

ACADEMIC DEANS COUNCIL

Minutes of Meeting of June 29, 1971

PRESENT: Vice-President Coffelt, Chairman, Deans Aurand, Charignon, D'Isa, Evans (representing Miller), Robinson, Scriven and Smith

GUESTS: Dr. Vanaman, Mr. Tufts

1. Dr. Scriven handed out copies of the administrative schedule for 1971-72. Only one question had been raised concerning the schedule, this in regard to orders from the book store. Mr. Connor has stated that book store orders will not be due prior to the dates listed on the schedule.
2. The tentative orientation/registration dates for Summer, 1971 were presented. After much discussion, the dates were agreed upon as per the attached schedule. Dean Aurand moved that the revised schedule be accepted and implemented. Seconded by Dean Charignon, passed unanimously. Many suggestions were made to Mr. Tufts. All suggestions were agreed upon by him and will be put into effect during the forthcoming orientation/registration. The suggestions were as follows:
 - a. That Dean Rishel will see that students are informed to go to the school indicated on the envelope received with the registration material.
 - b. The evening of August 18 will be reserved for registration by students from any college who failed to complete the registration on the evening of August 17.
 - c. Room assignments for school orientations will be worked out with Mr. Tufts.
 - d. Patterns will be permitted the day before a school's registration as last year and will be released the day following the school's registration.
 - e. Prior to each college orientation, Mr. Tufts will prepare a list of scheduled students by college, complete lists made available to each Dean.