

ACADEMIC DEANS' COUNCIL
Minutes
Arts & Sciences Conference Room

January 7, 1977, 1:00 p.m.

Present: Alderman, Coffelt, Edgar, Loch, McGraw, Miller, Moore
Paraska, Rand, Scriven, Sutton, Yozwiak

1. The minutes of the meeting of December 10, 1976 were approved after paragraph 3C was corrected by changing the words "based on" to "include."
2. Dr. Edgar inquired about the status of the paper on "Summer Increment for Chairmen." Dean Yozwiak mentioned that he had prepared a revised copy and has distributed to the Deans, but has not distributed to the Chairmen. Some Deans have made this available to Chairmen, but not all. This will be the subject of discussion at the meeting on January 20 with Deans and Chairmen. Dean Yozwiak will make a distribution to all Chairmen.
3. President Coffelt had five items to discuss:
 - a) Due to the deliberations by the state legislature concerning the state subsidies and the forthcoming collective bargaining process, the budget this year will be somewhat later than last year. President Coffelt plans to meet with the Deans at 1:00 p.m. on January 25 to discuss the preliminary budget materials.
 - b) The evaluation of administrative personnel other than academic Chairmen that was initiated last year will be continued this year. The initial information will be presented at a meeting on January 18.
 - c) The publicity campaigns surrounding the sport complex is progressing well with better than expected results. It is hoped that this cooperative effort between the University and the community will open channels for many worthwhile projects in the future. The hope is that it will open channels between the University and all segments of the community.
 - d) Enrichment programs. President Coffelt briefly discussed the Raymond J. Wean - Youngstown State University lectureship program. Greater detail was available in the handout that was available. Dean Rand will be the contact or resource person in carrying out this program. President Coffelt stated that he hoped that this will be a very successful undertaking to establish a basis for expanding this lectureship program. In the future it is hoped that endowed chairs will be available in a number of departments through the generosity of the community.

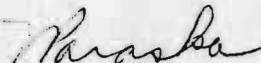
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- e) The last item that President Coffelt discussed was the handout pertaining to earned rank of administrative personnel at the level of Vice-President and Dean. A number of questions were asked and the President suggested to individuals with additional questions to take them up with him in person.

President Coffelt departed from the meeting.

4. There was a brief discussion about the reactions from some Chairmen concerning the summer administrative increment. Some input was provided to Dr. Edgar for planning in connection with the January 20th meeting.
5. The University has received a letter from Dr. Thrash, the contact person for the North Central evaluation that is forthcoming. There were two points in the letter. In response to the first, the University is suggesting the weeks of April 17th, May 8th or May 15th as suitable times for the visitation. The other point related to the University views about the composition of the evaluation team. The consensus of opinion was that we should ask for representation from an urban teaching institution similar to ours and from an institution that would primarily focus on undergraduate and programs at the master's level. Dr. Edgar agreed to request a Fine Arts representative on the evaluation team.
6. Dr. Alderman asked the Deans to give him a note on when the outstanding evaluations will be submitted to him.
7. Dean Miller distributed a paper concerning repetition of courses and the award of a degree at Youngstown State University with the same degree at Youngstown State University as at some other school, but in a different major. The consensus of the Deans was that this is certainly appropriate.
8. The meeting adjourned at 2:45 p.m.

Respectfully submitted,


N. Paraska