

MINUTES OF SPECIAL MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
February 11, 2000

Pursuant to call of the chairperson, and notice duly given, a special meeting (the two hundred seventh) of the Board of Trustees of Youngstown State University convened at 3:00 p.m., Friday, February 11, 2000 in the Board Room in Tod Administration Building.

Seven trustees were present at the meeting, to-wit: Mr. Bruce R. Beeghly, chairperson of the board, who presided, Dr. Y. T. Chiu, Mrs. Ruth Z. Wilkes, Mrs. Eugenia C. Atkinson, Mr. Joseph S. Nohra, Dr. Chander M. Kohli, and Mr. F. W. Knecht III. Also present was student trustee Ms. Carrie A. Wilson. Absent were Mr. Larry E. Esterly and Mr. Charles B. Cushwa III,

Also present were: Dr. Leslie H. Cochran, President; Dr. James J. Scanlon, Provost; Dr. G. L. Mears, Executive Vice President; Dr. Charles A. McBriarty, Special Assistant to the President, and Franklin S. Bennett, Jr., secretary to the board. Also present were approximately 20 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 2, of the board's *Bylaws*; written notice of the call for today's special meeting was timely provided to each of the nine trustees, the student trustee, and to the president. The stated purposes of the meeting were: (1) to consider and/or act upon the Resolution to Approve Changes to Student Tuition and Refund Procedure, Fiscal Year 2001, recommended by the board's Budget and Finance Committee, and (2) to consider such matters and to take such other action as may come before the board of trustees.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD DECEMBER 10, 1999, AND SPECIAL MEETINGS HELD DURING JANUARY, 2000.

The chairperson stated that disposition of the minutes for the board's regular meeting held December 10, 1999, and special meetings held during January, 2000, would be deferred until the next regular meeting of the board.

ITEM III - REPORT OF THE BUDGET AND FINANCE COMMITTEE OF THE BOARD.

Dr. G. L. Mears reported on the proposed resolution to approve changes to student tuition and refund procedure for fiscal year 2001. Dr. Mears explained that the administration has recommended an overall undergraduate tuition increase of approximately five percent (4.8% for freshmen and sophomores, and 5.3% for juniors and seniors). Dr. Mears explained that although the university had planned to freeze undergraduate tuition in fiscal year 2001, funding changes made at the legislative level would result in a loss of \$1 million if tuition were frozen. Dr. Cochran emphasized that it is imperative that the quality of education offered at Youngstown State University be comparable to other institutions. Dr. Cochran stated that while no one likes to increase tuition, it is essential to preserve the quality of education in the long run. Ohio's legislature has chosen to shift the burden of educational costs to the student. In spite of the proposed tuition increase, YSU is still the best educational buy in the state.

The board discussed the HOPE federal income tax credit available to students and their families, and urged the administration to promote the availability and value of the tax credit.

Following discussion, the chairperson recognized Mrs. Wilkes, chairperson of the Budget and Finance committee who on behalf of the committee moved the adoption of the following resolution:

Resolution to Approve Changes to
Student Tuition and Refund Procedure, Fiscal Year 2001

YR 2000-45

WHEREAS, the Ohio Revised Code provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students, including an "instructional fee" for educational and associated operational support of the institution and a "general fee" for noninstructional services, and that these two fees shall encompass all charges for services assessed uniformly to all enrolled students and shall be identified as "tuition"; and

WHEREAS, the Ohio Revised Code also provides that each Board may establish special purpose fees, service charges, fines and penalties and that a

tuition surcharge shall be paid by all students who are not residents of Ohio; and

WHEREAS, the Ohio Revised Code provides that the University shall separately identify the Instructional Fee, the General Fee, Tuition Charge, and the Tuition Surcharge; and

WHEREAS, the Ohio Revised Code provides that fees charged for instruction shall not be considered to be a price for service but shall be considered to be an integral part of the state government financing program in support of higher education opportunity for students; and

WHEREAS, it is desirable to provide preferential nonresident tuition surcharge rates for nonresident students from the Youngstown State University Regional Service Area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby declare the "tuition charge" shall be the sum of the Instructional Fee and the General Fee and does hereby establish the tuition, nonresident tuition surcharge, and the tuition refund procedure as shown on the attached Exhibit A to become effective Summer Term, 2000 and to remain in effect until changed by the Board of Trustees; and

BE IT FURTHER RESOLVED, that the President of Youngstown State University or his designee shall have the authority to approve:

1. Fees of noncredit courses, institutes, and workshops offered or coordinated through the University Outreach department;
2. Ticket prices for admission of the public to all events for which a charge is made including, but not limited to, intercollegiate athletic games and student music or dramatic productions;
3. Service charges for loans and payment plans to students;
4. A special fee for programs such as the international student training programs under contract and the "Executive Master's of Business Administration" program. It shall be understood

that such special fees, if authorized, shall provide for all related costs of the program and that the budget for such a fund shall be subject to approval in the same manner as are other University operating budgets; and,

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant University staff person and the charge shall be sufficient to recover replacement costs and with a charge to cover processing costs; (c) for such charges as noted in (a) and (b) above, the approval of neither the President nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

Fines which are authorized in this resolution may be assessed against nonstudents who are authorized to use University services as well as against students; and, the rates detailed in this resolution shall replace the rates adopted in Resolution YR 1999-92 and in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fees annually in order that students and others are informed as to rates for the coming year and budgets may be finalized.

Charges, fines, penalties, and assessments to students and nonstudents will not be waived except as specifically authorized by proper authority. The President or his designee shall review and, as appropriate, authorize in writing persons or departments to grant waivers with the specific requirement that no waivers will be granted that are in violation of the Ohio Revised Code or the policies of Youngstown State University.

If a student is permitted to withdraw from the University or if a student reduces his or her

academic load, a refund of the tuition (i.e., the instructional fee and the general fee), and of the nonresident tuition surcharge, where applicable, shall be made in conformity with the following schedule. If the withdrawal is after the prescribed time limits, all tuition and other applicable fees and charges are forfeited. All applicable fees, fines and penalties due must be paid before the refund is paid.

SEMESTER TUITION REFUND SCHEDULE

LENGTH	100% REFUND	85% REFUND	70% REFUND	NO REFUND
15 weeks or more	through 6th weekday of term	through 11th weekday of term	through 16th weekday of term	17th weekday of term or later
6-14 weeks	through 6th weekday of term	through 11th weekday of term	12th weekday of term or later	
less than 6 weeks	20% of course duration		21% or more of course duration	

The motion received the affirmative vote of all trustees present, and the chairperson declared the motion carried.

ITEM IV - COMMUNICATIONS AND MEMORIALS.

There were no communications or memorials considered by the board.

ITEM V - UNFINISHED BUSINESS.

There was no unfinished business considered by the board.

ITEM VI - NEW BUSINESS.

There was no new business considered by the board.

ITEM VII - TIME AND PLACE OF NEXT REGULAR MEETING OF THE BOARD

Upon motion made by Mr. Nohra, seconded by Dr. Kohli, the board unanimously confirmed the date and time of its next regular meeting as:

3:00 p.m. Friday, March 10, 2000

ITEM VIII - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 3:25 p.m.

Chairperson

ATTEST:

Secretary to the Board of Trustees



YOUNGSTOWN STATE UNIVERSITY
Tuition Schedule, FY 2000 Actual and FY 2001 Proposed

	FY 2000		FY 2001 Summer		FY 2001 Fall/Spring		Increase	
	Quarter rate	Semester Equivalent*	Proposed Rates	Proposed Semester Rates	\$	%	\$	%
Undergraduate Charges:								
UNDERGRADUATE TUITION: (Combination of Instructional Fee and General Fee)								
Full-time undergraduate (12 or more credits)								
Students with 96 (63) credits or less completed	\$1,213 per quarter	\$1,820 per semester	\$1,272 per quarter	\$1,908 per semester	\$88	4.8	\$88	4.8
All other full-time undergraduate students	\$1,261 per quarter	\$1,892 per semester	\$1,332 per quarter	\$1,992 per semester	\$100	5.3	\$100	5.3
Part-time undergraduate (1-11 credits)								
Students with 96 (63) credits or less completed	\$99 per credit	\$149 per credit	\$106 per credit	\$159 per credit	\$10	6.7	\$10	6.7
All other part-time undergraduate students	\$103 per credit	\$156 per credit	\$111 per credit	\$166 per credit	\$11	7.1	\$11	7.1
Instructional Fee								
Part-time undergraduate (1-11 credits)								
Students with 96 (63) credits or less completed	\$79 per credit	\$119 per credit	\$85 per credit	\$127 per credit	\$8	6.7	\$8	6.7
All other part-time undergraduate students	\$82 per credit	\$123 per credit	\$90 per credit	\$134 per credit	\$11	8.9	\$11	8.9
Full-time undergraduate (12 or more credits)								
Students with 96 (63) credits or less completed	\$80 per quarter	\$1,470 per semester	\$1,020 per quarter	\$1,524 per semester	\$54	3.7	\$54	3.7
All other full-time undergraduate students	\$1,019 per quarter	\$1,529 per semester	\$1,080 per quarter	\$1,608 per semester	\$79	5.2	\$79	5.2
Credits excess of 16 per quarter (semester)	\$44 per credit	\$66 per credit	\$46 per credit	\$69 per credit	\$3	4.5	\$3	4.5
Joint Engineering Program								
	\$500 per course**	\$750 per course**	\$500 per course**	\$750 per course**	\$0	0.0	\$0	0.0
General Fee								
Part-time undergraduate (1-11 credits)								
Students with 96 (63) credits or less completed	\$20 per credit	\$30 per credit	\$21 per credit	\$32 per credit	\$2	6.7	\$2	6.7
All other part-time undergraduate students	\$21 per credit	\$32 per credit	\$21 per credit	\$32 per credit	\$0	0.0	\$0	0.0
Full-time undergraduate (12 or more credits)								
Students with 96 (63) credits or less completed	\$233 per quarter	\$350 per semester	\$252 per quarter	\$384 per semester	\$34	9.7	\$34	9.7
All other full-time undergraduate students	\$242 per quarter	\$363 per semester	\$252 per quarter	\$384 per semester	\$21	5.8	\$21	5.8
Nonresident tuition surcharge								
Regional Service Area Undergraduate:								
Students registering part-time	\$51 per credit	\$77 per credit	\$54 per credit	\$81 per credit	\$4	5.2	\$4	5.2
Students registering full-time	\$612 per quarter	\$918 per semester	\$648 per quarter	\$972 per semester	\$54	5.9	\$54	5.9
Excess credits	\$51 per credit	\$77 per credit	\$54 per credit	\$81 per credit	\$4	5.2	\$4	5.2

