

ACADEMIC DEANS COUNCIL

Meeting, December 11, 1979

Present: Dr. Edgar, Dean Moore, Dean McGraw, Dean Rand, Dean Sutton, Dean Dodge, Dean Scriven, Dean Paraska, Dean Yozwiak

Guests: Mr. Yiannaki, Mrs. Foley, Dr. Cohen, Dr. Alderman

- 1) Dr. Edgar opened the meeting about 1:35 p.m. He distributed copies of a request for proposals for energy research projects sent out by Chancellor Moulton.
- 2) The minutes of the meeting of October 31, 1979 were approved.
- 3) Discussion ensued on the 1980-81 calendar:
 - a) Scriven distributed a form summarizing the suggestions for modification of the calendar that were received.
 - b) It was moved that the quarter begin on Thursday, September 25 and end on Saturday, December 13. The motion passed but not unanimously.
 - c) The switching of late registration for Winter '81 from December 29, 30 to December 22, 23 was discussed. Instead of the switch, consensus seemed to recommend moving these days to January 2 and 3 while allowing changes of registration on December 30.
 - d) No decision was made on whether 3 or 2 days were needed for late registration for Spring '81. It was decided to hold this in abeyance until a definite decision was made on the separation of registration and orientation.
 - e) It was stressed that at this time we are not yet approving the calendar in its entirety.
- 4) Peg Foley reported on the Attrition-Retention study and on her assignment in this regard.
 - a) She intends to develop a tracking system for individual students.
 - b) She intends to discuss with each dean as to what studies they have done on attrition/retention as well as what their perception might be on the issue.
 - c) Moore suggested the use of in-depth interviews with drop-outs rather than extended use of surveys.
 - d) McGraw suggested that some attention be given to the concept of intrusive counseling.

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- 5) Cohen presented comments on the Weekend Program.
 - a) He gave data on class enrollments for the Fall and the number of courses scheduled for Winter and Spring.
 - b) He indicated that letters were sent to those students who registered through the Continuing Education status (about 128) in the Fall quarter encouraging them to re-enroll for the Winter quarter.
 - c) He suggested that we look into the possibility of offering classes on Sunday while reporting that Saturday afternoon classes have not proved to be very popular. He indicated that perhaps a combination of Saturday-Sunday meetings might be attractive to some individuals.
 - d) Dodge suggested that we might have success with "packaging" a certain program and then contacting only those groups that might be attracted to it.
- 6) Scriven brought up the problem of students on suspension who have registered for the weekend courses through Continuing Education without being formally reinstated. Who is to reinstate these students? The consensus seemed to be that the appropriate dean should act on each case.
- 7) Alderman made comments on the following:
 - a) In regard to the DRAFT on faculty recruitment that was distributed to deans and chairmen that gave responsibility to the chairmen for recruiting, Alderman indicated that this is a practice that extends back to pre-Agreement days. Some deans expressed concern that the statement excluded the deans in the process except for being able only to "veto" the recommendation.

Edgar stated that the deans who have suggestions for modifications of the DRAFT submit these suggestions in writing to him or Alderman.
 - b) Alderman announced that the YEF currently underwrites liability insurance coverage for the administrative staff. He indicated that in the future there is a possibility that the state may allow funds to be spent for this purpose--if a proposed law is passed.
- 8) The meeting adjourned at 4:20 p.m.

B. J. Yozwiak