

ACADEMIC DEANS' COUNCIL

October 16, 1984

Present: Gillis, Dodge, Earnhart, Hotchkiss, Loch, Neal (for McBriarty), Richley, Ruggles, Scriven, Sutton, West, and Yozwiak

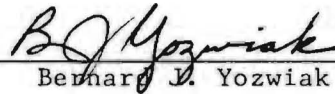
1. The minutes of the meeting of September 18, 1984 with the clarification that Dean Hotchkiss is to interview all applicants for faculty appointment.
2. To adhere to the conditions stated in the "Delegation of Authority" memorandum, Provost Gillis announced that tighter controls will have to be exercised on the expenditure of monies budgeted for limited service faculty and for overload payments. In the monitoring of overload, the workload value of each course will be printed and distributed to departments and non-teaching equivalencies will be recorded on faculty load reports.
3. On the topic of facilities occupancy, it was reiterated that no department has proprietary space in the matter of classrooms except for laboratories.
4. In regard to the admission policies for the BSN (nursing) program, since no one has objected to them, they will be accepted as Dean Richley presented them.
5. Provost Gillis announced that a Limited Service Faculty Manual is being prepared. He distributed a draft copy of the manual and requested that it be reviewed by the deans. Comments on the draft should be sent to him.
6. Dr. Scriven presented a proposal that called for a minor change in registration activities for Winter 1985. It proposes that Change of Registration be permitted on December 26, 27, 28 and 31 under certain specific conditions--section changes, load adjustments and course additions involving open classes only. Only the Registrar's staff is to be involved and no demands will be made upon academic advisors, departments or deans' offices. Some skepticism was expressed about whether or not this could be carried out in this fashion. If the proposal were approved, it was urged that students be well informed on this modified procedure. A motion was made to approve the proposal, seconded and approved.
7. The Equipment Lists were submitted for approval by OBOR. The list is not yet ready for distribution.
8. The matter of undetermined majors was discussed for some time.
 - a. The policy, suggested by President Humphrey, that students be required to declare a major by the time they complete a specified number of hours (90-96 q.h.) seems appropriate. The deans were encouraged to support such a policy.

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8. b. Dean Dodge presented a proposal that a new degree, Bachelor of General Studies, be instituted. The degree may be of interest for students not seeking a major or as a 2+2 program for students who complete the Associate in Arts degree. It was suggested that the proposal be studied for future consideration.
 - c. After some discussion concerning reduced enrollments in the School of Business Administration and what was or was not an "applicant", Dean Dodge stated that he would review the undetermined list for students who wanted admission to SBA and reconsider for admission those who had ACT scores of 17 or above but lacked only a required course in mathematics.
9. In regard to summer school, a brief discussion ensued about the desirability of a summer coordinator who would promote summer school programs, a possible 8-week session, offering courses on speculation, etc. Discussion will continue on this subject in future meetings.
10. Dean Richley announced that Dr. Theresa Powell of OBOR will be making a site visit on November 14 in regard to the 5-year review of the associate degree programs. He urged the deans to accept his invitation to have a luncheon meeting with her.
11. The meeting adjourned at 3:55 PM.


Bernard J. Yozwiak