

Youngstown State University—an urban research university—emphasizes a creative, integrated approach to education, scholarship, and service. The University places students at its center; leads in the discovery, dissemination, and application of knowledge; advances civic, scientific, and technological development; and fosters collaboration to enrich the region and the world.

ACADEMIC SENATE MINUTES

Wednesday, November 7, 2018 at 4:00 P.M.

Room 132 · DeBartolo Hall

1. **[4:00 PM] Call to Order/Certification of Quorum at 4:00 PM**
2. **[4:01 PM] Agenda Approved**
 - a. **Items D and E were stricken at the request of the presenters**
3. **[4:02 PM] Minutes from October 3, 2018 meeting Approved** – The minutes can be downloaded at the following URL: http://academicssenate.yzu.edu/?page_id=61
4. **[4:03 PM] Senate Executive Committee Report** – Chet Cooper, Senate Chair
 - a. **Following December 5 meeting, we will resume the Civility Hour at Inner Circle**
 - b. Dr. Ortiz, a thought leader, will be giving an open keynote session in the auditorium of Williamson at 1:00 PM
 - c. There was a national meeting to form a National Confederation of Faculty Senate
5. **[4:10 PM] Ohio Faculty Council Report** – Chet Cooper, Senate Chair- No Report
6. **[4:10 PM] Charter and Bylaws Committee- Amy Flick, Chair-** No Report
7. **[4:10 PM] Report of the Elections/Balloting Committee** (Ken Learman, Chair)- No Report
8. **[4:10 PM] Reports from Other Senate Committees**
 - a. Academic Events Committee– No Report
 - b. Academic Programs Committee – No Report
 - c. Academic Research Committee – No Report
 - d. Academic Standards Committee– [Attachment 1](#)
 - Dr. Palardy raised concerns about how this policy affects transfer students who do not take the ACT exam. This was not discussed in committee. Suzanne Miller clarified that nursing requires students to have a 2.5 GPA.
 - Motion will be amended to address transfer students
 - e. General Education Committee (Joe Palardy, Chair) – No Report
 - f. Honors Committee – [Attachment 2](#)
 - Motion passed
 - g. Library Committee – No Report
 - h. Professional Conduct Committee– No Report
 - i. Student Academic Affairs Committee – No Report

- j. Student Academic Grievance Committee– No Report
- k. Undergraduate Curriculum Committee– No Report
- l. Program Review (Amy Flick, Chair)- No Report
- m. Technologies Committee - No Report

9. [4:30 PM] Unfinished Business

- a. Re-envisioning General Education Working Group – Betty Jo Licata
 - [Attachment 3](#)
 - This committee will also be meeting with Dr. Ortiz to discuss issues of diversity
 - All changes will need to be made in accordance with Ohio state laws

10. [4:35] New Business

- a. Liberal Leave Policy- Cindy Kravitz ([Attachment 4](#))
 - Language to be added about requiring students to complete work
 - It was asked what leave was to be taken in this. It would depend on the bargaining unit. This policy does not create additional leave. It simply eliminates the leave approval policy.
 - It was asked how we go about verifying this. Students will need to contact the faculty member and provide necessary information (faculty can determine what protocol they would want students to follow).
 - Correction needs to be made to outline lettering
 - It was asserted that this should be under the Excused Absence Policy. Cindy Kravitz will look into this.
 - It was asked how this policy would be invoked, how would people be notified. Mass email, media, and text alerts.
 - It was explained that this also protects the university from liability
- b. Provost Search Information- Betty Jo Licata
 - This was deferred to the President
- c. Top Hat Discussion- Charlie Howell
 - Top Hat is a provider of open access education resources. Top Hat will do consultations with individual faculty member to put together materials. We have contracted them for one year. Their target is to save our students \$200,000. They will be on campus Tuesday November 13. Please contact Joe Alberti jmalberti@ysu.edu if you would be interested in setting up a meeting with Top Hat.
- ~~d. Strategic Planning Update- Jennifer Pintar and AJ Sumell~~
- ~~e. Textbooks and the Bookstore Concerns- Mustansir Mir~~
- f. Presidential Address
 - With the election complete, we should anticipate potential state level

changes and legislation.

- Committees involved examining Provost applicant- Deans Committee (Chaired by Dean Licata), Strategic Planning Organization Team; Traditional Search Committee (Chaired by Dean Sanders; 7 Faculty members, 4 Dept Chairs, 1 Board Member, 1 Dean, and 2 Administrators)
 - The goal is that a new Provost will be in place by July 2019
- Rachael Faber Ovaska asked about the response to the presentation from last year about the negative impact of our treatment of part time faculty on education. President Tressel agreed that we took that argument in good spirit and that our goal is to do the best for everyone.
- It was asked what the plan is for a diversity office in the university. President Tressel noted that with staff changes, we are taking the opportunity to retool this office

11. Adjournment at 5:02

Attachment 1

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date 10/30/2018 Senate Meeting Date 11/5/2018 Report # (Senate Use Only) _____

Intended Action: Informational _____ **Senate Vote** X **Consultative/Advisory** _____

Name of Committee Submitting Report: Academic Standards Committee

Committee Status: appointed chartered

Names of Committee Members

Gary Walker, CSTEM (Chair)
Ruth Palich, BCHHS
Megan List, BCOE
Rebecca Curnalia, CCCAC
Amy Flick, CLASS
Cary Wecht, CCCAC
Carol Lamb, CSTEM
Bill Vendemia, WCBA
Mariko Vaughn, Student
Mark Slavens, Student
John Sarkissian, CLASS (non-voting)
Gregg Sturru, CSTEM (non-voting)
Rachael Faerber-Ovaska, CLASS (non-voting)
Tammy King, Admin. (ex officio)
Jeanne Herman, Admin. (ex officio)
Gary Swegan, Admin. (ex officio)
Denise Walters-Dobson, Admin. (ex officio)
Tom Wakefield, UCC (ex officio)
Mary Beth Earnhardt, APC (ex officio)

Elected Members

Appointed Members- all of the above

Please write a brief summary of the report the Committee is submitting to the Senate:

The Committee met on Oct 15th. at noon, in room 3114 Ward Beecher Science Hall. Dr. Walker was elected Chair by consent of the only nominee. The committee reaffirmed the committee charge as stated in the bylaws. The Committee discussed and revise a proposal from the college of Health and Human Services to change the pre-nursing admission criteria, a vote was postponed until agreement to revision by the submitting party. Following the meeting the revised proposal was sent to HHS pre-nursing program for approval. The revisions where approved and

the committee members present at the initial meeting vote approval by e-mail. Minutes of the meeting and intervening e-mails will be made available upon request.

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Introduction and Rationale

This proposal is meant to student preparedness for the nursing program by increasing the quality of preparation in the pre-nursing cohort.

Revised Policy/Policies (when applicable)

First-time freshmen students applying to Youngstown State University as a “pre-nursing” major will be evaluated and triaged into three levels:

Pre-nursing Admittance Policy

Pre-nursing Direct Entry

First time freshmen students who have achieved at least an ACT composite score of 22 (or 1120 SAT), who have at least a 3.0 high school GPA, and who have earned grades of B or higher in high school biology and chemistry, will be directly admitted into pre-nursing. It is expected that Pre-nursing Direct Entry students will complete the pre-nursing program in one year.

Students must complete all pre-nursing requirements in accordance with the current Nursing Admission Policy in place.

Pre-nursing Provisionary

First time freshmen students who have achieved an ACT composite score at least 19 (990 SAT) and who have at least a 2.75 high school GPA will be admitted as a Pre-nursing Provisionary student. It is highly unlikely that pre-nursing will be able to be completed in one year. Therefore, based on the step-by-step nature of the programs, students would be looking at a total of five years to complete the nursing degree. Students must complete all pre-nursing requirements in accordance with the current Nursing Admission Policy in place. Note: the YSU Tuition Promise program only applies to the first four years of enrollment.

Non Major Status

First time freshmen students who have an ACT composite score of 18 or lower or who have a high school GPA of less than 2.75 will not be permitted to select Pre-nursing as a major option at this time. If the student still wants to pursue nursing they should consult a pre-nursing advisor.

Transfer Students

Similar requirements will be in place for students wishing to transfer into the pre-nursing major.

Recommendation

Our Committee moves this proposal for a vote and recommends approval.

Attachment 2

COVER SHEET TO BE ATTACHED TO ALL REPORTS SUBMITTED TO THE ACADEMIC SENATE

Date **10/23/18** Senate Meeting Date 11/7/18 Report # (Senate Use Only) _____

Intended Action: Informational___ Senate Vote __X_ Consultative/Advisory___

Name of Committee Submitting Report: Honors

Committee Status: (elected chartered, appointed chartered, ad hoc, etc.) Appointed

Names of Committee Members

Amy Weaver, BCHHS (Chair)

Taci Turel, BCHHS

Katie Cripe, BCOE

Jena Root, CCCAC

Matt Lindberg, CLASS

Ron Shaklee, CLASS

John Feldmeier, CSTEM

Bill Vendemia, WCBA

Alan Jacobs, CSTEM (non-voting)

Nicolette Powe, BCHHS (non-voting)

Swati Sethi, CLASS (non-voting)

Brendan McEvoy, Student

Errek Pham, Student

Amy Cossentino, Dir. Honors Prog. (ex officio)

Tom Wakefield, Admin. (ex officio)

Elected Members

Appointed Members

Please write a brief summary of the report the Committee is submitting to the Senate:

The Honors Academic Senate Committee discussed and recommended the addition of an Honors College banner and gonfalon at YSU's graduation beginning with the December 2018 ceremony.

If substantive changes in your committee recommendation are made from the floor, would the committee prefer that the matter be sent back to committee for further consideration? Yes

Introduction and Rationale

The Honors Academic Senate Committee discussed and recommended the addition of an Honors College banner and gonfalon at YSU's graduation beginning with the December 2018 ceremony. Dr. Amy Cossentino, Honors College Senior Director, reported to the Honors Academic Senate Committee comments made by students and faculty at the Spring 2018 graduation and again at the Fall 2018 State of the University address about the lack of an Honors College banner and flags (gonfalons).

Currently, all colleges except the Honors College have a banner and gonfalon. The timing of being able to implement this change for December 2018 graduation is significant since the first group of students admitted to the Honors College at its inception in 2015 will be graduating in December 2018.

Dr. Cossentino met with the President Tressel, Mike Sherman, and Interim Provost Joe Mosca to discuss this issue and all are supportive of having a banner and a gonfalon to represent the Honors College.

Revised Policy/Policies (when applicable)

NA

Recommendation

The Honors Academic Senate Committee recommends adding an Honors College banner and gonfalon at YSU's graduation beginning with the December 2018 ceremony. The banner and gonfalon should also be visible at all university events when banners and/or gonfalons are present for each of the other 7 colleges.

Submitted by: Amy Weaver, Chair, Academic Senate Honors Committee

Attachment 3



**YOUNGSTOWN
STATE
UNIVERSITY**

Re-Envisioning General Education Work Group

MEMBERS

M Kathleen Cripe	Cripe	Kathleen	Associate Professor	BCOE	Teach Education Dept	mlcripe@ysu.edu
Rebecca Curnalia	Curnalia	Rebecca	Associate Professor	CCAC	Communication Dept	rcurnalia@ysu.edu
Kendra Fowler	Fowler	Kendra	Associate Professor	WCBA	Marketing Department	kfowler@ysu.edu
Julia Gergits	Gergits	Julia	Professor	CLASS	English Dept	jgergits@ysu.edu
Robert Korenic	Korenic	Robert	Associate Professor	STEM	School of Engineering Technology	rkorenic@ysu.edu
Betty Jo Licata	Licata	Betty Jo	Dean	WCBA	Dean's Office	bjlicata@ysu.edu
Thomas Madsen	Madsen	Thomas	Associate Professor	STEM	Department of Mathematics and Statistics	tmadsen@ysu.edu
Matthew Paylo	Paylo	Matthew	Associate Professor	BCOE	Counseling and Special Education Dept	mpaylo@ysu.edu
Bradley Shellito	Shellito	Bradley	Professor	CLASS	Geography & Urban & Regional Studies Dept	gshellito@ysu.edu
Wendy Thomas	Thomas	Wendy	Assistant Professor	BCHHS	Nursing	wthomas@ysu.edu
William Vendemia	Vendemia	William	Professor	WCBA	Management Department	wvendemia@ysu.edu
Alice Wang	Wang	Alice	Associate Professor	CCAC	Dana School of Music	amwang@ysu.edu
Mary Yacovone	Yacovone	Mary	Associate Professor	BCHHS	Health Professions Dept	myyacovone@ysu.edu

PRINCIPLES GUIDING THE RE-ENVISIONING PROCESS

- The general education of our students is a shared responsibility across disciplines and all faculty members.
- General education is about the education of our students and learning outcomes not specific courses
- General education helps students develop a strong foundation of knowledge and skills that supports a baccalaureate-level education and helps to prepare them for the future
- Respect for past and current work of individual faculty committees and faculty members
- The Re-Envisioning Group will work within existing governance structures (i.e. Academic Senate)
- The general education of our students and their preparation within their chosen major are not mutually exclusive
- We will communicate openly and often with the faculty and be transparent in our deliberations

Attachment 4

NEW 3356--7-16 **Flexible Leave Policy**
NEW 3356--7-16 **Unscheduled Leave Policy**

Responsible Division/Office: Human Resources
Responsible Officer: Vice President for Legal Affairs and Human Resources
Revision History: December 2018
Board Committee: University Affairs
Effective Date: **December 6, 2018**
Next Review: 2023

- (A) Policy statement. As a comprehensive urban research university with a resident student community, Youngstown state university (university) must maintain certain essential functions and services regardless of whether the university, or a portion of the university, has been closed due to inclement weather or other extraordinary circumstances. When X leave is in effect nonessential employees may elect to work or take accrued leave or leave without pay. Under X leave, employees are not required to provide usual advance notice when they have determined travel to or remaining on campus may reasonably jeopardize their safety.
- (B) Purpose. To provide consistent guidelines and procedures for employees and students to follow when an emergency situation necessitates the declaration of X leave.
- (C) Scope. This policy applies to all employees, including student employees and students of the university, with the exception of employees deemed to be essential employees.
- (D) Definitions.
- (1) X leave. Unscheduled leave that nonessential university employees may take in the event of extreme weather or similar emergency circumstances which prevents them from reporting to or continuing work as usual.
- (2) Essential function or service. A function or service designated as indispensable to the continued and safe operation of the university. Essential functions and services include but are not limited to snow removal, public safety, telecommunications, environmental, student residence, and food services. Essential functions and services may vary depending on circumstances.
- (3) Essential employee. An employee whose presence is required regardless of the existence of an emergency and whose absence from duty could endanger the safety and/or well-being of the campus population and/or physical plant.
- (D) Parameters.
- (1) The use of X leave is only available when the president or his/her designee has invoked the X leave policy.

- (2) Essential personnel are required to report for work when X leave is declared, unless they are specifically notified not to report by their supervisor.
 - (3) Individuals utilizing X leave do not need to request and have leave pre-approved; however they are responsible for notifying their supervisor, or in the case of students their instructor, when they intend to take leave or be absent from class.
 - (4) The type of leave taken must be consistent with other university policies and/or bargaining unit agreements. Employees may not use sick leave for a X leave absence unless the absence meets the criteria established for sick leave by their bargaining unit agreement or other board of trustees' policy.
 - (5) Leave without pay may only be utilized if the employee has no other appropriate leave time available.
 - (6) This policy may be invoked for the entire campus; only certain buildings or areas of campus; for an entire day[s] or portion of a day[s].
 - (7) This policy may be invoked when the university is operating in "classes cancelled" status.
- (E) Procedures.
- (1) The president, or his/her designee, has the authority to invoke this policy. The decision to invoke this policy will be communicated to the campus community via normal electronic media.
 - (2) Supervisors will establish reasonable procedures for nonessential employees to follow to notify their departments if X leave is taken.
 - (3) All leave taken must be reported and approved on either the bi-weekly time sheet or the semi-monthly leave report as applicable.
 - (4) Faculty members seeking to cancel classes during declared X leave must follow their department procedures.
- (F) Policy violation. Employees who fail to adhere to the requirements of this policy without sufficient justification, will be subject to appropriate disciplinary action.
- (G) Students. On designated X leave days and in those instances when classes are not cancelled, a student who reasonably believes that travel to campus would be dangerous may be absent from class without assessment of academic penalty.