

Minutes of meeting of Academic Council and Mrs. Smith. Present were Deans Aurand, Charignon, Dykema, Miller, Swartz, Paraska and Coffield and Mrs. Smith, Registrar.

June 6, 1968

Executive Conference Room

The meeting was called to order at 1:30 p.m. The purpose of the meeting was for consideration of summer registration.

Matters under consideration were not only how to handle the summer registration but where to hold summer registration. Some consideration was given to the use of the Engineering Science Building. Mrs. Smith suggested this would be ideal except for the problem of completely moving her staff and equipment to handle the registration.

Dean Swartz asked whether the School of Education would be involved in freshmen registration this year. In the past, education has always been a separate unit since education students do not become such until their junior year.

Dean Coffield stated that it was his desire to give serious consideration to having all enrollment come into the Technical and Community College. Although this would not become effective without at least one full year's study, Dean Coffield suggested we make as few changes as possible in registration and advisement at this time. For now, the future education majors will continue to enroll in Arts and Sciences for the freshmen and sophomore years. By early October there will be a formal proposal presented to the deans for a "Port of Entry" into the Technical and Community College. It will also have some provision for a permanent advisory staff. This will give all freshmen a place to go for advisement at any time.

It was made clear to the group that there is no Senate sub-committee at present considering the establishment of 4-5 hour courses. There will be a University-wide review of this matter next year.

A suggestion was made that each school could schedule its registration a different day. Mrs. Smith stated that there are so many students who change their minds that we must be able to register all schools at the same time. Dean Aurand suggested that each school could be responsible for having at least one representative available for advisement all through registration.

Dean Dykema announced that student handbooks and orientation pamphlets will be sent to all Arts and Sciences majors before the fall quarter begins. The convocation will be held the Wednesday before classes start. An idea has developed among the deans for an orientation of two days which would include not only the materials in the pamphlets but a tour of the campus also. Dean Coffield and Dean Dykema will meet before next September to try to plan such a program.

Mrs. Smith will take charge of registration as in the past. She will talk with each dean and set up a day for registration with one or two persons to take phone calls and make appointments. Mrs. Smith will not have the responsibility of advisement.

An announcement was made that each dean must have someone there to be sure that everyone has his grades in on time. Deadline for grades is Sunday, 3:00 p.m., June 9.

Meeting adjourned at 3:00 p.m.

Minutes of Meeting of Academic Council and Academic Affairs Committee. Present were Deans Aurand, Dykema, Charignon, Edgar, Swartz, Paraska, Miller, and Coffield, Dr. Behen, Dr. Chrisp, Mrs. Botty, Mr. Reilly, Mr. Alleman, and Mr. Dillon.

May 21, 1968 - 12:30 p.m.

Executive Conference Room

The meeting was called to order at 12:30 by Dr. Behen, Chairman of the Academic Affairs Committee.

Dr. Behen made the following statements in regard to the proposal being studied and discussed for future Senate consideration:

1. He would be quite willing to endorse the original proposal of the deans exactly as it stands.
2. Dr. Behen suspects that we will accomplish little toward meeting the objections to the proposal by trimming here and there. He suggested if we want to move toward a more lenient policy, we must adopt such and work hard for total acceptance of such a policy.

Mrs. Botty distributed the work done on the proposal with respect to the present 1967-68 catalog as compared to the proposed changes in the document. Some of the matters brought up for consideration by the group were as follows:

1. Length of time an "I" or a "W" can remain on the record.
2. Many favored a change to a standard 2.0 for good standing.
3. Length of time for suspension.
4. Length of time for warnings and probations.
5. Whether transferring from one school to another within the University should be considered a transfer just as though one was transferring from one college to another.

The group was also reminded that although we give the students a second chance to succeed, we must not forget to honor those students who never fail; who succeed every time.

Dr. Behen then asked for a vote by show of hands of those for moving toward a more lenient policy and those against such a move.

Result: for: 11
 against: 1

Dean Coffield suggested a sub-committee be appointed of two members from the Academic Council and two members of the Academic Affairs Committee to meet and establish a finished document. Such committee will be appointed after all members of the group have had time to deliberate on the matter. This sub-committee should consider the document by Dean Dykema as part of the material to go to the Senate. Consideration should be given also, to the relationship of the "I" in the graduate school and the "I" in the undergraduate school. This matter has not previously been considered.

Dr. Behen remarked that all written suggestions would be welcomed by the sub-committee appointed.

The meeting was adjourned at 2:00 p.m.