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MINUTES
ACADEMIC DEANS' COUNCIL

September 30, 1975

Present: Chairnon, Miller, Rand, McGraw, Paraska, McBriarty, Moore,
Alderman, Scriven, Edgar, Yozwiak, Coffelt, Loch, Smith, Swan

The minutes for the meeting of July 21 were approved as well as those for the meeting of August 19.

- 1) Mary Smith described a form that needed to be filed with HEW regarding information concerning our graduates and their employment after graduation. Such information is to be made available to interested students. She described the difficulties of getting this information. For example, many of our graduates simply continue in the position that they were in while attending the University and their salaries distort the data. She distributed a form to be filled out by the various deans' offices when the students apply for graduation. These forms would be of assistance to the Placement Office in compiling this information. It is already late to implement this procedure for the fall quarter but it was felt that this could be done in subsequent quarters. The information for the fall graduates will be obtained by a mailing through the Placement Office. It seemed to be a consensus that the deans would cooperate in getting the forms completed.
- 2) Alderman distributed the print-out of the Faculty Service Report (a re-run of last fall's record). He would like the completed report returned by October 5 or soon thereafter.

Much discussion ensued concerning method of getting information, meaning of the different categories, uses made of the form, etc. Moore made the suggestion that this be discussed in the deans and chairmen meeting. Miller requested the information sooner.

- 3) Swan discussed:
 - a) A Tenure Review form for reporting action on the various individuals approaching tenure status
 - b) A reminder to Chairmen to obtain from all faculty completion of Faculty Data Sheets (1974-75 only); to be turned in by October 15.
 - c) Application for Promotion in Faculty Rank: 1975-76 was distributed along with instruction sheets concerning it. The OEA will handle the election of School/College Promotion Committees.
- 4) Edgar brought up a number of issues:

- a) Homecoming Committee recommended that classes be dismissed from 11 a.m. to 2 p.m. on October 17 for the "olympics". Edgar informed them that he would not approve the request. Discussion ensued on the manner in which we could cooperate with the Committee's request. Coffelt suggested that Edgar send a letter to the deans urging cooperation.
 - b) Senate Meeting scheduled for Friday (reminder)
 - c) Justification of small classes needed to be turned in to Edgar
- 5) Paraska moved that a revision be made of the policy of continuing students on probation to require only a 2.0 average during the quarter they are on probation instead of the present 2.25. The motion was seconded by Miller. The motion passed by a 5-4 vote. It will be referred to the Academic Affairs Committee.
- 6) A discussion was held on the question of early reporting of grades for graduating seniors for Summer Commencement. Alternatives included the mailing of diplomas, eliminating Summer Commencement, etc. No agreement was arrived at.
- 7) Moore suggested for the agenda of the next meeting:
- a) The tabled motion regarding redefinition of a minor
 - b) The legality of requiring the reporting of consulting activities.

BJY