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Academic Deans' Council  
November 9, 1982

Present: Provost Gillis, Deans Dodge, Hotchkiss, McGraw, Richley, Ruggles, Scriven, Sutton, Yozwiak, Assistant Dean West, Dr. Loch, and Associate Vice President McBriarty

I. The minutes of the October 19 meeting were approved as distributed.

II. Announcements

- A. Any corrections for the final report on limited-service usage should be given to Provost Gillis posthaste.
- B. The deadline for limited-service contracts for Winter, 1983, is December 1. Consideration is being given to the possibility of modestly raising the limited-service pay scale for 1983-84.
- C. To expend monies from a transfer account, it is necessary to move funds from the transfer account to an expenditure account, then expend the funds as usual.
- D. At its November 12 meeting, the Board of Trustees will act upon a resolution that would permit the conferring of degrees at the end of any quarter upon authorization of the chairman or vice-chairman of the Trustees. A selected date at the end of the fall quarter would appear on the transcript as the date the degree was conferred.
- E. The Trustees will also act upon a proposed agreement with NEOUCOM which would allow the subcontracting of instructional, research, and other activities. A question was raised concerning procedures whereby a YSU student could register, after the deadline for adding, for a Human Values in Medicine short course offered by NEOUCOM; Dean Scriven will issue a memo outlining how such registration can be accomplished.
- F. Deans have received names of the applicants for promotion in their schools and will serve as chairmen of their schools' CPC's. Dr. Alderman will be requested to meet with the deans concerning promotion procedures.
- G. Winter quarter of the Diamond Jubilee year will spotlight NEOUCOM (January), CAST and Black History (February), and Engineering (March).
- H. The University has two Anderson-Jacobs printers which are available for use by those who need high-quality printing; they are especially useful for projects requiring the merging of two files.
- I. Revised evaluation forms for evaluation of professional/administrative personnel have been distributed.

- J. Provost Gillis will send out criteria by which the various lectureships (Wean, Skeggs, etc.) can be critiqued in a standardized way.
- III. A. Articulation  
Dean Yozwiak reported that the articulation policy remains under discussion. If not firmed up during this academic year, implementation will have to be deferred to 1985.
- B. Credit/No Entry and Grade/No Entry policy  
Dean Richley distributed an update on the activities of his ad hoc committee.
  - C. There was lengthy discussion of possible solutions to the problem of the 40% failure rate in English 550 and 551.
- IV. A. Library acquisitions  
The special allocation for library holdings is intended to strengthen programs coming up for accreditation or re-accreditation but need not be all spent in the coming fiscal year.
- B. Deans Dodge, Scriven, and Hotchkiss will attempt to formulate a proposed policy that would limit the number of hours for which a student may register in a quarter without obtaining the dean's approval.

The meeting adjourned at 3:19 p.m.

*Sally M. Hotchkiss*

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Secretary pro tem