

ACADEMIC DEANS' COUNCIL  
February 18, 1975

Present: Rand, Paraska, Yozwiak, Sullivan, Jonas, Charignon, Miller,  
Byo, Swan, Alderman, Peterson (for Moore)

Absent: Edgar (Ill)

The meeting was called to order at 1:10 p.m.; the minutes of the meeting of February 7, 1975 were approved as distributed.

1. There was a brief discussion of the Faculty Evaluation instrument.
2. Sullivan and Jonas presented the forms on which deans and chairmen are to prepare budget requests for fiscal 1975-76; these are due in the Vice President's office on March 4, 1975. Operating expenses may be increased globally by 9.7% with the increase being distributed internally at the discretion of the dean. Travel is excluded; it will be determined at a later date by formula, after the determination of the cost of faculty salaries for next year. Requests for funds in addition to the 9.7% increase should be requested on the "Discretionary New Expenditure Request" form provided, and presented by priority.
3. Jonas reported on a request from two members of the legislative committee handling budget requests for state-supported universities. He sought the counsel of the deans in preparing answers to a number of broad questions concerning the functions of the institution.

The meeting adjourned at 2:40 p.m.

Submitted by:  
Dr. Taylor Alderman  
Assistant Vice President  
for Academic Affairs

Approved May 6, 1975