

MINUTES OF ACADEMIC DEANS' COUNCIL

February 1, 1972

PRESENT: Aurand, Charignon, Krill, Miller, Paraska, Scriven, Vanaman (for Robinson), Yozwiak, Edgar.

1. The minutes of January 25, 1972 were approved.
2. Scriven distributed copies of the Ohio Board of Regent's Inventory of Instructional Courses.
3. Edgar called attention to his memo that stated that class changes must be processed by the 7th day and only those processed by the 14th day will be reflected in the official 14-day figures. In later discussion, Scriven indicated his concern over faculty allowing students to remain in class without being properly registered. He urged the deans to try to correct this because it could result in loss of subsidy.
4. A discussion of various reports issued by the Computer Center ensued. Sentiments were expressed that some of the reports have little value. The deans indicated a desire to continue a discussion with Dr. Jonas regarding the type of reports that might be more useful.
5. Edgar announced that Budget Forms are currently being distributed--to be returned to his office by February 14--with budget hearings to begin February 28. A brief discussion followed with the following points mentioned:
  - a. Estimates of SCH for Spring 1972 and for entire 1972-73 academic year are called for.
  - b. No leaves will appear in budget request (Sabbaticals and L.W.O.P!'s will be determined after the budget hearings. This may necessitate budget modifications).
  - c. Salary adjustments for individuals to be made on a merit basis. The amount for adjustments per department is restricted to 5% of department salary budget exclusive of chairman; 1/2% allotted to deans to adjust for inequities--if not used up, to be reallocated to departments. Anticipation of degrees and adjustment for completed degree work unrecognized previously should be budgeted. 5 1/2% of department chairmen's salaries to be allocated to chairmen by the deans.
  - d. In general, we will not fill vacant positions nor create new ones unless strong justification is given.
6. Edgar is contemplating asking Dr. Irwin Cohen to be chairman of the Campus Action team. The deans seemed to concur with this decision.
7. The Limited-Service Faculty Form (proposed by Stu Aburey) was discussed. Questions were raised as to the desirability or necessity of such forms.

Because of the feeling that the form did not appear to eliminate a possible claim to unemployment compensation and that it would be an unnecessary imposition on the faculty, Yozwiak moved that: No action be taken on requiring limited-service faculty to complete the form. The motion was seconded and passed.

8. The question of the proposed Exchange of Professor Pool (with nearby institutions) was discussed. Krill saw little merit to the project. He felt that because of the extended driving distance, exchange faculty would not be on campus full-time. Aurand favored participation. It was suggested that Edgar attempt to find out whether any subsequent developments have occurred since it was first proposed.
9. Yozwiak made the motion that the request of the English Department, "to credit faculty with 1 q.h. teaching load for each 10 student hours of independent study directed" be approved. Seconded by Charignon. A vote taken resulted in a 3-3 tie. Those voting in opposition as well as those abstaining felt that no action should be taken until a more extensive study was made to cover independent study courses offered by all departments.