

**MEMORANDUM OF TRANSMITTAL**

**TO: MEMBERS OF THE BOARD OF TRUSTEES OF YOUNGSTOWN STATE UNIVERSITY, AND MR. JAMES P. TRESSEL, PRESIDENT**

**CC: MS. CINDY BELL**

**FROM: FRANKLIN S. BENNETT, JR., SECRETARY TO THE BOARD**



**DATE: DECEMBER 12, 2015**

**RE: MINUTES OF REGULAR BOARD MEETING  
NOTICE OF REGULAR A BOARD MEETING**

- 1. Regular Board Meeting #342 – September 24, 2015**

Enclosed for your review are draft minutes for the above-described regular meeting of the Board of Trustees of Youngstown State University.

Please take notice that the next regular meeting of the Board of Trustees of Youngstown State University will convene at 3:00 p.m., Wednesday, December 16, 2015, in the Board Room in Tod Hall.

MINUTES OF REGULAR MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Hall  
Thursday, September 24, 2015

Pursuant to notice duly given, a regular meeting (the three hundred forty-second) of the Board of Trustees of Youngstown State University convened at 3:00 p.m., on Thursday, September 24, 2015, in the Board Room in Tod Hall.

Eight trustees were present at the meeting, to-wit: Mrs. Carole S. Weimer, chairperson of the board, who presided, Mr. Leonard D. Schiavone, Ms. Delores E. Crawford, Mr. David C. Deibel, Mr. James B. Greene, Dr. John R. Jakubek, Mr. Bryce A. Miner and Ms. Samantha Anderson. Mr. Harry Meshel, Mr. James E. Roberts and Dr. Charles R. Bush were absent.

Also present were: Mr. James P. Tressel, President of the university; Dr. Martin Abraham, Provost and Vice President for Academic Affairs; Mr. Neal McNally, Vice President for Finance and Administration; Ms. Holly A. Jacobs, Vice President and University General Counsel and Mr. Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 30 persons, including deans, members of the faculty, students, administrators, and members of the news media.

Prior to convening the meeting, Mrs. Weimer asked for a moment of silence in memory of the late Dr. Teri Riley, former Interim Provost and Associate Provost.

ITEM I – PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 1, of the board's *Bylaws*; written notice of today's regular meeting was timely provided to each of the trustees, the student trustees, and to the president.

ITEM II – DISPOSITION OF MINUTES FOR MEETINGS HELD JUNE 17, 2015 AND JULY 14, 2015.

Prior to the meeting, the secretary had provided draft copies of the minutes of the board's regular meeting held June 17, 2015 (#340) and special meeting held July 14, 2015 (#341), to each trustee, the student trustees and the president. There being no additions, corrections, or revisions thereto, the minutes of the said meetings were approved as provided.

ITEM III – OATH OF OFFICE OF NEW STUDENT TRUSTEE, SAMANTHA P. ANDERSON

The chairperson reported that Governor Kasich had appointed Ms. Samantha P. Anderson as a student trustee for the term concluding May 2017. At the request of the

chairperson, the secretary administered the oath of office to Ms. Anderson, and she was invited to take her seat with the board of trustees.

ITEM IV – REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Tressel reported that the fall semester is 5 weeks underway and off to a good start as the campus community is works hard to continue and build upon recent progress.

ITEM V –REPORTS OF THE COMMITTEES OF THE BOARD.

The chairperson asked whether any trustee had an objection to the approval by unanimous consent of the resolutions recommended for adoption by the committees of the board. There being no objection to adoption by consent of the proposed resolutions listed in the agenda, the chairperson stated that those recommended resolutions would be considered for adoption by consent. The board considered the following committee reports and recommendations:

1. Academic Quality and Student Success Committee

The chairperson noted that the Academic Quality and Student Success Committee was recommending four resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions adopted by general consent:

Resolution to Modify  
Cost-Sharing and Overmatching on  
External Grants and Contracts Policy, 3356-10-13.1 (Previous Policy Number 1013.02)

**YR 2016-02**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of Cost-Sharing and Overmatching on External Grants and Contracts Policy, 3356-10-13.1 (Previous Policy Number 1013.02) of the University Guidebook, shown as Exhibit A attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Modify  
Payment of Indirect Costs on  
External Grants and Contracts Policy, 3356-10-13.2 (Previous Policy Number 1013.03)

**YR 2016-03**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of Payment of Indirect Costs on External Grants and Contracts Policy, 3356-10-13.2 (Previous Policy Number 1013.03) of the University Guidebook, shown as Exhibit B attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Modify  
Disposition of Residual Funds from  
External Grants and Contracts Policy, 3356-10-13.3 (Previous Policy Number 1013.04)

**YR 2016-04**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of Disposition of Residual Funds from External Grants and Contracts Policy, 3356-10-13.3 (Previous Policy Number 1013.04) of the University Guidebook, shown as Exhibit C attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Approve  
Master of Accountancy (MAcc) Program

**YR 2016-05**

WHEREAS, a Master of Accountancy (MAcc) degree program offers a curriculum that focuses on developing higher-level knowledge, skills, and abilities needed by accountants and financial managers for long-term career success with characteristics that distinguish it from the more broadly-focused MBA program currently offered at YSU; and

WHEREAS, the proposed graduate program will take advantage of the synergetic relationships within the Lariccia School of Accounting and Finance, requiring both accounting and finance coursework; and

WHEREAS, the proposed graduate program will be an excellent foundation for students who aspire to sit for the Uniform Certified Public Accountant (CPA) Examination and who need additional coursework to satisfy the minimum 150-hour requirement; and

WHEREAS, Youngstown State University has faculty members with the requisite credentials to offer this degree; and

WHEREAS, the proposed Master of Accountancy (MAcc) program aligns with the initiatives of the Youngstown State University 2020 Strategic Plan, fitting with the vision to “strive to integrate curricular and co-curricular activities; to offer outstanding academic programs; to foster intellectual inquiry, exploration, and discovery; to transcend traditional boundaries; to apply perfect knowledge; to encourage creativity; and to provide effective tools, technologies, and facilities for learning”;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University approves the offering of the Master of Accountancy (MAcc) degree subsequent to the approval of said degree by the Ohio Department of Higher Education.

2. Institutional Engagement Committee.

The chairperson noted that the Institutional Engagement Committee was recommending seven resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions adopted by general consent:

Resolution to Modify  
WYSU Policy, 3356-5-08 (Previous Policy Number 5008.01)

**YR 2016-06**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the WYSU Policy number 3356-5-08 (Previous Policy Number 5008.01) of the University Guidebook, shown as Exhibit D attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Modify  
Alcoholic Beverages on Campus Policy, 3356-5-10 (Previous Policy Number 5011.01)

**YR 2016-07**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Alcoholic Beverages on Campus Policy number 3356-5-10 (Previous Policy Number 5011.01) of the University Guidebook, shown as Exhibit E attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Accept  
Alumni Engagement and WYSU Gifts

**YR 2016-08**

WHEREAS, Board policy provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit F attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude to the donors for their generosity in support of the University.

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Resolution to Accept Development Gifts

**YR 2016-09**

WHEREAS, Board policy provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit G attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude to the donors for their generosity in support of the University.

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Resolution to Approve  
New University Wide Naming Menu and College Specific Naming Menus

**YR 2016-10**

WHEREAS, Youngstown State University and the Youngstown State University Foundation are in the planning stages for a comprehensive Capital Campaign; and

WHEREAS, YSU has a tradition of celebrating and recognizing significant donor philanthropy through the naming of physical spaces on campus; and

WHEREAS, action is required by the Board of Trustees to establish a menu of naming opportunities suitable for various levels of major philanthropic investments in the University; and

WHEREAS, to maintain campus wide consistency in major gift naming, menus for each of YSU's six colleges have also been created; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the attached University wide naming menu as well as the six additional naming menus representing each of YSU's academic colleges.

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Resolution to Approve  
New Donor Recognition Giving Levels

**YR 2016-11**

WHEREAS, Youngstown State University and the Youngstown State University Foundation are in the planning stages for a comprehensive Capital Campaign; and

WHEREAS, YSU has a tradition of celebrating and recognizing donor philanthropy; and

WHEREAS, action is required by the Board of Trustees to approve new donor recognition levels, appropriate to reflect the magnitude of philanthropy commitment provided by donors; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the attached list of giving society's, and list of benefactors, categorized by giving society, appropriate to their level of philanthropic commitment to YSU and the YSU Foundation.

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Resolution to Approve  
YSU Foundation Development Goals and Objectives for the Fiscal Year 2015-2016

**YR 2016-12**

WHEREAS, Youngstown State University and the Youngstown State University Foundation are in the planning stages for a comprehensive Capital Campaign; and

WHEREAS, the 2015 – 2016 Development plan reflects the silent phase of the campaign. The combined goal of \$16 million in cash, pledges and planned gift commitments would represent the most philanthropic revenue generated in one year in the history of YSU and the YSU Foundation; and

WHEREAS, action is required by the Board of Trustees to approve the annual plan; and



NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the attached Development Goals and Objectives for Fiscal Year 2015 – 2016, as required by the “Youngstown State University Development Function Transfer and Service Agreement.”

3. Finance and Facilities Committee.

The chairperson noted that the Finance and Facilities Committee was recommending five resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following six resolutions adopted by general consent:

Resolution to Modify  
Memberships, Dues, Certifications, and  
Licensing Fees Policy, 3356-3-15 (Previous Policy Number 3013.01)

**YR 2016-13**

WHEREAS, Institutional Policies are reviewed and re-conceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the Memberships, Dues, Certifications, and Licensing Fees policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Memberships, Dues, Certifications, and Licensing Fees, policy number 3356-3-15 (Previous Policy Number 3013.01) of the University Guidebook, shown as Exhibit H attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Modify  
University Facilities – Use, Priorities, and  
Fees Policy, 3356-4-03 (Previous Policy Number 4003.01)

**YR 2016-14**

WHEREAS, Institutional Policies are reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the University Facilities – Use, Priorities, and Fees policy has been reviewed pursuant to the five-year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing University Facilities – Use, Priorities, and Fees, policy number 3356-4-03 (Previous Policy Number 4003.01) of the University Guidebook, shown as Exhibit I attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Approve a  
Plan to Provide Students the Opportunity to Reduce the Cost of Earning a Degree by 5%

**YR 2016-15**

WHEREAS, Amended Substitute House Bill 64 of the 131st General Assembly requires the Board of Trustees of each state university to adopt and implement a plan to provide all in-state, undergraduate students the opportunity to reduce the cost of earning a degree by five per cent; and

WHEREAS, Amended Substitute House Bill 64 requires that said plan shall be adopted no later than October 15, 2015; and

WHEREAS, the Ohio Department of Higher Education has developed a uniform template for state universities to report the details of these plans; and

WHEREAS, Youngstown State University has developed a multi-faceted plan that in total satisfies and exceeds the percentage reduction required by Amended Substitute House Bill 64.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve a plan, as shown on Exhibit N, attached

hereto, to provide in-state undergraduate students the opportunity to reduce the cost of earning a degree by five percent.

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Resolution to Designate  
PNC Bank as the Official Depository for University Funds

**YR 2016-16**

WHEREAS, the Deposit of University Funds policy 3356-3-07 requires that the Board of Trustees designate a local banking institution as the official depository for University funds, and all monies due and payable to the University shall be deposited with this designated institution in compliance with provisions of the Ohio Revised Code and all other applicable laws and regulations; and

WHEREAS, the University has conducted a competitive selection event to solicit requests for proposals for campus banking services, pursuant to said policy 3356-3-07; and

WHEREAS, University management has recommended that PNC Bank be designated the official depository for University funds.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby designate PNC Bank as the official depository for University funds for a five-year term commencing on the effective date.

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Resolution to Approve Interfund Transfers

**YR 2016-17**

WHEREAS, Institutional Policy Number 3356-3-11.1 (Previous Policy Number 3010.01) Budget Transfers, requires Board of Trustees approval for inter-fund transfers of \$100,000 or more for operating purposes or for any purpose other than a specific capital improvement project, for capital improvements or construction projects of \$500,000 or more, and for transfers out of operating reserves regardless of amount; and

WHEREAS, certain accounting and budget adjustments and transfers outside the operating budget are necessary during the course of a fiscal year and at the end of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the transfer of funds, as detailed in Exhibit J.

Mr. Schiavone reported that the Audit Subcommittee met on September 3, 2015. The subcommittee received reports from Packer Thomas & Associates, the university's internal auditor, regarding cash collection sites and the due diligence self-assessment of compliance with Title IV and Perkins laws and regulations. The subcommittee also received an update on GASB 68.

Mr. Greene reported that the Investment Subcommittee also met on September 3, 2015, and received reports from the Hartland & Co., the university's investment advisors regarding the university's endowment and non-endowment investments.

4. University Affairs Committee.

The chairperson noted that the University Affairs Committee was recommending five resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following nine resolutions adopted by general consent:

Resolution Regarding Terms and Conditions of  
Employment for Classified Employees Exempt from Collective Bargaining

**YR 2016-18**

WHEREAS, the Board of Trustees implemented the tentative Agreement with the Youngstown State University Association of Classified Employees (YSU-ACE) for the three-year period August 16, 2014 through August 15, 2017, which defines wages and other terms and conditions of employment for classified employees in the bargaining unit; and

WHEREAS, it is deemed to be equitable and in the best interest of the University to extend some of the provisions of the implemented working conditions to classified employees exempt from collective bargaining; and

WHEREAS, these provisions are in the areas of pay, leaves, vacation, retirement, insurance benefits and miscellaneous benefits;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Youngstown State University, that the following YSU-ACE collective bargaining agreement articles and/or sections be extended to classified employees who are exempt from collective bargaining: Article 3 (Pay) with the exception of Section 3.8; Article 15 (Leaves) with the exception of Sections 15.3, 15.19, 15.20 and 15.26; Article 17 (Vacation) except to the extent it is inconsistent with the O.R.C. Sections 9.44 and 124.131 regarding computation of prior service credit; Article 21 (Retirement); Article 22 (Insurance Benefits); and Article 27 (Miscellaneous) with the exception of Section 27.10.

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Resolution to Modify and Retitle  
Emeritus Status Policy, 3356-7-17; (Previous Policy Number 7003.01)

**YR 2016-19**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed;

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the University Emeritus Status policy has been reviewed pursuant to the five (5) year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Emeritus Status, policy 3356-7-17 (previous policy number 7003.01) of the University Guidebook, to be retitled as Emeritus Status for Faculty and Professional/Administrative Staff, (Exempt and APAS) shown as Exhibit K attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Modify  
Drug-Free Environment Policy, 3356-7-20; (Previous Policy Number 7006.01)

**YR 2016-20**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed;

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies; and

WHEREAS, the University Drug-Free Environment policy has been reviewed pursuant to the five (5) year review cycle, and formatted in accordance with Policy 3356-1-09, Development and Issuance of University Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Drug-Free Environment, policy number 3356-7-20 (Previous Policy Number 7006.01) of the University Guidebook, shown as Exhibit L attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Ratify Personnel Actions

**YR 2016-21**

WHEREAS, the Policies of the Board of Trustees authorize the President to manage the University, including appointing such employees as are necessary to effectively carry out the operation of the University and any other necessary personnel actions; and

WHEREAS, new appointments and other personnel actions have been made subsequent to the June 17, 2015, meeting of the Board of Trustees; and

WHEREAS, such personnel actions are in accordance with the 2015-2016 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the personnel actions as listed in Exhibit M attached hereto.

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Resolution to Approve

The Memorandum of Understanding Between the Attorney General of Ohio and Youngstown State University Regarding the Provision of Legal Services to the University

**YR 2016-22**

WHEREAS, pursuant to the Ohio Revised Code Sections 109.02 and 3345.15, the Ohio Attorney General is the chief legal officer for Youngstown State University and has ultimate responsibility for rendering legal services to the University; and

WHEREAS, in furtherance of providing legal services to the University, the University has entered into the attached Memorandum of Understanding (“MOU”) with the Ohio Attorney General’s Office; and

WHEREAS, the MOU establishes the Office of General Counsel in order to provide legal services which MOU requires that all attorneys appointed to represent the University be designated as Assistant Attorneys General.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University approves the attached Memorandum of Understanding between the Attorney General of Ohio and Youngstown State University and authorizes the execution of the Memorandum for this purpose.

Mr. Deibel reported that the Collective Bargaining and Negotiations Subcommittee met in executive session on September 8, 2015. No actions were taken.

Mr. Deibel reported that the Intercollegiate Athletics Subcommittee met on September 8, 2015, and received a Fiscal Year 2014 financial analysis of benchmark institutions.

#### ITEM VI – COMMUNICATIONS AND MEMORIALS

The board considered no communications or memorials.

#### ITEM VII – UNFINISHED BUSINESS

The board considered no unfinished business.

#### ITEM VIII – NEW BUSINESS

The chairperson recognized Ms. Crawford, who moved the board's adoption of the following resolution that had been recommended for adoption by the Academic Quality and Student Success Committee at its meeting preceding today board of trustees meeting. Mr. Greene seconded the motion, which received the unanimous affirmative vote of the trustees.

#### Resolution to Authorize Conferral of Honorary Degree – Senator Robert Portman

**YR 2016-23**

BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the conferral of a Doctor of Laws (L.L.D.) degree, *honoris causa*, upon Rob Portman, with all the rights and privileges thereto.

#### ITEM IX – CHAIRPERSON'S REMARKS

The chairperson presented no remarks.

#### ITEM X – TIME AND PLACE OF UPCOMING REGULAR MEETINGS

Upon motion duly made and seconded, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the board to be held in the Board Room in Tod Hall:

3:00 p.m., Wednesday, December 16, 2015  
3:00 p.m., Wednesday, March 16, 2016  
3:00 p.m., Wednesday, June 15, 2016

ITEM XI – ADJOURNMENT

There being no further business to before the board of trustees, and upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 3:25 p.m.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary to the Board of Trustees