

Library

Academic Deans' Council
February 27, 1979, 1:30 p.m.
Arts & Science Conference Room

Present: Edgar, Evans, Carol Franklin* (ICP), Debbie Gozur* (sophomore, Engineering), Hammack (for Moore), Gladys Hayes* (sophomore, Psychology), Loch, G. Mann, McBriarty, McGraw, Paraska, Rand, Bob Rudnikci* (junior, Engineering), Scriven, Seibold, Sutton, Yozwiak

*students

1. The minutes of the February 1, 1979, meeting were accepted as distributed.
2. Brief comments:
 - a) Edgar sent memo to deans on representational allowance.
 - b) Edgar and Rand reported that no written comments were received about providing further recognition of master's degree recipients at commencements.
 - c) The revised long-range planning information has been sent to the deans.
 - d) Some comments were received by Edgar on Tom Doctor's computer center presentation, plans and budget, and these were forwarded to the deans.
3. Several students, who were introduced by McBriarty, had attended the Bethany Conference, and were to discuss student advising. A summary of 12 concerns about advising had been distributed to the deans earlier, and these provided the starting point for questions and discussion. Some of the points made by either the students or the deans, included:
 - a) Students initially don't really know what to expect from advisors.
 - b) Explanation of catalog is important.
 - c) Program curriculum sheets are helpful if maintained.
 - d) Location of available advisors should be centralized.
 - e) Methods need to be devised to bring students in for advising.
 - f) Problem of incorrect information given to students by some advisors.
 - g) If students were to voice complaints about poor advising to chairmen or deans, something could be done. Unfortunately, students generally don't wish to be specific or be named as a complainant.
 - h) There are benefits of having peer counseling, particularly for the more timid students.
 - i) There is a problem of limited time, and a student who requires more of the advisor's time just prior to registration will consider himself short-changed. Perhaps more advisors are needed.
 - j) Students should be made aware that advising need not be limited to just the registration period, but can be expanded to the entire quarter.
 - k) Student should spend more time with department chairman throughout the quarter rather than just before registration.
 - l) Perhaps the good advising activities from each college could be utilized by all the colleges if each dean would distribute such information.
 - m) The Jambar should be used to communicate advising information to students, particularly the night students.
 - n) Faculty should emphasize advising hours rather than office hours.

Approved March 15, 1979

The deans generally conceded that complaints about "poor advising" may be inherent in the type of institution YSU is, but that nonetheless, improvement might still be gained. A suggestion by Yozwiak and Paraska was to separate advisement from orientation, and each dean would be in a position to devise the best type of advisement for his students. This would be suggested to McBriarty. Another suggestion was that interested faculty should be incorporated into the advising system, by college, to work with the student advisors.

4. Nominations for Watson Merit Awards are to be in by March 1. Only two nominations have been received to date. Deadline date for nominations for Distinguished Professor is March 15.
5. Because there was no February Senate meeting, catalog copy should incorporate material from the March 2 meeting, and March 9 is the deadline to get this copy to Dr. Edgar.
6. Pay scale for limited service will be discussed at the next meeting (see Paraska 10-10-78 memo).
7. The computation to determine class honors will be the same as it has been, but this will be a topic for discussion at a future meeting.
8. Edgar distributed a memo from Glunt on deficit account balances (as of February 29, 1979), which requested that these deficits be remedied by transfer of funds as soon as possible. Projection of budget should be made to try to avoid these deficits. Questions should be raised to Glunt.
9. Alderman distributed material pertaining to procedural matters on chairmen whose 5-year terms are up the end of this academic year.

Respectfully submitted,

Leon Rand