

MINUTES  
ACADEMIC DEANS COUNCIL  
November 18, 1980

Present: Dodge, McGraw, Paraska, Rand, Ruggles, Sutton, Yozwiak,  
Loch, McBriarty, Scriven, and Gillis (Chairman)

I. The minutes of the October 28, 1980 meeting were approved.

II. Announcements

- A. OEA negotiating team announced--Hanzely, Roberts, Robinson, Koss, May, and Shipka. Shipka has assured that chairpersons will not be in the Bargaining Unit. President says chairpersons are concerned about status and authority. Deans were requested to prepare primary concern list for discussion.
- B. If flex-time schedules are used for classified employees, a record of this should be made in accord with procedures sent out with agenda.
- C. Ohio Consortium for Vocational and Technical Education has Paraska as self-appointed representative of YSU to identify sources of various vocational training and maintain liaison.
- D. Senate Honors Committee requested an Administrative representative. After long discussion of the "Honors Program," it was moved, seconded and passed that McGraw should be on the Honors Committee and he accepted. It is believed that we are represented on the Student Grievance Committee by Bill Countryman.
- E. Calendar: Comments were due by November 14, but will still be accepted. Why review annually, was asked. Repetitive complaints were cited. Schedule is called for too early, in the opinion of some deans.
- F. Dr. Loch distributed information on the Continuing Education program.
- G. Personnel actions taken by the University Board of Trustees were noted.
- H. Administration's point of view on inter-departmental promotions was presented.
- I. Budget information and how budget requests will be generated was briefly described.
- J. Communications from Chancellor Moulton were indicated as received.

- K. Suggestions for a replacement for the Special Programs Director were solicited.

### III. Old Business

- A. Retention/Attrition Report brought no further discussion.
- B. Enrollment controls in the professional schools were discussed. They are preparing plans primarily to act as a filter system for upper level work.
- C. Chairperson evaluations are due November 14. Two schools have material still out. Further discussions on the policies are needed, particularly with chairpersons.
- D. Audit policy required no further discussion.
- E. Faculty Overload anticipated must be estimated in order to better project personnel costs.
- F. Course registration out of sequence required no further discussion.

### IV. New Business

- A. The possibility of Faculty Improvement Leaves for Chairpersons was discussed.
- B. Recognition at commencement for Master's Degree candidates was discussed. After discussion, it was moved, seconded, and passed that names of Master's degree recipients present be read and that the names of Honors recipients not be read.

### V. Adjournment

The meeting was adjourned at 1543.