

MINUTES OF MEETING OF ACADEMIC COUNCIL

October 31, 1967 - 1:00 to 3:00 p.m.

Conference Room

The meeting was called to order at 1:00 p.m. by Dean Coffield who asked if there were any particular subjects which should be discussed at this time.

1. The first subject for discussion or clarification was the problem of some faculty members with two bachelor's degrees being paid only on the bachelor degree level. Although some faculty have two bachelor's degrees and/or additional graduate work, they are will considered at the bachelor level. It should be pointed out that, even with this policy, the increase in salaries was significant. Dean Miller suggested we might check some of the other state schools to learn their policies on this matter.
2. It was pointed out by Dean Dykema that we should have some figures on quarter-student hours. Also, we have no policy on the number of hours a limited-service teacher can teach. Dean Dykema and Dean Edgar will draft some recommendations for limited-service teaching load.
3. The problem of special parking areas for faculty was dismissed when it was pointed out that, if we start reserving for some, everyone will want a reserved parking space and this is not possible at this time.
4. Dean Miller stated that, according to law, we are not required to write letters to the Selective Service in regard to students unless asked to do so by the Selective Service itself.
5. Since converting to the quarter system, a problem has come up with students and faculty alike in that faculty must push a semester's work into ten weeks; therefore, the student is having difficulty adjusting to the new "pressure". Because of the new problems created by the quarter system, we must study the possibility of changing the 3-hour basis to a 5-hour basis. Language has already requested that they be permitted to do this in their language classes. If we change all semester hours to quarter hours, we will increase by 1/2 quarter hours. (Multiply 40 x 1/2 = increase of 20 hours.) The 5-hour basis also brings up the problem of scheduling labs; it is felt that it will even increase the pressure on students. The possibility was discussed, also, of running 75-minute classes. This scheduling of longer classes meeting less often would accomplish primarily the same purpose. After the

discussion, Dean Miller and Dean Dykema suggested that we wait and study the situation further before making any changes. The Council was in agreement on this point.

6. All graduation checks, with the exception at this time of Arts and Sciences, will be handled in the office of the respective deans. As soon as Arts and Sciences is able to handle the graduation checks, they will follow the same rule.
7. Within the next ten days, each school is requested to gather requests, by departments, of faculty requirements needed for next year, with some justification for same. Forget about vacant positions already budgeted in your departments and include requirements for graduate school. Do not hire a graduate teacher to teach only in the graduate school.

The problem of office space for all these new teachers was brought up. Dean Coffield stated that a committee is working on a survey of space needs and available space.

8. A reminder was made that by next month, we will start on the summer budget and sometime in January or February, we start on the next fiscal and/or academic year.
9. The ACT Scores were discussed to some extent. It was pointed out that, although our below-average results look somewhat grim, in relation to the kinds of schools who use the ACT Scores, Youngstown's results need not be considered dismal.

The next meeting of the Council was scheduled for November 7 at 1:00 in the conference room.

The meeting was adjourned at 3:00 p.m.