The meeting was called to order at 1:30 p.m. in the Engineering Dean's Conference Room. Present were: Deans Dykema, Miller, Swartz, Paraska, Charignon and Byo. Deans Scriven, Painter and Rishel were in attendance for the first part of the meeting.

Dr. Donald Robinson, a candidate for the position, Dean of the School of Education, met with the group and discussed various aspects of university operation and teacher education programs in general. Following Dr. Robinson's departure, materials for preparation of the 1970 summer school were distributed and discussed briefly. The completed budget forms are to be returned to the office of Academic Affairs by March 17.

A communication of the Chairman of the Academic Affairs Committee relating to attendance/grades was distributed and discussed (copy attached). Dean Dykema suggested that the phrase, "At the beginning of the course" be added to the last line following the word "students" of the proposed policy statement. Dykema moved. Swartz seconded that the deans endorse this policy statement. Motion passed unanimously.

Brief discussion centered around action of the Student Affairs Committee and a memorandum from Dean Scriven relating to the possibility of removing the requirement of Advisor's signature on registration forms. After some discussion it was decided that the deans needed to confer with department heads before coming to the conclusion. The item will be placed on the agenda of the next Academic Council.

Meeting adjourned at 3:00 p.m.

Attachment.