

ACADEMIC DEANS' COUNCIL

June 21, 1977

Present: Miller, Drew, Sutton, Loch, Yozwiak, Yiannaki, McGraw,
Paraska, Rand, Edgar; Barbara Scott, guest.

- 1) Dr. Edgar asked for approval of the minutes of May 17, 1977.
Dean McGraw suggested that the following be added to number two (2)
of those minutes under the heading Advisor Signature Policy:

starting with pre-registration to be held during the
Fall quarter of 1977.

The minutes were approved with this addition.

- 2) Dr. Edgar asked for reactions from the Deans on the new commencement activities. Barbara Scott will take these back to the committees concerned. In general, the Deans supported the new concept. Faculty, students and the families of students reacted favorably. In a number of cases bottlenecks developed during the course of distributing diplomas. In several instances punch and cups ran out but the consensus was that we should do it again.

With respect to the first portion of the commencement, a number of suggestions were made following Barbara Scott's departure:

- a. some clarification is needed as to when caps should be on and off during the ceremony in Beeghly;
 - b. the introduction of the trustees should be shortened;
 - c. the names of those receiving honors (summa cum laude, magna cum laude, cum laude) should not be read;
 - d. some additional consideration for those receiving masters' degrees might be considered.
- 3) Dr. Edgar announced that there would be no changes in the summer offerings after Wednesday, June 22, at 5 o'clock (first term and full ten weeks of the summer quarter). Changes prior to this time were to be sent to Mrs. McCracken in Dr. Alderman's office.
 - 4) Dean Scriven's memo on the two-part advisement form was brought up. The rationale for the form was reiterated: it provides a means for protecting the advisor, specifically showing what the originally approved schedule was. Dr. Sutton pointed out that the estimates of the cost prepared were too high in that not all students would be using the two-part form. The group seemed in agreement that a two-part form was needed.

approved August 2, 1977

- 5) Dr. Edgar also conveyed a concern of Dean Scriven's that there had been an inordinate number of students applying late for graduation. His recommendation is stated in a memo of May 20, 1977, appended. This will apparently be discussed at a later date.
- 6) Dean Yozwiak raised the question of how we should apply the recalculation of grade point average policy. The difficulty seemed to center on the interpretation of the term, "current student". No resolution was arrived at and Dr. Edgar will appoint a sub-committee to study the problem and make a recommendation.
- 7) Dr. Edgar called to the Deans' attention the President's statement of policy with respect to initial appointment of faculty for both new and vacated positions, specifically that these should be rebudgeted at the instructor level. The Vice President invited a statement from each of the Deans providing him with a rationale in those cases where the instructor rank would be inappropriate for initial appointments.
- 8) Dean Miller wished to express his concern about those students requesting F to W changes and the effect this has on their financial aids eligibility. The Deans agreed that some clarification is necessary particularly as it might lead to a more consistent pattern of F to W changes. Hopefully this will be discussed at a later date.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted,
William R. McGraw
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William R. McGraw
Secretary pro tem

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