

Library

ACADEMIC DEANS' COUNCIL  
Minutes of Meeting of November 1, 1977

Present: Scriven, McGraw, Yozwiak, Sutton, Rand, Moore, McBriarty, Paraska, Loch, Edgar, and Miller

1. Meeting was called to order by Dr. Edgar at 1:40 p.m. Corrected minutes presented by Moore were approved. (Refer to 3(E) of the corrected copy under Watson Awards.)
2. Moore suggested that Dr. Edgar see the President on the final draft of the Watson Awards to be sent to the chairpersons.
3. The Hanzely suggestion on Administrative Evaluation of Chairpersons dated October 10, 1977, was discussed. No action taken.
4. Dr. Charles Wiland, Associate Dean of Kent State University, wants to put in a two-year program in Secretarial Studies Technology and Business Management Technology at the Salem branch. Paraska questioned whether an objection should be made. Discussion followed, and it was suggested that he draft a letter and clear it with central administration before sending it to Dr. Wiland.
5. Paraska's recommended changes in academic policy in his letter to the chairman of the University Academic Affairs Committee dated October 5, 1977, was reviewed.

In the first paragraph on "Prerequisites," the majority of the deans found favor with the proposal as submitted. However, Yozwiak objected to the words "in advance." Miller once again recommended the printing of the prerequisites in the quarterly bulletins.

In the second paragraph on "recalculation of point average," Scriven moved that one grade can not be determined to be higher if it is the same grade. The Office of Admissions and Records is instructed to refuse petitions for recalculation in such cases. Motion seconded by McBriarty. After discussion, the motion passed with the vote being five (5) ayes and three (3) nays.

6. Rand asked how long should final examinations be kept? He gave an example of a student who questioned a grade of a faculty member during the summer session, but the faculty member had already destroyed the final examination. Discussion of Rand's question will be taken up at a later meeting.
7. Moore suggested a meeting of the Deans to discuss what leadership a Dean should provide beyond his managerial role. His other concerns, perhaps best discussed in a retreat setting, could focus on the administrative and management concerns dealing with the issues and policies of the University, improving the quality of instruction and programs, etcetera.
8. McGraw offered to hold the next meeting of the Deans' Council in Bliss Hall, Room 3006.
9. Meeting adjourned at approximately 3:00 p.m.

Approved December 8, 1977