

MINUTES OF SPECIAL MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Hall  
Friday, April 26, 2013

Pursuant to notice duly given, a special meeting (the three hundred fifteenth) of the Board of Trustees of Youngstown State University convened at 6:55 p.m., on Friday, April 26, 2013 in the Board Room in Tod Hall.

Ten trustees were present at the meeting, to-wit: Dr. Sudershan K. Garg, chairperson of the board, who presided, Mr. Scott R. Schulick, Dr. John R. Jakubek, Mr. Harry Meshel, Mrs. Carole S. Weimer, Mr. Leonard D. Schiavone, Ms. Delores E. Crawford, Mr. David C. Deibel, Mr. James B. Greene, and Ms. Melissa M. Wasser. Mr. Joshua M. Prest was absent.

Also present were: Dr. Cynthia E. Anderson, President of the university; Dr. Ikram Khawaja, Provost and Vice President for Academic Affairs; Mr. Eugene P. Grilli, Vice President for Finance and Administration; Mr. John Fahey, Vice President for Student Affairs; Mr. R. Scott Evans, Vice President for University Advancement; Ms. Holly A. Jacobs, University General Counsel and Mr. Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 5 persons, including deans, members of the faculty, students, administrators, and members of the news media.

ITEM I – PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 2, of the board's *Bylaws*; notice of the president's call for today's special meeting was timely provided to each of the trustees, the student trustees, and to the president.

ITEM II – DISPOSITION OF MINUTES FOR MEETINGS HELD MARCH 13, 2013 AND APRIL 16, 2013.

The chairperson stated that disposition of the minutes of the board's regular meeting held March 13, 2013 (#313) and special meeting held April 16, 2013 (#314) would be deferred until the next regular meeting of the board.

ITEM III –REPORTS OF THE COMMITTEES OF THE BOARD.

The chairperson asked whether any trustee had an objection to the approval by unanimous consent of the resolutions recommended for adoption by the committees of the board. There being no objection, the chairperson stated that the recommended resolutions would

be considered for adoption by consent. The board considered the following committee reports and recommendations:

1. Academic Quality and Student Success Committee

The chairperson noted that the Academic Quality and Student Success Committee was recommending one resolution for adoption by the board. There being no objection thereto, the chairperson declared the following resolution adopted by general consent

Resolution to Modify  
Hiring and Selection Process for  
Full and Part-time Faculty Policy, 1001.01

**YR 2013-65**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of an Institutional Policy governing Hiring and Selection Process for Full and Part-time Faculty, policy number 1001.01 of the *University Guidebook*, shown as Exhibit A attached hereto.

2. University Affairs Committee.

The chairperson stated that the University Affairs Committee was recommending six resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions recommended by the University Affairs Committee adopted by general consent:

Resolution to Modify  
Hiring and Selection Process,  
Contracts and Compensation Intercollegiate Athletic Coaches Policy, 7016.02

**YR 2013-66**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Hiring and Selection Process, Contracts and Compensation for Intercollegiate Athletic Coaches, policy number 7016.02 of the *University Guidebook*, shown as Exhibit B attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Modify  
Employment of University Staff Policy, 9003.1

**YR 2013-67**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Employment Hiring of University Faculty and Staff, policy number 9003.01 of the *University Guidebook*, to be retitled as Employment of University Staff, shown as Exhibit C attached hereto. A copy of the policy indicating changes to be made is also attached.

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Resolution to Approve  
Position Announcement(s) for Administrative or Executive Officer Position(s)

**YR 2013-68**

WHEREAS, the *Policies of the Board of Trustees* require the Board of Trustees to approve the position announcement(s) of an administrative or executive officer position(s); and

WHEREAS, a position announcement(s) has been developed for posting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the position announcement(s) and authorizes the initiation of the search process for such position as listed in Exhibit D attached hereto.

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Resolution to Approve  
Appointments to Professional/Administrative Staff Positions

**YR 2013-69**

WHEREAS, the *Policies of the Board of Trustees* require the Board of Trustees to approve the appointment of such professional/administrative staff as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the April 16, 2013, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 2012-2013 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the appointments as listed in Exhibit E attached hereto.

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Resolution to Approve  
Appointments to Faculty Positions

**YR 2013-70**

WHEREAS, the *Policies of the Board of Trustees* require the Board of Trustees to approve the appointment of such faculty as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the April 16, 2013, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 2012-2013 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the appointments as listed in Exhibit F attached hereto.

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Resolution to Approve  
Appointments to Intercollegiate Athletics Coaching Positions

**YR 2013-71**

WHEREAS, the *Policies of the Board of Trustees* require the Board of Trustees to approve the appointment of such coaches as are necessary to effectively carry out the operation of the Department of Athletics; and

WHEREAS, new appointments have been made subsequent to the April 16, 2013, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 2012-2013 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the appointments as listed in Exhibit G attached hereto.

ITEM IV – COMMUNICATIONS AND MEMORIALS

The board considered no communications or memorials.

ITEM V – UNFINISHED BUSINESS

The board considered no unfinished business.

ITEM VI – NEW BUSINESS

The board considered no new business

ITEM VII – CHAIRPERSON’S REMARKS

The chairperson had no remarks.

ITEM VIII – TIME AND PLACE OF UPCOMING REGULAR MEETINGS

Upon motion duly made and seconded, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the board to be held in the Board Room in Tod Hall:

3:00 p.m., Wednesday, June 12, 2013  
3:00 p.m., Wednesday, September 25, 2013  
3:00 p.m., Wednesday, December 18, 2013

ITEM IX – ADJOURNMENT

There being no further business to before the board of trustees, and upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 7:00 p.m.

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Chairperson

ATTEST:

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Secretary to the Board of Trustees