

MINUTES OF SPECIAL MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Hall  
Tuesday, April 16, 2013

Pursuant to notice duly given, a special meeting (the three hundred fourteenth) of the Board of Trustees of Youngstown State University convened at 3:00 p.m., on Tuesday, April 16, 2013 in the Board Room in Tod Hall.

Ten trustees were present at the meeting, to-wit: Dr. Sudershan K. Garg, chairperson of the board, who presided, Mr. Scott R. Schulick, Dr. John R. Jakubek, Mr. Harry Meshel, Mrs. Carole S. Weimer, Mr. Leonard D. Schiavone, Ms. Delores E. Crawford, Mr. David C. Deibel, Mr. James B. Greene, and Mr. Joshua M. Prest. Ms. Melissa M. Wasser was absent.

Also present were: Dr. Cynthia E. Anderson, President of the university; Dr. Ikram Khawaja, Provost and Vice President for Academic Affairs; Mr. Eugene P. Grilli, Vice President for Finance and Administration; Mr. John Fahey, Vice President for Student Affairs; Mr. R. Scott Evans, Vice President for University Advancement; Ms. Holly A. Jacobs, University General Counsel and Mr. Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 10 persons, including deans, members of the faculty, students, administrators, and members of the news media.

ITEM I – PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 2, of the board's *Bylaws*; notice of the president's call for today's special meeting was timely provided to each of the trustees, the student trustees, and to the president.

ITEM II – DISPOSITION OF MINUTES FOR MEETING HELD MARCH 13, 2013.

The chairperson stated that disposition of the minutes of the board's regular meeting held March 13, 2013 (#313) would be deferred until the next regular meeting of the board.

ITEM III –REPORTS OF THE COMMITTEES OF THE BOARD.

1. University Affairs Committee.

The chairperson stated that the University Affairs Committee was recommending nine resolutions for adoption by the board. The chairperson recognized Mr. Deibel who

moved the adoption of the following resolution. Mrs. Weimer seconded the motion. Following discussion, the trustees voted without dissent to adopt the following resolution:

Resolution to Modify  
Multiple Year Contracts for  
Executive Level Officers, Administrative Officers and  
Other Designated Professional/Administrative Staff Policy

**YR 2013-55**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Multiple-Year Contracts, policy number 7016.01 of the *University Guidebook*, to be retitled as Multiple-Year Contracts for Executive Level Officers, Administrative Officers and Other Designated Professional/Administrative Staff, shown as Exhibit A attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Schulick who moved the adoption of the following resolution. Mrs. Weimer seconded the motion. Following discussion, the trustees voted without dissent to adopt the following resolution:

Resolution to Modify  
Classified Civil Service Employees Policy

**YR 2013-56**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Classified Civil Service Employees, policy number 7021.01 of the *University Guidebook*, shown as Exhibit B attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Schiavone who moved the adoption of the following resolution. Mrs. Weimer seconded the motion. Following discussion, the trustees voted without dissent to adopt the following resolution:

Resolution to Modify  
Professional/Administrative Staff Policy

**YR 2013-57**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Professional/Administrative Staff, policy number 7021.02 of the *University Guidebook*, shown as Exhibit C attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Dr. Jakubek who moved the adoption of the following resolution. Mr. Schiavone seconded the motion. Following discussion, the trustees voted without dissent to adopt the following resolution:

Resolution to Modify  
Part-Time Professional/Administrative Staff (Exempt) Policy

**YR 2013-58**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Part-Time Professional/Administrative Staff (Exempt), policy number 7021.03 of the *University Guidebook*, shown as Exhibit D attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Schiavone who moved the adoption of the following resolution. Dr. Jakubek seconded the motion. Following discussion, the trustees voted without dissent to adopt the following resolution:

Resolution to Modify  
Externally Funded Professional/Administrative Staff Policy

**YR 2013-59**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Externally Funded Professional/Administrative Staff, policy number 7021.04 of the *University Guidebook*, shown as Exhibit E attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Deibel who moved the adoption of the following resolution. Mr. Schiavone seconded the motion. Following discussion, a majority of the trustees voted to adopt the following resolution:

Resolution to Modify  
Selection and Evaluation of Executive Level Officers of the University Policy

**YR 2013-60**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Selection and Evaluation of Executive Officers of the University, policy number 9001.01 of the *University Guidebook*, to be retitled as Selection and Evaluation of Executive Level Officers of the University, shown as Exhibit F attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Schiavone who moved the adoption of the following resolution. Dr. Jakubek seconded the motion. Following discussion, a majority of the trustees voted to adopt the following resolution:

Resolution to Modify  
Selection and Annual Evaluation of  
Administrative Officers of the University Policy

**YR 2013-61**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Selection and Annual Evaluation of Administrative Officers of the University, policy number 9002.01 of the *University Guidebook*, shown as Exhibit G attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Schiavone who moved the adoption of the following resolution. Mr. Deibel seconded the motion. Following discussion, a majority of the trustees voted to adopt the following resolution:

Resolution to Modify  
Employment of University Faculty and Staff Policy

**YR 2013-62**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Employment Hiring of University Faculty and Staff, policy number 9003.01 of the *University Guidebook*, to be retitled as Employment of University Faculty and Staff, shown as Exhibit H attached hereto. A copy of the policy indicating changes to be made is also attached.

The chairperson recognized Mr. Schiavone who moved the adoption of the following resolution. Mr. Schulick seconded the motion. Following discussion, a majority of the trustees voted to adopt the following resolution:

Resolution to Modify  
Selection and Evaluation of the President of the University Policy

**YR 2013-63**

WHEREAS, the Institutional Policies are being reviewed and reconceptualized on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies, the creation of new policies, or the deletion of policies no longer needed; and

WHEREAS, action is required by the Board of Trustees prior to replacing and/or implementing modified or newly created policies, or to rescind existing policies;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the Institutional Policy governing Selection and Evaluation of the President of the University, pol-

icy number 9008.01 of the *University Guidebook*, shown as Exhibit I attached hereto. A copy of the policy indicating changes to be made is also attached.

#### ITEM IV – REPORT OF THE PRESIDENTIAL SEARCH ADVISORY COMMITTEE

The chairperson recognized Mr. Meshel who moved the adoption of the following resolution. Dr. Jakubek seconded the motion. Following discussion, the trustees voted unanimously to adopt the following resolution and the chairperson declared the motion carried and the resolution adopted.

##### Resolution to Accept

##### Report and Recommendations of the Presidential Search Advisory Committee

**YR 2013-64**

WHEREAS, on January 11, 2013, under Resolution YR 2013-30, the Board of Trustees of Youngstown State University appointed a Presidential Search Advisory Committee and charged the Committee with task of undertaking an active, national search for a President of the University to succeed Dr. Cynthia E. Anderson, who is retiring as President on June 30, 2013; and

WHEREAS, in accordance with the duties assigned to it under Resolution YR 2013-30, the Presidential Search Advisory Committee has completed its search and has submitted its report and recommendations to the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University hereby accepts the report of the Presidential Search Committee and the recommendations contained therein as set forth in Exhibit J.

#### ITEM V – COMMUNICATIONS AND MEMORIALS

The board considered no communications or memorials.

#### ITEM VI – UNFINISHED BUSINESS

The board considered no unfinished business.

#### ITEM VII – NEW BUSINESS

The chairperson recognized Mr. Schulick who moved that the board of trustees enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion and/or compensation of one or more university employees and to confer with university legal counsel concerning disputes involving the university that are the subject of pending or imminent court action. Mrs. Weimer seconded the motion. The chairperson requested the secretary to the board to conduct a roll call vote on the motion, the results of which are as follows (YES being a vote in favor of entering executive session):

Mr. Schulick	YES	Dr. Jakubek	YES
Dr. Garg	YES	Mr. Meshel	YES
Mrs. Weimer	YES	Mr. Schiavone	YES
Ms. Crawford	YES	Mr. Deibel	YES
Mr. Greene	YES		

The vote being unanimous in favor of entering executive session, the chairperson declared the motion carried and the board entered executive session in the Manchester Room at 5:33 p.m. Present during the executive session were the trustees, student trustee Prest, President Anderson, Dr. Khawaja, Mr. Grilli, Mr. Fahey, Ms. Jacobs, Ms. Shannon Tirone, Mr. Kevin Reynolds, Mr. Evans and the secretary to the board of trustees. While in executive session the board considered matters pertaining to graduate school leadership, equal opportunity and diversity leadership, tenure decision-making, settlement with a former employee, and pending arbitrations. All university employees departed the executive session at 7:15 p.m., and the executive session continued with the trustees, the student trustee and the secretary to the board present. While in executive session without staff the board considered matters pertaining to the employment of a president. The board returned to public session in the Board Room at 7:33 p.m.

#### ITEM VIII – TIME AND PLACE OF UPCOMING REGULAR MEETINGS

Upon motion duly made and seconded, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the board to be held in the Board Room in Tod Hall:

3:00 p.m., Wednesday, June 12, 2013  
 3:00 p.m., Wednesday, September 25, 2013  
 3:00 p.m., Wednesday, December 18, 2013

#### ITEM IX – ADJOURNMENT

There being no further business to before the board of trustees, and upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 7:35 p.m.

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Chairperson

ATTEST:

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Secretary to the Board of Trustees