

ACADEMIC DEANS' COUNCIL  
MINUTES  
Arts and Sciences Conference Room  
1:00 p.m. Nov. 18, 1975

Present: Edgar, McBriarty, Rand, Miller, Loch, Yozwiak, Alderman,  
Charignon, Moore, McGraw

Absent: Scriven, Swan, Paraska

1. The Minutes of October 28 were distributed. Vice President Edgar pointed out the need for one correction: Item 6. concerning the selection of textbooks had been broached by Dr. Edgar with reference to The Faculty Handbook statement pertaining thereto (Section IV under the heading "Textbook Orders"\*) not, as was reported, with reference to The Agreement. Thus, in those instances where reference is made to The Agreement in Item 6 the citation in The Faculty Handbook should be substituted.

Vice President Edgar did, however, acknowledge the pertinence of Article XII, Section 21 of The Agreement, but said the administration was taking the position that departmental faculties should mandate a single textbook for multi section courses.

The minutes were approved.

2. Vice President Edgar announced that a call for Summer Budgets would be forthcoming.
3. Vice President Edgar informed the Deans that his attention had been called to the fact that a Department in the College of Arts and Sciences had recently posted signs at registration to the effect that each student was required to consult with his advisor before registering. Since such consultation could only be verified by an advisor's signature, the Vice President interpreted such signatures to be a contravention of the current policy which does not require a signature except for "incoming freshmen, first quarter transfer students and students not in good standing." As a consequence Dr. Edgar had requested that the signs be taken down and at this time called for a response to his action. The Deans agreed that Dr. Edgar had acted properly. It was pointed out that the rule does not preclude encouraging all students to consult their advisors.

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\*Section IV, Paragraph entitled "Textbook Orders" reads:

"Orders for textbooks for courses must be placed through and signed by the department chairman. No orders will be accepted directly from individual teachers. The deadline for textbook orders is determined by the Bookstore. All sections of a multiple section course must use the same text. Method of selection of text adoptions is determined by individual department policy, but University policy requires that multi-sectioned courses shall employ the same textbook resources in all sections of the course."

4. Vice President Edgar called for discussion on the draft of a policy governing "Outside Employment and Consultation." (See attachment.)

Considerable discussion ensued eliciting a number of suggested changes including the following:

- (a) The word "compensation" might be used in place of "fee."
  - (b) The first sentence in Item 1 might end with the words "employment and consultation."
  - (c) There was some sentiment for the parenthetical remark in Item 2.
  - (d) Some reference to the stipulation in The Agreement covering outside employment might be included.
  - (e) Item 2 might be excluded entirely.
  - (f) A majority felt that there should be a separate report for each faculty member.
5. Dr. Edgar called for response to the statment on the major and minor as distributed by the ad hoc committee assigned the task of revision.  
  
After considerable discussion the Chairman expressed the sense of the group that the Committee be asked to present a second revision at a later date.
  6. Materials provided by Dean Scriven to assist in setting up articulation with other universities (particularly neighboring two-year branches) were distributed.
  7. Dean Moore distributed two publications explaining recent changes in teacher education and "Standards for Colleges or Universities Preparing Teachers." (State of Ohio)
  8. A brief discussion on the proposed overload policy took place with little resolution at this time but on the presumption that it would be examined fully at a later date.
  9. The Chairman announced that the next meeting of the Council would be on November 25.
  10. The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

William R. McGraw

Approved by Academic Deans' Council November 26, 1975.