

File

ACADEMIC DEANS' COUNCIL
Minutes
Arts & Sciences Conference Room
October 7, 1975, @ 1300

Present: Edgar, Alderman, Charignon, McGraw, Miller, Moore, Paraska, Scriven, Swan,
and Yozwiak

Absent: Loch and McBriarty

The minutes of the meeting of September 30 were approved with the following corrections:

- Item 1, Line 3 -- Change the word interested to incoming.
- Item 2, Line 3 -- Change the date October 5 to Monday, October 6.

1. A question was raised on who on the Deans' Council should have the right to vote (especially on academic matters). Since the Deans' Council is only an advisory committee to the Vice President for Academic Affairs, Dr. Edgar said that he would like to delay a ruling on who has the right to vote until a later meeting.
2. Dr. Edgar distributed a manual on "Human Subjects Research: Regulations and Procedures" and asked that chairmen inform their faculty for implementation of the Policy on Human Subject Research as adopted by the YSU Board of Trustees June 21, 1975, for any proposal for a grant, contract, or award for research involving human subjects.
3. Paraska distributed a report on a meeting with Kent State University representatives on October 2, 1975, and summarized the discussion that took place at the meeting on possible new two-year programs at KSU's branch campuses and at YSU's T&C College. Some additional comments were made on the articulation of 2+2 year programs.
4. Charignon's letter to Dr. Edgar concerning University requirements for a "Minor" dated 12/17/74 which had been tabled at the 2/7/75 meeting was reopened for discussion. Paraska moved that Dr. Edgar appoint a subcommittee of the Deans' Council to study possible revision of the minor requirements as well as to review the requirements for the major as outlined in the catalog in light of current day needs by the various schools. The motion was seconded by McGraw. Motion passed.
5. Swan distributed and explained the quota assignment for each college or school for the Proration of Promotion Opportunities for nine-month faculty and others in the bargaining unit for the academic year 1975-76 to be effective for the academic year 1976-77.
6. The legality of requiring the reporting of consulting activities was brought up by Moore. Dr. Edgar will have a form prepared and possibly a policy statement for discussion at a later meeting to be implemented as soon as possible in conformity with the state auditor's office.
7. Dr. Edgar questioned whether academic control of the schedule by the deans and department chairmen was lost when turned over to Leonelli's office after seven days of the beginning of each quarter in that some faculty are changing rooms and even times of classes from the printed schedule. It is presumed that chairmen know about all changes and have approved such changes, and if not, they should have.

8. Scriven had urged on 5/23/75 that articulation with two-year programs from other schools (especially KSU's Salem Branch) be looked into for possible transfer of their students to YSU. Today he distributed some articulation positions taken by Cleveland State University in relation with neighboring two-year institutions and suggested that we develop similar articulation positions and volunteered to obtain catalogs and other necessary information to assist the deans. All deans will have their chairmen look into the various course offerings and equate the equivalency transfer credit so that articulation positions can be developed for a number of two-year institutions and branches of four-year institutions in our area.
9. Meeting adjourned at 1500.

Approved: OCTOBER 28, 1975

Minutes by Miller