brien
Eugene O'Brien
Diane Ochs
Raymond Ocock
Michael & Carole O'Dell
Daniel O'Neill
Elizabeth Osgood
Paczak's Service
Dr. & Mrs. Lawrence M. Pass
Roy & Judy Passarelli
Daniel L. & Nanci Passella
Rich & Nancy Patnode
Tom & Carol Patterson
Mary E. Patton

James L. & Roberta M. Pazol
Laura Pelligrini
Scott N. Pergande
Carole Pesa
Robert W. Peterson
George Peya
William & Marshawn Peyko
Brad Phillips
Steven Phillips
Allen Pierce
Richard Pirko
Arthur Piscitelli
Duane Pitzer
Jeanne Plakosh
John Polanski
Frank Polite
Mildred D. Politsky
Peggy Portal
Catherine Powers
Mike Powers
Herbert Pridham
Mary Ann Prince
Patricia Privette
Larry & Susan Proper
Dr. Howard Pullman
James Rafeedie
Dave Ragan
Anna Ragghanti
Lorraine Ranchod
William Ratell
James E. Ray
Mary Redmond
David Reed, M.D.
Donald Reed
Terry E. Reeher
Steven Reese
Linda Rice
Gary Richards
Natalie Richards
Henry Richardson
Edward Rienerth
Steven Riggall
Theresa Riley
The Riverfront Trader
Mr. & Mrs. Tae Ro
Frank Rocca

Gertrude Roche
Jill Rock
Rebecca Anne Roh
Mona H. Rohrbaugh
Maricarmen Romero-Vazmina
Jennifer Rose
John W. & Cheryl H. Rose
Michael Rosenberg
Pat Rosenthal
David K. Ross
John Rossi
Richard Rostan
Virginia Rostan
Ronald M. & Sandra M. Roth
Sam D. Roth
Jennifer Rumberg-VanScoter
Agnes Rumelfanger
Richard Rumelfanger
Patricia Rush
Ty Sabella
Stephen Saluga
Stacie Salyard
Donald Sampson
John Sandru
Morton H. Sands
Frank Santagata
Larry Sapir
Lowell & Ellen Satre
Kurt Sauer
Susan Savastuk
Holly L. Schaeffer
Leonard & Gina Schiavone
Peter Schiavone
Lawrence Schmetterer
Brandon Schneider
Ronald & Helené Schulz
Lee S. Schwebel
Fred Schweitzer
Dorothy Schwers
Peter Senedak
William A. Serjak
Douglas Sewell
Mary Sferra
Richard Shafer
Rosy Shah
Jesse Sharp

David Shaw
Rev. Angela Shepherd
Michael Shepherd
Amy Shestack
Robert Shevetz
Kim Shiley
Murad Shorrab
David Shriver
Matthew Siena
Thaddeus Siglow
Shirley Sippola
Sisters of Humilty of Mary
Marie Skweir
Morris & Sophie Slavin
William B. & Gloria R. Slocum
Jeffrey A. Smiley
Roger Smith
William A. Snyder
Leonard Spiegel & Joy Elder
Theresa Spitale
Susan Squires
St. Anthony's Church
Mary Staffrey
Anna M. Stahara
Frank Stearns
John Steen
John & Toni Steklachick
Jerome K. Stephens
Susan Stevens
David Stiver
Anthony & Gloria Stocks
Karen Stout
Sharon Stringer
Arlon & Jozette Stubbee
Sam Stuhlmiller
Richard & Emma Stypula
James & Gerri Sullivan
Florence Swierz
Thomas & Paula Switalski
Joseph B. Switzer
Joseph Szakacs
Lois Tamplin
April Antell Tarantine
Dorothy Taylor
Edward & Patricia Telega
Dante Terzignia

Mary Tetrick
Leonard T. Thoma
Julie Thomas
Michael Tidrick
Times Mirror Foundation
Aaron Torrellio
Fred E. Trucksis
Raridon Family Trust
Myron Ullman
Anne Ungard
Richard Unkefer
Joan Vandersall
Lynn Van Gilder
Sturgeon Van Gorder
Howard Vari
Kreig W. Vens
Frank & Elizabeth Verterano
Edward & Kathleen Victor
Catherine Vodrey
David Vosburgh
Nicole Vujan
Ruth Wack
Rolaan Waldman
Gary Walker
Melvin Walker
Ben Walsh
Edward Walsh & Kristen Peterson
R. David Wardale
James Watson-Hardy
Rev. & Mrs. Condie Watters

David Webster
Tish Weimer
Elaine Welsh
Andrew Welsh-Huggins
M. Frederic Welter
Marcus & Pamela White
Samuel & Margaret White
Robert Wiese
Philip Wilcox
Jonathan Wilkins
Louis Williams
Richard & Gale Williams
Bob & Lois Williamson
Kathryn Wilms
Norman Wilson
Sonya M. Wilt
Eric Wingler
Sherri Winter
Tom Wofford
Delmars Wolfe
Katherine Wolfe
Rev. Louis Woolley
Mary Jo Wright
Nancy Yauger
Jason Yohman
Carol Zacherl
Lisa J. Zikeli
Julius Zlotnick
William Zlotnick
Thomas Zocolo

Total Cash Contributions:

\$34,457.00



**YOUNGSTOWN STATE UNIVERSITY BOARD OF TRUSTEES
MAAG LIBRARY GIFT LIST
FOR THE PERIOD OF JULY 1, 1997 - JUNE 30, 1998**

<u>DESCRIPTION</u>	<u>NUMBER OF GIFTS</u>	<u>TOTAL</u>
Cash	5	\$1,354.96
Non-Cash Gifts	<u>4,566</u>	<u>N/A</u>
Total	4,571	\$1,354.96

RANKING OF CASH GIFTS:

	<u>NUMBER RECEIVED</u>	<u>TOTAL</u>
\$1,000 - \$4,999	1	\$1,000.00
Below \$500	<u>4</u>	<u>\$ 354.96</u>
Total	5	\$1,354.96

CASH CONTRIBUTIONS BY CATEGORY

Beckman Memorial Collection

Dr. Paul E. Beckman in memory of Mary & Mark

Candace Gay Memorial Fund

Dr. Thomas Gay in memory of Candace Gay

Miscellaneous

Fifth Avenue Investment Club in memory of Emily Goldstein
Pittsburgh Conference on Analytical Chemistry & Applied Science
in honor of Colleen Bodnar
Hildegard Schnuttgen

Total Cash Contributions	\$1,354.96
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NON-CASH CONTRIBUTIONS

Books

Anonymous	Dr. Hai Yang Chen
Aerial Press, Inc.	Professor Carl F. Chuey
Archives Nationales	Barbara Clouse
Thomas Atwood	Janine Copp
Louise Aurilio	Crossroad Publishing Company
Dr. Christopher Bache	Catherine C. Demeter Foundation
Dr. Terry & Carla Buss	Andrew Dzuracky
California State University	Professor Hugh Earnhart
Catherine Cardwell	English Department
Dr. Robert Carr	Geneva College
Center for Media & Public Relations	German Information Center
Center for Teaching & Learning	Daryl D. Gross

Dr. Stephen Hanzely
Gail Hedrick
Nancy Green Hope
Richard Brian Howie
International Research Center for
Energy & Economic Development
Israel Enhancement Trust
Dr. Birsen Karpak
Korea Foundation
Dr. Glenda Kunar
Latin American Literary Review Press
Paul Leeba
Low Countries
Charles B. McLane, Professor Emeritus
David B. MacLean
Martin T. Manning
Edward Matasy
Dr. Milton A. Messinger
Aleisa A. Mortellaro
Angela Mudrak
Dr. Bill Mullen
North Central Regional Educational
Laboratory

Ohio Biological Survey
Pacific West Cancer Fund
Packer, Thomas & Company
Donald Reagan
Reference Librarians
Joseph L. Sacchini
Ken Schafer
Dr. Louise C. Sellaro
Dr. Raymond J. Shuster
Silverado
Dr. Morris Slavin, Professor Emeritus
SogoWay
Frederick W. Stricker, III
Dr. Balak Subramanian
Professor Frank Tarantine
Congressman James Traficant
Transaction Books
University of Colorado
Donna Wainio
Manual Walkers, LLC
Dr. Robert Weaver &
Dr. Nawal H. Ammar

Total Books:

3,172

Miscellaneous

Anonymous
Louise A. Aurilio
Patrick W. Carlton, Ph.D.
Case Western Reserve
Gail E. Hedrick
Bryan Hieronymus
Dr. Birsen Karpak
David B. MacLean
Mama Foundation
Richard Murwin
North Central Regional Education Laboratory
Rebecca Rogers
Dr. & Mrs. Raymond J. Shuster
Dr. Robert Weaver & Dr. Nawal H. Ammar

Total Miscellaneous Items:

1,394



UNIVERSITY GUIDEBOOK

Subject: Electronic Media Rights

Developed by: Floyd E. Jackson	Authorized by: C. Vernon Snyder
Title: Director Media Services	Title: Vice President Development and Community Affairs
Date: May, 1998	Date: EFFECTIVE:

Policy: To gain the greatest possible external exposure for the University and to realize income when feasible, the President, or designee, grants electronic media rights.

RESOLUTION NUMBER: YR 1999

Parameters:

- All transmissions and/or distributions shall meet any applicable regulations placed upon the University by affiliated governing groups.
- Electronic media includes radio, television, and any other transmission and/or distribution medium utilized to transmit non-instructional University events on a live or delay basis.

Procedures:

1. The Vice President for Development and Community Affairs is responsible for the external distribution of electronic media programs.
2. Program initiatives that have the potential of generating income are subject to bid.
3. The Vice President for Development and Community Affairs maintains an Electronic Media Committee to identify and broadly communicate appropriate electronic standards, review external programming activities, recommend new program initiatives, and package all programs with income potential for bid.
4. Following Electronic Media Committee action, the Vice President for Development and Community Affairs recommends action to the President for the final decision.

(EXISTING POLICY - TO BE RESCINDED)



ELECTRONIC MEDIA POLICY

The Board of Trustees establishes that the purpose of the University Electronic Media Policy (formerly Broadcast Rights Policy) shall be to gain the greatest possible external exposure for the University and to realize income when feasible. All transmissions and/or distributions shall also meet any applicable regulations placed upon the University by affiliated governing groups. The Policy applies to radio, television, and any other transmission and/or distribution medium utilized to transmit University events on a live or delay basis.

SUMMARY SHEET

NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS

For the Period 06/01/98 thru 08/19/98

EMPLOYEE GROUP	FULL-TIME			PART-TIME			TOTALS
	NEW HIRES	RE-HIRES	PROMOTIONS	NEW HIRES	RE-HIRES	PROMOTIONS	
Faculty	1	8	0	N/A	N/A	N/A	9
Professional/Administrative Staff	6	1	1	3	41	0	52
Externally-Funded Staff	0	1*	0	9	0	0	10
TOTALS	7	10	1	12	41	0	71

* Represents a contract extension

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
 As of September 1, 1998

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Mr. Salem Alemaishat	Applications Programmer/Analyst	Computer Services	06/03/98	\$ 2,208 Base: \$28,700	1 Mo.	New hire(temporary) 06/03/98-06/30/98
Dr. Donalee Attardo	Assistant Professor	English	07/01/98	\$29,848	12 Mo.	Rehire: 07/01/98- 06/30/99
Ms. Janyce G. Backus	Director of the Paula and Anthony Rich Center	The Paula and Anthony Rich Center for the Study and Treatment of Autism	07/01/98	\$20,000 .50 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99; externally funded
Ms. Marcia M. Barr	Environmental Project Manager	Dean's Office—College of Engineering and Technology (CERTT)	09/01/98	\$14,000 Base:\$42,000	4 Mo.	New hire: 09/01/98- 12/31/98
Dr. George D. Beelen	Governmental Relations Liaison	Office of the President	07/01/98	\$29,607	12 Mo.	Rehire: 07/01/98- 06/30/99
Dr. Margaret Biggs	Program Coordinator of the Scottish Rite Learning Center	Teacher Education	07/01/98	\$22,222 .50 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99; externally funded
Ms. Gay Birnbaum	Academic Advisor	Dean's Office—College of Business Administration	07/01/98	\$19,751 75 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99
Ms. Anika Boatwright	Research Associate/ AmeriCorps Manager	Center for Urban Studies	08/16/98	\$ 2,000 Base:\$24,000	1 Mo.	Rehire and contract extension: 08/16/98- 09/15/98; externally funded
Ms. Kathleen A. Bouquet	Staff Auditor	Internal Audit	06/30/98	\$15,383 .50 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99
Ms. Lisa Campbell	Academic Advisor	Dean's Office—College of Arts and Sciences	07/01/98	\$16,619 .65 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99

YOUNGSTOWN STATE UNIVERSITY
RESOLUTION FOR NEW APPOINTMENTS, PROMOTIONS AND OTHER PERSONNEL ACTIONS
 As of September 1, 1998

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE OF EMPL</u>	<u>SALARY</u>	<u>CONTRACT MONTHS</u>	<u>COMMENTS</u>
Ms. Susan Carfolo	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/15/98	\$ 9,365 .44 FTE	9 Mo.	Rehire: 09/15/98-06/15/99
Ms. Norma Jean Carney	Program Manager—Metropolitan College	University Outreach	07/01/98	\$16,068 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Maureen Casey	Program Manager—Metropolitan College	University Outreach	07/01/98	\$16,068 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Mr. William Croft	Assistant Coach, Softball	Intercollegiate Athletics	09/01/98	\$ 8,168 .487 FTE	9 Mo.	Rehire: 9/01/98-05/31/99
Mr. Bernie Cummins	Director	Career Services	08/01/98	\$41,685 Base: \$45,475	11 Mo.	New hire: 08/01/98-06/30/99
Ms. Phyllis J DeFiore-Golden	Instructor	Nursing	09/15/98	\$36,421	9 Mo.	Rehire (temporary)
Ms. Annette El-Hayek	Coordinator of the English Language Institute	Center for International Studies & Programs	07/01/98	\$ 2,199 .50 FTE	2.5 Mo.	Rehire: 07/01/98-09/11/98
Ms. Suzanne Fleming	Research Associate II	Center for Human Services Development	07/01/98	\$ 4,333 .50 FTE	4 Mo.	Rehire: 07/01/98-10/31/98; externally funded
Mr. Gerald L. Fox	Associate Bursar	Bursar's Office	07/01/98	\$ 4,129 .60 FTE	2 Mo.	Rehire: 07/01/98-08/31/98
Mr. Nicholas M. Gavolas	Assistant Coach, Women's Diving	Intercollegiate Athletics	09/01/98	\$ 6,000 .40 FTE	10 Mo.	Rehire: 09/01/98-06/30/99
Ms. Diana Gould	Associate to the Vice President for Student Affairs	Office of the Vice President for Student Affairs	07/01/98	\$30,350 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Mr. Arthur M. Gray	Manager of Concessions	Intercollegiate Athletics	07/01/98	\$10,458 .386 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Lenora Greene	Coordinator of the English Language Institute	Center for International Studies and Programs	07/01/98	\$ 7,895 .73 FTE	6 Mo.	Rehire: 07/01/98-12/31/98

YOUNGSTOWN STATE UNIVERSITY

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As of September 1, 1998

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Mr. James Hall	Sports Information Director	Intercollegiate Athletics	07/01/98	\$22,984	12 Mo.	From part-time to full-time: 07/01/98-06/30/99
Ms. Susan Hammond	Tech Prep Coordinator	Office of the Provost	07/01/98	\$34,666 .80 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Liz Hauger	Assistant Coach, Women's Basketball	Intercollegiate Athletics	08/17/98	\$24,518 Base: \$28,000	10.5 Mo.	New hire: 08/01/98-06/30/99
Ms. Martha Hyden	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/01/98	\$ 3,350 .1846 FTE	10 Mo.	Rehire: 09/01/98-06/30/99
Ms. Sandra Inskeep	Instructor	Nursing	09/15/98	\$32,825	9 Mo.	Rehire (temporary)
Ms. Andrea D. Jackson	Assistant Coach, Volleyball	Intercollegiate Athletics	08/01/98	\$ 4,500 .25 FTE	9 Mo.	Rehire: 08/01/98-04/30/99
Mr. Brian Jenkins	Assistant Football Coach	Intercollegiate Athletics	08/01/98	\$ 6,000 .33 FTE	10 Mo.	Rehire: 08/01/98-05/31/99
Mr. Tony Joy	Coordinator of Golf and Head Men's Golf Coach	Intercollegiate Athletics	07/01/98	\$18,000 .75 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Lynn Kline	Assistant to the Coordinator of Student Teaching	College of Education	07/01/98	\$ 5,441 .60 FTE	3 Mo.	Rehire: 07/01/98-09/30/98
Ms. Cecilia Knowles	Coordinator of Supplemental Instruction	Center for Student Progress	06/22/98	\$12,323 .50 FTE	12 Mo.	New hire: 06/22/98-06/30/99
Ms. Jeannette Kostorek	Academic Advisor	Dean's Office—College of Engineering & Technology	07/01/98	\$13,756 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Linda M. Krieger	BS/MD Coordinator	Dean's Office—College of Health and Human Services	07/01/98	\$27,810 .75 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Karla Krödel	Research Associate II	Center for Human Services Development	07/01/98	\$17,160 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99; externally funded
Mr. Richard J. Krueger	Assistant Professor	Art	09/15/98	\$37,550	9 Mo.	Rehire (temporary)

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Ms. Beth A. Kushner	Budget Director	Budget Office	07/01/98	\$49,100	12 Mo.	Promotion: 07/01/98
Mr. David G. Kurtanich	Instructor	School of Technology	09/15/98	\$40,170	9 Mo.	Rehire (temporary)
Ms. Maria G. Lane	Academic Advisor	Dean's Office--College of Arts & Sciences	07/01/98	\$26,400 .80 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Mr. Kenneth Layman	Assistant Athletic Trainer/Physical Therapist	Intercollegiate Athletics	09/15/98	\$ 3,000 .26 FTE	6 Mo.	Rehire: 09/15/98-03/15/99
Ms. Susan A. Lisko	Instructor	Nursing	09/15/98	\$33,743	9 Mo.	Rehire (temporary)
Ms. Elizabeth Mancini	Research Associate II/Program Evaluator	Center for Human Services Development	07/01/98	\$ 4,635 .75 FTE	3 Mo.	Rehire: 07/01/98-09/30/98; externally funded
Mr. Nickiforos Mastorides	Cheerleader Coach	Intercollegiate Athletics	08/01/98	\$ 4,450 .23 FTE	10 Mo.	Rehire: 08/01/98-05/31/99
Ms. Patricia McAllen	Instructor	Nursing	09/15/98	\$36,421	9 Mo.	Rehire (temporary)
Ms. Migdalia McClendon	Coordinator	Office of Undergraduate Recruitment and Admissions	07/20/98	\$23,974	11.5 Mo.	New hire: 07/20/98-06/30/98
Ms. Michele McMillen	Head Coach, Men's and Women's Tennis	Intercollegiate Athletics	07/01/98	\$19,900 .75 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Wendy Miller	Research Associate I/Evaluator	Center for Human Services Development	07/01/98	\$ 9,063 .80 FTE	6 Mo.	Rehire: 07/01/98-12/31/98; externally funded
Ms. Susan Mimer	Instructional Assistant	The Paula and Anthony Rich Center for the Study and Treatment of Autism	06/08/98	\$ 2,500 .50 FTE	2 Mo.	New hire: 06/08/98-07/31/98; externally funded
Mr. Anthony Morelli	Assistant to the Head Trainer	Intercollegiate Athletics	07/01/97	\$12,170 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99

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Ms. Mary Ellen Munroe	Academic Advisor	Criminal Justice	07/01/98	\$ 5,241 .2458 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Mr. Joseph L. Nudo	Academic Advisor	Dean's Office—College of Health & Human Services	08/24/97	\$ 5,692 .26 FTE	10 Mo.	Rehire: 08/24/98-06/30/99
Ms. Valerie Marie O'Dell	Instructor	Nursing	09/15/98	\$33,743	9 Mo.	Rehire (temporary)
Ms. Rozen D. Patterson	Academic Advisor	Dean's Office—College of Education	08/01/98	\$12,360 .49 FTE	11 Mo.	Rehire: 08/01/98-06/30/99; externally funded
Mr. Richard J. Popovich	Announcer/Producer	WYSU-FM	07/01/98	\$ 7,500 .35 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Mr. Michael Priefer	Assistant Football Coach	Intercollegiate Athletics Department	07/01/98	\$16,250 .75 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Mr. George Ritz	Marketing Assistant, Basketball	Intercollegiate Athletics	09/01/98	\$ 6,500 .2629 FTE	10 Mo.	Rehire: 09/01/98-06/30/99
Mr. Terry L. Samuels	Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/01/98	\$12,499 .54 FTE	10 Mo.	Rehire: 09/01/98-06/30/98
Mr. William R. Schilling	Costume Assistant	Communication & Theater	07/01/98	\$15,612 .50 FTE	12 Mo.	Rehire: 07/01/98-06/30/99
Ms. Kathy Schreengost	Instructional Assistant	The Paula and Anthony Rich Center for the Study and Treatment of Autism	06/15/98	\$ 2,600 .50 FTE	2.5 Mo.	Rehire: 06/15/98-08/07/98; externally funded
Ms. Roseann Schwartz	Head Coach, Women's Golf	Intercollegiate Athletics	09/01/98	\$11,150 .66 FTE	10 Mo.	Rehire: 09/01/98-06/30/99
Dr. Mohammed Reza Shayesteh	Assistant Professor	Human Ecology	09/15/98	\$36,520	9 Mo.	Rehire (temporary)
Mr. Andre Smith	Assistant Coach, Men's Basketball	Intercollegiate Athletics	09/01/98	\$14,400 .75 FTE	10 Mo.	Rehire: 09/01/98-06/30/99

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Mr. William Snyder	Budget Analyst	Budget	07/01/98	\$ 2,096 .30 FTE	2 Mo.	Rehire: 07/01/98- 08/31/98
Mr. James Stanger	Coordinator	Office of Undergraduate Recruitment and Admissions	08/17/98	\$21,978 Base:\$25,100	10.5 Mo.	New hire: 08/17/98- 06/30/99
Mr. Robert L. Stoops	Assistant Football Coach	Intercollegiate Athletics	08/01/98	\$9,000 .5561 FTE	11 Mo.	Rehire: 08/01/98- 06/30/99
Mr. Edward Strauss	Assistant Coach, Women's Volleyball and Video Coach	Intercollegiate Athletics	08/01/98	\$15,400 .50 FTE	11 Mo.	Rehire: 08/01/98- 06/30/99
Ms. April Antel Tarantini	Announcer/Producer	WYSU-FM	07/01/98	\$10,715 .50 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99
Mr. Benjamin Tressel	Assistant Football Coach	Intercollegiate Athletics	08/01/98	\$ 3,600 .33 FTE	6 Mo.	New hire: 08/01/98- 01/31/99
Ms. Mary Lou Weingart	Academic Advisor	Dean's Office—College of Fine and Performing Arts	07/01/98	\$19,812 .75 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99
Mr. Thomas A. Zocolo	Broadcast Engineer	WYSU-FM	07/01/98	\$ 4,005 .1351 FTE	12 Mo.	Rehire: 07/01/98- 06/30/99

(EXISTING POLICY - TO BE RESCINDED)

Section 4. Kilcawley Center Board Constitution

The Kilcawley Center is established to provide for a campus-centered life through comprehensive social, cultural, and recreational programs for the Youngstown State University community. Appendix E contains the Kilcawley Center Board Constitution as approved and ratified by Youngstown State University Board of Trustees. (See Appendix E)

APPENDIX E

YOUNGSTOWN STATE UNIVERSITY KILCAWLEY CENTER BOARD CONSTITUTION

ARTICLE I

Name

The governing board of the Kilcawley Center shall be known as the Kilcawley Center Board.

ARTICLE II

Purpose

The purpose of this Board shall be to provide for a campus-centered life through comprehensive, social, cultural, and recreational programs for the Youngstown State University community.

ARTICLE III

Authority

The Board shall have authority for establishing and maintaining cultural, social, recreational, and educational programs and activities to be provided by the Center. It shall be responsible for recommending the appointment of the Director of the Center and shall be advisory to said Director in recommending and maintaining a balanced annual operating budget and in developing rules and regulations governing scheduling, use of facilities, and services within the Center. Nothing in this Constitution shall limit in any way the final authority of the President and the Board of Trustees over all persons, boards, committees, and organizations connected with or utilizing Kilcawley Center facilities; or as superseding their authority for establishing rules and regulations governing the use of the facilities, conduct on campus, social regulations, or expenditures of University funds.

ARTICLE IV

Membership

Section 1. General

The Kilcawley Center Board shall consist of 15 voting members: eight undergraduate students, one graduate student

Section 5. Alumni Membership

One (1) Alumni Representative appointed by the President of the University.

Section 6. Term of Office

The term of office for all voting members of the Board shall be from the beginning of new business at the first meeting in May until the end of old business at the first meeting in May one year later.

Section 7. Vacancies

A vacancy shall be filled in the same manner as the original appointment. The appointment shall be for the remainder of the term and shall be effective immediately.

Section 8. Loss of Membership

The Board shall have authority to determine cause for loss of membership and provide appropriate procedures in its Bylaws.

ARTICLE V

Officers

Section 1. Composition

- (a) The officers of the Kilcawley Center Board shall be Chairperson, Vice-Chairperson, and Secretary.

Section 2. Terms of Office

- (a) The Chairperson shall be elected from the student membership at the first meeting of the Board during May of each year and shall serve until the election of a new Chairperson.
- (b) The Vice-Chairperson shall be elected by the Board from the student membership at the first meeting of the Board during May of each year and shall serve until the election of a new Vice-Chairperson.
- (c) The Director of Kilcawley Center shall serve as Secretary.

Section 3. Duties

- (a) The Chairperson shall preside at all Kilcawley Center Board meetings and shall be responsible for the business of the Board.
- (b) The Vice-Chairperson shall assist the Chairperson with all Kilcawley Center Board affairs and shall assume the duties in the absence of the Chairperson.
- (c) The Secretary shall compile the agenda for each meeting of the Board, notify members of meetings, record the official minutes, and perform other duties as may be assigned by the Chairperson.

ARTICLE VI

Meetings

Section 1. Regular Meetings

The Kilcawley Center Board shall hold at least one meeting in each of the Fall, Winter, and Spring quarters.

Section 2. Quorum Requirements

Eight members of the Board shall constitute a quorum for all regular and special meetings. No fewer than three of such eight members present shall be members of the faculty, staff, and/or alumnus; at least four members present must be students.

Section 3. Special Meetings

Special meetings may be called by the Director of Kilcawley Center, by the Chairperson, or by any three (3) members of the Board.

Section 4. Summer Meetings

The Board shall function as necessary during the summer months; however, quorum requirements for meetings shall be reduced to five members, including at least three student members. Student members need not be enrolled during the summer quarter.

ARTICLE VII

Committees

Section 1. Standing Committees

Standing committees shall be formed to carry out responsibilities of the Board; size, qualifications for memberships, length of appointments, responsibilities and duties of the committees and other appropriate matters shall be determined by the Board in its Bylaws.

Section 2. Other Committees

The Board shall be empowered to appoint such additional committees and subcommittees as may be needed to accomplish its purposes.

ARTICLE VIII

Director

The Director of Kilcawley Student Center shall be appointed by the Executive Vice President and be responsible to him. The Director shall be responsible for the total operation of the Center. This responsibility shall include implementation of programs established by the Board, scheduling activities in the building, food service, selection of personnel, and managing financial aspects of the Center. The Director shall seek the guidance of the Board in preparing the annual operating budget and developing rules and regulations for use of the Center. The Director shall be responsible for managing the financial affairs of the Center and shall confer with appropriate financial affairs officers as necessary to assure compliance with State and University financial regulations and policies, and shall give a financial report to the Board monthly.

ARTICLE IX

Amendments

Any member of the Board may propose an amendment to the Constitution. Such proposed amendment shall be filed with the Chairperson or Secretary for a first reading at the Board's next regular meeting. At the following regular meeting of the Board, such amendment shall be voted upon and, if approved by a two-thirds majority of the total voting membership of the Board, forwarded to the President of the University for presentation to the Board of Trustees.

ARTICLE X

Rules of Order

In cases not covered by this Constitution, Robert's Revised Rules of Order shall be the required rules of order.



UNIVERSITY GUIDEBOOK

Subject: Student Rights, Responsibilities, and Conduct (*The Code*)

Developed by: Marty T. Manning
 Title: Associate Director
 Student Life
 Date: February, 1998

Authorized by: Cynthia E. Anderson
 Title: Vice President
 Student Affairs
 Date:
EFFECTIVE:

Policy: The Board of Trustees delegates its authority and responsibility for student conduct to the President. Youngstown State University is committed to an educational environment which encourages the safety, fair treatment, and intellectual and social development of all students. On behalf of the President, the Vice President for Student Affairs establishes and enforces regulations regarding student rights, responsibilities, and conduct.

RESOLUTION NUMBER: YR 1998 - 34

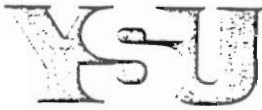
Parameters:

- *The Code: A Handbook of Student Rights, Responsibilities, and Conduct* is the official University document outlining student rights, responsibilities, and conduct; regulations regarding campus student organizations and student publications; due process, disciplinary, and academic grievance procedures; and procedures regarding student complaints of discrimination and sexual assault. The intent of *The Code* is to inform the University community of these rights, responsibilities, and expectations.
- The Vice President for Student Affairs is responsible for enforcing all procedures and regulations pertaining to student rights, responsibilities, and conduct as outlined in *The Code*.

Procedures:

1. *The Code* is distributed to new students during orientation and is available in the offices of the Vice President for Student Affairs and the Executive Director of Student Life.
2. Individual students and student organizations are expected to be familiar with and follow the regulations outlined in *The Code*, and will be subject to disciplinary action if one or more of the regulations are violated.

3. Complaints of student misconduct, academic dishonesty, and academic grievances may be filed at the office of the Executive Director of Student Life.
4. *The Code* is reviewed periodically and distributed widely among the campus community at least every four years. Any member of the University community may recommend a change in *The Code* through the Vice President for Student Affairs.



UNIVERSITY GUIDEBOOK

Subject: Student Rights, Responsibilities, and Conduct (*The Code*)

Developed by: Marty T. Manning
Title: Associate Director
Student Life
Date: February, 1998

Authorized by: Cynthia E. Anderson
Title: Vice President
Student Affairs
Date: March 13, 1998
EFFECTIVE: March 13, 1998

Policy: The Board of Trustees delegates its authority and responsibility for student conduct to the President. Youngstown State University is committed to an educational environment which encourages the safety, fair treatment, and intellectual and social development of all students. Therefore, YSU establishes and enforces regulations regarding student rights, responsibilities, and conduct.

RESOLUTION NUMBER: YR 1998 - 34

Parameters:

- *The Code: A Handbook of Student Rights, Responsibilities, and Conduct* is the official University document outlining student rights, responsibilities, and conduct; regulations regarding campus student organizations and student publications; due process, disciplinary, and academic grievance procedures; and procedures regarding student complaints of discrimination and sexual assault. The intent of *The Code* is to inform the University community of these rights, responsibilities, and expectations.
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2. Individual students and student organizations are expected to be familiar with and follow the regulations outlined in *The Code*, and will be subject to disciplinary action if one or more of the regulations are violated.

3. Complaints of student misconduct, academic dishonesty, and academic grievances may be filed at the Office of the Executive Director of Student Life.
4. *The Code* is reviewed periodically and distributed widely among the campus community at least every four years. Any member of the University community may recommend a change in *The Code* through the Vice President for Student Affairs.

(EXISTING POLICY - TO BE RESCINDED)

ARTICLE V. STUDENT RIGHTS AND RESPONSIBILITIES

Section 1. Authority

The Board of Trustees does hereby delegate to the Associate Vice President, Student Services, through the Executive Vice President the authority to enforce all policies pertaining to student rights and responsibilities at the University; however, adoption of such policies are, by state law, the exclusive prerogative of the Board of Trustees.