

Minutes of Meeting of Academic Council - Present were Deans Byo, Dykema, Charignon, Swartz, Paraska, Edgar, Foster, Dr. Coffield and Pete Wilms, representative of Student Council.

May 13, 1969 - 1:00 p.m.

Engineering Conference Room

The meeting was called to order at 1:05 p.m.

Dr. Coffield introduced Pete Wilms. Mr. Wilms stated that he comes as a representative of the Student Council and, therefore, a representative of students. He asked the Academic Council why more instructors are not listed in the course schedules.

Dean Swartz, while sympathetic to the problem, stated that due to students signing up for student teaching basically in one quarter, this makes it difficult for him to schedule student teaching supervisors for classroom work during that heavy student teacher quarter.

When asked if the students would rather sign up for a class and a particular instructor then have that instructor changed or not have an instructor listed at all, Pete explained that 60% of those students questioned said they would rather sign up for a particular teacher and have it changed than sign up "blind".

It was explained that at the time schedules must be submitted, the deans do not even know what staff they will have. Dr. Coffield stated that we have 13 appointment letters issued at this time for next fall that have not yet replied as to whether they will accept or not.

Students should recognize:

1. The matter of necessity to change after the bulletin is published in some instances.
2. Because there is a necessity to change there is a possibility that this would increase the numbers of student changes in terms of drop and add. This may not seem difficult but between the fall and winter quarters we had 7,000 course changes. We must tighten down on this.
3. In a department such as Secretarial Studies, the enrollment is extremely unpredictable.

Dean Charignon and Dean Dykema both pointed out departments within their schools which are almost entirely wrong as to instructor assignments. It was pointed out that the 1969-70 schedule is already in although there will still be a chance to change it before final printing.

Mr. Wilms was told that the deans are indeed in sympathy to the extent that something can be done but at the same time we want the students to be cognizant of the problems involved. Mr. Wilms suggested that either he or the Academic Council study some of the systems used by other state universities.

Dr. Coffield suggested that we are better off at Youngstown than at some universities that send out cards on which you chose four courses and two alternates. Neither times nor instructors are listed and you do not find out either until you are enrolled in the class.

Mr. Wilms also stated that some problems encountered stem from inefficient advising of students.

Pete advised the Academic Council that he was satisfied that attempts will be made to list as many instructors as possible.

Dr. Coffield stated that we do have the concern for the students' welfare in this group. He asked Pete to please convey the problems that we will encounter. In the future, efforts will be made to try to be more inclusive. It was also stated that this problem was discussed in the Academic Council before the students brought it up before them.

Mr. Wilms left at 1:55 p.m.

Dr. Coffield stated that he will check some of the other universities' systems regarding course listings.

Dr. Coffield then introduced the possibility of creating two new departments:

1. Program in police science correction criminology - a 4-year course program has been approved for this program. Dr. Coffield proposed that we establish the Department of Police Science Correction Law Enforcement and Criminology in the Technical and Community College.
2. There is no specific recommendation made for this department, but it is expected that the Curriculum Committee will pass a program for Computer Science and that we may have a Department of Computer Science.

General discussion was given these two departmental programs but no decision was reached on either.

The meeting adjourned at 3:00 p.m.