

*Res. Jones-Like*

ACADEMIC DEANS COUNCIL

Minutes of the Meeting, November 2, 1971

All personnel normally in attendance were present and accounted for. Dr. Randolph Foster, Director of Institutional Research, and Mr. Robert Tufts, Assistant Registrar, were also in attendance.

1. The minutes of the meeting of October 26 were approved.
2. Mr. Tufts explained the fall final examination schedule and after but minimal discussion, the recommended schedule was approved.
3. There was considerable discussion of Treasurer Martindale's memorandum to Vice-President Edgar about problems his office encounters in determining refunds for class drops in cases where students have been inappropriately registered. His memorandum suggested the the problem seemed to center around the fact that students and advisors were unaware of prerequisite changes and revised course descriptions, etc., and recommended procedures to reduce the number of administrative drops and adds and the consequent negotiations with students vis-a-vis eligibility for a refund.

Several comments and suggestions were made regarding Mr. Martindale's suggestions, including the following:

Dean Miller, with some support, proposed a listing of course prerequisites in the schedule. Several deans suggested that laxity of some academic advisors might also be contributing to the problem. Vice-President Edgar then urged deans to reiterate to chairmen and advisors the necessity of being informed about and enforcing prerequisite requirements in scheduling students. Dean Scriven volunteered, with the help of the Computer Center, to undertake a feasibility study of Dean Miller's suggestion regarding the listing of prerequisites in the schedule.

4. The Deans Council approved a suggested statement presented by Dean Scriven to appear on transcripts of students who take advantage of the new Statute of Limitations provision. The approved statement is as follows:

"By student's petition for change in calculation of point average dated and approved by the student's academic dean (date): From this date forward, credits and quality points earned during and before (academic period) are not included in calculations."

5. Regarding summer budget, several deans suggested a cost analysis of the summer session with particular reference to the cost of instruction related to total income available to support the summer session program. Discussion also centered on the need for more definitive information about summer school fiscal policies would be helpful.

6. Vice-President Edgar suggested careful review of Dean Scriven's excellent summary of "Credit by Examination Policies of other Ohio State Universities".