

ACADEMIC DEANS' COUNCIL

Tues., Feb. 16, 1982

Report on Proceedings

Present: Gillis, Sutton, Paraska, Dodge, McGraw, Yozwiak, Ruggles,
Scriven

1. The Minutes of the January 12 meeting were approved.
2. Dean Sutton questioned the services provided the Deans Offices with respect to the Commencement reception. Apparently there is no substantial problem perceived by the other Colleges, each Dean handling the matter in a slightly different way but satisfactorily.
3. Dr. Gillis is in the process of collecting ideas for our use in academic program evaluation.
4. A revised version of the Incomplete Grade Policy, provided by Dodge, Yozwiak and Scriven, was distributed and approved for relaying on to the Senate.
5. A proposed revision of the Audit Policy provided by the Senate Committee on Academic Standards and Events was discussed. Suggestions for improvement are to be sent directly to Mrs. DiGiulio (chairperson).
6. Budget Hearings for the Academic areas are to be held on Feb. 18, 22, and 23. V.P. Gillis will want to go over with each Dean his respective budget summary prior to meeting with the Budget Committee.
7. In a memorandum to V.P. Gillis, Dean Hotchkiss has raised the question of the distribution and assignment of graduate assistants as it might be related to teaching. The memo will be sent to all Deans.
8. The value of the "quarter hours offered report" was questioned. Consensus seemed to feel it was not vital.
9. Dr. Gillis shared a letter written to President Coffelt by a public school administrator in which the possibility was put forth that certain high schools would have to close down prior to completing the year (for lack of funds). Dr. Coffelt asked how non-graduated seniors might be accommodated if such should happen.

It was agreed that a variety of devices might be employed by the school systems themselves but as a last resort the University could offer to administer a mass G.E.D. exam for such non-graduating high school seniors.
10. Dean Scriven requested that the new admission standards for CAST and Business not be put in place until the fall of 1983 due to the need to deal with essentially two classes of students. After considerable discussion it was agreed that an earlier date was feasible, presumably the fall of 1982, and that Dean Dodge will assist in devising letters to all incoming students which will explain the shift in criteria and the options open to those who might not meet the new standards.

Respectively submitted, W. R. McGraw, Secretary Pro tem

APPROVED 3/23/82