

ACADEMIC DEANS COUNCIL

Minutes - October 3, 1972

Present: Chairman Edgar; Deans Aurand, Charignon, Krill, Miller, Paraska, Scriven, Vanaman, Yozwiak.

The meeting was called to order at 1:10 p.m. The minutes of September 26 were briefly discussed. The spelling of Mr. Ilkka's name was corrected. Under Item VI in the fourth line the word "other" was changed to "under". Dean Scriven moved and Dean Aurand seconded that the minutes be approved as amended. The motion carried.

- Item I - Dr. Edgar passed out Dean Scriven's material pertaining to school, degree, major dated October 3. Dr. Jonas and Mrs. Prince will attend the next meeting at which time this material will be discussed.
- Item II - Dr. Edgar distributed the report from Mrs. Smith about honors for transfer students. This material will be discussed during the next week's meeting.
- Item III - Dr. Edgar distributed the memorandum from Tom Martindale which consisted of an apology and the procedure for handling applications for graduation. Considerable discussion ensued.
- Item IV - Dean Scriven raised the question about the wording of the catalogue on page 43 as it pertains to grade point average of students applying for graduation. Dean Scriven moved and Dean Aurand seconded the motion that when a student applies for graduation, he must have a mathematical probability of attaining a 2. by graduation to be permitted to apply. After much discussion the question was called for. Motion was defeated. The consensus of the deans was that the deans should be permitted to request exceptions for some students in cases where the dean feels that a student can qualify for graduation but does not have a 2. average at the time of application.
- Item V - Dr. Edgar distributed the material prepared by Mr. Tufts concerning the conference course request form. This will be discussed at the next meeting.
- Item VI - Also distributed was Mr. Tufts's material concerning extra hour credit application which will likewise be discussed at the next meeting.
- Item VII - The next topic of discussion was the final examination schedule for the Winter Quarter. Dean Yozwiak raised the question about the manner of scheduling examinations for Tuesday-Thursday class sequence. At this point Dean Scriven placed a call for Mr. Tufts to appear at the meeting to explain the rationale behind the schedule as proposed.
- Item VIII - During the waiting period, Dean Miller harked back to the discussion on the minutes, particularly the item concerning small classes. After some discussion it was agreed that decisions to cancel classes are made based on the first day roster plus the permits that the students bring into the first class.

- Item IX - After Mr. Tufts joined the meeting, he explained the reasoning behind the schedule as proposed. This item was finally agreed to by Dean Yozwiak. Also the schedule of exams for the evening classes was amended to change the days of exams for classes that start at 1650 and at 1815. Also the footnote was changed to state that students having three or more exams may ask for rescheduling. Dean Yozwiak moved and Dean Miller seconded that the examination schedule as amended be approved. Motion carried.
- Item X - The discussion pertaining to suspensions was delayed until the next meeting.
- Item XI - The subject of freshman orientation during the summer was discussed. Dean Miller moved that the Deans Council go on record stating that orientation as conducted during the past summer is considered to be much improved over the previous summer. The Student Academic Guidance and Registration Committee and the Student Affairs Office should continue to study the procedure for further improvement. The slides used during the orientation should be reexamined. Dean Vanaman seconded the motion. Motion carried.
- Item XII - The matter of proficiency examinations will be taken up at the next meeting. Dr. Edgar called to the attention of the deans the fact that Section V of the Faculty Handbook provides that the Vice-President for Academic Affairs should approve the procedure of providing credit by examination.
- Item XIII - Dr. Edgar pointed out that Dean Scriven had reported to him on the increasing use of waivers in qualifying students for graduation.

The meeting adjourned at about 3:10 p.m.