

Library

ACADEMIC DEANS' COUNCIL MEETING  
TUESDAY, NOVEMBER 14, 1978, @1330  
ARTS AND SCIENCE DEANS' CONFERENCE ROOM

Present: Vice President Edgar presiding. Attendees: Loch, McBriarty, McGraw, Moore, Paraska, Scriven, Sutton, Yozwiak, and Miller.

Absent: Rand

Guest: Goodwin (Computer Center)

1. Minutes of the October 24, 1978, meeting were approved as distributed with the following amendments moved by Paraska and seconded by Miller.

Item #6, Paragraph 1, Line 3, should now read:

in each department and/or school/college to speak to students concerning permit

Item #6, Paragraph 3, Line 3, should now read:

should contact the department chairperson and/or school/college representative to determine what

2. Edgar distributed the "Policy on Long-Range Computer Plans and Priorities for Computer Center Programing Services." Two groups are established: Group I — these projects which you wish to be completed by June 30, 1980; and, Group II — all other projects which you endorse but which can, if necessary, be accomplished sometime during the four-year period July 1, 1980, to June 10, 1984.
  - a. Discussion followed concerning many aspects of the operations of the Computer Center with John Goodwin of the Computer Center.
  - b. The deans were quite concerned over the lack of Computer Assisted Instruction (CAI) available to their students.
    - 1) It was suggested the possibility of purchasing mini-computers and terminals for this purpose for each of the schools or colleges.
    - 2) A question was raised as to whether or not the fixed asset allocation of \$500,000 could be used for this purpose?
  - c. Use cover sheet for Dean's priorities of all programs submitted.
    - 1) Group #1 proposals need entire form filled out.
    - 2) Group #2 proposals need only A, B, and C of page #1 filled out.
    - 3) Get forms (prenumbered) from Computer Center.
    - 4) Submit long-range proposal to Dr. Edgar by January 2, 1979.

Approved November 21, 1978

3. Dr. Edgar commented on the inability of the Media Center at present to provide services to the University due to the loss of the Director and three key staff personnel. Even though efforts are being made to hire a new Director, he does not think one will be on board until July 1, 1979. They are also searching for replacements for the staff personnel.

With the completion of new buildings and installation of all types of listening labs, public address systems, movie projectors, and other mechanical devices, the need for sophisticated services from the Media Center has increased sharply over the past few years. In addition to these new and technical devices, regular maintenance and repair services are still required for the older mechanical equipment and devices on campus. Therefore, most of the services for overhead projectors and other items in need of repair has suffered and will probably cease entirely. The deans urged that no gap in maintenance services develop and suggested contracting for outside services or outside part-time help to fill the gap.

Dr. Edgar would like to get from each of the schools an inventory of items of moveable audio visual equipment in each of the departments that is not on permanent loan from the Media Center. He will send out a form shortly to identify these items of inventory.

4. Dr. Edgar reviewed and interpreted some statistical information on summer school for the period 1971 to 1978 which he had sent to all the deans. The central administration is concerned over the rising costs of summer school over the last eight summers. He asked the deans for input to help develop guidelines for the 1979 summer school quarter perhaps on a priority system. The following questions were raised in the discussion:
  - a. What is the income generated by summer school?
  - b. Can cost statistics be developed for each school/college tying in to the summary sheet that Dr. Edgar had reviewed?
  - c. What is our administrative overhead cost for the summer? Could some of the 12-month positions be placed on a 9-month or a 10-month basis?
  - d. Is the 15 minimum class limit a reality in all courses or should it vary according to the state subsidy levels of payment?
  - e. Can monies not only be shifted between departments but also between schools and colleges, especially when our primary purpose should be that summer school is to serve students, not faculty?
5. Dr. Edgar mentioned that an Ad Hoc Committee has been appointed to prepare a Title I proposal on the Non-Traditional Student.
6. Dr. Edgar suggested reading an article in the Chronicle this past week on "Retention of Students" vis-a-vis "Intrusive Counseling."
7. Meeting adjourned at 15:30.